

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

June 14, 2011

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Amanda DiRienz, Cara Morris, Patricia Cooper and Margaret Layding

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator

GENERAL INFORMATION: MONTHLY SCHOOL DATA

- A. Enrollment Data Report
- B. Student Suspensions:
 - In-School Suspensions: 0
 - Out-of-School Suspensions: 0
- C. School Nurse's Report:
- D. Violence and Vandalism (EVVRS Data):
- E. Fire Drill Report and Bus Evacuation Drill Report

RESOLUTION 2010-2011: 280**ACCEPT SCHOOL DATA REPORTS**

Cara Morris moved, seconded by Margaret Layding, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT: None

CLINTON TEACHER'S ASSOCIATION (CTA) UPDATE: None

PUBLIC COMMENT: None

PERSONNEL REPORT

RESOLUTION 2010-2011: 281

ACCEPT SARMIR RESIGNATION

Margaret Layding moved, seconded by Patricia Cooper, to accept, with regret, the resignation of Deborah Sarmir, teacher, effective June 30, 2011. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 282

ELIMINATE POSITION

Margaret Layding moved, seconded by Patricia Cooper, to eliminate the position listed below due to a reduction in force resulting from a decrease in enrollment of one student who was anticipated to be sent from Union Township. Motion carried unanimously with all "ayes".

Instructional Aide for Foundations (PCR# 60)

RESOLUTION 2010-2011: 283

NOTICE OF TERMINATION

Amanda DiRienz moved, seconded by Margaret Layding, to authorize the Superintendent/Principal to provide 30 days written notice of termination of the contract approved at the May 3, 2011 Board Meeting for reasons of a reduction in force to the employee listed on attachment #12. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 284

AMEND PALOMBA CONTRACT

Amanda DiRienz moved, seconded by Patricia Cooper, to amend the approval of Tracy Palomba as a 1.0 FTE teacher (PCR#27 & PCR#110) to 0.5 FTE teacher (PCR#27 only), for the 2011-12 school year at a salary of \$26,021; and to transfer Tom Larkin from 0.5 of the Grade 5 Position (PCR#24) to the 0.5 Basic Skills Position (PCR#110). Effective date remains 8/30/11 with the expectation that this is a one year arrangement. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 285**APPROVE STAFF MEMBERS**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the following staff members for the 2011-12 School Year for the listed positions. Motion carried unanimously with all "ayes".

Position	Name	Rate/ Salary	Guide Step	Effective	Att.
School Social Worker (PCR#82)	Amy Kagan	\$53,667	Step E (5 YOE) MA	8/30/11	#4
Grade 5 Science Teacher (PCR#24)	Kimberly Tota	\$26,108 (.5 FTE)	Step C (1 YOE) MA	8/30/11	

RESOLUTION 2010-2011: 286**APPROVE ESY STAFF MEMBERS**

Margaret Layding moved, seconded by Patricia Cooper, to approve the following staff members for 2011 Extended School Year position. Motion carried unanimously with all "ayes".

Instructional Aide	Nicole Payton	\$14.96/hr
Substitute Teacher	Tracy Palomba	In accordance with CTA Agreement

RESOLUTION 2010-2011: 287**APPROVE CURRICULUM WRITING**

Amanda DiRienz moved, seconded by Robert Pyle, to approve the following staff members for the 2011-12 school year for the listed curriculum writing positions. Motion carried unanimously with all "ayes".

Speech and Language (30 hours each)	Susan DeSapio Camille Reilly	In accordance with CTA Agreement
Mathematics Grades 3-5 (10 hours)	Evelyn Ferro	In accordance with CTA agreement

RESOLUTION 2010-2011: 288**APPROVE STIPEND POSITIONS**

Amanda DiRienz moved, seconded by Robert Pyle,, to approve the following staff members for the 2011-12 school year for the listed stipend positions. Motion carried unanimously with all "ayes".

Position	Name	Rate/Salary
Chess Club	Evelyn Ferro	In accordance with CTA agreement
Middle School Coordinator	Jodi Lounds	In accordance with CTA agreement
Administrative Council 5-8	Barbara Shaffer	In accordance with CTA agreement

RESOLUTION 2010-2011: 289**APPROVE CHILDCARE STAFF**

Cara Morris moved, seconded by Robert Pyle, to approve the following staff members for the 2011-12 school year Child Care Program. Motion carried unanimously with all "ayes.

Position	Name	Rate/Salary	Guide Step	Effective
K-Care	Sheri Liefbrig	\$12.75	2 YOE	9/1/11
Before and After Care	Deb Herold	\$16.00	16 YOE	9/1/11
	Barbara Plundeke	\$16.00	16 YOE	
	Heidi Singer	\$16.00	12 YOE	
	Patti Weiss	\$15.40	8 YOE	
	Janet Traphagen	\$13.90	5 YOE	

RESOLUTION 2010-2011: 290**APPROVE SUBSTITUTE TEACHERS**

Margaret Layding moved, seconded by Patricia Cooper, to approve the following staff members for the 2010-11 and 2011-12 school years for the listed positions. Motion carried unanimously with all "ayes.

Position	Name	Rate/Salary	Effective
Substitute Teacher	Anthony Lorenzi	\$75.00 per diem (2010-11)	6/9/11
	Bridgette Godown	\$85.00 per diem (2011-12)	

RESOLUTION 2010-2011: 291**ACKNOWLEDGE PERFORMANCE GOALS**

Margaret Layding moved, seconded by Robert Pyle, to acknowledge Dr. Katz on the achievement of the performance goals, as listed, and approve merit pay in accordance with his contract. Motion carried unanimously with all "ayes.

Goal #1: By 2011, research, create and recommend a student code of conduct for implementation in the 2011-12 school year.

Goal #2: By 2012, align all areas fo the curriculum with the 2009 NJ Core Curriculum Content Standards and/or the Common Core State Standards.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2010-2011: 292****STAFF DEVELOPMENT**

Amanda DiRienz moved, seconded by Robert Pyle, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# Board Member	Event Cost	Total Cost
New Jersey School Boards Association	05/26/11		2	\$0.00	\$0.00
New Jersey School Board Association	10/24/11		1	\$0.00	\$0.00
School Gardens 101	07/11-07/12/11	2		\$100.00	\$200.00
2011-2012 H1B Prevention Training Program	TBD	4		\$1,445.00	\$1,445.00

RESOLUTION 2010-2011: 293**FIELD TRIPS**

Margaret Layding moved, seconded by Patricia Cooper, to approve the following requests for field trips. Motion carried unanimously with all "ayes".

Date	Grade/Group	Location	Cost/Student
June 2011	Foundations	Clinton Community Center	\$0.00

POLICY**RESOLUTION 2010-2011: 294****APPROVE POLICY**

Cara Morris moved, seconded by Margaret Layding, to approve the listed First and Second Readings and Adopt or Repeal the Policies with the Second Readings. Motion carried unanimously with all "ayes".

Policy #	TITLE	M		ACTION	ATT#
5200	Attendance	M	Revised	2 nd Reading	
5200 Regulation	Attendance	M	Revised	Review/Approval	
5600	Code of Student Conduct	M	Revised	2 nd Reading	
5600 Regulation	Code of Student Conduct	M	Revised	2 nd Reading	
5240	Tardiness	M	Revised	2 nd Reading	
5240 Regulation	Tardiness	M	Revised	Review/Approval	
5512.02	Cyber-bullying		New	2 nd Reading	

#	TITLE	M	SUMMARY	ACTION
2461	Special Education/Receiving Schools (Update)	M	The NJDOE provided clarification on April 11, 2011 that these policies and regulations are <u>only</u> required to be adopted by Educational services commissions, jointure commissions, regional day schools and county special services school districts. All other districts do no need to adopt and may abolish policy and corresponding regulations.	Repeal ATT#5

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

RESOLUTION 2010-2011: 295

BOARD MINUTES

Margaret Layding moved, seconded by Patricia Cooper, to approve the Board of Education Meeting minutes from the May 3, 2011 Reorganization and Executive Sessions; and May 18, 2011 Regular and Executive Sessions. Motion carried unanimously with all "ayes" Amanda DiRienz abstained on the May 18 minutes.

RESOLUTION 2010-2011: 296

SECRETARY AND TREASURER'S REPORTS

Robert Pyle moved, seconded by Cara Morris, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$709,368.72 for April 2011, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2010-2011 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 297

BILL LIST

Amanda DiRienz moved, seconded by Patricia Cooper, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

Bill List

- | | | |
|----|--------------------|--------------|
| 1. | General Account: | \$425,598.24 |
| 2. | Cafeteria Account: | \$ 222.18 |

RESOLUTION 2010-2011: 298**ACCOUNT BALANCES**

Cara Morris moved, seconded by Margaret Layding, to accept account balances as of April 2011 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for April 2011:

1.	Student Activities:	\$41,889.11
2.	Cafeteria:	\$42,810.81
3.	Payroll Agency:	\$14,325.08
4.	Unemployment:	\$55,736.32

RESOLUTION 2010-2011: 299**TRANSFERS**

Patricia Cooper moved, seconded by Amanda DiRienz, to approve Transfers in the amount of \$20,717.98 for May, 2011. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 300**ESTABLISH MAINTENANCE RESERVE**

Amanda DiRienz moved, seconded by Robert Pyle to establish a Maintenance Reserve Account for future required facility maintenance, and approve a maximum deposit of \$20,000 from unexpended appropriations for the 2010-11 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 301**ESTABLISH EMERGENCY RESERVE**

Amanda DiRienz moved, seconded by Robert Pyle, to establish an Emergency Reserve Account for future unanticipated needs including new Out of District Tuition Placements. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 302**APPROVE BUDGET AMENDMENT**

Amanda DiRienz moved, seconded by Robert Pyle, to approve a budget amendment in the amount of \$36,547 and to increase Revenues-State Aid-Extraordinary and corresponding deposit to Emergency Reserve. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 303**APPROVE CAPITAL RESERVE DEPOSIT**

Amanda DiRienz moved, seconded by Robert Pyle, to approve a maximum Capital Reserve deposit of \$10,000 for the 2010-11 school year to cover any unanticipated change orders of School Facility Projects. Motion carried unanimously with all "ayes".

CORRESPONDENCE

Letter from Sallee Lord, County Chairperson, with regard to approval of our District Professional Development Plan.

NEW BUSINESS

Retreat in July, Preparation and Planning, Code of Conduct, and First Day Packets

OLD BUSINESS**PUBLIC COMMENT****RESOLUTION 2010-2011: 304****ENTER EXECUTIVE SESSION**

Margaret Layding, moved, seconded by Robert Pyle, to enter into Executive Session at 7:55 p.m. for the purpose of discussing Personnel and Negotiations. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 305**RE-ENTER BOARD MEETING**

Cara Morris, moved, seconded by Patricia Cooper, to re-enter the Board Meeting. Motion carried unanimously with all "ayes".

DISCUSSION TOPIC

Mayor appointment discussed

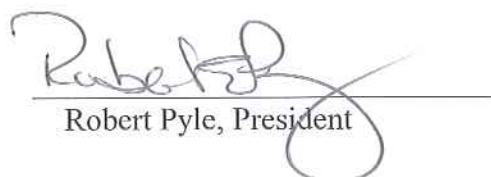
RESOLUTION 2010-2011: 306**ADJOURNMENT**

Robert Pyle moved, seconded by Amanda DiRienz, to adjourn the Board Meeting at 8:35 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator



Robert Pyle, President