

CLINTON-GLEN GARDNER BOARD OF EDUCATION**WORK SESSION MEETING MINUTES**

November 16, 2011

Robert Pyle called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Amanda DiRienz, Patricia Cooper and Margaret Layding

Absent: Cara Morris

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator

The purpose of the Work Session Meeting is to review the agenda for action to be taken at the Regular Session of November 22, 2011. The action items were reviewed and the following discussions took place.

SUPERINTENDENT/PRINCIPAL'S REPORT

- NJQSAC Committee Meeting Update
- School Securities Training
- Budget Input from Staff, Board Priorities to be discussed in next month.
- Recommendation for the Board and school staff to review Homework Policy and practices next school year

ASSISTANT PRINCIPAL'S REPORT:

- Haunted Hallways sponsored by Clinton Teacher's Association
- Parade re-routed due to winter storm
- Five 5th grade students went on Enrichment trip to Grounds for Sculpture
- Book Fair, with online ordering, final total not yet available
- Conferences
- 4th Grade Musical Performance in beginning of December

CLINTON TEACHER'S ASSOCIATION (CTA) UPDATE

- Grade level and School activities reviewed by Mrs. Lorenson.

DISCUSSION ITEMS

- Personnel Transitions Update: Rob Stein starts November 17th and Heather Alvarez starts December 18th. Jenine Kastner will be taking over at the end of the month as Supervisor of Special Services.
- Dr. Katz gave a presentation of the NJASK scores.

BUSINESS ADMINISTRATOR'S REPORT

- Ed Jobs additional funding of \$1457 to be received
- Roof Warranty work being completed for Second Floor Roof
- Roof leaks were repaired through the building
- HVAC vendor to meet with BA and Facility Manager next week to review status of unit repairs and planning for replacement
- Mid Year Budget Review schedule for Dec 9th with Jeff Scott
- DPR-QSAC Fiscal Management Committee met last week to review Statement of Assurances and Fiscal Management Indicators

TECHNOLOGY LEASE PURCHASE UPDATE

- Current technology lease was paid off this month, with plans for a new 3 year lease to fund technology purchases.
- Mary Lyons, Financial Advisor, will be preparing Lease Documents for Bid award in December.
- Scott Reilly obtaining proposal for Wireless with plans for installation over the winter break.

AUDIT AND FINANCIAL REPORT (CAFR)

- CAFR will be submitted by December 5th deadline
- Mr. Colantano will be at the December 14th Board Meeting to review the audit

CORRESPONDENCE

- NHVRHSD resolution to change dangerous Glen Gardner intersection.

NEW BUSINESS

- 2012-2013 School Year and 12 month Employee Calendar:
 - Yom Kippur needs to be added to the 12 month calendar
 - Discussion on High School Calendar coordination

- Communication with Municipalities
 - Point Person needed for Glen Gardner information on emergency situations in the Town. Dr. Katz, Robert Pyle and Patricia Cooper to attend next Glen Gardner Town Meeting.
- NJSBA Convention Review
 - Robert Pyle went to several workshops including the Del Val cluster Transportation and Technology shared services presentation
 - Margaret Layding attended Governance I and the night before the Convention, she attended the new Board Member Program.
 - Patricia Cooper attended Governance IV and the keynote address on increasing community support for public schools, using technology to engage.
 - Dr. Katz viewed an example of a promotional video of a school. He will discuss the idea with Denise Grimm for the Quest program to consider.

OLD BUSINESS

- District Goals and Action Plans:
 - Curriculum Update provided by Dr. Katz and Mrs. Steiner, Jeff Scott has been talking at the State level about this shared service. At the next Curriculum meeting a representative from the State, Penny MacCormack, Assistant Commissioner/Chief Academic Officer, will be in attendance.
- Hampton Borough's School Exploratory Committee
 - Discussion over shared service considerations county wide. Mr. Pyle to follow up discussions with both Hampton and Franklin Twp Board Presidents.

PUBLIC COMMENT: None

RESOLUTION 2011-2012: 96

ENTER EXECUTIVE SESSION

Patricia Cooper moved, seconded by Margaret Layding, to enter into Executive Session at 9:45 p.m. for the purpose of discussing Negotiations. Motion carried unanimously with all "ayes".

RESOLUTION 2011-2012: 97

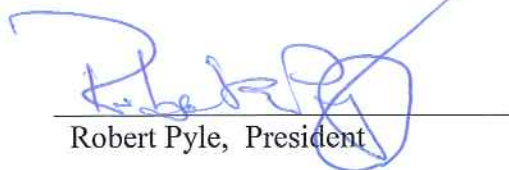
ADJOURNMENT

Robert Pyle moved, seconded by Patricia Cooper, to adjourn the Board Meeting at 10:05 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft
Business Administrator


Robert Pyle, President