

## CLINTON-GLEN GARDNER BOARD OF EDUCATION

## BUSINESS SESSION MEETING MINUTES

November 22, 2011

Cara Morris called the meeting together at 7:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Cara Morris, Amanda DiRienz, Patricia Cooper and Margaret Layding

Absent: Robert Pyle

Also Present: Richard Katz, Superintendent/Principal  
Lisa Craft, Business Administrator

**GENERAL INFORMATION: MONTHLY SCHOOL DATA**

- A. Enrollment Data Report
- B. Student Suspensions:
  - In-School Suspensions: 0
  - Out-of-School Suspensions: 0
- C. School Nurse's Report:
- D. Violence and Vandalism (EVVRS Data ):
- E. Fire Drill Report and Bus Evacuation Drill Report

**RESOLUTION 2011-2012: 98****ACCEPT SCHOOL DATA REPORTS**

Margaret Layding moved, seconded by Patricia Cooper, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

**SUPERINTENDENT/PRINCIPAL'S REPORT:**

Race to the Top 3 – State to submit application  
Glen Gardner Town Council Meeting is on December 6<sup>th</sup>.

**CLINTON TEACHER'S ASSOCIATION (CTA) UPDATE:** None

**PUBLIC COMMENT:**

Gloria Hrabovecky commented that on the 4<sup>th</sup> Grade field trip to NJ State House they had the opportunity to meet Governor Christie. Also that integrated technology and differential instruction is exceptional at CPS.

**PERSONNEL REPORT**

**RESOLUTION 2011-2012: 99**

**APPROVE STAFF MEMBER**

Margaret Layding, moved, seconded by Patricia Cooper, to approve the following staff member for the 2011-12 School Year for the listed positions. Motion carried unanimously with all "ayes".

Position	Name	Rate/ Salary	Effective
Substitute Teacher	<b>Alissa Bunty Amy Miller</b>	<b>\$85 per diem</b>	<b>11/23/11</b>
Substitute Teacher/Nurse	<b>Ashley Colnett Felice Lewaine Chihping Walukiewicz</b>	<b>\$110.00 per diem (nurse)  \$85.00 per diem (teacher)</b>	<b>11/23/11</b>

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**

**RESOLUTION 2011-2012: 100**

**STAFF DEVELOPMENT**

Patricia Cooper moved, seconded by Amanda DiRienz, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
iPads and Apps in the Classroom	12/13/11	Liz Hedden Monica Berkman		\$55.00 each	\$170.00	\$280.00
Smart Board Advanced Workshop	2/22/12	Jennifer Russo		\$0.00	\$85.00	\$85.00
Promoting Early Childhood Literacy Using Smart Boards	11/1/11	Jeanne Steinberg Susan DeSapio		\$49.00 each	\$0.00	\$98.00
Looking Back & Looking Ahead: Developing a Strong Kindergarten	10/28/11	Lauren Gallagher		\$20.00	\$42.50	\$62.50
Rutgers 44 <sup>th</sup> Annual R/W Conference –	03/16/12	Jessica Crespo Barbara Shaffer		\$150.00 each	\$170.00	\$470.00
Restraint Training	11/3/11 - 11/4/11	Amy Kagan		\$129.00	\$0.00	\$129.00
NJDOE – Linking Teacher Pay/Tenure to Students Tests	12/2/11	Richard Katz		\$149.00	\$0.00	\$149.00
Governance IV	11/19/11		Cara Morris	\$0.00	\$0.00	\$0.00
403(b) IRS Regulation Update	1/24/11	Lisa Craft		\$75.00	\$0.00	\$75.00

**RESOLUTION 2011-2012: 101****APPROVE FIELD TRIPS**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the following field trips as listed. Motion carried unanimously with all “ayes”.

Date	Grade	Destination	Cost per Student
January 2012	6th grade students	State Theatre	\$17.00
February 2012	3rd grade students	The Theatre at RVCC/Planetarium	\$17.00
May 2012	8th Grade	Camp Speers Eljibar	TBD

**POLICY:** None

**GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT****RESOLUTION 2011-2012: 102****BOARD MINUTES**

Cara Morris moved, seconded by Amanda DiRienz, to approve the Board of Education Meeting minutes from the October 12, 2011 Work and Executive Sessions; and the October 18, 2011 Regular and Executive Sessions. Motion carried unanimously with all “ayes”.

**RESOLUTION 2011-2012: 103****SECRETARY AND TREASURER'S REPORTS**

Cara Morris moved, seconded by Amanda DiRienz, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$1,094,483.33 for September, 2011, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2011-2012 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2011-2012: 104****BILL LIST**

Cara Morris moved, seconded by Amanda DiRienz, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

## Bill List

- |    |                    |              |
|----|--------------------|--------------|
| 1. | General Account:   | \$781,678.79 |
| 2. | Cafeteria Account: | \$ 14,419.04 |

**RESOLUTION 2011-2012: 105****ACCOUNT BALANCES**

Cara Morris moved, seconded by Amanda DiRienz, to accept account balances as of September, 2011 as specified below. Motion carried unanimously with all "ayes".

## Checking Account Balances for September, 2011:

- |    |                     |             |
|----|---------------------|-------------|
| 1. | Student Activities: | \$42,027.97 |
| 2. | Cafeteria:          | \$56,415.25 |
| 3. | Payroll Agency:     | \$ 2,505.66 |
| 4. | Unemployment:       | \$84,211.44 |

**RESOLUTION 2011-2012: 106****TRANSFERS**

Cara Morris moved, seconded by Amanda DiRienz, to approve Transfers in the amount of \$82,114.40 for October, 2011. Motion carried unanimously with all "ayes".

**RESOLUTION 2011-2012: 107****AMEND TUITION CONTRACT**

Cara Morris moved, seconded by Patricia Cooper, to amend the tuition contract for Celebrate the Children to include a 2<sup>nd</sup> Instructional Aide in the additional amount of \$26,911.80. Motion carried unanimously with all "ayes".

**RESOLUTION 2011-2012: 108****AUTHORIZE BIDDING FOR TECHN. LEASE**

Amanda DiRienz moved, seconded by Cara Morris, to authorize bidding for a new 3 year Technology Lease with anticipated bid award December 20, 2011. Motion carried unanimously with all "ayes".

**RESOLUTION 2011-2012: 109****APPROVE WIRELESS EQUIPMENT**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the purchase of wireless equipment from Office Solutions, Inc. (NJ WSCA State Contract #73981) per their proposal in the amount of \$15,969 to be installed over winter break and funded with escrow funds of the new technology lease. Motion carried unanimously with all "ayes".

**RESOLUTION 2011-2012: 110****ACCEPT ADDITIONAL ED JOBS FUNDING**

Cara Morris moved, seconded by Margaret Layding, to accept additional Educational Jobs funding in the about of \$1,457 to be used to fund the balance from the original award for tuition to Clinton Township to cover the cost of a Teachers's Assistant. Motion carried unanimously with all "ayes".

Lisa Craft reported that the new Pritchard night crew in now in place.

**CORRESPONDENCE:**

Letter from the Glen Gardner Women's Club regarding the Main Street and Route 31 Intersection.

**RESOLUTION 2011-2012: 111****ROUTE 31 & MAIN STREET**

Amanda DiRienz moved, seconded by Patricia Cooper, be it resolved that the Clinton-Glen Gardner Board of Education hereby joins in the request to the New Jersey Department of Transportation for a comprehensive study of effective safety measures to be installed and implemented at the intersection of Route 31 and Main Street in the Borough of Glen Gardner, to be conducted without delay and as quickly as possible. Also, be it resolved that copies of this resolution shall be sent to the New Jersey Commissioner of Transportation, the New Jersey

Commissioner of Education, the Governor of the State of New Jersey, and the Mayor and Borough Council of the Borough of Glen Gardner. Motion carried unanimously with all "ayes".

Email from Christine Crielly, Franklin Township Board of Education Member, regarding shared services.

Letter and Certificate from the Hunterdon County Department of Human Services confirming compliance with immunization levels required by State Code.

## **NEW BUSINESS**

### **RESOLUTION 2011-2012: 112**

### **APPROVE 2012-2013 CALENDARS**

Patricia Cooper moved, seconded by Amanda DiRienz, to approve the 2012-2013 School Year and 12 month Employee Calendars as per attached. Motion carried unanimously with all "ayes".

## **OLD BUSINESS:**

District Communication Goal: Margaret Layding and Cara Morris are following up with local Realtors.

**PUBLIC COMMENT:** None

### **RESOLUTION 2011-2012: 113**

### **ADJOURNMENT**

Patricia Cooper moved, seconded by Margaret Layding, to adjourn the Board Meeting at 8:45 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,



Lisa Craft  
Business Administrator



Cara Morris, Vice-President