



**Clinton-Glen Gardner Board of Education**

*Tuesday, May 15, 2012*

*7:00 pm, CPS Library/Media Center*

**BUSSINESS SESSION MEETING AGENDA**  
**Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

• **Maschio's Food Service Presentation**

- a. New Meal Requirements for 2012-13
- b. School Lunch Price Recommendation

**4. Monthly School Data:**

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
  - i. In-School Suspensions: 0
  - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)

e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

**Motion:** To accept the aforementioned monthly school data report, items 4a-e.

**5. Superintendent/Principal's Report**

**6. Clinton Teachers' Association (CTA) Update**

**7. Public Comment**

**8. Personnel**

**A. Motion:** To approve the following staff member for the 2012-13 school year for the following stipend position:

Position	Name	Rate/Salary
Supervisor of Special Services	Jenine Kastner	\$13,260

**B. Motion:** To approve the following staff members for the 2012-13 school year for the following stipend positions (compensation for all approvals is in accordance with CTA agreement):

Position	Name
Chess Club	
Golf Club	Mary Bulger
Peer to Peer	Tim Bidwell Susan Penn
Science Club	Stacy Viotto
3 <sup>rd</sup> Grade Musical Director	Jodi Lounds
3 <sup>rd</sup> Grade Musical Assistant Director	Laurie Ruch
4 <sup>th</sup> Grade Musical Director	Laurie Ruch
4 <sup>th</sup> Grade Musical Assistant Director	Lisa Rizzi (0.5) Evelyn Ferro (0.5)
Spring Musical Director	Laurie Ruch
Spring Musical Assistant Director (3)	Kelly DeJesus Donna Zaugg Lisa Rizzi (0.5) Suzanne Lauricella (0.5)
Student Council 5-6	
Student Council 7-8	Jessica Crespo (0.5) Denise Grimm (0.5)
Yearbook	
Aim High (2)	Carolyn Schorr

Intervention & Referral Services Committee	Heather Alvarez Amy Kagan Susan Penn Denise Grimm Mary Ellen Bowlby Susan DeSapio
Middle School Coordinator	Jessica Crespo
Team Leaders K-2 3-4 5-8  Special Area Special Education	Kelly DeJesus Jodi Lounds Jessica Crespo Barbara Shaffer Tim Bidwell Judy Liptak
Character Education Coordinator	Heather Alvarez (K-4) Susan Penn (5-8)
Athletic Director	Joe Harris
Boys' Soccer	Tim Bidwell
Girls' Soccer	Amy Santacross
Cross Country	Stacy Viotto
Volleyball	Susan Penn
Boys' Basketball	Tim Bidwell
Girls' Basketball	Joe Harris
Cheerleading	Evelyn Ferro (0.5) Jennifer Merrigan (0.5)
Baseball	Tim Bidwell
Softball	Amy Santacross

***C. Motion:*** To approve the following staff members for 2012 summer work:

<b>Position</b>	<b>Name</b>	<b>Rate/Salary</b>	<b>Effective</b>
Powerschool Scheduling and Updating	Kathi Savarese	In accordance with CTA agreement (not to exceed 30 hours)	7/1/12
Scheduling (Grades 5-8)	Barbara Shaffer	In accordance with CTA agreement (not to exceed 25 hours)	7/1/12
Health Office Records and Information Preparation	Mary Ellen Bowlby	In accordance with CTA agreement (not to exceed 20 hours)	7/1/12
Preparation for K-Care/Child Care	Martie Orlando	\$36/hr (not to exceed 20 hours)	7/1/12
Office/Clerical Assistance	Debbie Herold Barbara Plundeke	\$15.26/hr (not to exceed 60 combined total hours)	7/1/12
Library Media Center Inventory	Cathy Ahart	In accordance with CTA agreement (not to exceed 25 hours)	7/1/12

**D. Motion:** To approve the following staff members for the following curriculum writing position:

Position	Name	Rate/Salary
Language Arts (10 additional hours each to complete consortium work)	Denise Grimm Elizabeth Hedden	In accordance with CTA Agreement

**E. Motion:** To approve the following staff member for 2012 Extended School Year position:

Position	Name	Rate/Salary
Behaviorist (not to exceed 12 hrs)	Heather Alvarez	\$75/hr
Paraprofessional	Karen Brownell	\$15.26/hr

**F. Motion:** To approve the following staff members for the 2012-13 school year Child Care Program

Position	Name	Rate/Salary	Guide Step	Effective
<b>K-Care</b>	Karen Brownell	\$12.75	1 YOE	
<b>Before and After Care</b>	Deb Herold	\$16.00	17 YOE	9/1/12
	Barbara Plundeke	\$16.00	17 YOE	
	Heidi Singer	\$16.00	13 YOE	
	Patti Weiss	\$15.40	9 YOE	
	Janet Traphagen	\$15.40	6 YOE	

**G. Motion:** To create and advertise for the following summer positions :

Position	Hourly Rate	Hrs/week	Effective	Position Control #
<b>Summer Custodial Helpers</b>	\$7.25	40 hrs/wk	06/12/12 to 08/31/13 not to exceed 10 paid weeks	<b>114 &amp; 115</b>

## 9. Curriculum, Instruction, Assessment, & Technology

### a. Staff Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost
Managing Problem	05/22/2012 05/23/2012	Kate Fischer Suzanne Stidworthy	\$190.00	\$340.00	\$530.00

Behavior in School and Home Settings					
Model Programs Recognition – Learning from the Best	05/15/2012	Hanna Olczak	\$55.00	\$0.00	\$55.00
NJASBO Annual Conference	06/06/12-06/08/12	Lisa Craft	\$150.00 \$200/ lodging		\$350.00

**b. Field Trips**

**Motion:** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per person
May 2012	7th grade - Quest students	Red Mill Museum	\$5.00

**c. Speech and Language Curriculum**

**Motion:** To adopt the Speech and Language content area curriculum management system document (rewritten during the 2011-2012 school year) (**Attachment #4**):

**10. Policy**

**a. Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings.

#	TITLE	M	SUMMARY	ACTION
5600	Pupil Discipline/Code of Conduct (Revised)	<b>M</b>	The new dating violence at school law requires consequences and remedial/intervention measures for acts or incidents of dating violence at school.	2 <sup>nd</sup> Reading
9270	Home Schooling and Equivalent Education (Revised)	<b>M</b>	When children are educated at home and are not enrolled in a school, the school district will not provide any of the entitlements or privileges of pupils enrolled in the school district unless specifically provided in the federal special education laws.	2 <sup>nd</sup> Reading
0132	Executive Authority		Establishes that Superintendent is the executive officer and is a non-	1 <sup>st</sup> Reading <b>Attachment</b>

			voting member of the Board. Also gives Superintendent the right to prepare regulations which are not inconsistent with policy, and gives Board the right to overrule regulations by a majority vote.	<b>#5A</b>
0143	Board Member Election and Appointment		Provides that election and appointment will be held in compliance with the law and codifies the current rules on filling a Board vacancy.	1 <sup>st</sup> Reading <b>Attachment #5B</b>
0145	Board Member Resignation and Removal		Defines, in accordance with the law, termination conditions for a Board member.	1 <sup>st</sup> Reading <b>Attachment #5C</b>
0146	Board Member Authority		Codifies that a Board member does not individually possess the authority to speak for the Board except as authorized by Policy 9120. Requires a Board member making a formal expression of opinion (letters to editor, etc.) that his/her opinion does not necessarily represent that of the Board.	1 <sup>st</sup> Reading <b>Attachment #5D</b>
0151	Organization Meeting		Provides for an annual organization meeting to be held in the first or second week of January at which time a President and Vice-President will be elected.	1 <sup>st</sup> Reading <b>Attachment #5E</b>
0152	Board Officers		Provides that a President and Vice-President are elected by majority via a verbal roll call and if the office becomes vacant the Board will fill the vacancy within 30 days.	1 <sup>st</sup> Reading <b>Attachment #5F</b>
0155	Board Committees		Formalizes that we will have two standing committees (Policy and Negotiations) and that other Committees may be formed on an ad-hoc basis by either the President or a majority of Board members.	1 <sup>st</sup> Reading <b>Attachment #5G</b>
0164	Conduct of Board Meetings		Formalizes timing of agendas and conduct of meetings via parliamentary procedure.	1 <sup>st</sup> Reading <b>Attachment #5H</b>
0167	Public Participation in Meetings		Defines how public participation will be included in the meeting, limits comments to 5 minutes per person	1 <sup>st</sup> Reading <b>Attachment #5I</b>

2361	Acceptable Use of Computer Networks/Computers and Resources	<b>M</b>	Federal Communications Commission (FCC) released an order that requires school districts to update their acceptable use Policy. The Policy needs to state that we are "educating minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response	1 <sup>st</sup> Reading <b>Attachment #5J</b>  <b>Additional revisions in red</b>
2431	Athletic Competition (Revised)	<b>M</b>	New Jersey State Interscholastic Athletic Association's (NJSIAA) recent policy revision stating a Board of Education is not required to allow a child educated elsewhere than at school to participate in curricular and extracurricular activities or sports activities. Several other revisions are provided as well.	1 <sup>st</sup> Reading <b>Attachment #5K</b>
7510	Use of School Facilities (Revised)		These new Guides were mandated that provides immunity to school districts for the injury or death of a person due to the action or inaction of persons employed by or under contract with a youth sports team organization that operates on school grounds provided the organization provides proof of a specific level of liability insurance and a statement of assurance the organization will comply with the district's Policy and Regulation 2431.4. The immunity from liability provisions of N.J.S.A. 18A:40-41.5 are required to protect all school districts that permit youth sports team organizations to use its school facilities.	1 <sup>st</sup> Reading <b>Attachment #5L</b>

**11. General Information: Business Administrator's Report**

**a. Approval of Board of Education Minutes as follows  
(Attachment #6A, 6B)**

**Motion:** *To approve the Board of Education Meeting minutes from the April 18, 2012 Work and Executive Sessions; and the April 24, 2012 Business and Executive Sessions.*

**b. Secretary's and Treasurer's Reports  
(Attachments #7A, 7B)**

i. March, 2012           \$ 908,109.17

**Motion:** *To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2011-2012 school year.*

**c. Bill List (Attachment #8)**

i. General Account:     \$416,162.68  
ii. Cafeteria Account:   \$           0.00

**Motion:** *To approve the payment of the bills in the above-specified amounts.*

**d. Checking Account Balances –March, 2012**

i. Student Activities:   \$46,344.55  
ii. Cafeteria:           \$53,786.96  
iii. Payroll Agency:    \$32,678.49  
iv. Unemployment:     \$65,794.51

**Motion:** *To approve the balances of the above specified amounts.*

**e. Transfers (Attachment #9)**

**Motion:** *To approve Transfers and Amendments in the amount of \$27,289.27 for the months of April, 2012.*



**f. Morris County Cooperative Pricing Council**

**Motion:** *To approve the Resolution for joining the Morris County Cooperative Pricing Council at the annual fee of \$1,100 to benefit from the various goods and services to its members through the cooperative public bidding process.*

**12. Correspondence**

- a. Letter From Gregory Voronov, Managing Director, Program Operations & Grants Administration RE: Section 15 Grant Agreement (**Attachment #10**)

**13. New Business**

**14. Old Business**

- a. District Goals and Action Plans
  - Communication Plan
- b. Negotiations

**15. Public Comment**

**16. Executive Session**

Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- a. Negotiations (CTA)

**18. Adjournment**