



**Clinton-Glen Gardner Board of Education**

*Tuesday, July 24, 2012*

*7:00 pm, CPS Library/Media Center*

**BUSINESS SESSION AGENDA**  
**Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

**4. Monthly School Data:**

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
  - i. In-School Suspensions: 0
  - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)

**Motion:** *To accept the aforementioned monthly school data report, items 4a-d.*

5. **Superintendent/Principal's Report**
6. **Assistant Principal's Report**
7. **Special Services Report**
8. **Clinton Teachers' Association (CTA) Update**
9. **Public Comment**
10. **Personnel**

**A. Motion:** To advance the following teacher on the salary guide in accordance with CTA negotiated agreement:

Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	Jessica Latanzio Crespo	Step D, MA +15 \$53,142	Step D, MA+30 \$54,067	9/1/12	#3

**B. Motion:** To approve the following staff members for the 2012-13 school year for the following stipend position:

Position	Name	Rate/Salary
Yearbook	Tonya Reese (0.5) Darlene Nardi (0.5)	CTA contracted rate

**C. Motion:** To approve a child rearing personal leave of absence for Stacy Viotto for the 2012-13 school year. **(Attachment #4)**

*Note: The Federal Family Leave time allotment was taken in the 2011-12 school year, so this is a personal child rearing leave without salary and benefit entitlement.*

- Vacancies
  - Co-Curricular Stipends
    - Chess Club
    - Student Council 5-6
    - Aim High (1)
    - Anticipated Vacancies
      - Cross-Country
  - Curriculum Writing
    - Math Common Core Grades 6-8
    - Anticipated
      - Report Card Revisions (K-4)

## 11. Curriculum, Instruction, Assessment, & Technology

### a. Staff Development

**Motion:** To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
International Dyslexia 27 <sup>th</sup> Fall Festival	10/12/2012	Jenine Kastner		\$200.00	\$0.00	\$200.00
Midwest International Band Conference	12/18/2012 - 12/21/2012	Rob Stein		\$0.00	\$0.00	\$0.00
Autism New Jersey	10/11/2012 - 10/12/2012	Carolyn Schorr		\$415.00	\$255.00	\$670.00
The New Section 504	09/20/2012	Jenine Kastner		\$50.00	\$0.00	\$50.00
Understanding Sensory Sensitivities	07/24/2012	Jenine Kastner		\$11.00	\$0.00	\$11.00
Introduction to Foundations	10/8/2012 - 10/10/2012	AnneMarie DeSavino		\$350.00	\$255.00	\$605.00

### b. Language Arts Adoptions

**Motion:** To adopt the Oxford-Sadler Vocabulary Program (grades 6-8) and Daily 5 Reading Café (Grades 1-3) as primary instructional resources in the identified grades (**Attachment #5**):

- **Discussion Topics**

- Report Card Revisions
- Newspaper Club
- North-Voorhees region curriculum supervisor position update

## 12. Policy

a. **Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings.

## 13. General Information: Business Administrator's Report

a. **Summer Facility Maintenance Update**

b. **Year End Financial Update**

c. **Architect for Facility Planning and Energy Projects**

**Motion:** To appoint Design Resources Group Architects at the hourly rate of \$\_\_\_\_\_ for Facility Planning and Energy Projects for the 2012-13 school year.

*Note: We will continue to work with Anthony Gianforcaro for general and mechanical engineering services.*

**d. Approval of Board of Education Minutes as follows  
(Attachment #6A, 6B)**

**Motion:** To approve the Board of Education Meeting minutes from the June 13, 2012 Work and Executive Sessions; and the June 19, 2012 Board Retreat & Business and Executive Sessions.

**e. Secretary's and Treasurer's Reports  
(Attachments #7A, 7B)**

i. May, 2012 \$ 1,038,615.81

**Motion:** To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2011-2012 school year.

**f. Bill List (Attachment #8)**

i. General Account: \$718,549.61  
ii. Cafeteria Account: \$ 14,074.57

**Motion:** To approve the payment of the bills in the above-specified amounts.

**g. Checking Account Balances– May, 2012 & June, 2012**

i. Student Activities:	\$59,955.93	\$46,506.33
ii. Cafeteria:	\$65,308.80	\$49,001.79
iii. Payroll Agency:	\$17,978.05	\$ 5,933.33
iv. Unemployment:	\$61,675.20	\$68,221.91

**Motion:** To approve the balances of the above specified amounts.

**h. Transfers (Attachment #9)**

**Motion:** To approve Transfers in the amount of \$ 171,987.52 for the month of June, 2012.

**i. Donation**

**Motion:** To accept the donation of a drum set from Cara Morris.

**j. Shared Service Contract with Clinton Township**

**Motion:** To renew the contract for a shared facility manager with Clinton Township for the 2012-13 school year at the annual amount of \$16,250.

**14. Correspondence**

**15. New Business**

**16. Old Business**

- a. Teacher Effectiveness Evaluation System Update

**17. Public Comment**

**18. Executive Session**

Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- o Contract Negotiations

**19. Adjournment**