



**Clinton-Glen Gardner Board of Education**

*Tuesday, October 16, 2012*

*7:00 pm, CPS Library/Media Center*

**BUSINESS SESSION MEETING AGENDA**  
**Action will be taken**

*The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.*

*Adopted 11/2008*

**1. Call to Order**

**2. Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

**3. Roll Call**

**4. Monthly School Data:**

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
  - i. In-School Suspensions: 0
  - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

**Motion:** *To accept the aforementioned monthly school data report, items 4a-e.*

## 5. Superintendent/Principal's Report

## 6. Public Comment

## 7. Personnel

**A. Motion:** *To accept the request for maternity leave for the following staff members:*

Position	Name	Effective Dates	Att.
Grade 3 (PCN 18)	Jodi Lounds	Expected Due Date December 20, 2012	#4

**B. Motion:** *To approve the following staff member for the 2012-13 school year for the listed position:*

Position	Name	Rate/ Salary	Effective	Att.
Home Instruction Teacher	Jeannie Maksymovich Joe Harris	\$39/hr	10/9/12	
Substitute Teachers	Andrea Damboise John (Jack) Jeffries Jennifer Russo Karen Madden	\$85/per diem	10/16/12	
Substitute Nurse	Karen Conrad	\$110/per diem	10/16/12	
Grade 3 Leave Replacement		Approved Rate of \$150 per diem for 60 days and Step 0, BA thereafter	On or about 12/10/12	

## 8. Curriculum, Instruction, Assessment, & Technology

### a. Staff Development

**Motion:** *To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12*

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
Update on Adolescent Eating Disorders	10/22/12	Sue Penn MaryEllen Bowlby		\$0	\$110	\$110
Strengthening the Identification & Reporting Child Abuse	10/2/12	MaryEllen Bowlby		\$0	\$110	\$110
NJASBO Leadership Conference	11/2/12, 2/8/13, 4/12/13	Lisa Craft		\$100	\$0	\$100
Helping Students Deal with Loss	11/2/12	Sue Penn		\$0	\$0	\$0

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
Battelle Developmental Inventory, 2 training	10/3/12	Heather Alvarez		\$0	\$0	\$0
School Climate	10/30/12	Sue Penn		\$0	\$0	\$0
Highscope Training	10/17/12	Susan DeSapio Jeanne Steinberg Jenine Kastner		\$80 Each	\$85	\$325
Comprehensive Functional Assessment & Strategies	10/24/12	Kate Fischer Suzanne Stidworthy Carolyn Schorr		\$175 each	\$85 each	\$780
Nonaversive Behavioral Support & Basic Principles at Positive Programming	10/23/12	Kate Fischer Suzanne Stidworthy Carolyn Schorr		\$175 each	\$85 each	\$780
Battelle Preschool Assessment	10/3/12	Susan DeSapio		\$0		\$0
The Verbal Behavior Milestones Assessment and Placement Program	11/16/12	Carolyn Schorr Heather Alvarez		Grant Funded	\$85	\$85
NJ Division of Fish & Wildlife – Archery Training	10/16/12	Mary Bulger Tim Bidwell		\$0	\$85 each	\$170
Using Precision Teaching with Non-Responders: RTI and Beyond	11/1/12	AnneMarie DeSavino Kate Fischer		\$60	\$85 each	\$230
Effective Second Language Acquisition	11/1/12	Hanna Olczak		\$229	\$0	\$225

**b. Field Trips**

***Motion:*** To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per person
10/2012	5th grade students (Art enrichment)	Grounds for Sculpture	\$0.00
10/2012	1st grade	Walking trip through Clinton	\$0.00
10/2012	selected 7th/8th grade students	Clinton Township Middle School	\$0.00
10/2012	5th-8th student council	The College of New Jersey	student council
12/2012	selected 6th grade students	Hunterdon Museum of Art	enrichment
12/2012	selected 5th - 8th grade students	Bakers Hall-Zoellner Arts Center	\$23.75
1/2013	selected 8th grade students	Voorhees High School	\$0.00
1/2013	selected 5th/8th grade students	Math Workshop - Conley School	\$0.00
2/2013	selected 7th/8th grade students	Clinton Township Middle School	\$0.00
3/2013	selected 3rd graders	Valley View School	\$0.00

Date	Grade	Destination	Cost per person
5/2013	selected 6th grade students	High Bridge Middle School	\$0.00
5/2013	2nd grade	Turtle Back Zoo	\$8.50
5/2013	selected 7th/8th grade students	Clinton Township Middle School	\$0.00

## 9. Policy

### 10. General Information: Business Administrator's Report

- a. **Facility Update**
- b. **Cafeteria Update**
- c. **Approval of Board of Education Minutes as follows  
(Attachment #5A, 5B)**

**Motion:** *To approve the Board of Education Meeting minutes from the September 19, 2012 Work and Executive Sessions, and the September 25, 2012 Business and Executive Sessions (attachments to follow).*

- d. **Secretary's and Treasurer's Reports  
(Attachments #6A, 6B)**

- i. August, 2012      \$ 1,653,347.82

**Motion:** *To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year.*

- e. **Bill List (Attachment #7 revised)**

- i. General Account:    \$442,538.66
- ii. Cafeteria Account:    \$        0.00

**Motion:** *To approve the payment of the bills in the above-specified amounts.*

*Note: Due to the early date of the Work Session, the final Bill List will not be available until the Business Meeting.*

- f. **Checking Account Balances – August 2012**

- i. Student Activities:    \$ 51,646.01
- ii. Cafeteria:            \$ 49,089.25

- iii. Payroll Agency: \$ 4,295.82
- iv. Unemployment: \$ 67,941.94

**Motion:** *To approve the balances of the above specified amounts.*

**g. Transfers & Amendments (Attachment #8)**

**Motion:** *To approve Transfers and Amendments in the amount of \$149,608.68 and \$0 respectively for the month of September 2012.*

**11. Correspondence**

- a. Approval form for the 2012-2013 CPS Nursing Services Plan from the Hunterdon County DOE. **(Attachment #9)**

**12. New Business**

**Motion:** *To approve the NJQSAC 2012-2013 School Year Statement of Assurance for submission to the New Jersey Department of Education. (Attachment #10)*

**13. Old Business**

**14. Public Comment**

**15. Executive Session**

Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- o Contract Negotiations

**16. Adjournment**