



Clinton-Glen Gardner Board of Education

*Tuesday, March 26, 2013
7:00 pm, CPS Library/Media Center*

BUSINESS SESSION MEETING AGENDA
Action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
 - i. In-School Suspensions: 0
 - ii. Out-of-School Suspensions: 2
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items 4a-e.*

5. Superintendent/Principal's Report

6. Public Comment

7. Personnel

A. Motion: To approve the following staff member for the 2012-13 school year for the listed position:

Position	Name	Rate/ Salary	Effective	Att.
Administrative Assistant to the Child Study Team	Corinne Covino	\$20,500 annually	3/18/13	#4
Volunteer Baseball Coach	William Schneiderhan			

B. Motion: To accept the resignation of the following stipend position effective immediately:

Position	Name
Third Grade Play Director	Jodi Lounds

C. Motion: To approve the following staff member for the 2012-13 school year for the listed position:

Position	Name	Rate/ Salary	Effective
Third Grade Play Director	Jamie Friedel	\$840	3/27/13

8. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	Employees	Board Member	Event Cost	Substitute Pay	Total Cost
Parents as Partners in Special Education	2/26/2013	Heather Alvarez Amy Kagan		\$0	\$0	\$0
NJECC 2013	3/12/2013	Scott Reilly		\$0	\$0	\$0
Math Work Stations	5/07/2013	Kelly DeJesus		\$219	\$85.00	\$304

FLENJ	3/15/2013	Jennifer Russo		\$115	\$0	\$115
NJTESOL/NJBE	5/29/2013	Hanna Olczak		\$139	\$0	\$139
Regional Presentation on Educator Evaluation	3/19/2013	MaryEllen Bowlby Denise Grimm		\$0	\$110.00	\$110
High Scope	3/20/2013, 4/22/2013	Jeanne Steinberg		\$85/day	\$85.00/day	\$340

b. Field Trips

Motion: To approve the following requests for field trips as listed:

Date	Grade	Destination	Cost per student
March 2013	6th grade students	North Branch Library	\$0.00
March 2013	6th grade students	North Branch Library	\$0.00
May 2013	8th grade	Camp Speers Eljibar	TBD
June 2013	4th grade	Waterloo Village	\$10.50

Motion: To approve the adoption of Go Math for grades K-5 as the primary mathematics instructional resource beginning the 2013-14 school year.

9. Policy

10. General Information: Business Administrator's Report

a. Facility Update

b. Cafeteria Update

**c. Approval of Board of Education Minutes as follows
(Attachment #5A, 5B)**

Motion: To approve the Board of Education Meeting minutes from the February 13, 2013 Work and Executive Sessions; and February 20, 2013 Regular and Executive Sessions.

**d. Secretary's and Treasurer's Reports
(Attachment # 6A, 6B)**

- i. January, 2013 \$ 991,155.58

Motion: To approve the above referenced Secretary's and Treasurer's report as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no

major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year.

Note: Reports forthcoming due to early meeting date.

e. Bill List (Attachment # 7)

- i. General Account: \$ 726,942.31
- ii. Cafeteria Account: \$ 23,543.38

Motion: *To approve the payment of the bills in the above-specified amounts.*

f. Checking Account Balances – January, 2013

- i. Student Activities: \$29,765.55
- ii. Cafeteria: \$38,590.87
- iii. Payroll Agency: \$63,671.88
- iv. Unemployment: \$67,022.33

Motion: *To approve the balances of the above specified amounts.*

g. Transfers & Amendments (Attachments #8)

Motion: *To approve Transfers and Amendments in the amount of \$132,329.67 and \$62,021 respectively for the month of February, 2013*

h. Budget Presentation, Hearing, & Adoption (Attachment #9)

**Travel and Related Expense Reimbursement
2013-2014**

WHEREAS, the _____ Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$25,000 for all staff and board members.

**Adoption of Budget
2013-2014**

BE IT RESOLVED that the budget be adopted for the 2013-2014 School Year as listed.

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2013-14 Total Expenditures	7,454,650	136,709	538,663	8,130,022
Less: Anticipated Revenues	<u>1,278,248</u>	<u>136,709</u>	<u>1,002</u>	<u>1,415,959</u>
Taxes to be Raised	<u>6,176,402</u>	<u>0</u>	<u>537,661</u>	<u>6,714,063</u>

11. Correspondence

- a. Letter from the NJDOE approving an amendment to NJASK dates for 7th and 8th grade students during the 2013-14 school year.
(Attachment #10)

12. New Business

13. Old Business

- a. District Goals Update

14. Public Comment

15. Executive Session

Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- Personnel Contract

16. Adjournment