



Clinton-Glen Gardner Board of Education

Wednesday, April 17, 2013

7:00 pm, CPS Library/Media Center

WORK SESSION MEETING AGENDA
No action will be taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
 - i. In-School Suspensions: 1
 - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items 4a-e.*

5. **Superintendent/Principal's Report**
6. **Assistant Principal's Report**
7. **Special Services Report**
8. **Clinton Teachers' Association (CTA) Public Comment**
9. **Public Comment**
10. **Personnel**

a. **Motion:** *To approve a Federal Family Medical Leave for Tom Larkin (PCN 24) beginning May 20, 2013 through June 19, 2013. (Attachment #4)*

b. **Motion:** *To approve the payment of 15 hours at the rate of \$37 per hour to Tom Larkin for the completion of agreed upon teacher responsibilities completed while on leave. This includes maintenance of the class grade book, completion of report cards, and end of year classroom clean up responsibilities.*

c. **Motion:** *To approve the listed personnel appointments and positions for 2013-14.*

1. Creation of Positions for the 2013-14 School Year

Position	PCN	FTE	Description
Kindergarten	7	.5 Increase	Full Day K
Kindergarten	8	.5 Increase	Full Day K

2. Current Teaching Staff FTE Changes & Assignment Transfers

Teacher	From	PCN	FTE	To	PCN	FTE
<i>Pam Lorenson</i>	<i>Grade 3</i>	<i>14</i>	<i>1.0</i>	<i>BSI</i>	<i>54 & 103</i>	<i>1.0</i>
<i>Tracy Reinhardt</i>	<i>BSI</i>	<i>104</i>	<i>.5</i>	<i>Kindergarten</i>	<i>7</i>	<i>1.0</i>
<i>Tracy Palomba</i>	<i>Middle School</i>	<i>27</i>	<i>1.0</i>	<i>BSI</i>	<i>104</i>	<i>.5</i>
<i>Lauren Gallagher</i>	<i>Kindergarten</i>	<i>8</i>	<i>.5</i>	<i>Kindergarten</i>	<i>8</i>	<i>1.0</i>

3. New Appointment

Position	Name	Rate/Salary
0.5 FTE Basic Skills Teacher	Susan Haney	\$28,276 BA (11 YOE)

4. Tenured and Non-Tenured Teaching Staff
5. Administrative Staff, Child Care Director and Technology Coordinator; for Business Administrator approval is pending the Hunterdon County Office contract review and approval.
6. Substitute Teachers

Review of Recommendations for the following positions:

- 2013-14 Co-Curricular and Stipend Positions
- 2013-14 Supervisor of Special Services
- 2013 Summer Work
- 2013-14 Curriculum Writing/Committee Work
- 2013 ESY Program
- 2013 Summer Sports Camp Positions
- 2012-13 Substitute Nurse
- 2012-13 Student Observation/Shadowing

11. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost
Practical Ideas to Differentiate Your Writing Instruction	04/24/2013	Lauren Gallagher	\$195	\$42.50	\$237.50
Timesaving Math Work Stations to Practice and Reinforce the Common Core Mathematics Standards	05/07/2013	Lauren Gallagher	\$219	\$42.50	\$261.50
2013 NJSHA Convention	04/25/2013 04/26/2013	Susan DeSapio Camille Reilly	\$275 each	\$0.00	\$550.00
NJASBO Annual Conference	06/05/2013 06/06/2013 06/07/2013	Lisa Craft	\$150 \$200 lodging	\$0.00	\$350.00

Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost
The Orton Gillingham Classroom Reading and Writing Perfect Together Training	05/28/2013	Carolyn Schorr Judy Liptak Alex Jordan Maria Buniva Jean Maksymovich Jeanne Steinberg Lisa Rizzi AnneMarie DeSavino Sue DeSapio Tracy Reinhardt Denise Grimm Pam Lorenson	\$40 each (max. cost)	\$85.00 \$85.00 \$85.00 \$85.00 \$85.00 \$85.00 \$85.00 \$85.00 \$42.50 \$85.00	\$1287.50

b. Field Trips

Motion: *To approve the following requests for field trips as listed:*

Date	Grade	Destination	Cost per person
April 2013	Third Grade	Clinton Town	\$0.00
May 2013	Various Track Students	North Hunterdon High School	\$0.00
May 2013	1st Grade	Conley School	\$2.50
June 2013	Third Grade	Red Mill Museum	\$10.00
June 2013	1st Grade	Lakota Wolf Preserve	\$6.50

Motion: *To approve the elimination of the preschool disabilities resource program. (Attachment #5)*

Note: This program was previously eliminated when the integrated class was created, but required official Board action.

Motion: *To approve the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h)4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Our school children shall be supervised through a paraprofessional at all times. This request has been approved by the Hunterdon County office of the Department of Education.*

12. Policy

13. General Information: Business Administrator's Report

- a. **Facility Update**
- b. **Cafeteria Update**

Motion: *To approve the Minutes and monthly financial transactions and reports as listed.*

1. Approval of Board of Education Minutes from the March 5, 2013 Special Budget and Executive Sessions; the March 20, 2013 Work and Executive Sessions; and the March 26, 2013 Business and Executive Sessions. **(Attachment #6A, 6B, 6C)**

2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year. **(Attachment #7A, 7B)**

❖ February, 2013 \$ 924,084.14

3. Approval of the Bill List in the specified amounts. **(Attachment #8)**

❖ General Account: \$
❖ Cafeteria Account: \$ 11,613.59

Note: The final Bill List will not be available until the Business Meeting.

4. Checking Account Balances – February, 2013

i. Student Activities: \$28,144.47
ii. Cafeteria: \$34,978.02
iii. Payroll Agency: \$85,496.45
iv. Unemployment: \$66,474.53

Motion: *To approve the balances of the above specified amounts.*

5. Transfers and Amendments in the amount of \$12,321.27 and \$0 respectively for the month of March, 2013. **(Attachment #9)**

c. **Motion:** To approve the listed Choice Students for 2013-14.

District to Attend	Number of Students Enrolled	Grades
Clinton Township	2 students	8 th Grade (2)
Alexandria Township	1 student	8 th Grade

- d. **Motion:** Authorization to proceed with bidding for West Wing Window Replacement and Gymnasium Wing Hot Water Heater Replacement
- e. **Motion:** Authorization to issues Request for Proposals for Food Service Management Companies for 2013-14.

14. **Correspondence**

15. **New Business**

16. **Old Business**

- a. District Goals Update
- b. School Choice (**Attachment #10**)

17. **Public Comment**

18. **Executive Session**

Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- Paraprofessional Association Contract Negotiations
- Personnel – Review of Non-Tenured Teaching Staff Recommendations

19. **Adjournment**