



**Clinton-Glen Gardner Board of Education**

*Wednesday, June 19, 2013*

*5:00 pm, CPS Library/Media Center*

**BUSINESS SESSION MEETING AGENDA**  
**Action will be taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

*Adopted 11/2008*

1. **Call to Order**

2. **Opening Statement:**

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

3. **Roll Call**

4. **Annual Retreat led by New Jersey School Boards Association representative Gwen Thornton**

5. **Long Range Facility Plan Update – Anthony Gianforcaro**

6. **Monthly School Data:**

A. Enrollment Data Report (**Attachment #1 updated**)

B. Student Suspensions:

a. In-School Suspensions: 1

b. Out-of-School Suspensions: 3

C. School Nurse's Report (**Attachment #2**)

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

**Motion:** To accept the aforementioned monthly school data report, items 4A-E.

7. **Superintendent/Principal's Report**

8. **Public Comment**

9. **Personnel**

**A. Motion:** To amend the May approval of merit pay for Richard Katz to reflect agreement with the Superintendent/Principal contract as follows:

Position	Name	Goal	Merit Pay
Superintendent/ Principal	Richard Katz	2 Goals Achieved 1 Goal Substantial Progress	1.0% each .75% Total of 2.75%

**B. Motion:** To approve the following staff member for the listed position for the 2013-14 school year:

Position	Name	Rate/ Salary	
<b>Teacher of Technology</b>	Kyle Rehrig	Step 16 MA \$64,837	<b>Attachment #4</b>

**C. Motion:** To amend the approval of the following staff member for the listed position for the 2013-14 school year, from a 0.5 FTE to a 0.7 FTE:

Position	Name	Rate/ Salary	Effective
<b>Administrative Assistant (0.7 FTE)</b>	Corinne Covino	\$28,700	7/1/13

**D. Motion:** To approve the following staff member for the 2013-14 school year for the following stipend position:

Position	Name	Rate/Salary
Yearbook	Tonya Reese Darlene Nardi	\$801.50 each
Cheerleading Coach	Amy Santacross	\$3,158

**E. Motion:** To approve the following staff members for the following 2013-14 curriculum/committee positions:

Position	Name	Rate/Salary
iPad Committee	Barbara Shaffer Jessica Latanzio-Crespo Robert Adase	\$37 per hour (not to exceed 20 hours each)

Report Card Committee (K-4)	Tracy Reinhardt Elizabeth Hedden Kelly DeJesus Jamie Friedel Barbara Smith	\$37 per hour (not to exceed 20 hours each, inclusive of the previously approved 5 hours)
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**F. Motion:** To approve the following staff member for the listed position for the 2012-13 school year:

Position	Name	Rate/Salary
<b>Home Instruction</b>	Karen Brownell	\$39.00 per hour

**G. Motion:** To approve the following staff members for the 2013-14 school year Child Care Program

Position	Name	Rate/Salary	Guide Step
<b>Before and After Care</b>	Debbie Herold	\$16.00	<b>18 YOЕ</b>
	Barbara Plundeke	\$16.00	<b>18 YOЕ</b>
	Heidi Singer	\$16.00	<b>14 YOЕ</b>
	Patti Weiss	\$15.40	<b>10 YOЕ</b>
	Janet Traphagen	\$15.40	<b>7 YOЕ</b>
	Denise Rella (Substitute)	\$15.40	<b>7 YOЕ</b>

**H. Motion:** To appoint the following Custodial staff as listed for the 2013-14 school year:

Position	Name	Rate/Salary	FTE	Effective
<b>Supervisor of Building &amp; Grounds</b>	Rick Trimmer	\$75,000	<b>1.0</b>	<b>07/01/13-06/30/14</b>
<b>Summer Custodian</b>	Rod Gorman	\$15.00 per hour	<b>1.0</b>	<b>07/01/13-08/31/13</b>
<b>Summer Custodian</b>	John Della Valle	\$15.00 per hour	<b>1.0</b>	<b>07/01/13-08/31/13</b>
<b>Summer Custodian</b>	Scott Blazure	\$15.00 per hour	<b>25 Hrs/Week</b>	<b>07/01/13-08/31/13</b>
<b>Substitute Custodians</b>	George Skic Victor Santimit Walter Smickle Gary Cesta	\$15.00 per hour	<b>25 Hrs/week</b>	<b>07/01/13-06/30/14</b>

- Vacancies:
  - Chess Club
  - Science Club
  - 3<sup>rd</sup> Grade Musical Director
  - Character Education Program Development (1)

10. **Curriculum, Instruction, Assessment, & Technology**

## 11. Policy

**Motion:** To approve the listed First and Second Readings and Adopt or Repeal the Policies and By Laws with Second Readings:

#	TITLE	M	SUMMARY	ACTION
2431	Athletic Comp (revised)	M	Updated to include cheerleading to be consistent with legislation that added cheerleading to the 'interscholastic athletic' definition. Language/ code update. Approved/edited by Mary Ellen Bowlby	2 <sup>nd</sup> Reading
R 2431.1	Emergency Procedures Athletics	M	Updated to include specific training requirements for coaches (sports related concussions & head injuries). Approved/edited by Mary Ellen Bowlby	2 <sup>nd</sup> Reading
R 2431.2	Medical Exams Athletics	M	Updated to align with the edits to include cheerleading. Approved/edited by Mary Ellen Bowlby	2 <sup>nd</sup> Reading
2468	IEE		NEW- requested as guidance on districts obligation to pay for IEE under the IDEA 2004. Jeanine reviewed and approved	2 <sup>nd</sup> Reading
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants		Updated to include co-curricular volunteers.	1 <sup>st</sup> Reading <b>(Attachment # 8)</b>

## 12. General Information: Business Administrator's Report

### A. Monthly Minutes and Financial Approval

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5.

1. Approval of Board of Education Minutes from the May 15, 2013 Work and Executive Sessions; and the May 21, 2013 Business and Executive Sessions. **(Attachment #5A, 5B)** Minutes will be available for Business Meeting.

**2. Certification of the Secretary's and Treasurer's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2012-2013 school year. (Attachment #6A revised, 6B)**

i. April, 2013                   \$ 822,912.64

**3. Approval of the Bill List in the specified amounts (Attachment # 7)**

ii. General Account: \$ 745,547.08

iii. Cafeteria Account: \$ 9,788.93

**4. Checking Account Balances – April, 2013**

i. Student Activities: \$ 43,957.00

ii. Cafeteria: \$ 38,410.09

iii. Payroll Agency: \$110,396.98

iv. Unemployment: \$ 66,485.64

**5. Transfers and Amendments in the amount of \$0 and \$0 respectively.**

**D. Motion:** To approve the listed maximum deposits to reserves.

Reserve	Current Balance	Maximum Deposit
<b>Capital</b>	\$56,205	
<b>Emergency</b>	\$74,956	
<b>Maintenance</b>	\$65,049	

**E. Motion:** To accept the proposal and approve a contract with Maschio Food for the 2013-14 school year at the annual fee of \$7,546.00 and profit guarantee of \$3,000.00 including no increase over 2012-13 menu prices.

13. **Correspondence**

14. **New Business**

15. **Old Business**

16. **Public Comment**

17. **Executive Session**

A. Call for Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 231, P.L.1975, to discuss matters listed below. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

1. Superintendent Search
2. Special Education Due Process Hearing

18. **Adjournment**