

TOWN OF CLINTON BOARD OF EDUCATION

REORGANIZATION MEETING RESULTING FROM NON OP
ELIMINATIONS AND MERGE WITH GLEN GARDNER
MINUTES
August 19, 2009

Robert Pyle called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Marie Kisch, Robert Pyle, Cara Morris,
John Romagna and Deborah Broslawski,

Also Present: Richard Katz, Interim Superintendent/Principal and
Lisa Craft, Business Administrator/Board Secretary

REORGANIZATION MEETING

- A. Recognition of Merged School District.
- B. Oath of Office was administered to Deborah Broslawski by Lisa Craft.
- C. President announces committees, representatives and delegates.
- D. Motion to adopt the following approvals from the 4/29/09 Clinton Reorganization Meeting:

RESOLUTION 2009-2010: 37**IMPLEMENT BUDGET**

Robert Pyle moved, seconded by Cara Morris, to authorize the Superintendent and Business Administrator to implement the 2009-2010 approved budget. Motion carried unanimously with all 'ayes'.

RESOLUTION 2009-2010: 38**INITIATE TRANSFERS**

Robert Pyle moved, seconded by Cara Morris, to authorize the Superintendent and the Business Administrator to initiate any line item transfers as may be necessary to facilitate any unanticipated encumbrances/expenditures that may arise between Board meetings, with disclosure to the Board at subsequent meetings. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 39**BOARD MEETINGS**

Robert Pyle moved, seconded by Cara Morris, to set the third Wednesday of each month at 7:30 PM in the Clinton Public School Library as the day, place, and time for all regular Board meetings during the 2009-2010 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 40**OFFICIAL NEWSPAPER**

Robert Pyle moved, seconded by Cara Morris, to approve the following publications as official newspapers: Hunterdon Review, Hunterdon County Democrat (alternate), and Courier News (alternate). Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 41**LEGAL COUNSEL**

Robert Pyle moved, seconded by Cara Morris, to approve Adams, Stern, Gutierrez & Lattiboudere, LLC (ASG&L) as general legal counsel at \$160 per hour ; and Barger & Bolger, LLC as legal counsel for Special Education at \$145 per hour for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 42**SCHOOL AUDITOR**

Robert Pyle moved, seconded by Cara Morris, to approve William M. Colantano, Jr. CPA as the auditor for school accounts at the maximum rate of \$125 for principal for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 43**GIANFORCARO ARCHITECTS AND ENGINEERS**

Robert Pyle moved, seconded by Cara Morris, to approve Gianforcaro Architects and Engineers for consulting services at \$100 per hour as needed for facility projects. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 44**BROKER OF RECORD FOR MEDICAL**

Robert Pyle moved, seconded by Cara Morris, to name ELES, Inc. as the Board’s Broker of Record for medical insurance for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 45**SCHOOL COMMERCIAL INSURANCE**

Robert Pyle moved, seconded by Cara Morris, to appoint G.R. Murray as our school commercial package insurance agent for 2009-2010 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 46**SCHOOL PHYSICIAN**

Robert Pyle moved, seconded by Cara Morris, to appoint Dr. Ronald Frank, M.D. as School Physician and approve a contract in the amount of \$2,000 for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 47**ATTENDANCE OFFICER**

Robert Pyle moved, seconded by Cara Morris, to appoint the Town of Clinton Police Chief as Attendance Officer. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 48**AUTHORIZED CHECKING ACCOUNT SIGNERS**

Robert Pyle moved, seconded by Cara Morris, to approve attached list of checking accounts and authorized check signatures for school funds for 2009-2010. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 49**APPROVED DEPOSITORIES**

Robert Pyle moved, seconded by Cara Morris, to designate the following banks as approved depositories, while authorizing the School Business Administrator to select the depository offering the most lucrative program of services: TD Financial , PNC Bank, Bank of America, Unity Bank, and Peapack Gladstone Bank. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 50**CURRICULUM GUIDES**

Robert Pyle moved, seconded by Cara Morris, to adopt the existing curriculum guides for 2009-2010 and Curriculum Evaluation Schedule (on file in Main Office). Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 51**POLICY MANUAL**

Robert Pyle moved, seconded by Cara Morris, to adopt the Town of Clinton Board of Education Policy Manual for 2009-2010 (on file in Main Office). Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 52**TEXTBOOK LIST**

Robert Pyle moved, seconded by Cara Morris, to adopt the textbook list for 2009-2010 (on file in Main Office). Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 53**CODE OF ETHICS**

Robert Pyle moved, seconded by Cara Morris, to adopt the NJSBA Code of Ethics. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 54**PETTY CASH**

Robert Pyle moved, seconded by Cara Morris, to set the 2009-2010 petty cash account amount at \$150 and to appoint the Business Administrator as disbursing agent, funds to be reviewed by another administrator before paid. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 55**REGULAR ED. PRIVATE TUITION**

Robert Pyle moved, seconded by Cara Morris, to approve 2009-2010 private tuition rates at \$6,500 for first child and \$5,900 for the second child in regular education. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 56**SCHOOL FUNDS INVESTOR**

Robert Pyle moved, seconded by Cara Morris, to designate the Business Administrator/Board Secretary as school funds investor for 2009-2010. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 57**PAYMENT BETWEEN BOARD MEETINGS**

Robert Pyle moved, seconded by Cara Morris, to authorize Business Administrator to remit payment, as deemed necessary, between scheduled Board Meetings, for financial obligations that are contractual in nature, are considered emergency needs or are to be paid timely to avoid late fees. All such expenditures shall be approved by the Superintendent or his designee. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 58**CHILD CARE PROGRAM**

Robert Pyle moved, seconded by Cara Morris, to approve Child Care Program rates for 2009-2010 as per attached. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 59**AFFIRMATION ACTION OFFICER**

Robert Pyle moved, seconded by Cara Morris, to appoint Richard Katz, the Interim Superintendent, as the district Affirmation Action Officer, for the 2009-2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 60**HUNTERDON COUNTY ESC**

Robert Pyle moved, seconded by Cara Morris, to approve purchase of 2009-2010 general supplies through the Hunterdon County ESC Cooperative Purchasing Program. Motion carried unanimously with all "ayes" except Marie Kisch abstained.

RESOLUTION 2009-2010: 61**OCCUPATIONAL THERAPIST**

Robert Pyle moved, seconded by Cara Morris, to approve Barbara Hofler as provider of Occupational Therapy services at the rate of \$80.00 per hour for individual session, or \$60.00 per hour per student for a group session. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 62**PHYSICAL THERAPIST**

Robert Pyle moved, seconded by Cara Morris, to approve Sam's Kids as provider of Physical Therapy services at the rate of \$85.25 per hour for a five hour minimum block; or \$95.60 per hour if minimum is not met. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 63**WARREN COUNTY TRANSPORTATION**

Robert Pyle moved, seconded by Cara Morris, to participate, if deemed necessary, in the Warren County Special Services Transportation Consortium for the 2009-2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 64**HUNTERDON COUNTY ESC TRANSPORTATION**

Robert Pyle moved, seconded by Cara Morris, to participate in the Hunterdon County Education Services Commission Transportation Program as needed for the 2009-2010 school year. Motion carried unanimously with all "ayes" except Marie Kisch abstained.

RESOLUTION 2009-2010: 65**SOMERSET COUNTY TRANSPORTATION**

Robert Pyle moved, seconded by Cara Morris, to participate in Somerset County Educational Services Commission Transportation Program as needed for the 2009-2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 66**BOARD SECRETARY/BOARD ADMINISTRATOR**

Robert Pyle moved, seconded by Cara Morris, to appoint Lisa Craft as Board Secretary/Business Administrator for the 2009-2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 67
AGENT**QUALIFIED PURCHASING**

Robert Pyle moved, seconded by Cara Morris, to appoint the School Business Administrator as the Qualified Purchasing Agent for the 2009-2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 68**ADDITIONAL SIGNER**

Robert Pyle moved, seconded by Cara Morris, to authorized Darlene Nardi to sign purchase orders, quarterly tax returns, and take minutes as needed in the absence of the Business Administrator/Board Secretary. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 69**SCHOOL TREASURER**

Robert Pyle moved, seconded by Cara Morris, to appoint Kathleen Olsen as the School Treasurer for the 2009-2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 70**PUBLIC AGENCY COMPLIANCE OFFICER**

Robert Pyle moved, seconded by Cara Morris, to appoint Lisa Craft as the 2009-2010 Public Agency Compliance Officer for the purpose of affirmative action with public contracting. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 71**PRIOR RESOLUTIONS**

Robert Pyle moved, seconded by Cara Morris, to adopt all other resolutions still in force as policy of the Board. Motion carried unanimously with all "ayes".

- E. Motion to approve the following relative to the Glen Gardner Elimination and Merge with Clinton:

RESOLUTION 2009-2010: 72**APPOINT COLANTANO**

Marie Kisch moved, seconded by Cara Morris, to appoint the firm of William Colantano to conduct the final Glen Gardner audit. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 73**HIRE DECASAS**

Marie Kisch moved, seconded by Cara Morris, to hire Steffi-Jo DeCasas in the amount of \$4,920 plus mileage, to assist in the Glen Gardner audit and liquidation of assets and transfer of records to the Borough of Glen Gardner. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 74**APPOINT LAUDENBACH**

Marie Kisch moved, seconded by Cara Morris, to appoint Dianne Laudenbach to complete the June Treasurer’s Report in the amount of \$75. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 75**HUNTERDON COUNTY ESC**

Marie Kisch moved, seconded by Cara Morris, to contract with HCESC to coordinate transportation routing and parent communications for the Glen Gardner resident students for a fee of \$5,000 for the 2009/10 school year. Motion carried unanimously with all “ayes” except Marie Kisch abstained.

RESOLUTION 2009-2010: 76**APPROVE TD BANK**

Marie Kisch moved, seconded by Cara Morris, to approve TD Bank of Clinton as the depository of funds from the Former Glen Gardner Board of Education. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 77
FUNDS**APPROVE TRANSFER OF**

Marie Kisch moved, seconded by Cara Morris, to approve the transfer of funds of the eliminated Glen Gardner Board of Education to the newly merged district pursuant to PL 2009 c78, effective July 1, 2009. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 78**APPROVE REQUIRED SIGNATURES**

Marie Kisch moved, seconded by Cara Morris, to approve designated required signatures of Clinton Officials on the following TD Bank Glen Gardner accounts transferred to Clinton.

General Account – Clinton President, Secretary and Treasurer

Money Market Acct - Clinton President, Secretary and Treasurer

Unemployment Acct - Clinton President and Secretary

Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 79
CONTRACTS

TRANSFER

Marie Kisch moved, seconded by Cara Morris, to transfer the following contracts to the newly merged district:

Allegro Private School Tuition Contract
OT/PT Service Contracts
HCESC Transportation Contract

Motion carried unanimously with all “ayes” except Marie Kisch abstained.

RESOLUTION 2009-2010: 80

APPROVE TAX LEVY

Marie Kisch moved, seconded by Cara Morris, to approve the existing payment schedule for the tax levy funds from the Glen Gardner Borough to be deposited in the accounts of the newly merged district. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 81

ACCEPT STATE AID

Marie Kisch moved, seconded by Cara Morris, to accept the State Aid of the former Glen Gardner Board of Education for the 2009-10 school year as a newly merged district. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 82
REVISION

APPROVE POLICY

Marie Kisch moved, seconded by Cara Morris, to approve the revision of our Transportation Policy (8600) and approve the “Transportation Information” brochure previously utilized by the Glen Gardner Board of Education. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 83

APPROVE GLEN GARDNER BILL LIST

Marie Kisch moved, seconded by Cara Morris, to approve the June 30, 2009 Bill List of the Glen Gardner Board of Education in accordance with the resolution adopted at the 4/27/09 Reorganization meeting authorizing payments between board meetings. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 84
BUDGET**

MERGE GLEN GARDNER 09/10

Marie Kisch moved, seconded by Cara Morris, to merge the Glen Gardner Board of Education 09/10 budget eliminating tuition revenue and expenditures in the amount of \$2,251,902, and other eliminated materials and services that will no longer be necessary with the new district. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 85

ADJOURNMENT

Amanda DiRienz moved, seconded by John Romagna, to adjourn the re-organization board meeting at 7:50 PM. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa J. Craft
Business Administrator/Board Secretary

Robert Pyle, President