

TOWN OF CLINTON BOARD OF EDUCATION

REGULAR MEETING MINUTES

August 19, 2009

Robert Pyle called the meeting together at 7:50 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Cara Morris, Robert Pyle,
John Romagna, Marie Kisch, and Deborah Broslawski

Also Present: Richard Katz, Interim Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary;

COMMITTEE REPORTS:*CURRICULUM AND TECHNOLOGY COMMITTEE*

Amanda provided report.

FINANCE/FACILITY COMMITTEE

John Romagna and Lisa Craft reported on meeting held prior to board meeting. Stimulus Funding (ARRA) proposed spending for Special Education and Basic Skills allocations (IDEA and Title 1), Equalization Aid State Funding with ARRA Funds, and Financial/Personnel Software Installations were discussed.

POLICY & COMMUNITY RELATIONS COMMITTEE

Cara Morris provided report.

PERSONNEL COMMITTEE

Marie Kisch provided report.

NEGOTIATIONS COMMITTEE

Amanda DiRienz announced that Richard Katz has been presented a contract for consideration.

ADMINISTRATIVE TRANSITION COMMITTEE

No Report

GENERAL INFORMATION: INTERIM SUPERINTENDENT'S REPORT

- A. Enrollment and Monthly Data
- B. Student Suspensions:
 - In-School Suspensions: 0
 - Out-of-School Suspensions: 0
- C. School Nurse's Report: Summer School Report
- D. School Highlights
- E. Update on Goals/Objectives/Initiatives
- F. Violence and Vandalism (EVVRS Data)
- G. Fire Drill Report: N/A

RESOLUTION 2009-2010: 86

ACCEPT SCHOOL DATA REPORTS

John Romagna moved, seconded by Amanda DiRienz, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

Richard Katz discussed:

1. Process followed for Asst. Principal Recommendation
2. Academic Assistance program changes.
3. Basic Skills Program changes – targeted intervention by D. Grimm.
4. Safe to Schools Grant \$5,800 for the school to promote walking to school.

RESOLUTION 2009-2010: 87

ACKNOWLEDGE TOWN RESOLUTION

John Romagna moved, seconded by Amanda DiRienz, to acknowledge receipt of Town of Clinton Resolution #93-09 requesting a one-year extension to July1, 2010 of the Town of Clinton/Glen Gardner district merger and express our appreciation of their support. The Town of Clinton BOE agrees that the extension would be beneficial to the smooth operation of the district. Motion carried unanimously with all "ayes".

CLINTON TEACHERS' ASSOCIATION (CTA) UPDATE

No update

PUBLIC COMMENT

1. Meg Cox questioned district level contacts regarding Glen Gardner student transportation issues and changing the name of the Board of Education.
2. Kelly Love commented on the PTA funding of Honeywell call system concern over future funding and the teacher supply list to parents.
3. Chris Devanzo expressed concern over supervision in the gym before school, request for earlier duty assignment and help to alleviate early morning parking lot congestion.

PERSONNEL REPORT**RESOLUTION 2009-2010: 88****APPROVE DOHERTY**

Marie Kisch moved, seconded by Deborah Broslawski, to approve the field placement assignment for Megan Doherty, from Felician College, for a junior practicum experience (one day a week for 10 weeks) with Jessica Latanzio Crespo, Fall 2009. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 89**APPROVE HASH**

Marie Kisch moved, seconded by Deborah Broslawski, to approve the field placement assignment for Maurica Hash, from Felician College, for a student teaching experience (5 days a week from 9/3-12/13) with Patricia Gallagher, Fall 2009. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 90**AMEND HOEY**

Marie Kisch moved, seconded by Deborah Broslawski, to amend the July 8, 2009 appointment for Tara Hoey to the position of Instructional Aide, Grade 3 effective September 1, 2009. The approved annual salary of \$20,438 is Step 4, contrary to the original appointment at Step 3. This is a correction of the step and the approved salary remains the same. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 91**AMEND PENN**

Marie Kisch moved, seconded by Deborah Broslawski, to amend the June 17, 2009 approval of Sue Penn as Girls' Volleyball coach for the 2009-2010 school year to pay a stipend of \$1,745 correcting her original approval at \$1,821. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 92**APPROVE LITERACY COMMITTEE PAY**

Marie Kisch moved, seconded by Deborah Broslawski, to approve the following teachers per the CTA agreement at an hourly rate of \$35 for the purposes of curriculum development through

service on the literacy committee for the 2009-10 school year (not to exceed 20 hours each): Sandy Adams, Barb Smith, Barb Shaffer, Tom Larkin, Denise Grimm, and Judy Liptak. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 93 APPROVE MUSIC CURRICULUM DEVELOPMENT

Marie Kisch moved, seconded by Deborah Broslawski, to approve Laurie Ruch and Tom DiGiovanni per the CTA agreement at an hourly rate of \$35 for the purposes of curriculum development in the area of Music (not to exceed 20 hours each during the 2009-10 school year). Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 94 APPOINT LUNCH/RECESS AIDES

Marie Kisch moved, seconded by Deborah Broslawski, to approve the appointments of the following persons to serve as Lunch/Recess Aides for the 2009-10 school year at an hourly rate of \$10.40 (a \$.40 increase from 2008-09) for three and a half (3.5) hours per day: Laurie Scanniello and Tiffany Meyers. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 95 APPROVE BOWLBY

Marie Kisch moved, seconded by Deborah Broslawski, to approve Mary Ellen Bowlby, per the CTA agreement at an hourly rate of \$35, for the purposes of preparing records, medications, and staff information for the opening of school (not to exceed 20 hours) Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 96 APPROVE SUBSTITUTES

Marie Kisch moved, seconded by Deborah Broslawski, to approve the substitute teachers as follows at the per diem substitute teacher rate: Karen Brownell, Jaime Ozemko, Sheri Lieffrig, Carol Klein and Jillian Kirby. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 97 APPOINT HARRIS

Marie Kisch moved, seconded by Deborah Broslawski, to appoint Joe Harris as Girls' Basketball Coach for the 2009-10 school year at a rate of \$3,172 per the CTA agreement. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 98 APPOINT LIEFFRIG

Marie Kisch moved, seconded by Deborah Broslawski, to approve the appointment of Sheri Lieffrig to the position of K-Care Aide for the 2009-10 school year at an hourly rate of \$12.75 for four (4) hours per day (based on the BOE approved Child Care guide). Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 99 APPROVE I&RS AND ADMIN. COUNCIL

Marie Kisch moved, seconded by Deborah Broslawski, to approve an increase in the number of stipends for I&RS and Administrative Council for the 2009-10 school year from a shared total of 7 to a shared total of 12, at an increased cost of \$4,025. Motion carried unanimously with all "ayes".

**RESOLUTION 2009-2010: 100 APPROVE
MULDOON**

Marie Kisch moved, seconded by Deborah Broslawski, to approve 3 additional days of summer work at her per diem rate of \$347.84 (\$69,567/200) for Joan Muldoon to complete responsibilities associated with her role as Supervisor of Special Services. This time is specifically for completion of IDEA/ARRA grant applications. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 101 APPROVE ASST. PRINCIPAL JOB DESCRIPTION

Marie Kisch moved, seconded by Deborah Broslawski, to approve the job description for the Assistant Principal position. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 102 APPOINT MAINES

Marie Kisch moved, seconded by Cara Morris, to appoint Christine Maines as Assistant Principal for the 2009-10 school year at an annual salary of \$92,000. Start date to be determined. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 103 EXTEND INTERIM SUPERINTENDENT

Amanda DiRienz moved, seconded by John Romagna, to extend the terms approved by Resolution 322 on June 17, 2009 for Richard Katz as Interim Superintendent until a permanent appointment can be made pending State approval of the contract. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 104 APPOINT OBARA

Amanda DiRienz moved, seconded by John Romagna, to approve the appointment of Lisa Obara, Teacher of Spanish (.67 FTE), for the 2009-10 school year at BA, Step E of the CTA agreement (7 years of experience) at a salary of \$32,891 (equal to 1.0FTE of \$49,092). Motion carried unanimously with all "ayes".

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2009-2010: 105****STAFF DEVELOPMENT**

John Romagna moved, seconded by Amanda DiRienz, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12.

NJSBA Fall Workshop - Administrators attending (2)
- BOE attending(4): Marie Kisch, Robert Pyle, Cara Morris and
Amanda DiRienz

Date: October 28th-30th, 2009

Lodging Cost: \$136 per night maximum

Registration Cost: \$175 per attendee (\$200 after Sept. 4th, \$225 after Oct. 15th)

Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 106**APPROVE WORD JOURNEYS**

John Romagna moved, seconded by Marie Kisch, to approve the adoption of Word Journeys as our K-5 spelling/vocabulary program. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 107**APPROVE SPELLING CONNECTIONS**

John Romagna moved, seconded by Marie Kisch, to approve the adoption of Spelling Connections (published by Zaner-Bloser) as our 6-8 spelling/vocabulary program. Motion carried unanimously with all "ayes".

POLICY**RESOLUTION 2009-2010: 108****APPROVE CONSENT FOR PUBLICITY FORM**

John Romagna moved, seconded by Amanda DiRienz, to approve the attached Consent for Publicity form as an official document to be sent home annually in first day packets to all students. Motion carried unanimously with all "ayes".

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT**RESOLUTION 2009-2010: 109****BOARD MINUTES**

Deborah Broslawski moved, seconded by John Romagna, to approve the Board of Education Meeting minutes from July 8, 2009 and July 16, 2009 Regular and Executive Sessions. Motion carried unanimously with all "ayes" except Deborah Broslawski abstained.

RESOLUTION 2009-2010: 110**SECRETARY AND TREASURER'S REPORTS**

Deborah Broslawski moved, seconded by John Romagna, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$119,167.84 for June 2009, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2008-2009 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 111**BILL LIST**

Deborah Broslawski moved, seconded by John Romagna, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

Bill List

1.	General Account:	\$ 557,614.00
2.	Cafeteria Account:	\$ 0.00
3.	Glen Gardner	\$ 13,298.71 (6/30/09 Bills)

RESOLUTION 2009-2010: 112**ACCOUNT BALANCES**

Deborah Broslawski moved, seconded by John Romagna, to accept account balances as of June 2009 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for June 2009:

1.	Student Activities:	\$42,046.84
2.	Cafeteria:	\$17,932.17
3.	Payroll Agency:	\$ 2,732.95
4.	Unemployment:	\$14,465.83

RESOLUTION 2009-2010: 113**TRANSFERS**

Deborah Broslawski moved, seconded by John Romagna, to approve transfers in the amount of \$0.00. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 114**APPROVE TUITION CONTRACTS**

Deborah Broslawski moved, seconded by John Romagna, to approve the following tuition contracts for private schools for the 2009-10 school year:

Matheny \$88,400 for 1 student to attend 12 months

Midland \$ 6,753 for 1 student to attend for the summer

Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 115

APPROVE GRANT APPLICATIONS

John Romagna moved, seconded by Amanda DiRienz, to approve application of the following specified grant allocations for FY10 IDEA and NCLB, and the corresponding ARRA Stimulus Fund grants by the August 28, 2009 due date.

- | | |
|-----------------------------------|-----------|
| 1. IDEA Basic ARRA (Stimulus) | \$110,644 |
| 2. IDEA Preschool ARRA (Stimulus) | 4,000 |
| 3. IDEA Basic FY10 | 124,097 |
| 4. IDEA Preschool FY10 | 5,457 |
| 5. NCLB Title I ARRA | 7,417 |
| 6. NCLB Title I Part A | 26,414 |
| 7. NCLB Title II Part A | 12,081 |
| 8. NCLB Title II Part D | 264 |
| 9. NCLB Title IV | 1,055 |

Motion carried unanimously with all “ayes”.

CORRESPONDENCE

Letter from Interim County Superintendent Chrys Harttraft dated July 28, 2009 appointing Deborah Broslawski as a member of the Clinton Public School Board of Education beginning August 1, 2009 until the first Monday succeeding the first annual school election in which a member of the Clinton Public School Board of Education is elected at-large.

Letter from Assistant Commissioner Gerald Vernotica dated July 31, 2009 approving the appointment of Deborah Broslawski by Chrys Harttraft.

Letter from Assistant Commissioner Gerald Vernotica dated July 31, 2009 regarding implementation of PL 2009 c.78.

NEW BUSINESS

Richard Katz distributed the NJ ASK Test Scores to the Board. The full report will be in October.

OLD BUSINESS

1. Community Survey- Marie Kisch reported on survey data received. Discussion to follow on reporting out the results.
2. 12 Month Employee Calendar – Marie reported on discussions on consistency to standardize a 12 month employee calendar. Recommendation to delay action to give proper notice to staff in planning next summer’s usage of vacation time. Approve a calendar with the 2010-11 academic calendar.

PUBLIC COMMENT

1. Opportunity for Christine Maines to be introduced on the first day of school for staff and students.

RESOLUTION 2009-2010: 116

EXTEND STRAW POLL

Marie Kisch moved, seconded by Cara Morris to extend the resolution passed in June on straw poll for Richard Katz to hire to the September BOE meeting. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 117

EXECUTIVE SESSION

Amanda DiRienz moved, seconded by John Romagna to enter into Executive Session at 10:15 p.m. to discuss personnel.

RESOLUTION 2009-2010: 118

ADJOURNMENT

Amanda DiRienz moved, seconded by John Romagna to adjourn the Board Meeting at 11:00 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Craft
Business Administrator/Board Secretary

Robert Pyle, President