

## TOWN OF CLINTON BOARD OF EDUCATION

## REGULAR MEETING MINUTES

September 16, 2009

John Romagna called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Cara Morris, John Romagna, Marie Kisch,

Also Present: Richard Katz, Interim Superintendent/Principal  
Lisa Craft, Business Administrator/Board Secretary;

Absent: Robert Pyle and Deborah Broslawski

**COMMITTEE REPORTS:***CURRICULUM AND TECHNOLOGY COMMITTEE*

No report.

*FINANCE/FACILITY COMMITTEE*

No report.

*POLICY & COMMUNITY RELATIONS COMMITTEE*

Cara Morris provided report.

*PERSONNEL COMMITTEE*

No report.

**GENERAL INFORMATION: INTERIM SUPERINTENDENT'S REPORT**

A. Enrollment and Monthly Data

B. Student Suspensions:

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse's Report:

- D. Violence and Vandalism (EVVRS Data ): Graffiti incident reported by Richard Katz.
- E. Fire Drill Report: N/A

**RESOLUTION 2009-2010: 119****ACCEPT SCHOOL DATA REPORTS**

Cara Morris moved, seconded by Marie Kisch, to accept the monthly school data reports. Motion carried unanimously with all “ayes”.

Richard Katz discussed:

1. Update on Asst. Principal position. Expectation that Dr. Isaacson will be with us for 60 days.
2. Potential project for walkers path by Clinton Business Group.
3. Honeywell Auto Call Phone System.
4. Monthly update on HCESC Transportation log.
5. K-Care transportation issue
6. President Obama’s address.
7. October Test Score Report linked to Curriculum Goals.
8. H1N1 update.

**CLINTON TEACHERS’ ASSOCIATION (CTA) UPDATE**

No update

*PUBLIC COMMENT*

1. Rich DeVanzo requested roof update and the response from the State regarding the Glen Gardner merger. Mrs. Craft provided an update, and reported that the State has extended the requirement of raising the local share for the Roof Grant until June 2010. The State issued a partial response to the merger questions.

**PERSONNEL REPORT****RESOLUTION 2009-2010: 120****APPROVE OLCZAK**

Marie Kisch moved, seconded by Cara Morris, to approve the increase of FTE for Hanna Olczak, ELS teacher, from .3 to .4 effective September 17, 2009. This is necessary as a result of increased required student services. Her salary will be \$28,355, an increase of \$7,089. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 121****APPROVE ISAACSON**

Amanda DiRienz moved, seconded by Marie Kisch, to approve Gerald Isaacson as Interim Assistant Principal effective September 1, 2009 at a per diem rate of \$400. This motion follows a poll of the Board conducted on August 25, 2009 approving his start date and rate. Dr. Isaacson will serve until Christine Maines is released from her contract. The poll was conducted consistent with the emergent hire resolution passed on June 17, 2009 and extended by the BOE on August 19, 2009. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 122****APPROVE GROSS**

Amanda DiRienz moved, seconded by Marie Kisch, to approve Rose-Anne Gross as lunch/recess aide at an hourly rate of \$10.00 effective September 8, 2009. This motion follows a poll of the Board conducted on August 25, 2009 approving her start date and rate. The poll was conducted consistent with the emergent hire resolution passed on June 17, 2009 and extended by the BOE on August 19, 2009. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 123****APPROVE ADMINISTRATIVE COUNCIL**

Marie Kisch moved, seconded by Amanda DiRienz, to approve six staff members, as per attached, to serve on administrative council for the 2009-10 school year at the stipend rate of \$805 per the CTA agreement. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 124****APPROVE I&RS**

Marie Kisch moved, seconded by Amanda DiRienz, to approve six staff members, as per attached, to serve on the Intervention & Referral Services Committee (I&RS) for the 2009-10 school year at the stipend rate of \$805 per the CTA agreement. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 125****APPROVE COORDINATOR**

Marie Kisch moved, seconded by Amanda DiRienz, to approve the Middle School Coordinator, as per attached, for the 2009/10 school year. Per the CTA agreement, compensation is an additional daily 40 minute preparation period. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 126****APPROVE CALENDAR**

Amanda DiRienz moved, seconded by Cara Morris, to approve the attached 12 month-employee calendar for the 2009-10 school year as the official working calendars for administrative assistants and school administrators’. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 127****APPROVE SUBSTITUTES**

Amanda DiRienz moved, seconded by Cara Morris, to approve the substitute teachers as follows at the per diem substitute teacher rate: Kiera Walsh, Sara Best, and Christine Cosgrove. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 128****APPROVE NURSE SUBSTITUTE**

Marie Kisch moved, seconded by Cara Morris, to approve Lynn Yanulevich as a Substitute Nurse for the 2009-10 school year. Motion carried unanimously with all “ayes”.

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY****RESOLUTION 2009-2010: 129****STAFF DEVELOPMENT**

Amanda DiRienz moved, seconded by Marie Kisch, to approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 130****APPROVE TEXTBOOK DISPOSAL**

Amanda DiRienz moved, seconded by Marie Kisch, to approve the disposal of 62 copies of 5<sup>th</sup> grade social studies textbooks, 90 copies of 6<sup>th</sup> grades social studies textbooks, 210 copies of 7<sup>th</sup> and 8<sup>th</sup> grade textbooks, due to their age and newly adopted replacements, per N.J.S.A. 18A:34-3/4. Motion carried unanimously with all “ayes”.

**POLICY****RESOLUTION 2009-2010: 131****APPROVE POLICIES FIRST READING**

Amanda DiRienz moved, seconded by Marie Kisch, to approve the first reading of Policy 1220 – Employment of Chief School Administrator; Policy 1230 – Superintendent’s Duties; Policy 1530 – Equal Employment Opportunity; Policy 1570 – Internal Controls; Policy 2110 – Philosophy of Education/District Mission Statement; Policy 2210 – Curriculum Development; Policy 2412 – Home Instruction Due To Health Condition; Policy 2423 – Bilingual and ESL Education; Policy 2460 – Special Education; Policy 2481 – Home or Out-Of-School Instruction for General Education Pupils. Motion carried unanimously with all “ayes”.

**GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT****RESOLUTION 2009-2010: 132****BOARD MINUTES**

Amanda DiRienz moved, seconded by Cara Morris, to approve the Board of Education Meeting minutes from August 18, 2009 Retreat and August 19, 2009 Reorganization, Regular and Executive Sessions. Motion carried unanimously with all "ayes".

**RESOLUTION 2009-2010: 133****BOND RESOLUTIONS**

Marie Kisch moved, seconded by Amanda DiRienz, to approve all previous 08/09 Resolutions relating to the refunding of the 2001 Bonds. Motion carried unanimously with all "ayes".

**RESOLUTION 2009-2010: 134****BILL LIST**

Amanda DiRienz moved, seconded by Cara Morris, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

## Bill List

- |    |                    |               |
|----|--------------------|---------------|
| 1. | General Account:   | \$ 579,453.31 |
| 2. | Cafeteria Account: | \$ 0.00       |

**RESOLUTION 2009-2010: 135****ACCOUNT BALANCES**

Amanda DiRienz moved, seconded by Cara Morris, to accept account balances as of July 2009 as specified below. Motion carried unanimously with all "ayes".

## Checking Account Balances for July 2009:

- |    |                     |             |
|----|---------------------|-------------|
| 1. | Student Activities: | \$42,058.03 |
| 2. | Cafeteria:          | \$19,512.50 |
| 3. | Payroll Agency:     | \$ 1,876.78 |
| 4. | Unemployment:       | \$14,469.52 |

**RESOLUTION 2009-2010: 136****TRANSFERS**

Marie Kisch moved, seconded by Amanda DiRienz, to approve transfers in the amount of \$178,723.49. Motion carried unanimously with all "ayes".

**RESOLUTION 2009-2010: 137****APPROVE GLEN GARDNER REPORTS**

Amanda DiRienz moved, seconded by Cara Morris, to approve the following reports of the Glen Gardner Board of Education as a draft for the final audit. Motion carried unanimously with all "ayes".

1. Final Transfers in the amount of \$2,738
2. June Secretary's and Treasurer's Reports \$101,884.49

### *CORRESPONDENCE*

Letter dated September 10, 2009 from Gerald Vernotica, Assistant Commissioner of Education regarding NJQSAC action plan.

Transmittal Letter dated August 16, 2009 from Steffi-Jo DeCasas forwarding Glen Gardner Close Out Information.

### *NEW BUSINESS*

#### **Meeting Dates and BOE Structure**

#### **RESOLUTION 2009-2010: 138**

#### **APPROVE BOE MEETING CALENDAR**

Marie Kisch moved, seconded by Amanda DiRienz, to approve the Board of Education Calendar C to include two meetings each month with the first meeting operating as a work session, where no action is taken, and the second meeting a business session where action is taken. Motion carried unanimously with all "ayes".

1. Thinking ahead to next year when the Board of Education will become a five member Board.
2. Improving communication between BOE members as well as increasing BOE discussion in public

### *OLD BUSINESS*

1. Community Survey- Discussion for October.

### *PUBLIC COMMENT None*

#### **RESOLUTION 2009-2010: 139**

#### **ADJOURNMENT**

Amanda DiRienz moved, seconded by Marie Kisch to adjourn the Board Meeting at 9:47 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,

Lisa Craft  
Business Administrator/Board Secretary

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John Romagna, Vice President