

TOWN OF CLINTON BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

October 27, 2009

Marie Kisch called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Cara Morris, Deborah Broslawski, and Marie Kisch,

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary;

Absent: Robert Pyle and John Romagna

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data):

E. Fire Drill Report: 9/21 and 9/24

RESOLUTION 2009-2010: 141**ACCEPT SCHOOL DATA REPORTS**

Amanda DiRienz moved, seconded by Deborah Broslawski, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT

Richard Katz updated on absentees at just under 15% of students.

CLINTON TEACHERS' ASSOCIATION (CTA) UPDATE

Cathy Ahart reported on grade level activities.

Enrichment students presented on their nature walk. Eight students from CPS applied by writing their own speeches.

RESOLUTION 2009-2010: 142

ACCEPT DONATION

Amanda DiRienz moved, seconded by Deborah Broslawski, to accept the donation of one copy of Photoshop CS4, at a value of \$765, from Linda Lum-DeBono.

A presentation was made by Mrs. Lum-DeBono and her son Adam to Mr. Katz and Mrs. Ahart, who accepted the gracious donation.

PUBLIC COMMENT None

PERSONNEL REPORT

1. Discussion of increasing the Lunch Aides hourly rate.

RESOLUTION 2009-2010: 143

APPROVE PERSONNEL MOTIONS

Amanda DiRienz moved, seconded by Deborah Broslawski, to approve the following staff members for the 2009-10 school year for the positions listed below. Motion carried unanimously with all "ayes".

<i>POSITION</i>	<i>NAME</i>	<i>RATE</i>
<i>Child care guide- Correction retroactive to 9/1/09</i>	<i>Janet Traphagen</i>	<i>From \$12.75 to \$13.90/hour</i>
<i>One Hour K-Care Aide</i>	<i>Rose-Anne Gross</i>	<i>\$12.75/hour</i>
<i>Substitute Teachers</i>	<i>Kristy Miller</i>	<i>\$75/per diem</i>
	<i>Patricia Palmer</i>	<i>\$75/per diem</i>
	<i>Sonia Damankis</i>	<i>\$75/per diem</i>

RESOLUTION 2009-2010: 144

ACCEPT SERGISON RESIGNATION

Amanda DiRienz moved, seconded by Deborah Broslawski, to accept with regrets, the resignation of Caroline Sergison, Second Grade Teacher, effective 10/30/09. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 145**APPROVE WOOD**

Amanda DiRienz moved, seconded by Deborah Broslawski, to approve Daryl Wood as the long term substitute teacher at the per diem rate equal to the current position per diem rate of \$238.71. Motion carried unanimously with all “ayes”.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2009-2010: 146****STAFF DEVELOPMENT**

Amanda DiRienz moved, seconded by Deborah Broslawski, to approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 147**APPROVE GOALS & OBJECTIVES**

Amanda DiRienz moved, seconded by Cara Morris, to approve the following Goals and Objectives for the 2009-10 school year. Motion carried unanimously with all “ayes”.

1. By 2010, improve student performance in Math and Language Arts as measured by the NJ ASK test scores.

Objective #1: By 2010, NCLB established subgroups who have not met the 2009 Adequate Yearly Progress (AYP) benchmark in language arts and mathematics on the NJASK will meet or exceed it or achieve safe harbor.

Objective #2: By 2010, the number of students in all testing grades who achieve advanced proficient on the language arts portion of the NJASK will increase by 20%.

2. By 2010, research and recommend a structure and format for a Gifted and Talented program for implementation in the 2010–2011 school year.
3. By 2012, align all areas of the curriculum with the 2009 Core Curriculum Content Standards.

RESOLUTION 2009-2010: 148**APPROVE PROFESSION DEVELOPMENT PLAN**

Amanda DiRienz moved, seconded by Cara Morris, to approve the 2009-10 Clinton Public School Professional Development Plan submitted to the County Professional Development Board (CPDB) on February 15, 2009. Motion carried unanimously with all “ayes”.

POLICY**RESOLUTION 2009-2010: 149****APPROVE POLICIES FIRST READING**

Amanda DiRienz moved, seconded by Marie Kisch, to approve the First and Second Readings and to Adopt the Policies with Second Readings listed below. Motion carried unanimously with all “ayes”.

- a. SECOND READING AND ADOPTION of Policy 1220 – Employment of Chief School Administrator; Policy 1230 – Superintendent’s Duties; Policy 1530 – Equal Employment Opportunity; Policy 1570 – Internal Controls; Policy 2110 – Philosophy of Education/District Mission Statement; Policy 2210 – Curriculum Development; Policy 2412 – Home Instruction Due To Health Condition; Policy 2417 – Pupil Intervention and Referral Service; Policy 2423 – Bilingual and ESL Education; Policy 2460 – Special Education; Policy 2481 – Home or Out-Of-School Instruction for General Education Pupils.
- b. FIRST READING of Policy 0110 – identification/Bylaws; Policy 0174 – Legal Services/Bylaws; Policy 0175 – Professional Services/Bylaws; Policy 1320 – Duties of School Business Administrator and Board Secretary; Policy 1330 – Evaluation of School Business Administrator; Policy 1331 – Evaluation of Board Secretary; Policy 1620 – Administrative Employment Contracts; Policy 2631 – NJQSAC; Policy 3112 – Abolishing Positions; Policy 3141 – Resignation; Policy 3159 – Teaching Staff Reporting Responsibility; Policy 3240 – Professional Development; Policy 3250 – Hours and Days of Work; Policy 3362- Sexual Harassment; Policy 3411 – Placement of Guide Step; Policy 3412 – Placement of Guide Column; Policy 4150 – Discipline; Policy 4340 – Grievance; Policy 4352 – Sexual Harassment.

GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT

RESOLUTION 2009-2010: 150

BOARD MINUTES

Motion to approve the Board of Education Meeting minutes from September 16, 2009 Regular Session tabled until November Board Meeting.

RESOLUTION 2009-2010: 151

SECRETARY AND TREASURER’S REPORTS

Cara Morris moved, seconded by Deborah Broslawski, to approve the Secretary’s and Treasurer’s reports as the cash receipts, cash expenditures, and cash balances of \$256,713.63 for July 2009 and \$611,409.88 for August 2009, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2008-2009 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 152

BILL LIST

Cara Morris moved, seconded by Deborah Broslawski, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all “ayes”.

Bill List

1.	General Account:	\$ 734,933.64
2.	Cafeteria Account:	\$ 13,237.28

RESOLUTION 2009-2010: 153**ACCOUNT BALANCES**

Cara Morris moved, seconded by Deborah Broslawski, to accept account balances as of August 2009 as specified below. Motion carried unanimously with all “ayes”.

Checking Account Balances for August 2009:

1.	Student Activities:	\$44,114.03
2.	Cafeteria:	\$22,946.53
3.	Payroll Agency:	\$ 1,831.55
4.	Unemployment:	\$14,742.32

RESOLUTION 2009-2010: 154**TRANSFERS**

Cara Morris moved, seconded by Deborah Broslawski, to approve transfers in the amount of \$253,835.27. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 155
PLAN****APPROVE COMPREHENSIVE MAINT.**

Amanda DiRienz moved, seconded by Cara Morris, to approve the Comprehensive Maintenance Plan and Form M-1 Annual Maintenance Budget Worksheet. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 156**APPROVE CHILD ASSAULT PREVENTION**

Deborah Broslawski moved, seconded by Amanda DiRienz, to approve the Child Assault Prevention Program and Grant Award for the 2009-10 school year at no cost to the district. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 157**APPROVE SPECIAL ED. TUITION CONTRACT**

Cara Morris moved, seconded by Amanda DiRienz, to approve the tuition contract for one special education student to attend Morris-Union Jointure Commission Developmental Learning Center – New Providence Program for the 2009-10 school year at the 10 month year rate of \$76,220 (\$423.44 per diem) pro-rated to the October 5, 2009 date of enrollment. Motion carried unanimously with all “ayes”.

**RESOLUTION 2009-2010: 158
CONTRACT****APPROVE SPEC. ED. TRANSPORT.**

Cara Morris moved, seconded by Amanda DiRienz, to approve a transportation jointure with the NHRVSD to transport one special education student to the Morris-Union Jointure Commission Developmental Learning Center in New Providence at an approximate cost of \$27,000, which includes a shared Bus Aide. Motion carried unanimously with all “ayes”.

CORRESPONDENCE

1. Letter dated September 24, 2009 from Robert Cicclurio, Director of Fiscal Accountability and Compliance regarding the Advanced Degree Verification Review concluding that all our staff with advanced degrees are properly accredited.
2. Letter dated October 5, 2009 from William Render, NJEA UniServ Representative regarding Paraprofessional Contract Bargaining and Letter dated October 8, 2009 response from Richard Katz, Superintendent/Principal.
3. Letter dated September 30, 2009 from Duane Floyd, Supervisor Division of Public Contracts regarding our recent Affirmative Action Audit concluding that we are in compliance.
4. Letter dated October 5, 2009 from Dr. Vernotica approving the Superintendent/Principal contract for Rich Katz.
5. Response to Borough of Glen Gardner from John DiMaio, Assemblyman, 23rd District regarding district merger.

NEW BUSINESS

1. BOE Goals
2. Discussion of Committees to remain
3. BOE Legal Representation

RESOLUTION 2009-2010: 159**APPROVE BARGER & BOLGER**

Amanda DiRienz moved, seconded by Cara Morris, to approve Barger & Bolger, LLC as general legal counsel at \$145 per hour for the 2009-10 school year. Motion carried unanimously with all “ayes”.

OLD BUSINESS

1. Community Survey
2. Staff Health Benefits – Amerihealth is updating the spring proposal received by the Board of Education for January 1, 2010 consideration.

PUBLIC COMMENT

1. Testing Presentation considered for December PTA Meeting.

RESOLUTION 2009-2010: 160**ADJOURNMENT**

Deborah Broslawski moved, seconded by Amanda DiRienz, to adjourn the Board Meeting at 8:18 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Craft
Business Administrator/Board Secretary

Marie Kisch, Board Member