

## TOWN OF CLINTON BOARD OF EDUCATION

## WORK SESSION MEETING MINUTES

December 16, 2009

Robert Pyle called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Cara Morris, Marie Kisch, and Robert Pyle

Absent: John Romagna and Deborah Broslawski

Also Present: Richard Katz, Superintendent/Principal  
Lisa Craft, Business Administrator/Board Secretary

**The purpose of the Work Session Meeting is to discuss the agenda for the Regular Session of December 22, 2009. The following discussions took place regarding the action to be taken at the Regular Session which will be recorded in the Minutes of the December 22, 2009.**

**Superintendent/Principal's Report:**

Honeywell Alert for Technology Release Form

Parking lot monitoring

Town Meeting attended- Additional recycling discussed.

Delayed opening announcement through the Honeywell system.

Business Administrator's contract was approved, and advertised for the hearing.

Budget discussions will begin in January.

**Assistant Principal's Report:**

4<sup>th</sup> Grade musical performance.

Museum project.

Exxon Mobil Grant for \$2,100 for Science, Math and Environmental.

Holiday Concert

### **Clinton Teacher's Association (CTA) Update:**

Grade level activities reported by Mrs. DeJesus and Mrs. Ivankevich.

### **Public Hearing on 2009/2010 Audit:**

William Colantano was present to review the audit synopsis, answer questions and offer advice to the Board. Surplus is an area of concern with the increased Glen Gardner budget and no corresponding surplus.

### **Personnel:**

Substitute Teacher pay rate increase to be budgeted next year rather than considering for this year due to concern over current State cut backs in Aid.

Richard Katz reviewed the Novice Teacher Induction Program specifics for the Board in detail which includes working in professional learning groups on technology projects such as animation and blogging projects. Individual and district goals are being considered and common planning time to be utilized.

### **Discussion Topics:**

***Partners in Education Foundation-*** Molly Naughton, Pres., informed that the public kick off session will be in the evening on Thursday, December 17<sup>th</sup>.

***Goals Update-*** Christine Maines reported on each committee's progress and toward aligning curriculum and standards. Gifted education philosophy is being defined.

***NJASK-*** Richard Katz reported on NJASK scores and implementation of goals resulting from scores. Test prep is being integrated with teaching of curriculum. Web based version of NJASK score presentation is now on the CPS website.

### **General Information: Business Administrator's Report:**

**403B Plan Document Approval** – Background on the document was explained, and discussion held on contracting an Administrator for plan compliance in the future.

**Alliance for Competitive Telecommunicating (ACT) Bidding**- Bidding was held this month and a saving will be realized next year.

**Payroll Tax Service Agreement**- Recommended to insure against inability to meet tax requirements in certain unavoidable circumstances, and the stiff fines associated with missing deadlines.

### **Discussion Topics:**

**Efficiency Review by County Office**- Process reviewed for this year, with recommendation letter by February 1<sup>st</sup>.

**Bond Refunding**- Bonds were sold today, and the 12 year total savings will be \$54,000 with \$33,000 realized in the debt fund for 2010-2011. This fund is for Referendum projects only, and separate from the Capital Reserve Account located within the General Operating Fund.

### **New Business:**

**School Boards Convention**- Amanda DiRienz, Cara Morris, Marie Kisch, Robert Pyle, Richard Katz, and Lisa Craft all reported on their attendance at the convention.

**Consent Agenda**- Discussed and decided that more roll call votes are preferred.

### **Old Business:**

**Staff Health Benefits**- High increases anticipated for State Plan. Meeting held with our Health Broker to review options. Plan to schedule a future meeting to discuss.

### **Public Comment:**

**CAP Program**- Program was awesome, and Molly Naughton commented very favorably on the Superintendents' presentation on NJASK.

**RESOLUTION 2009-2010: 175**

**ENTER EXECUTIVE SESSION**

Cara Morris moved, seconded by Amanda DiRienz, to enter into Executive Session at 10:05 p.m. Motion carried unanimously with all "ayes".

**RESOLUTION 2009-2010: 176**

**ADJOURNMENT**

Cara Morris moved, seconded by Amanda DiRienz to adjourn the Board Meeting at 11:30 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,

Lisa Craft  
Business Administrator/Board Secretary

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Robert Pyle, President