

TOWN OF CLINTON BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

December 22, 2009

Robert Pyle called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Cara Morris, Marie Kisch, and Robert Pyle
and Deborah Broslawski

Absent: John Romagna

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary;

GENERAL INFORMATION: MONTHLY SCHOOL DATA

- A. Enrollment Data Report
- B. Student Suspensions:
 - In-School Suspensions: 0
 - Out-of-School Suspensions: 0
- C. School Nurse's Report:
- D. Violence and Vandalism (EVVRS Data):
- E. Fire Drill Report and Bus Evacuation Drill Report

RESOLUTION 2009-2010: 177**ACCEPT SCHOOL DATA REPORTS**

Marie Kisch moved, seconded by Cara Morris, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT

Student Presentation – First Grade Poetry Readers

PUBLIC COMMENT - None

PERSONNEL REPORT – No Action Items

Deborah Broslawski asked about Substitute Teacher rate and annual cost.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2009-2010: 178****STAFF DEVELOPMENT**

Amanda DiRienz moved, seconded by Marie Kisch, to approve the requests below for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all “ayes”.

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Web Literacy: Sequel to November and Jukes	12/15/2009	1		\$50.00	\$0.00	\$50.00
Web Literacy: Critical Transformation	12/3/2009	2		\$50.00	\$0.00	\$100.00
We The People: Project Citizen Workshop	1/13/2010	1		\$30.00	\$75.00	\$105.00
Project Read Training	12/21/09, 01/11/10, 01/25/10	1		\$180.00	\$225.00	\$405.00

RESOLUTION 2009-2010: 179**ACCEPT EXXON/MOBIL GRANT**

Cara Morris moved, seconded by Amanda DiRienz, to accept a grant from Exxon/Mobil Corporation in the amount of \$2,400 to be used for the purpose of science and math equipment and support of a student waterways project. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 180**ACCEPT TOWN OF CLINTON DONATION**

Cara Morris moved, seconded by Amanda DiRienz, to accept a donation from the Town of Clinton in the amount of \$240 to be used for the support of a student waterways project. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 181**ACCEPT TELEVISION DONATION**

Cara Morris moved, seconded by Amanda DiRienz, to accept a donation of a 52" projection television set from the Monacchio Family. Motion carried unanimously with all "ayes".

POLICY

Presentation by Jean Harkness of New Jersey School Boards Association regarding policy services.

RESOLUTION 2009-2010: 182

APPROVE POLICY READINGS

Marie Kisch moved, seconded by Cara Morris, to approve the listed Second Readings and to Adopt or Repeal the Policies with Second Readings. Motion carried unanimously with all "ayes".

5111	Eligibility of Resident/Non resident Students	M	Revision	Some language revisions in this mandated policy. The only optional language mirrors the current policy that allows enrollment of students whose guardians have entered into a contract to rent, buy or build a residence in the district for up to six weeks without incurring a tuition charge. If the anticipated move does not occur within six weeks of enrollment, legal guardian(s) will be charged tuition commencing at the beginning of the first week of attendance.	2 nd Reading Adoption
5112	Entrance Age		Revision	Existing policy last revised in 1998. New language included. October 1 st remains "cut-off" for attainment of age requirement for kindergarten or first grade enrollment. Age exception for enrollment of kindergarten students who have completed more than ¼ of a school year in a public kindergarten in New Jersey or another state. Age exception for first grade enrollment for students who have completed kindergarten in a public kindergarten in New Jersey or another state.	2 nd Reading Adoption
5330	Administration of Medication	M	Revision	Mandated policy governing the administration of medication to pupils in accordance with applicable law.	2 nd Reading Adoption
5331	Management of Life-Threatening Allergies in Schools	M	Revision	New language requiring an Individualized Healthcare Plan (IHP) for each pupil at risk for a life-threatening allergic reaction and the reporting to the school nurse administration of epinephrine during the school day or during any school sponsored activities.	2 nd Reading Adoption
5420	Reporting Pupil Progress	M	Revision	Slight language and format change to existing policy. No substantive change. The board directs the establishment of a program for reporting student progress to parents/legal guardian by both written reports and by parent-teacher conferences.	2 nd Reading Adoption
5466	Graduation and Yearbook Fees		Repeal	Not applicable to K-8 district	2 nd Reading Repeal
5512.	Harassment,	M	Revision	Newly revised in January 2009. This policy was	2 nd

01	Intimidation and Bullying			approved on first reading in May 2009, but there was never a second reading/adoption.	Reading Adoption
5533	Smoking	M	Revision	Prohibition of use of any matter or substance containing tobacco, smokeless tobacco or snuff by pupils on school grounds or at any Board-sponsored events	2nd Reading Adoption
5755	Equity in Educational Programs and Services	M	Revision	Mandated policy governing the responsibility of the Board to ensure equal and bias-free access to all school facilities, courses, programs, activities, and services to all pupils in accordance with applicable law.	2nd Reading Adoption

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

RESOLUTION 2009-2010: 183

BOARD MINUTES

Cara Morris moved, seconded by Amanda DiRienz, to approve the Board of Education Meeting minutes from November 18, 2009 Work and Executive Sessions and November 24, 2009 Business Session. Motion carried unanimously with all "ayes"

RESOLUTION 2009-2010: 184

SECRETARY AND TREASURER'S REPORTS

Cara Morris moved, seconded by Amanda DiRienz, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$700,929.23 for October 2009, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2009-2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 185

BILL LIST

Cara Morris moved, seconded by Amanda DiRienz, to approve payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

Bill List

1. General Account: \$ 699,949.44
2. Cafeteria Account: \$ 11,652.84

RESOLUTION 2009-2010: 186

ACCOUNT BALANCES

Cara Morris moved, seconded by Amanda DiRienz, to accept account balances as of October 2009 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for October 2009:

1.	Student Activities:	\$24,610.89
2.	Cafeteria:	\$34,981.76
3.	Payroll Agency:	\$ 1,618.83
4.	Unemployment:	\$14,710.44

TRANSFERS - None**RESOLUTION 2009-2010: 187****APPROVE 403b PLAN DOCUMENT**

Amanda DiRienz moved, seconded by Cara Morris, to approve the 403b Plan Document for the Town of Clinton Board of Education with Information Sharing Agreements executed for all 403b Participants. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 188**APPROVE PARTICIPATION IN ACT**

Deborah Broslawski moved, seconded by Cara Morris, to approve the resolution for participation in the Alliance for Competitive Telecommunications (ACT) for the period July 1, 2010 to June 30, 2012 fulfilling our obligations under 18A:55-3. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 189**APPROVE PARTICIPATION IN ACES**

Marie Kisch moved, seconded by Cara Morris, to approve the resolution for participation in the Alliance for Competitive Energy Services (ACES) for Natural Gas through May of 2014 fulfilling our obligations under 18A:55-3. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 190**ACCEPT 2008-2009 AUDITS**

Amanda DiRienz moved, seconded by Marie Kisch, to accept the audit for the fiscal year 2008-2009 for the Clinton and Glen Gardner districts, and approve the corrective action plans with no recommendations noted. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 191**APPROVE PAYROLL TAX CONTRACT**

Deborah Broslawski moved, seconded by Cara Morris, to approve the contract for payroll tax depositing with Payroll Tax People, LLC. at a cost of \$35 per pay with an initial \$150 set up fee. This fee will be paid by TD Financial along with our payroll processing. Motion carried unanimously with all "ayes".

RESOLUTION 2009-2010: 192**ACCEPT IDEA GRANT FUNDS**

Cara Morris moved, seconded by Amanda DiRienz, to accept the funds as applied to and approved by the State. Motion carried unanimously with all “ayes”.

CORRESPONDENCE

1. Letter from Richard Katz to State DOE requesting approval of district name change.

NEW BUSINESS None

OLD BUSINESS**RESOLUTION 2009-2010: 193****APPROVE 2010-2011 SCHOOL CALENDAR**

Marie Kisch moved, seconded by Cara Morris, to approve the proposed 2010-2011 School Calendar. Motion carried unanimously with all “ayes”.

PUBLIC COMMENT None

RESOLUTION 2009-2010: 194**ENTER EXECUTIVE SESSION**

Cara Morris moved, seconded by Deborah Broslawski, to enter into Executive Session at 8:55 p.m. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 195**RE-ENTER PUBLIC SESSION**

Marie Kisch moved, seconded by Cara Morris, to re-enter the Public Session at 9:25 p.m. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 196**APPROVE 12 MONTH CALENDAR**

Cara Morris moved, seconded by Marie Kisch, to approve 12 Month Employee Calendar with the addition of Nov 4th. Motion carried unanimously with all “ayes”.

RESOLUTION 2009-2010: 197**ADJOURNMENT**

Cara Morris moved, seconded by Marie Kisch, to adjourn the Board Meeting at 9:40 p.m.
Motion carried unanimously with all "ayes".

Respectfully submitted,

Lisa Craft
Business Administrator/Board Secretary

Robert Pyle, President