

## CLINTON-GLEN GARDNER BOARD OF EDUCATION

## BUDGET SESSION MINUTES

June 16, 2010

Robert Pyle called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Amanda DiRienz, Marie Kisch, Cara Morris and John Romagna

Also Present: Richard Katz, Superintendent/Principal  
Lisa Craft, Business Administrator/Board Secretary

**The purpose of the Work Session Meeting is to discuss the agenda for the Regular Session of June 22, 2010. The following discussions took place regarding the action to be taken at the Regular Session which will be recorded in the Minutes of the June 22, 2010.**

**Superintendent/Principal's Report**

- Discussion on Math Skipper Bussing. A bus will be contracted for students to attend North Hunterdon High School.
- Applications are being reviewed for the Art and Spanish positions.

**Assistant Principal's Report**

- Report deferred to Curriculum presentation.

**Clinton Teacher's Association (CTA) Update**

- Mrs. Ahart presented the grade level activities.

**Personnel**

- Recommendation to move Early Act stipend to I&RS to make the 5<sup>th</sup>.
- Amanda DiRienz questioned the Treasurer of School Monies job description and hours required for this position. Hours are flexible, deposits district funds.

**Discussion Topics**

- Transfer of Child Care Profit: Year end projection is expected to be a net profit of \$70,000.
- Capital Reserve Deposit: Lisa Craft explained that the district may not be able to do the roof project this year due to a change in State rules regarding budgeting for Capital Reserve Withdrawals, which will make the district ineligible for the ROD grant of 40%. Previously, withdrawals were allowed as long as the project was in a district's Long Range Facility Plan and was a Facility Project eligible for a State Grant. The withdrawal did not have to be in the district budget. State memos have been recently received stating that the withdrawals can only be done after approval is received in the annual capital outlay budget.

Although all of the \$100,000 deposited to the Capital Reserve was designated specifically for the Roof Project, the withdrawal for the project was not in the 2010/11 budget because the district received notice that the Grants were suspended and there were not enough funds in the reserve account to budget a withdrawal for the full cost of the State Application (\$160,000), which would have been a way around the suspended grant dilemma.

The actual cost of the project is expected to be \$120,000 in the current market. In the event that the roof would deteriorate, the district could petition the State for an emergency project and withdrawal from the Capital Reserve Fund. Repairs were done to the roof 2 years ago that have been holding well, and should hold for another year if the project is delayed.

- Lunch Price for 2010-11: Agreement not to increase, as the district increased .25 cents last year. There will be a Profit Guarantee of \$6,000 and the management fee of \$7,197 not be increased.
- Our insurance agent is still negotiating the general liability insurance and workers compensation package for July 1 renewal. Increase expected to be 5 – 8%.
- Maintenance hourly rates were bid by HCESC on behalf of the County. We are waiting for contract information, and will have placed on the agenda when received.
- AmeriHealth should have our new account information in the coming days. Honeywell Alert will be used to communicate any critical health benefit information to staff this summer.
- Cobra Select will now be used for COBRA Administration, instead of Cobra Elect which is a subsidiary of Horizon.

### **New Business**

- Summer Work Sessions will be cancelled.

**Public Comment**

- Molly Naughton interested in CAFÉ', Maschio's online availability. Clarification on SAGE testing and screening. Updated on PEPSI Grant, there were 7000 applications received by 3am on June 1<sup>st</sup> and was closed by the time Ms. Naughton tried to submit for CPS.

**RESOLUTION 2009-2010: 337****ENTER EXECUTIVE SESSION**

Cara Morris moved, seconded by Amanda DiRienz, to enter into Executive Session at 9:20 pm for the purpose of discussing Personnel and Contracts. Motion carried unanimously with all "ayes".

**RESOLUTION 2009-2010: 338****ADJOURNMENT**

Cara Morris moved, seconded by Amanda DiRienz, to adjourn the Board Meeting at 9:31 p.m. Motion carried unanimously with all "ayes".

Respectfully submitted,

Lisa Craft  
Business Administrator/Board Secretary

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Robert Pyle, President