



Town of Clinton Board of Education

Wednesday, July 8, 2009
7:30 pm
CPS Library/Media Center

REGULAR MEETING AGENDA

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

Attachment

1. **Call to Order**

2. **Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. **Roll Call**

4. **Committee Reports:**

- **Curriculum & Technology Committee**
- **Policy & Community Relations Committee**
- **Personnel Committee**
- **Finance & Facilities Committee**
- **Negotiations Committee**
- **Administrative Transition Committee**

5. **Monthly School Data: Year End Information**

- a. Enrollment Data Report

#1

- b. Student Suspensions:
 - In-School Suspensions: 0
 - Out-of-School Suspensions: 0

c. School Nurse's Report:

#2

d. School Highlights

e. Update on Goals/Objectives/Initiatives

f. Violence and Vandalism (EVVRS Data)

g. Fire Drill Report

#3

Motion: To accept the aforementioned monthly school data report, items 5a-g.

6. Interim Superintendent's Report

7. Principal's Report

8. Clinton Teachers' Association (CTA) Update

9. Glen Gardner Board of Education Update

10. Public Comment

11. Personnel Report

a. To approve the appointment of Tara Hoey to the position of Instructional Aide, Grade 3, at an annual salary of \$20,438 (Step 3) effective September 1, 2009.

#4

b. To approve the appointment of Laurel Kelly to the position of Instructional Aide, Library/Media Center, at an annual salary of \$21,378 (Step 5) effective September 1, 2009.

#5

c. To rescind the stipend appointment of Danielle Kotopoulos for the Assistant Director of the Grade 3 Play. This was an error on the personnel report of June 17, 2009.

d. To approve the appointment of Barbara Smith to the position of Assistant Director, Grade 3 Musical for SY 09-10.

e. To approve the appointment of Stacy Viotto to the position of Science Club for SY 09-10.

f. To approve the appointment of Tim Bidwell to the position of Peer-to-Peer co-leader for SY 09-10.

g. To adjust the SY 09-10 stipend for Grades 7-8 Student Council from 100% H. McGavisk to D. Kotopoulos (50%) & H. McGavisk (50%).

- h. To approve the adjustment of time for Margaret Blickenderfer from .4 FTE back to .5 FTE for the Strings Program. SY 09-10 salary increases from \$18,897 to \$23,621.
- i. To approve the salary adjustment for Deborah Sarmir, effective September 2009 from MA, Step K (Y of E = 16) @ \$65,437 to MA+15, Step K (Y of E = 16) @ \$65,902.
- j. To approve the field placement assignment for Melanie Dominko-Richards, Seton Hall University, for a 72-hour practicum with Ann Marie DeSavino, Fall 2009.
- k. To approve the appointment of Beverly Procopio as an Instructional Aide for the Foundations Program (replacing Jackie Cordero) at an annual salary of \$19,562 (Step 2) for SY 09-10.
- l. To approve the following teachers per the CTA agreement at an hourly rate of \$35 for the purposes of curriculum development:
 - Physical Education/Health (not to exceed 20 hours each) – Tim Bidwell, Mary Bulger
 - Technology (not to exceed 15 hours each) – Kathi Savarese, Lauren Gallagher
 - Enrichment/G&T (not to exceed 25 hours each) – Denise Grimm, Cathy Ahart, Debby Sarmir
 - Revised Academic Assistance (not to exceed 15 hours each) – Denise Grimm, Jessica Latanzio Crespo
- m. To approve the following teachers per the CTA agreement at an hourly rate of \$35, not to exceed 10 hours each, for the purposes of attending State curriculum development training sessions and for leading our revisions in their assigned content area:
 - Technology – Kathi Savarese
 - Physical Education/Health – Tim Bidwell
 - Social Studies – Tonya Lunger
 - Science - Stacy Viotto
 - Debby Sarmir (as part of administrative internship hours and no cost to district)
- n. To approve the following teachers per the CTA agreement at an hourly rate of \$35 for the purposes of updating and prioritizing crisis management procedures and policies (not to exceed 15 hours each):
 - Mary Ellen Bowlby, Sue Penn, Kelly DeJesus
- o. To approve 3 days of summer work at her per diem rate of \$347.84 (\$69,567/200) for Joan Muldoon to complete responsibilities associated with her role as Supervisor of Special Services.
- p. To approve Jillian Kirby as a substitute teacher at the per diem substitute teacher rate.
- q. To amend the May Summer School personnel

#6

recommendations made by Mrs. Bleck to reflect a 4% increase in Instructional Aides hourly rates (from \$13.51 to \$14.05), an increase the Students Aides to minimum wage of \$7.15 per hour, and appoint Nancy Hall as the TBA approval for speech at \$75 per hour for a maximum of 45 hours; and Jillian Kirby as the TBA Preschool Transitions Teachers Assistant at \$14.05 per hour for 57 hours.

Motion: To approve the aforementioned personnel report 11a-q.

12. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12.

b. Adoption of New Social Studies Textbooks, Grades 5-8

Motion to approve the adoption of social studies textbooks, all published by Glencoe/McGraw-Hill as follows:

Grade 5 – Exploring our World

Grade 6 – Journey Across Time

Grade 7 – The American Journey: The Early Years

Grade 8 – The American Journey: Modern Times

13. Policy

#7

- a. Second reading of Policy #2460 Special Education – IDEA Assurance. Note: All mandated language required to be accepted by all NJ districts. (No motion required)
- b. Approval of Policy #2460 Special Education – IDEA Assurance.

Motion: To approve the immediate implementation of Policy #2460 – Special Education.

14. General Information: Business Administrator's Report

a. **Approval of Board of Education Minutes as follows:**

#8,9

Motion: To approve the Board of Education Meeting minutes from the June 17, 2009 Regular and Executive Sessions.

b. Secretary's and Treasurer's Reports

#10,11

1. For May of 2009

Motion: To approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$34,302.23 for May 2009, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2008-2009 school year.

c. Bill List

1. General Account: \$ 281,493.35
2. Cafeteria Account: \$ 16,056.91

Motion: To approve the payment of the bills in the above-specified amounts.

Note: An additional bill list for July will be sent out next week due to the early date of this meeting.

d. Checking Account Balances for May of 2009

1. Student Activities: \$ 51,441.18
2. Cafeteria: \$ 18,417.74
3. Payroll Agency: \$ 4,760.75
4. Unemployment: \$ 10,820.54

Motion: To approve the balances of the above-specified amounts.

e. Transfers

#12

Motion: To approve final year end Transfers in the amount of \$16,925.52.

14. Correspondence

#13

Letter dated 6/30/09 addressed to Patty Cooper, Glen Gardner Board President with enclosed plan submitted to eliminate non-operating school districts.

15. **Public Comment**

16. **New Business**

17. **Old Business**

- Administrative Structure for SY 09-10 and beyond.
- Community Survey

18. **Executive Session**

19. **Adjournment**