

TOWN OF CLINTON

BOARD OF EDUCATION MEETING

DATE: August 19, 2009

TIME: 7:30 PM

LOCATION: CLINTON PUBLIC SCHOOL LIBRARY

**AGENDA-REORGANIZATION MEETING
RESULTING FROM NON OP ELIMINATIONS
AND MERGE WITH GLEN GARDNER**

I. CALL TO ORDER

II. OPENING STATEMENT

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

III. ROLL CALL

IV. CALL TO ORDER

V. REORGANIZATION MEETING

A. Recognition of Merged School District

B. Oath to Newly Appointed Member

**C. President announces committees members,
representatives and delegates:**

Personnel

Policy

Finance/Facility

Curriculum/Technology

Legislation

Negotiations
Education Foundation
Cafeteria/Alternate
PTA
Booster Club
ESC Representative
NJSBA Delegate/Alternate
HCSBA Delegate

D. Motion to adopt the following approvals from the 4/29/09 Clinton Reorganization Meeting:

1. To authorize Superintendent and Business Administrator to implement the 2009-2010 approved budget.
2. To authorize the Superintendent and the Business Administrator to initiate any line item transfers as may be necessary to facilitate any unanticipated encumbrances/ expenditures that may arise between Board meetings, with disclosure to the Board at subsequent Board meetings.
3. To set the third Wednesday of each month at 7:30 PM in the Clinton Public School Library as the day, place, and time for all regular Board meetings during the 2009-2010 school year, as attached. #1
4. To approve the following publications as official newspapers:
Hunterdon Review
Hunterdon County Democrat (alternate)
Courier News (alternate)
5. To approve Adams, Stern, Gutierrez & Lattiboudere, LLC (ASG&L) and as general legal counsel at \$160 per hour ; and Barger & Bolger, LLC as legal counsel for Special Education at \$145 per hour for the 2009-2010 school year.
6. To approve William M. Colantano, Jr. CPA as the auditor at the maximum rate of \$125 for principal for the 2009-2010 school year.

7. To approve Gianforcaro Architects and Engineers for consulting services at \$100 Per hour as needed for facility projects.
8. To name ELES, Inc as the Board's Broker of Record for medical insurance for the 2009-2010 school year.
9. To appoint G.R. Murray as our school commercial package insurance agent for 2009-2010 school year.
10. To appoint Dr. Ronald Frank, M.D. as School Physician and approve a contract in the amount of \$2,000 for the 2009-2010 school year.
11. To appoint the Town of Clinton Police Chief as attendance officer.
12. To approve attached list of checking accounts and authorized check signatures for school funds for 2009-2010. #2
13. To designate the following banks as approved depositories, while authorizing the School Business Administrator to select the depository offering the most lucrative program of services:
 - TD Financial
 - PNC Bank
 - Bank of America
 - Unity Bank
 - Peapack Gladstone Bank
14. To adopt the existing curriculum guides for 2009-2010 and Curriculum Evaluation Schedule (on file in Main Office).
15. To adopt the Town of Clinton Board of Education Policy Manual for 2009-2010 (on file in Main Office).
16. To adopt the textbook list for 2009-2010 (on file in Main Office).
17. To adopt the NJSBA Code of Ethics.

18. To set the 2009-2010 petty cash account amount at \$150 and to appoint the Business Administrator as the disbursing agent, funds to be reviewed by another administrator before paid.
19. To approve 2009-2010 private tuition rates at \$6,500 for first child and \$5,900 for the second child.
20. To designate the Business Administrator/Board Secretary as school funds investor for 2009-2010.
21. To authorize Business Administrator to remit payment, as deemed necessary, between scheduled Board meetings, for financial obligations that are contractual in nature, are considered emergency needs, or are to be paid timely to avoid late fees. All such expenditures shall be approved by the Superintendent or his designee.
22. To approve Child Care Program rates for 2009-2010 as per attached. #3
23. To appoint Richard Katz, Interim Superintendent, as district Affirmative Action Officer, for the 2009-2010 school year.
24. To approve purchase of 2009-2010 general supplies through the Hunterdon County ESC Cooperative Purchasing program.
25. To approve Barbara Hofler as provider of Occupational Therapy services at the rate of \$80.00 per hour for individual session, or \$60 per hour per student for a group session.
26. To approve Sam's Kids as provider of Physical Therapy services at the rate of \$85.25 per hour for a five-hour minimum block; or \$95.60 per hour if minimum is not met
27. To participate if deemed necessary in the Warren County Special Services Transportation Consortium for the 2009-2010 school year.

28. To participate in the Hunterdon County Educational Services Commission transportation program for the 2009-2010 school year.
29. To participate in Somerset County Educational Services Commission transportation program as needed for the 2009-2010 school year.
30. To appoint Lisa Craft as Board Secretary/ Business Administrator for the 2009-2010 school year.
31. To appoint the School Business Administrator as the Qualified Purchasing Agent for the 2009-2010 school year.
32. To authorize Darlene Nardi to sign purchase orders, quarterly tax returns, and take minutes as needed in the absence of the Business Administrator/Board Secretary.
33. To appoint Kathleen Olsen as the School Treasurer for the 2009-2010 school year.
34. To appoint Lisa Craft as the 2009-2010 Public Agency Compliance Officer for the purpose of affirmative action with public contracting.
35. To adopt all other resolutions still in force as policy of the Board.

E. Motion to approve the following relative to the Glen Gardner Elimination and Merge with Clinton:

1. To appoint the firm of William Colantano to conduct the final Glen Gardner audit.
2. To hire Steffi-Joe DeCasas in the amount of \$4920 plus mileage, to assist in the Glen Gardner audit and liquidation of assets and transfer of records to the Borough of Glen Gardner.

Responsibilities to also include the transferring of any records or data necessary in the continuation of Glen Gardner business to the newly merged district with Clinton.

3. To appoint Dianne Laudenbach to complete the June Treasurer's Report in the amount of \$75.
4. To contract with HCESC to coordinate transportation routing and parent communications for the Glen Gardner resident students for a fee of \$5,000 for the 2009/10 school year.
5. To approve TD Bank of Clinton as the depository of funds from the Former Glen Gardner Board of Education.
6. To approve the transfer of funds of the eliminated Glen Gardner Board of Education to the newly merged district pursuant to PL 2009 c78 effective July 1, 2009.
7. To approve designated required signatures of Clinton Officials on the following TD Bank Glen Gardner accounts transferred to Clinton:

General Account-Clinton President, Secretary, and Treasurer

Money Market Account-Clinton President, Secretary, and Treasurer

Unemployment Account-Clinton President and Secretary

8. To transfer the following contracts to the newly merged district:

Allegro Private School Tuition Contract
 OT/PT Service Contracts
 HCESC Transportation Contract

9. To approve the existing payment schedule for the tax levy funds from the Glen Gardner Borough to be deposited in the accounts of the newly merged district.

#4

10. To accept the State Aid of the former Glen Gardner Board of Education for the 2009-10 school year as a newly merged district.

#5

11. To approve the revision of our Transportation Policy (8600) and approve the "Transportation Information" brochure previously utilized by the Glen Gardner Board of Education.
12. To approve the June 30, 2009 Bill List of the Glen Gardner Board of Education in accordance with the resolution adopted at the 4/27/09 Reorganization meeting authorizing payments between board meetings.
13. To merged the Glen Gardner Board of Education 09/10 budget eliminating tuition revenue and expenditures in the amount of \$2,251,902, and other eliminated materials and services that will no longer be necessary with the new district.

#6A
#6B

Note: The Glen Gardner Business Administrator's salary is not being eliminated at this time due to uncertainty in transition work this year, HCESC transportation Service, and Steffi-Jo DeCasas' stipend.