



## Town of Clinton Board of Education

Wednesday, September 16, 2009

7:30 pm

CPS Library/Media Center

## REGULAR MEETING AGENDA

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

### Attachment

#### 1. Call to Order

#### 2. Opening Statement:

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

#### 3. Roll Call

#### 4. Committee Reports:

- Curriculum & Technology Committee
- Policy & Community Relations Committee
- Personnel Committee
- Finance & Facilities Committee

#### 5. Monthly School Data: Year End Information

##### a. Enrollment Data Report

**#1**

##### b. Student Suspensions:

- In-School Suspensions: 0
- Out-of-School Suspensions: 0

c. School Nurse's Report:

**#2**

d. Violence and Vandalism (EVVRS Data)

e. Fire Drill Report: N/A

*Motion: To accept the aforementioned monthly school data report, items 5a-e.*

**6. Superintendent/Principal's Report**

**7. Clinton Teachers' Association (CTA) Update**

**8. Public Comment**

**9. Personnel**

a. To approve the increase of FTE for Hanna Olczak, ELS teacher, from .3 to .4 effective September 17, 2009. This is necessary as a result of increased required student services. Her salary will be \$28,355, and increase of \$7,089.

b. To approve Gerald Isaacson as interim assistant principal effective September 1, 2009 at a per diem rate of \$400. This motion follows a poll of the Board conducted on August 25, 2009 approving his start date and rate. Dr. Isaacson will serve until Christine Maines is released from her contract. The poll was conducted consistent with the emergent hire resolution passed on June 17, 2009 and extended by the BOE on August 19, 2009.

**#3**

c. To approve Rose-Anne Gross as lunch/recess aide at an hourly rate of \$10.00 effective September 8, 2009. This motion follows a poll of the Board conducted on August 25, 2009 approving her start date and rate. The poll was conducted consistent with the emergent hire resolution passed on June 17, 2009 and extended by the BOE on August 19, 2009.

**#4**

d. To approve six staff members to serve on administrative council for the 2009-10 school year at a stipend rate of \$805 per the CTA agreement. Names to be provided at BOE meeting.

e. To approve six staff members to serve on the Intervention & Referral Services Committee (I&RS) for the 2009-10 school year at a stipend rate of \$805 per the CTA agreement. Names to be provided at BOE meeting.

f. To approve the middle school coordinator for the 2009-10 school year. Per the CTA agreement, compensation is an additional daily 40 minute preparation period. Name to be provided at BOE meeting.

- g. To approve the attached 12-month employee calendars for the 2009-10 school year as the official working calendars for administrative assistants and school administrators. **#5A,B**
- h. To approve the following as Substitute Teachers for 2009-2010 school year:
  - Kiera Walsh
  - Sara Best
  - Christine Cosgrove
- i. To approve the following person as a Substitute Nurse for the 2009-2010 school year:
  - Lynn Yanulevich

*Motion: To approve the aforementioned personnel report 11a-i.*

**10. Curriculum, Instruction, Assessment, & Technology**

- a. Staff Development **#6**

*Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:*

- b. To approve the disposal of 62 copies of 5<sup>th</sup> grade social studies textbooks, 90 copies of 6<sup>th</sup> grade social studies textbooks, 210 copies of 7<sup>th</sup> and 8<sup>th</sup> grade textbooks, due to their age and newly adopted replacements, per N.J.S.A.18A:34-3/4.

**11. Policy**

- a. First reading of Policy 1220 – Employment of Chief School Administrator; Policy 1230 – Superintendent’s Duties; Policy 1530 – Equal Employment Opportunity; Policy 1570 – Internal Controls; Policy 2110 – Philosophy of Education/District Mission Statement; Policy 2210 – Curriculum Development; Policy 2412 – Home Instruction Due To Health Condition; Policy 2417 – Pupil Intervention and Referral Service; Policy 2423 – Bilingual and ESL Education; Policy 2460 – Special Education; Policy 2481 – Home or Out-Of-School Instruction for General Education Pupils. **#7A-K**

**12. General Information: Business Administrator’s Report**

- a. **Approval of Board of Education Minutes as follows:** **#8A,B, C,D**

*Motion: To approve the Board of Education Meeting minutes from the August 18, 2009 Retreat and August 19, 2009*

*Reorganization, Regular and Executive Sessions.*

**b. Secretary's and Treasurer's Reports**

1. For July of 2009-Draft in new CDK software format forwarded 9/11/09 to Treasurer for reconciliation.

**#9**

**c. Bill List**

1. General Account: \$ 579,453.31
2. Cafeteria Account: \$ 0

*Motion: To approve the payment of the bills in the above-specified amounts.*

**d. Checking Account Balances for July 2009**

1. Student Activities: \$ 42,058.03
2. Cafeteria: \$ 19,512.50
3. Payroll Agency: \$ 1,876.78
4. Unemployment: \$ 14,469.52

*Motion: To approve the balances of the above-specified amounts.*

**e. Transfers -**

**#10**

*Motion: To approve Transfers in the amount of \$178,723.49*

*Note: These transfers are mostly the result of establishing a more detailed account structure. There are two in the list that are noted, and are a result of the REAP grant loss.*

**f. Glen Gardner Merge Closing Business**

**#11A,B,**

1. Final Transfers in the amount of \$2,738
2. June Secretary's and Treasurer's Reports \$101,884.49

*Motion: To approve the above reports of the Glen Gardner Board of Education as a draft for the final audit.*

**13. Correspondence**

**#12**

1. Letter dated September 10, 2009 from Gerald Vernotica, Assistant Commissioner of Education regarding NJQSAC action plan.

2. Transmittal Letter dated August 16, 2009 from Steffi-Jo DeCasas forwarding Glen Gardner Close Out information.

**#13**

14. **New Business**

- Meeting Dates and BOE Structure

Approval of the Board of Education meeting calendar to include two meetings each month with the first meeting operating as a work session, where no action is taken, and the second meeting a business session where action is taken.

15. **Old Business**

- Community Survey

16. **Public Comment**

17. **Executive Session**

18. **Adjournment**