



Town of Clinton Board of Education

Wednesday, December 16, 2009

7:30 pm

CPS Library/Media Center

WORK SESSION MEETING AGENDA
No Action Will Be Taken

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
 - i. In-School Suspensions: 0
 - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: To accept the aforementioned monthly school data report, items 5a-e.

5. Superintendent/Principal’s Report

6. Assistant Principal’s Report

7. Clinton Teachers’ Association (CTA) Update

8. Public Comment

9. Personnel

- **No Action Items**
- Discussion Topics:
 - Substitute Teacher Pay Rate
 - Novice Teacher Induction Program

10. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Web Literacy: Sequel to November and Jukes	12/15/2009	1		\$50.00	\$0.00	\$50.00
Web Literacy: Critical Transformation	12/3/2009	2		\$50.00	\$0.00	\$100.00
We The People: Project Citizen Workshop	1/13/2010	1		\$30.00	\$75.00	\$105.00
Project Read Training	12/21/09, 01/11/10, 01/25/10	1		\$180.00	\$225.00	\$405.00

Motion: To accept a grant from Exxon/Mobil Corporation in the amount of \$2,400 to be used for the purchase of science and math equipment and support of a student waterways project.

Motion: To accept a donation from the Town of Clinton in the amount of \$240 to be used for the support of a student waterways project.

- Discussion Topics:
 - Partners in Education Foundation
 - Goals Update

11. Policy

(Attachment # 4)

Motion: To approve the listed Second Readings and Adopt or Repeal the Policies with Second Readings.

5111	<i>Eligibility of Resident/Nonresident Students</i>	M	Revision	Some language revisions in this mandated policy. The only optional language mirrors the current policy that allows enrollment of students whose guardians have entered into a contract to rent, buy or build a residence in the district for up to six weeks without incurring a tuition charge. If the anticipated move does not occur within six weeks of enrollment, legal guardian(s) will be charged tuition commencing at the beginning of the first week of attendance.	2 nd Reading Adoption
5112	<i>Entrance Age</i>		Revision	Existing policy last revised in 1998. New language included. October 1 st remains "cut-off" for attainment of age requirement for kindergarten or first grade enrollment. Age exception for enrollment of kindergarten students who have completed more than ¼ of a school year in a public kindergarten in New Jersey or another state. Age exception for first grade enrollment for students who have completed kindergarten in a public kindergarten in New Jersey or another state.	2 nd Reading Adoption
5330	<i>Administration of Medication</i>	M	Revision	Mandated policy governing the administration of medication to pupils in accordance with applicable law.	2 nd Reading Adoption
5331	<i>Management of Life-Threatening Allergies in Schools</i>	M	Revision	New language requiring an Individualized Healthcare Plan (IHP) for each pupil at risk for a life-threatening allergic reaction and the reporting to the school nurse administration of epinephrine during the school day or during any school sponsored activities.	2 nd Reading Adoption
5420	<i>Reporting Pupil Progress</i>	M	Revision	Slight language and format change to existing policy. No substantive change. The board directs the establishment of a program for reporting student progress to parents/legal guardian by both written reports and by parent-teacher conferences.	2 nd Reading Adoption
5466	<i>Graduation and Yearbook Fees</i>		Repeal	Not applicable to K-8 district	2 nd Reading Repeal

5512.01	<i>Harassment / Intimidation and Bullying</i>	M	Revision	Newly revised in January 2009. This policy was approved on first reading in May 2009, but there was never a second reading/adoption.	2 nd Reading Adoption
5533	<i>Smoking</i>	M	Revision	Prohibition of use of any matter or substance containing tobacco, smokeless tobacco or snuff by pupils on school grounds or at any Board-sponsored events	2 nd Reading Adoption
5755	<i>Equity in Educational Programs and Services</i>	M	Revision	Mandated policy governing the responsibility of the Board to ensure equal and bias-free access to all school facilities, courses, programs, activities, and services to all pupils in accordance with applicable law.	2 nd Reading Adoption

- Discussion Topics:
 - Discussion of School Policy Services (NJSBA and Strauss-Esmay)

12. General Information: Business Administrator's Report

a. Approval of Board of Education Minutes as follows (Attachment #5):

Motion: *To approve the Board of Education Meeting minutes from the November 18, 2009 Work and Executive Session and November 24, 2009 Business Session.*

b. Secretary's and Treasurer's Reports (Attachment #6)

- i. October, 2009 \$700,929.23

Motion: *To approve the Secretary's and Treasurer's reports for the month of October, 2009, as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2009-2010 school year.*

c. Bill List

- ii. General Account: \$699,949.44
- iii. Cafeteria Account: \$ 11,652.84

Motion: *To approve the payment of the bills in the above-specified amounts.*

d. Checking Account Balances for October 2009

a. Student Activities:	\$ 24,610.89
b. Cafeteria:	\$ 34,981.76
c. Payroll Agency:	\$ 1,618.83
d. Unemployment:	\$ 14,710.44

Motion: *To approve the balances of the above specified amounts.*

e. Transfers - None

Motion: *To approve Transfers in the amount of*

f. 403b Plan Document Approval- (Attachment #7)

Motion: *To approve the 403b Plan Document for the Town of Clinton Board of Education with Information Sharing Agreements executed for all 403b Participants.*

g. Alliance for Competitive Telecommunicating (ACT) Bidding-(Attachment #8)

Motion: *To approve the resolution for participation in the Alliance for Competitive Telecommunications (ACT) for the period July 1, 2010 to June 30, 2012 fulfilling our obligations under 18A:55-3.*

h. Alliance for Competitive Energy Savings (ACES) Bidding-(Attachment #9)

Motion: *To approve the resolution for participation in the Alliance for Competitive Energy Services (ACES) for Natural Gas through May 2014 fulfilling our obligations under 18A:55-3.*

i. Audit Acceptance-Clinton and Glen Gardner

Motion: *To accept the audit for the fiscal year 2008-2009 for the Clinton and Glen Gardner districts, and approve the corrective action plan with no recommendations noted.*

j. Payroll Tax Service Agreement

Motion: *To approve the contract for payroll tax depositing with Payroll Tax People, LLC. at a cost of \$35 per pay with an initial \$150 set up fee. This fee will also be paid by TD Financial along with our payroll processing.*

k. IDEA Grant Acceptance-Basic, Preschool, & ARRA- (Attachment #10)

Motion: *To accept the funds as applied to and approved by the State.*

- Discussion Topics
 - Efficiency Review by County Office
 - Bond Refunding
 - Detailed Expenditure Report

13. Correspondence

- a. Letter from Richard Katz to State DOE requesting approval of district name change (**Attachment #11**)

14. New Business

- a. School Boards Convention Reports
- b. Consent Agenda

15. Old Business

- a. BOE Goals
- b. Staff Health Benefits
- c. 2010-2011 School Calendar and Twelve Month Employee Calendar (**Attachment #12**)
 - **Motion:** *To approve the 2010-2011 School Calendar and the 2010-2011 Twelve Month Employee Calendar.*

16. Public Comment

17. Executive Session

- Paraprofessional Negotiations

18. Adjournment