



Clinton-Glen Gardner Board of Education

Tuesday April 27, 2010

7:30 pm

CPS Library/Media Center

**BUSINESS SESSION MEETING AGENDA
Action Will Be Taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
 - i. In-School Suspensions: 0
 - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items 4a-e.*

5. Superintendent/Principal's Report

6. Clinton Teachers' Association (CTA) Update

7. Public Comment

8. Personnel

A. Motion: To approve the following staff members for the 2009-10 school year for the following positions:

Position	Name	Rate/Salary	Guide Step	Effective	Att.
Grade 1 Long-Term Substitute	Dana Frey	\$46,742 (paid per diem)	Step B (0-1 Y of E)	4/15/10	#4
K Care Aide (2:00-3:00)	Laurie Scanniello	\$12.75		4/28/10	
Social Studies Curriculum Writing (K-4)	Evelyn Ferro	\$35/hr at a maximum of 15 hours		4/27/10	
	Elizabeth Hedden	\$35/hr at a maximum of 15 hours		4/27/10	

B. Motion: To approve the following staff members for 2010 summer sports camp positions:

Summer Sports Camps	Name	Rate/Salary		Effective	
Baseball Soccer Boys Basketball All-Sports	Tim Bidwell	\$39/hr or \$780 per camp		6/22/10	
Baseball Softball Soccer Basketball (G&B) All-Sports	Joe Harris	\$39/hr or \$780 per camp		6/22/10	
Girls Basketball	Tracy Palomba	\$39/hr or \$780		6/22/10	
Volleyball	Sue Penn	\$39/hr or \$780		6/22/10	

C. Motion: To eliminate the positions listed below, of the employees listed on **Attachment #5**, due to a reduction in force.

- Elementary Teacher
- Administrative Assistant
- Library Aide
- Regular Education Instructional Aide
- Lunch Aides

D. Motion: To approve a reduction in force for positions of all non-tenured teachers, listed below, due to budget concerns and the assignment of teaching staff for the 2010-2011 school year, as listed in **Attachment #5**.

- Elementary Teachers
- Teacher of Art
- Teacher of Spanish
- Learning Disabilities Teacher Consultant

E. Motion: To accept the resignation of Nancy Randazzo, lunch aide, effective March 28, 2010. (**Attachment #8**)

F. Motion: To accept, with regret, the resignation of Susan Rozycki, teacher, effective May 31, 2010. (**Attachment #9**)

G. Motion: To designate the leave of Absence for Michelle Graffis as both a Federal and NJ Family Medical Leave entitlement for the care of a family member. Notice was provided on April 7, 2010 that the leave will begin on April 12, 2010 with medical coverage continued through September 1, 2010.

9. Curriculum, Instruction, Assessment, & Technology

- **Motion:** To adopt the Clinton-Glen Gardner Three Year Technology Plan for 2010-2013 (Attachment #10)

- **Motion:** To adopt the Clinton-Glen Gardner Professional Development Plan for 2010-2011 (Attachment #11)

10. Policy

Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies with Second Readings. (**Attachment #12A-G**)

#	TITLE	M	SUMMARY	ACTION
6471	School District Travel	M	Sets requirements for school district travel as established by N.J.S.A. 18A:11-12 including allowable expenditures, approval processes, etc. Sets a cumulative limit of \$500 for regular business travel per	1 st reading Note: This policy had been approved on 2 nd reading in

			<p>employee without prior board approval. This policy is being reintroduced as a first reading again to include language revisions regarding the need to present both a description of and justification for the travel as to whether the training is needed for a certification required for continued employment, continuing education requirements, requirements for Federal or State law, or other purpose related to the programs and services currently being delivered or soon to be implemented in the school district, or related to school district operations;</p>	March 2010
8500	<i>Food Service</i>		<p>The Board shall provide food service facilities for the consumption of food on school premises.</p> <p>The operation and supervision of the food services program shall be the responsibility of the School Business Administrator.</p> <p>The district shall participate in the Federal Child Nutrition Program.</p> <p>In order to ensure that the nutritional needs of district pupils are met, the Board directs the organization of a nutritional advisory committee composed of administrators, food service personnel, teachers, parent(s) or legal guardian(s), and pupils interested in the nutritional program of the district. The committee shall make its recommendations to the Superintendent.</p> <p>This revision removes languages that the Board will encourage students to purchase lunches from the food service.</p>	1 st Reading
9321	<i>Fingerprinting Pupils</i>		<p>The Board will cooperate with the Town of Clinton Police Department in the voluntary fingerprinting of district children. Children eligible for the fingerprinting program include pupils enrolled in grades K through 8 in this district.</p> <p>The Board will make school facilities available for the fingerprinting of children by law enforcement officers.</p> <p>Language revisions clarify that the school is not required to fingerprint, but will cooperate with local authorities for voluntary fingerprinting.</p>	1 st Reading
6660	<i>Student Activity Fund</i>	M	<p>Sets forth the procedures for the collection, disbursement and accounting of student activity funds.</p> <p>The Board of Education authorizes the establishment of a student activity account for funds derived from events and activities of pupil organizations and to account for the accumulation of money to pay for pupil</p>	1 st Reading

			group activities. The Board of Education may establish individual student activity accounts within a student activity account by Board resolution Student activity funds are maintained under the jurisdiction of the Board of Education and are under the supervision of the School Business Administrator/Board Secretary	
5440	<i>Honoring Pupil Achievement</i>		<p>The Board of Education values excellence and wishes to instill in pupils the desire to do their best in all things.</p> <p>The Board will recognize the outstanding achievements of pupils by means appropriate to the grade level of the pupil and to the nature of the accomplishment.</p> <p>The Superintendent shall develop regulations for the recognition of pupil achievement that establish fair standards for recognition, assure that all eligible pupils are offered an equal opportunity to meet those standards, and provide for appropriate recognition ceremonies and awards.</p> <p>Removes language referencing the designation of valedictorian and salutatorian not applicable to a k-8 school.</p>	1 st Reading
2431	<i>Athletic Competition</i>	M	Revision of existing policy that allows students in fifth grade to participate in cross-country. As revised, a pupil in grades 5 through 8 is eligible for participation in cross-country if he/she remains in good academic standing as defined by the school's academic probation policy. This eligibility change only applies to cross country.	1 st Reading
7610	<i>Vandalism</i>		<p>Any person who purposely or knowingly damages school district property or damages school district property recklessly or negligently in the employment of fire, explosives or another dangerous means listed in accordance with N.J.S.A. 2C:17-2 or purposely or recklessly tampers with the tangible property of the school district so as to endanger school district property shall be reported to the appropriate law enforcement agency. Where the damage to district property is more than minimal or has been caused by a pupil or a minor not a pupil of this district, the Board will hold liable for the amount of the damage the parent(s) or legal guardian(s) having legal custody and control of the minor responsible for the damage.</p> <p>The policy revision expressly includes</p>	1 st Reading

		graffiti as an act of vandalism: A person convicted of an offense that involves an act of graffiti will be required to reimburse the school district the cost of damages and may be required to perform community service, which may include removing the graffiti from the property, in accordance with the law.	
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11. General Information: Business Administrator's Report

- Aramark Report (**Attachment #13**)

- **Approval of Board of Education Minutes as follows (Attachment #14):**

Motion: *To approve the Board of Education Meeting minutes from the March 3, 2010 Work Session and March 10, 2010; March 18, 2010; March 22, 2010; and March 26, 2010 Business and Executive Sessions.*

- **Secretary's and Treasurer's Reports (Attachment #15)**

- i. February, 2010 \$286,144.12

Motion: *To approve the Secretary's and Treasurer's reports for the month of February, 2010, as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2009-2010 school year.*

- **Bill List (Attachment #16)**

- ii. General Account: \$758,255.73
 - iii. Cafeteria Account: \$11,649.07

Motion: *To approve the payment of the bills in the above-specified amounts.*

- **Checking Account Balances for February 2010**

- a. Student Activities: \$ 31,703.10
 - b. Cafeteria: \$ 33,511.52
 - c. Payroll Agency: \$ 4,267.09

d. Unemployment: \$ 11,245.88

Motion: To approve the balances of the above specified amounts.

- **Transfers**

Motion: To approve Transfers in the amount of \$9,068.16 for the month of March, 2010. (**Attachment #17**)

Transfers were needed for Facility Maintenance, and substitute allocations.

- **Budget Amendment for Tuition Revenue**

Motion: To amend the 2009/10 budget for an increase in Special Education Tuition as follows:

Account 10-1300 – Tuition Revenue \$15,000

Account 11-000-217-106 - Personal Aide \$7,500

Account 11-214-100-101- Foundation Salaries \$7,500

12. Correspondence

- Letter from CPSPiE President Molly Naughton (**Attachment #18**)

13. New Business

- Board of Education Retreat

14. Old Business

- **Motion:** To modify the previously adopted 2010-2011 School Year calendar so that spring break be scheduled for April 18-25 as described in **Attachment #19**
- 2010-2011 Budget

15. Public Comment

16. Executive Session

17. Adjournment