

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

August 4, 2010

Robert Pyle called the meeting together at 5:00 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Amanda DiRienz, John Romagna,
Cara Morris and Patricia Cooper

Also Present: Richard Katz, Superintendent/Principal
Lisa Craft, Business Administrator/Board Secretary;
Diane Morris, NJSBA Representative

ANNUAL SCHOOL BOARD RETREAT 5:00-7:30 PM – Diane Morris, NJSBA

- A. Board needs to complete the online NJSBA Self-Evaluation for QSAC
- B. Diane Morris will compile and forward for district records
- C. School Board Ethics need to be reviewed at a Board Meeting, and documented by the minutes.
- D. Accomplishments in the past year include a new Policy Manual, four updated Curriculum areas, successfully navigating the merger with Glen Gardner, and resolving the defeated budget issues.
- E. Diane led the Board and Administration through Goal Setting for the new school year.
- F. A report will follow from Diane Morris on the established goals.

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse's Report:

- D. Violence and Vandalism (EVVRS Data):
- E. Fire Drill Report and Bus Evacuation Drill Report

RESOLUTION 2010-2011: 1**ACCEPT SCHOOL DATA REPORTS**

Amanda DiRienz moved, seconded by John Romagna, to accept the monthly school data reports. Motion carried unanimously with all “ayes”.

SUPERINTENDENT/PRINCIPAL’S REPORT

- A. Revised Report Cards
- B. Rebel 2 – State funding taken away, will solicit other sources.
- C. Back to school night schedule- will have two nights, providing for parking along School Street
- D. SEPAC proposed program
- E. Website Administration will be done by Scott Reilly
- F. Field Trip Approvals will be on the fall agenda
- G. Meeting with Bob Cutter on sharing the Honeywell service
- H. Evangel Chapel Community Service Project – weeded and mulched around the school, saving our custodians many hours of labor.
- I. Rich Katz reported on the ASCD Emerging Leaders Conference that he attended in Virginia last month. There is a conference in January in DC that he would like to attend on legal advocacy.

ASSISTANT PRINCIPAL’S REPORT

- A. Walk to School events
- B. Curriculum Committee updates
- C. G&T program screening and assessments
- D. School security law change required additional drills
- E. Custodial cleaning updates and staff room moves

CLINTON TEACHERS' ASSOCIATION (CTA) UPDATE – None**PUBLIC COMMENT - None****PERSONNEL REPORT****RESOLUTION 2010-2011: 2****APPROVE 2010-11 STAFF**

John Romagna moved, seconded by Amanda DiRienz, to approve the following staff members for the 2010-11 school year for the positions as listed below. Motion carried unanimously with all “ayes”.

Position	Name	Rate/ Salary	Guide Step	Effective	Att.
Teacher of Spanish (.5 FTE)	Jennifer Russo	\$26,833	Step E (MA, 5 YOE)	9/1/10	#4
Teacher of Art	Suzanne Lauricella	\$56,042	Step H (BA, 13 YOE)	9/1/10	#5
World Language Curriculum Writing	Jennifer Russo	\$36/hr (not to exceed 30 hours)		8/5/10	

RESOLUTION 2010-2011: 3**APPROVE TRANSFERS OF PERSONNEL**

Cara Morris moved, seconded by Amanda DiRienz, to approve the following transfer of personnel (certified staff) for 2010-11 school year as listed below. Motion carried unanimously with all “ayes”.

Name	From	To
Lauren Gallagher	Computers	Kindergarten
Sandy Adams	Grade 4	Grade 2
Hailey McGavisk	Language Arts Grade 7	Grade 4
Tracy Palomba	Grade 6	Science Grades 5-6
Thomas Larkin	Grade 5	Social Studies Grades 5-6
Jodi Lounds	Grade 3	Grade 5 Math & LA
Jennifer Merrigan	Grade 6	Math Grades 5 and 7
Jessica Latanzio Crespo	Grade 5	Language Arts Grades 6-7
Arleen Ivankevich	Kindergarten	Kindergarten/Basic Skills
Joe Harris	Math Grade 7	Math Grades 6 & 7
Tonya Lunger	Grade 6 Social Studies & LA	Grade 6 Math & LA
Denise Grimm	Literacy Specialist	Literacy Specialist/G&T/BSI

RESOLUTION 2010-2011: 4**APPROVE CHILD CARE STAFF**

Amanda DiRienz moved, seconded by John Romagna, to approve the following staff members for 2010-11 school year Child Care Program as listed below. Motion carried unanimously with all “ayes

Position	Name	Rate/Salary	Guide Step	Effective	Att.
K-Care	Sheri Liefbrig	\$12.75	1 YOE	9/1/10	
	Kathleen Walkowiak	\$12.75	0 YOE		
Before and After Care	Deb Herold	\$16.00	15 YOE	9/1/10	
	Barbara Plundeke	\$16.00	15 YOE		
	Heidi Singer	\$16.00	11 YOE		
	Patti Weiss	\$15.40	7 YOE		
	Linda Dean	\$13.90	5 YOE		
	Janet Traphagen	\$13.90	4 YOE		
Child Care Substitutes	Kathleen Walkowiak	\$12.75	0 YOE	9/1/10	
	Denise Rella	\$13.90	4 YOE		
	Tracy Palomba	\$13.90	5 YOE		

RESOLUTION 2010-2011: 5**APPROVE 2010 SUMMER WORK**

John Romagna moved, seconded by Cara Morris, to approve the following staff members for 2010 summer work as listed below. Motion carried unanimously with all “ayes

Position	Name	Rate/Salary	Guide Step	Effective	Att.
Office/Clerical Assistance (Additional Hours)	Debbie Herold Barbara Plundeke	\$14.96/hr (not to exceed 20 combined total hours)		8/5/10	

RESOLUTION 2010-2011: 6**ADVANCE LATANZIO-CRESPO**

John Romagna moved, seconded by Amanda DiRienz, to advance the following teacher on the salary guide in accordance with CTA negotiated agreement. Motion carried unanimously with all “ayes.

Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	Jessica Latanzio Crespo	Step D, MA \$52,717	Step D, MA+15 \$53,142	9/1/10	#6

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY

RESOLUTION 2010-2011: 7

ADOPT CURRICULUM MGMT SYSTEM

Cara Morris moved, seconded by Amanda DiRienz, to adopt the following content area curriculum management system documents listed below (rewritten during the 2009-2010 school year). Motion carried unanimously with all “ayes”.

- A. Social Studies
- B. Health
- C. Physical Education
- D. Music
- E. Computer Technology

RESOLUTION 2010-2011: 8

ADOPT G&T HANDBOOK

John Romagna moved, seconded by Amanda DiRienz, to adopt the Gifted & Talented Program Handbook and approve implementation of the Gifted & Talented program in accordance with guidelines set forth in the handbook. Motion carried unanimously with all “ayes”.

- A. Discussion Topics
 1. Professional Learning Groups (PLG) Professional Development Focus
 2. NJASK – Most likely an October presentation

POLICY

RESOLUTION 2010-2011: 9

APPROVE POLICY READINGS

John Romagna moved, seconded by Amanda DiRienz, to approve the First and Second Readings and Adopt or Repeal the Policies with Second Readings listed below. Motion carried unanimously with all “ayes”.

#	TITLE	M	SUMMARY	ACTION
8601	Pupil Supervision After School Dismissal	M	The NJ Supreme Court in the Jerkins case indicated that dangers exist for younger students at dismissal as children are susceptible to numerous risks, including negligent conduct, when leaving school property. This policy allows parents or legal guardians to request the school not release the student to walk home after dismissal unless the student is released to the parent/guardian or a designee.	First Reading

A. Discussion Topics

1. Discussion of policy services contractor for 2010-11
2. NJSBA switch would be prohibitively more expensive, and there would be little gain. Strauss Esmay has offered to put our policies online for 14 users, and train Lily Epstein and Scott Reilly on how to place the policies online.

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

- A. ACES update with electrical bid
- B. Combe Landfill legal bills paid by Jay Lawton's firm
- C. Year end audit balances reported for surplus, unemployment, Child Care profit, and capital reserve

RESOLUTION 2010-2011: 10

BOARD MINUTES

Robert Pyle moved, seconded by Amanda DiRienz, to approve the Board of Education Meeting minutes from the June 16, 2010 Work and Executive Sessions and June 22, 2010 Business Session. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 11

SECRETARY AND TREASURER'S REPORTS

Robert Pyle moved, seconded by Amanda DiRienz, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$304,426.61 for May 2010, and \$199,970.37 for June 2010, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2009-2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 12**BILL LIST**

Robert Pyle moved, seconded by Amanda DiRienz, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all “ayes”.

Bill List	June 30 th	July
1. General Account:	\$ 333,369.41	\$463,964.81
2. Cafeteria Account:	\$ 18,979.20	\$0

RESOLUTION 2010-2011: 13**ACCOUNT BALANCES**

Robert Pyle moved, seconded by Amanda DiRienz, to accept account balances as of June 2010 as specified below. Motion carried unanimously with all “ayes”.

Checking Account Balances for June 2010:

1. Student Activities:	\$43,151.73
2. Cafeteria:	\$33,524.38
3. Payroll Agency:	\$ 1,993.72
4. Unemployment:	\$ 12,577.28

RESOLUTION 2010-2011: 14**TRANSFERS**

Robert Pyle moved, seconded by Amanda DiRienz, to approve transfers in the amount of \$115,092.33 for the month of June, 2010. Motion carried unanimously with all “ayes”.

RESOLUTION 2010-2011: 15**APPROVE TUITION CONTRACTS**

Amanda DiRienz moved, seconded by John Romagna, to approve 2010 Private School Tuition Contracts as listed below. Motion carried unanimously with all “ayes”.

District	Student	Tuition	
Allegro	I.K.	\$82,320	12 months
Matheny	S.H.	\$88,400	12 months

RESOLUTION 2010-2011: 16 APPROVE NJSBAIG INSURANCE PACKAGE

Amanda DiRienz moved, seconded by Robert Pyle, to approve NJSBAIG General Insurance Package including Worker's Compensation for the 2010-11 school year as recommended by Jay Lawton at an 8% increase. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 17 APPROVE NJSBAIG SAFETY GRANT

John Romagna moved, seconded by Patricia Cooper, to approve submission of the grant application for the 2010 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC-WEST sub fund for the purposes described in the application, in the amount of \$3,200 for the period July 1, 2010 through June 30, 2011. Motion carried unanimously with all "ayes".

D. Contractor Hourly Rates – HCESC Awarded Rates

E. Aramark Report

CORRESPONDENCE

A. Letter from Hunterdon Prevention Resources dated June 22, 2010 – the Governor has eliminated funding for tobacco education so they cannot assist in funding our REBEL/REBEL 2 program.

NEW BUSINESS

A. Early Childhood Longitudinal Study - Board not interested at this time in taking additional time away from students

B. Discussion on Superintendent Salary Cap - \$135,000 Cap for our district. Merit bonus potential of 15% \$155,000 potential, which would cost this district more. The State would save in pension because the base only is pensionable. Gov. Christie intends to put this in the accountability regs, and will not require the legislature. County Executive Supt. have already been instructed to not extend contracts that go against these caps. Cap limits local control of elected Board of Education.

OLD BUSINESS

A. Media Relations and School Publicity – Democrat confirmed that we do not have an assigned reporter.

B. Race to the Top – NJ one of the 19 finalists, Obama projecting 10-12 awards

PUBLIC COMMENT - None

RESOLUTION 2010-2011: 18

ADJOURNMENT

John Romagna moved, seconded by Amanda DiRienz, to adjourn the Board Meeting at 9:00 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Craft
Business Administrator/Board Secretary

Robert Pyle, President