

CLINTON-GLEN GARDNER BOARD OF EDUCATION

BUSINESS SESSION MEETING MINUTES

October 26, 2010

Robert Pyle called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Robert Pyle, Amanda DiRienz, Cara Morris, Patricia Cooper and John Romagna

Also Present: Richard Katz, Superintendent/Principal

GENERAL INFORMATION: MONTHLY SCHOOL DATA

A. Enrollment Data Report

B. Student Suspensions:

In-School Suspensions: 0
Out-of-School Suspensions: 1

C. School Nurse's Report:

D. Violence and Vandalism (EVVRS Data):

E. Fire Drill Report and Bus Evacuation Drill Report

RESOLUTION 2010-2011: 57

ACCEPT SCHOOL DATA REPORTS

Cara Morris moved, seconded by Patricia Cooper, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

SUPERINTENDENT/PRINCIPAL'S REPORT

5th Grade Student Presentation – Heather Kelly reported on Enrichment trip to Grounds for Sculpture.

NJASK Spring 2010 Score Presentation

ASSISTANT PRINCIPAL'S REPORT - None**CLINTON TEACHERS' ASSOCIATION (CTA) UPDATE**

Cathy Ahart reported on Grade Level Activities

PUBLIC COMMENT –

Bob Moul inquired about Math goals for NJASK

Colleen Gregory inquired about the School Wide goals for NJASK

PERSONNEL REPORT

RESOLUTION 2010-2011: 58

APPROVE STAFF MEMBERS

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the following staff members for the 2010-11 school year for the following positions:

Position	Name	Rate/ Salary	Guide Step	Effective	Att.
Long Term Substitute (Special Education)	Nicole Payton	\$75/day		10/14/10	#4
Substitute Teachers for the 2010-2011 School Year	Attached	\$75/day		2010-2011 School Year	#5

RESOLUTION 2010-2011: 59

Cara Morris moved, seconded by Robert Pyle, to accept the request for maternity leave for the following staff members:

Grade 7 Language Arts	Jessica Latanzio Crespo	Expected Due Date February 1 2010	#6
Grades 5-6 Science	Tracy Palomba	Expected Due Date March 16 2010	#7

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**RESOLUTION 2010-2011: 60****STAFF DEVELOPMENT**

John Romagna moved, seconded by Cara Morris, to approve the following requests for professional development and travel related mileage in accordance with NJAC 18A:11-12. Motion carried unanimously with all "ayes".

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
Healthcare Resources: Access & Funding for Autism	10/05/2010	1				\$0.00
When a Family is Affected by Cancer	10/26/2010	2			\$110.00	\$0.00
Hunterdon Prevention Resources	10/28/2010	1				\$0.00

RESOLUTION 2010-2011: 61**APPROVE FIELD TRIPS**

Cara Morris moved, seconded by Robert Pyle, to approve the following requests for field trips as listed below. Motion carried unanimously with all "ayes".

Date	Grade	Destination	Students	Cost/Student
November 2010	4	State House in Trenton	65	\$10.25
June 2011	8	Camp Spears - Eljibar YMCA		
January 2011	8	Voorhees High School		

POLICY**RESOLUTION 2010-201: 62****APPROVE POLICY READINGS**

Robert Pyle moved, seconded by Cara Morris, to approve the First and Second Readings and Adopt or Repeal the Policies with Second Readings listed below. Motion carried unanimously with all "ayes".

#	TITLE	M		SUMMARY	ACTION
0171	Duties of Board President and Vice President		Revision (New for us)	Outlines the duties of the Board President. Legal citation revision.	1 st reading Att.#8A
3144	Certification of Tenure Charges		Revision (New for us)	Procedure outlined for filing tenure charges against a tenured teaching staff member.	1 st reading Att.#8B
4159	Support Staff Member/School District Reporting Responsibilities		New	Requiring support staff members to report to the Superintendent of Schools their arrest or indictment for any crime or offense within fourteen days. Policy Guide 4159 for non-certificated staff members indicates a consequence for failure to report may result in disciplinary action in accordance with law.	1 st reading Att.#8C
7510	Use of School Facilities		Revised	Clearly defines the 3 groups that permission would be granted to and how to charge them.	1 st reading Att.#8D
5516	Use of Electronic Communication and Recording Devices	M	Revision	The availability and ever-changing types and uses of electronic communication and recording devices requires Policy Guide 5516 be reviewed on a regular basis. Policy Guide 5516 has been revised to provide guidance to school districts regarding a pupil's use of electronic communication and recording devices.	2 nd reading
6112	Reimbursement of Federal and Other Grant Expenditures	M	New	Recent American Recovery and Reinvestment Act (ARRA) monitoring auditors are requiring school districts to have a formal Board approved policy concerning the reimbursement of Federal grants be submitted to the New Jersey Department of Education (NJDOE) for review.	2 nd reading
6830	Audit and Comprehensive Annual Financial Report	M	Revision	Administrative code sections in <u>N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures</u> replaced many of the administrative code sections of <u>N.J.A.C. 6A:23 – Finance and Business Services</u> . Many of the new N.J.A.C. 6A:23A administrative code sections were just relocated from the now reserved N.J.A.C. 6A:23 chapter. <u>N.J.A.C. 6A:23-2.2 – Principles and Directives for Accounting and Reporting</u> was relocated to N.J.A.C. 6A:23A-16.2 with minor revisions. Policy Guide 6830 has been revised to include the new legal citations with a few additional minor changes.	2 nd reading
8420	Emergency and Crisis Situations	M	Revision	The new law amends N.J.S.A. 18A:41-1 and reduces the number of required fire drills each month from two to one and requires one school security drill each month. The new law also requires training on school safety and security.	2 nd reading
6422	Budget Transfers	M	Revision	The adoption of N.J.A.C. 6A:23A on December 19, 2009 includes N.J.A.C. 6A:23A-13.1 through 13.4 concerning budget transfers. The revisions are not significant and the Budget Transfers Policy Guide has been updated to include these changes.	2 nd reading

6360	Political Contributions	M	Revision	The New Jersey Department of Community Affairs (DCA), Division of Local Government Services, eliminated the requirement for non-profit organizations to file Political Contribution Disclosure Forms (PCDs). School Boards are also required to incorporate certain N.J.A.C. 6A:23A accountability regulations into their policies and procedures.	2 nd reading
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GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT

RESOLUTION 2010-2011: 63

BOARD MINUTES

Amanda DiRienz moved, seconded by Patricia Cooper, to approve the Board of Education Meeting minutes from the September 15, 2010 Business and Executive Sessions, and September 28, 2010 Business and Executive Sessions. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 64

SECRETARY AND TREASURER'S REPORTS

Amanda DiRienz moved, seconded by John Romagna, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$1,007,690.52 for August 2010, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2010-2011 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 65

BILL LIST

John Romagna moved, seconded by Robert Pyle, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

Bill List

- | | | |
|----|--------------------|---------------|
| 1. | General Account: | \$ 663,251.16 |
| 2. | Cafeteria Account: | \$ 11,613.87 |

RESOLUTION 2010-2011: 66**ACCOUNT BALANCES**

John Romagna moved, seconded by Robert Pyle, to accept account balances as of August 2010 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for August 2010:

1.	Student Activities:	\$49,608.72
2.	Cafeteria:	\$33,536.92
3.	Payroll Agency:	\$ 3,261.80
4.	Unemployment:	\$ 1,070.33

RESOLUTION 2010-2011: 67**TRANSFERS**

Amanda DiRienz moved, seconded by Patricia Cooper, to approve transfers in the amount of \$306,518.27 (Fund 10 General Fund) and \$48,959.03 (Fund 20 Grants – Amendments and Carryovers) for the month of September, 2010. Motion carried unanimously with all "ayes".

RESOLUTION 2010-2011: 68**APPROVE COMPREHENSIVE MAINT. PLAN**

John Romagna moved, seconded by Amanda DiRienz to approve the resolution for submission the district's Comprehensive Maintenance Plan and Form M-1 Annual Maintenance Budget worksheet. Motion carried unanimously with all "ayes".

1. Aramark Report**RESOLUTION 2010-2011: 69****ACCEPT NJSBAIG SAFETY GRANT**

Robert Pyle moved, seconded by John Romagna, to accept the 2010 NJSBAIG (Insurance Consortium) School Safety Grant in the amount of \$3,200. Motion carried unanimously with all "ayes".

CORRESPONDENCE

Letter from CPS PIE seeking approval for a summer enrichment program.

NEW BUSINESS

November Meeting Date – Only one meeting on November 17th.

Review of New Jersey School Boards Association Convention – Members that attended reported

RESOLUTION 2010-2011: 70 APPROVE 2010-11 GOALS & OBJECTIVES

Cara Morris moved, seconded by Patricia Cooper, to approve the Goals and Objectives for the 2010-11 school year. Motion carried unanimously with all “ayes”.

Goal #1: By August 2011, research, create and recommend a student code of conduct for implementation in the 2011–2012 school year.

Goal #2: By September 2012, align all areas of the curriculum with the 2009 NJ Core Curriculum Content Standards and/or the Common Core State Standards.

Goal #3: By June 2011, all students will demonstrate improved performance in language arts relative to the New Jersey Core Curriculum Content Standards.

Objective A: Students in each grade span (3-5 and 6-8) will achieve an improvement in the Language Arts Section of the NJASK. Our objective is to realize a 10% increase of the number of students scoring advanced proficient and a 10% decrease of the number of students scoring partially proficient.

Objective B: The number of students achieving benchmark scores on locally developed portfolios will increase at each grade level, K-5.

RESOLUTION 2010-2011: 71**SCHOOL CHOICE**

Cara Morris moved, seconded by Robert Pyle, to limit the total number of Clinton Public School resident students participating in the school choice program to a maximum of ten percent of the number of students per grade, per year pursuant to 18A:36B-21.8a(1). Motion carried unanimously with all “ayes”.

OLD BUSINESS - None

PUBLIC COMMENT

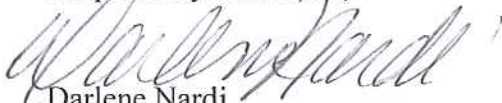
Molly Naughton inquired about the hiring of a negotiator for the upcoming CTA negotiations. Molly Naughton asked the board to consider using the word “excel” rather than “maintain” when referring to the NJASK scores of Advanced Proficient students.


RESOLUTION 2010-2011: 72

ADJOURNMENT

Amanda DiRienz moved, seconded by Cara Morris, to adjourn the Board Meeting at 9:00 p.m.
Motion carried unanimously with all "ayes".

Respectfully submitted,


Darlene Nardi
Administrative Assistant to SBA


Robert Pyle, President