



Town of Clinton Board of Education

Wednesday, October 17, 2007

7:30 pm

CPS Library/Media Center

REGULAR MEETING AGENDA

Attachment

1. **Call to Order**

2. **Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. **Roll Call**

4. **Call to Order**

5. **Committee Reports:**

- **Curriculum & Technology Committee**
- **Policy Committee**
- **Personnel Committee**
- **Finance Committee**
- **Facilities Committee**

6. **Superintendent's Report:**

a. Enrollment and Monthly Data

1. To accept M.P., as a special education out-of-district tuition student (from Clinton Township) for the 2007-2008 school year to be placed as per IEP. Contract on file in main office.

#1

b. Student Suspensions:

- In-School Suspensions: 0
- Out-of-School Suspensions: 1

c. School Nurse's Report (September, 2007):

• Student Visits	420
• Parent Contacts	95
• Number Excluded	34
• Referrals	36
• Medications Administered	167
• Mantoux Tests	1
• Physicals	7
• Physicals reviewed	85
• Accident Reports	5
• Ambulance Calls	1
• Reports for CST	1
• Screenings for Speech Evaluation	0
• Vision Referrals	0
• Hearing Referrals	0

d. NJ QSAC Update (Components):

- Instruction and Program
- Personnel
- Fiscal Management
- Operations
- Governance

e. School Highlights (Introduction of Guests)

- Presentation of ING DIRECT's *Unsung Hero!* Grant to Mr. Thomas DiGiovanni

f. Update on Goals/Objectives/Initiatives

g. Violence and Vandalism

- None

7. **Principal's Report:**

a. School Update on Goals/Objectives/Initiatives

1. To approve the district's pilot program, Making Meaning, a reading comprehension plan for grades K, 4, & 5 in "lab classrooms." The net cost of this pilot is \$0 as the materials were given the CPS free-of-charge. Details included in Mrs. Grimm's report. **#2**

b. Staff Development

Motion: To approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. **#3**

c. Fire Drill Report

8. **Clinton Teachers' Association (CTA) Update**

9. **Public Comment**

10. **Personnel Report:**

- a. To approve the reassignment of Lisa Rizzi from 1.0 Resource Room Teacher to .5 Resource Room Teacher & .5 Basic Skills Instructor. No change in salary.
- b. To approve the reassignment of Denise Grimm from 1.0 Basic Skills Instructor to .5 Basic Skills Instructor & .5 Literacy Coach. No change in salary.
- c. To approve the change in salary for Monica Berkman (Spanish) from BA Step B (\$44,270) to BA + 15 Step B (\$44,770) as per CTA Contract.
- d. To approve the reassignment of Suzanne Stidworthy from .75 Instructional Aide (\$16,672) to 1.0 Instructional Aide (\$22,229 – prorated) for additional time required in the Pre-School Program as per students' IEPs. **#4**
- e. To approve the per diem salary (\$308.55) of Mrs. Joan Muldoon for a period of 2 days per month/alternate Mondays at the discretion of the Superintendent.
- f. To approve the appointment of the Substitute Teacher roster as per Attachment #5. **#5**

- g. To approve the appointment of the following as substitute teachers for the 2007-2008 school year (names in addition to those listed on Attachment #5 from above: Mr. Daniel Fethermen, Ms. Kathryn West, Ms. Alicia Dalpe, and Ms. Briget Lowe.

11. Curriculum, Instruction, Assessment, & Technology

- a. To approve the attached Job Description for the position of Network Administrator. **#6**
- b. To accept a grant in the amount of \$2,000 from ING Direct to be used for the infusion of technology into the musical arts. **#7**

12. Policy

- a. To approve the Annual Update to the Uniform State Memorandum of Agreement between the Clinton School District and the Town of Clinton Police Department. **#8**
- b. To adopt the 2007-2008 Nursing Services Plan for submission to the County Superintendent of Schools. **#9**

13. General Information: Business Administrator's Report:

#10 ,#11

a. Approval of Board of Education Minutes as follows:

Motion: To approve the minutes from the NJSBA Goal Setting Workshop on August 6, 2007 and the regular Board of Education Meeting minutes from September 19, 2007.

#12, #13

b. Secretary and Treasurer's Reports

Motion: To approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$772,956.18 for August 2007, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2007-2008 school year.

c. Bill List

- 1. General Account: \$7,253.10
- 2. Cafeteria Account: \$770,639.84

Motion: To approve the final payment of the bills in the above-specified amounts.

d. **Checking Account Balances for August, 2007:**

- 1. Student Activities: \$53,084.22
- 2. Cafeteria: \$22,296.08
- 3. Payroll Agency: \$ 1,471.36
- 4. Unemployment: \$ 28,820.90

Motion: To approve the balances of the above-specified amounts.

e. **Transfers**

f. **Professional Legal Services**

Motion: To approve the Agreement for Professional Legal Services with Sills, Cummis, Epstein & Gross for general legal counsel for the 2007-2008 school year at the hourly rate of \$160.00 for attorneys and \$90.00 for paralegals.

g. **Correspondence**

Alternate Evaluation Proposal (Draft #1) from Superintendent John Alfieri to Clinton BOE for review.

#14

h. **Aramark**

Motion: To approve a one year extension of the Custodial and Maintenance Contract with Aramark for the 2007-2008 school year in the amount of \$275,723, representing an increase of 3.99% (or \$10,330) to the base and an additional \$6,487 increase for changes to the custodial staff. One part time Custodian was increased to full time, and the summer painter was consolidated into this position.

i. **QAAR 07-08 GOALS/OBJECTIVES:**

#15

Objective #1: By June, 2008, 85% of students taking the NJ ASK Mathematics Assessment (Grades 3-8) will achieve a score of Proficient or Advanced Proficient as measure by the standardized test.

Objective #2: By June, 2008, 80% of students in grades four (4) through eight (8) will demonstrate through student surveys, teacher assessment, and authentic assessment, their ability to use correct protocols of an Internet search engine and at least one software application (from the MS Office Suite) to research selected topics that are a part of the daily delivery of curriculum across the spectrum and the daily infuse of technology as a teaching tool.

Motion: To accept the aforementioned goals/objectives as approved by the County Superintendent on October 5, 2007.

14. **New Business**
15. **Old Business**
16. **Executive Session**
17. **Adjournment**