



Town of Clinton Board of Education

Wednesday, January 16, 2008

7:30 pm

CPS Library/Media Center

REGULAR MEETING AGENDA

Attachment

1. **Call to Order**

2. **Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. **Roll Call**

4. **Call to Order**

5. **Committee Reports:**

- **Curriculum & Technology Committee**
- **Policy Committee**
- **Personnel Committee**
- **Finance Committee**
- **Facilities Committee**
- **Negotiations Committee**

6. **Superintendent's Report:**

- a. Enrollment and Monthly Data

#1

b. Student Suspensions:

- In-School Suspensions: 0
- Out-of-School Suspensions: 3

c. School Nurse's Report:

• Student Visits	318
• Parent Contacts	87
• Number Excluded	28
• Referrals	18
• Medications Administered	176
• Mantoux Tests	0
• Physicals	0
• Physicals reviewed	2
• Accident Reports	4
• Ambulance Calls	0
• Reports for CST	2
• Screenings for Speech Evaluation	0
• Vision Referrals	8
• Hearing Referrals	1

d. NJ QSAC Update (Components):

- Instruction and Program
- Personnel
- Fiscal Management
- Operations
- Governance

e. School Highlights (Introduction of Guests)

f. Update on Goals/Objectives/Initiatives

g. Violence and Vandalism

- None

7. **Principal's Report:**

a. School Update on Goals/Objectives/Initiatives

1. Co-Curricular Dance Club

Motion: To approve the request for a new co-curricular Dance Club for students in Grades 5 & 6.

#2

b. Staff Development

#3

Motion: To approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12.

c. Fire Drill Report

January 7

January 8

Motion: To accept the aforementioned dates for SY 2007-2008 as a fire drill report.

8. **Clinton Teachers' Association (CTA) Update**

9. **Public Comment**

10. **Personnel Report:**

a. To accept, for the purposes of retirement, the resignation of Joyce M. Kucyn, Middle School Teacher, effective June 30, 2008. **#4**

b. To accept, for the purposes of retirement, the resignation of Robyn Apffel, Spanish Teacher, effective June 30, 2008. **#5**

c. To accept, for the purposes of retirement, the resignation of Daryl Wood, Elementary Teacher, effective June 30, 2008. **#6**

d. To approve the appointment of Darlene Nardi to the position of Administrative Assistant to the Business Administrator (replacing Judi Greiner), at the annual salary of \$38,000 (prorated) to begin on or about January 16, 2008. **#7**

e. To approve the maternity and family leave of Tonya Lunger (Sixth Grade Teacher) from the period of March 7, 2008 to June 30, 2008 with intentions to return September, 2008. **#8**

f. To approve the change in salary for Denise Rella (Grade 5) from BA + 15 Step C (\$45,370) to BA + 30 Step C (\$45,870) as per CTA Contract.

g. To approve the adjustment of salary for Jane Sutley as follows:

- SY 07-08: MA Step C (\$47,770) to MA + 30 Step C (\$49,270), retroactive to September 1, 2007 as per CTA agreement.
- SY 06-07: MA Step C (\$45,515) to MA + 30 Step C (\$47,

015), only the differential of salary figures totaling \$1,500 to correct misplacement on the guide since original date of hire.

- h. To approve the reduction in hours for Patricia Weiss, from .85 (\$16,731.35) to .75 (\$14,754.00) based upon adjustments in student IEP requirements.
- i. To approve the appointment of Amie Kotalic as a per diem district substitute.

11. **Curriculum, Instruction, Assessment, & Technology**

12. **Policy**

- a. First Reading – #5530: SUBSTANCE ABUSE **#9A**
- b. First Reading – #5512.01: HARASSMENT, INTIMIDATION, AND BULLYING **#9B**
- c. First Reading – #8461: REPORTING VIOLENCE, VANDALISM, ALCOHOL, AND OTHER DRUG ABUSE **#9C**
- d. First Reading – R5330: ADMINISTRATION OF MEDICATION **#9D**

13. **General Information: Business Administrator's Report:**

- a. **Approval of Board of Education Minutes as follows:** **#10**

Motion: To approve the Board of Education Meeting minutes from December 12, 2007.

- b. **Secretary's and Treasurer's Reports**

- 1. For November of 2007 **#11**

Motion: To approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$723,543.14 for November 2007, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2007-2008 school year.

c. Bill List

#12

1. General Account: \$1,057,091.65
2. Cafeteria Account: \$15,239.95

Motion: To approve the final payment of the bills in the above-specified amounts.

d. Checking Account Balances for November of 2007:

1. Student Activities: \$40,551.78
2. Cafeteria: \$28,120.53
3. Payroll Agency: \$ 2,755.76
4. Unemployment: \$ 28,830.85

Motion: To approve the balances of the above-specified amounts.

e. Transfers

#13

Motion: To approve transfers for the months of November and December, 2007, in the amount of \$70,041.22 total.

f. Copier Maintenance

Motion: To approve transfer copier maintenance from Stewart Business Systems to Atlantic Office at the same \$.0079 per copy. (State Contract # T-2075.)

Note: Stewart was purchased by Xerox, and is no longer an authorized Savin Dealership.

g. Lochnivar Boiler Maintenance

Motion: To approve an increase in the hourly rate for Sander Mechanical to service the Lochnivar Natural Gas Boilers from \$95 to \$97 per hour for the remainder of the 2008 year.

h. Annual Election

Motion: To schedule the annual school election for April 15, 2007 from 3:00p.m to 9:00p.m at the Community Center.

i. **Correspondence**

1. Three Letters from Principal Richard Katz, re: Student Suspensions. **#14 A – C**

2. Superintendent Frank Dragotta indicating approval of QAAR 2007-2008. **#15**

14. **New Business**

15. **Old Business**

16. **Executive Session**

17. **Adjournment**