

TOWN OF CLINTON BOARD OF EDUCATION  
December 12, 2007

REGULAR BOARD MEETING MINUTES

Amanda DiRienz called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Kathleen Kolln, Marie Kisch, John Romagna, Amanda DiRienz,  
Bob Pyle

Also Present: John Alfieri, Superintendent; Richard Katz, Principal;  
Lisa Ayars, Business Administrator/Board Secretary

Absent: David Pellicane

**COMMITTEE REPORTS**

*CURRICULUM AND TECHNOLOGY COMMITTEE*

Marie Reported

*FINANCE COMMITTEE*

No meeting

*POLICY COMMITTEE*

Katy Kolln reported on reviewed Policies

*FACILITIES COMMITTEE*

No Meeting

*PERSONNEL COMMITTEE*

Marie Kisch reported on Scott Reilly's Tech position, The 1<sup>st</sup> grades need for an aide due to class size, and ELS.

*NEGOTIATIONS COMMITTEE*

Amanda DiRienz reported on the Intro dinner and Reps.

**GENERAL INFORMATION: SUPERINTENDENT’S REPORT**

A. Enrollment and Monthly Data

**RESOLUTION 2007-2008: 76**

**R.P. TUITION**

Katy Kolln moved, seconded by Bob Pyle, to accept R.P., as a special education out-of-district tuition student (from Califon) for the 2007-2008 school year to be placed as per IEP in the Preschool Disabled Class in the amount of \$15,000 per year prorated to November 12, 2007. Contract is on file in the main office. Motion carried unanimously with all “ayes”.

B. Student Suspensions:

In-School Suspensions: 0 (October) 0 (November)  
 Out-of-School Suspensions: 0 (October) 0 (November)

C. School Nurse’s Report (10/2007) (11/2007)

Student Visits	471	367
Parent Contacts	117	100
Number Excluded	51	35
Referrals	27	22
Medications Administered	242	183
Mantoux Tests	0	1
Physicals	0	13
Physicals reviewed	32	73
Accident Reports	8	7
Ambulance Calls	0	0
Reports for CST	1	0
Screenings for Speech Evaluation	0	0
Vision Referrals	4	6
Hearing Referrals	0	0

D. NJ QSAC Update (Components):

- Instruction and Program
- Personnel
- Fiscal Management
- Operations
- Governance

E. School Highlights

F. Update on Goals/Objectives/Initiatives

G. Violence and Vandalism: None

**PRINCIPAL’S REPORT:**

A. School Update on Goals/Objectives/Initiatives

B. Staff Development

DRA Training Schedule and middle school structure activity period

**RESOLUTION 2007-2008: 77**

**PROFESSIONAL DEVELOPMENT REQUESTS**

Marie Kisch moved, seconded by Bob Pyle, to approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12. Motion carried unanimously with all “ayes”.

C. Fire Drill Report

**RESOLUTION 2007-2008: 78**

**FIRE DRILL REPORT**

John Romagna moved, seconded by Bob Pyle, to accept September 13 & 19; October 4 & 16; and November 14 & 28 as dates for the 2007-2008 Fire Drills. Motion carried unanimously with all “ayes”.

**Clinton Teachers’ Association (CTA) Update**

Michele Graffis and Arleen Ivankevich reported on grade level activities

**Public Comment**

No Report

*PERSONNEL REPORT*

**RESOLUTION 2007-2008: 79****JORDAN MATERNITY LEAVE**

Marie Kisch moved, seconded by Bob Pyle, to approve the maternity leave of Alexandra Jordan (Special Education Teacher) from the period of January 11, 2008 to May 30, 2008. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 80****APPOINT ADASE**

Marie Kisch moved, seconded by Bob Pyle, to appoint Robert A. Adase to the position of Maternity Leave Replacement (for A. Jordan) from January 2, 2008 to June 4, 2008 at the per diem rate of \$216.20 (\$43,260/200). Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 81****REASSIGN OLCZAK**

Marie Kisch moved, seconded by Bob Pyle, to approve the reassignment of Hannah Olczak, ELS Instruction, from .30 (\$18,648) to .40 (\$24,864 – prorated) for additional time required for students. This position is to begin on January 2, 2008. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 82****SPRING MUSICAL APPOINTMENTS**

Bob Pyle moved, seconded by Katy Kolln, to rescind all prior appointments and approve the modification of any prior assignments to the annual Spring Musical to be as follows: Director – Laurie Ruch - \$2,909; Assistant Directors (3 Stipends allowed per CTA Agreement) Stipend #1 – Judy Liptak - \$963; Stipend #2 – Tonya Lunger and Lisa Rizzi - \$481.50 each; Stipend #3 – Jane Sutley and Joyce Kucyn - \$481.50 each. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 83****GREINER REASSIGNMENT**

Marie Kisch moved, seconded by Katy Kolln, to approve the reassignment of Judi Greiner from Part-Time Office Assistant/Part-Time Instructional Aide to the position of Full-Time Dedicated First Grade Instructional Aide effective January 2, 2008. No change in salary. This reassignment is done to meet the needs of large class sizes in grade one. Motion carried unanimously with all “ayes”.

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY****RESOLUTION 2007-2008: 84****EXXONMOBIL GRANT**

Katy Kolln moved, seconded by Bob Pyle, to accept the grant in the amount of \$1,500 from ExxonMobil to be used for the enhancement of science instruction in grades 5-8. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 85****PRESCHOOL PILOT**

Marie Kisch moved, seconded by Bob Pyle, to recognize the Integrated Pre-School Pilot as per the attachments and to recognize and acknowledge the existence of a Pre-School, TALK, and MD Program for students with Special Needs, this, for the purposes of accepting tuition students. Motion carried unanimously with all “ayes”.

## **POLICY**

No Report

## **GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT**

### **RESOLUTION 2007-2008: 86**

### **BOARD MINUTES**

Amanda DiRienz moved, seconded by Bob Pyle, to approve the Board of Education Meeting minutes from October 17, 2007 and November 7, 2007. Motion carried unanimously with all “ayes”.

### **RESOLUTION 2007-2008: 87**

### **SECRETARY AND TREASURER’S REPORTS**

Amanda DiRienz moved, seconded by Bob Pyle, to approve the Secretary’s and Treasurer’s reports as the cash receipts, cash expenditures, and cash balances of \$739,803.90 for September 2007, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2007-2008 school year. Motion carried unanimously with all “ayes”.

### **RESOLUTION 2007-2008: 88**

### **SECRETARY AND TREASURER’S REPORTS**

Amanda DiRienz moved, seconded by Bob Pyle, to approve the Secretary’s and Treasurer’s reports as the cash receipts, cash expenditures, and cash balances of \$692,173.59 for October 2007, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2007-2008 school year. Motion carried unanimously with all “ayes”.

#### **A. Bill List**

- |    |                    |                |
|----|--------------------|----------------|
| 1. | General Account:   | \$1,357,606.85 |
| 2. | Cafeteria Account: | \$ 24,309.58   |

### **RESOLUTION 2007-2008: 89**

### **BILL LIST**

Amanda DiRienz moved, seconded by Bob Pyle, to approve final payment of bills in the above-specified amounts. Motion carried unanimously with all “ayes”.

**B. Checking Account Balances for October, 2007:**

1.	Student Activities:	\$35,914.60
2.	Cafeteria:	\$24,914.43
3.	Payroll Agency:	\$ 2,461.48
4.	Unemployment:	\$28,741.97

**RESOLUTION 2007-2008: 90**

**ACCOUNT BALANCES**

Amanda DiRienz moved, seconded by Bob Pyle, to accept above account balances as of October, 2007. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 91**

**TRANSFERS**

Amanda DiRienz moved, seconded by Bob Pyle, to approve transfers for the months of September and October, 2007, in the amount of \$316,960.26 total. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 92**

**BUDGET AMENDMENTS**

Amanda DiRienz moved, seconded by Bob Pyle, to approve the attached budget amendments for the following tuition categories: Pre-School Disabled - \$15,000.00; Multiply Disabled - \$20,000.00; and Non-Resident Tuition - \$11,566.00. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 93**

**ARAMARK CONTRACT**

Bob Pyle moved, seconded by Katy Kolln, to approve the amendment to Management Services Agreement with Aramark for the 2007-2008 School Year in the amount of \$275,723.27 representing a 3.99% increase in the base fee and a \$6,487.00 increase for adjusting one part-time custodian; position to full-time. Motion carried unanimously with all “ayes”.

Lisa Ayars summarized the contract gains achieved through negotiations. John Alfieri thanked Lisa for the hard work in negotiating the changes. Note: a Full-Time custodian was negotiated in Spring-Supervisor at no cost.

**RESOLUTION 2007-2008: 94**

**AUDIT REPORT**

Bob Pyle moved, seconded by John Romagna, to accept the Comprehensive Annual Finance Report and Auditor’s Report of Administrative Finding and Financial Compliance and Performance for the 2006-2007 fiscal year with no recommendations. Motion carried unanimously with all “ayes”.

## Correspondence

1. E-mail from NJ DOE notifying CBOE that the FY 2008 IDEA Consolidated Grant Application has been accepted and received final approval.

**RESOLUTION 2007-2008: 95****PTA DONATION – SMARTBOARDS**

Amanda DiRienz moved, seconded by Bob Pyle, to accept a donation from the Clinton PTA in the amount of \$8,846 to purchase for SMART Boards. Motion carried unanimously with all “ayes”.

**RESOLUTION 2007-2008: 96****IDEA GRANT**

Amanda DiRienz moved, seconded by Bob Pyle, to accept the funding for FY 2008 for the IDEA Consolidated Grant in the amount of \$124,185 for Basic and \$5,702 for Preschool. Motion carried unanimously with all “ayes”.

*NEW BUSINESS*

No Report

*Old BUSINESS*

No Report

**RESOLUTION 2007-2008: 97****ADJOURNMENT**

Bob Pyle moved, seconded by Katy Kolln, to adjourn the board meeting at 9:06 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Ayars  
Business Administrator/Board Secretary

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Amanda DiRienz, President