



Town of Clinton Board of Education

Wednesday, December 17, 2008

7:30 pm

CPS Library/Media Center

REGULAR MEETING AGENDA

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

Attachment

1. **Call to Order**

2. **Opening Statement:**

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. **Roll Call**

4. **Committee Reports:**

- **Curriculum & Technology Committee**
- **Policy Committee**
- **Personnel Committee**
- **Finance & Facilities Committee**
- **Negotiations Committee**

5. **Monthly School Data for November, 2008:**

- a. Enrollment Data Report

#1

- b. Student Suspensions:
 - In-School Suspensions: 0
 - Out-of-School Suspensions: 0

c. School Nurse's Report:

#2

d. NJ QSAC Update (Components):

- Instruction and Program
- Personnel
- Fiscal Management
- Operations
- Governance
- Facilities

e. School Highlights (Introduction of Guests)

f. Update on Goals/Objectives/Initiatives

g. Violence and Vandalism (EVVRS Data)

h. Fire Drill Report

#3

Motion: To accept the aforementioned monthly school data report, items 5a-h.

6. Superintendent's Report

7. Principal's Report

8. Clinton Teachers' Association (CTA) Update

9. Glen Gardner Board of Education Update

10. Public Comment

11. Personnel Report

1. To approve the following additions to the substitute teacher roster for SY 08-09: Linda Quartuccio & Amanda Welsh.
2. To appoint Joyce Kucyn to the position of Girls' Softball Coach at the CTA rate of \$1,672 for the season.
3. To approve Kathleen Olsen, Treasurer of School Monies for SY 08-09, at an annual salary of \$5,459 (4.5% increase).

#4

4. To approve Martha Orlando, Director of CPS Child Care, at an annual salary of \$32,618 (.93 FTE) for SY 08-09. Represents a 4.5% increase, contract changed from 1.0 FTE to .93 FTE at June 2008 BOE Meeting. **#5**

5. To approve the Professional Development Travel as per the Attachment. **#6**

Motion: To approve the aforementioned personnel report items 1 & 2, 3, 4, & 5.

12. Curriculum, Instruction, Assessment, & Technology

- a. BOARD RESOLUTION POSTPONING THE IMPLEMENTATION OF THE PRESCHOOL EXPANSION UNTIL THE 2010-2011 SCHOOL YEAR.

Motion: The Clinton Public School district will postpone implementation of the preschool expansion to the 2010-2011 school year due to space constraints. During the 2009-2010 school year, we will be working with the Hunterdon County ESC, which is in the process of creating a program that accommodates Hunterdon County schools, while meeting state requirements for staffing, oversight, and training.

- b. To approve the SY 09-10 CPS Integrated Pre-School Program 5-year Plan (sent electronically).

13. Policy

- a. Second reading of Relations with Vendors Policy #3327 as per attachment. **#7**

- b. Adoption of Relations with Vendors Policy #3327.

Motion: To approve the second reading, and subsequent adoption of the Relations with Vendors Policy (3327).

14. General Information: Business Administrator's Report

- a. **Approval of Board of Education Minutes as follows:** **#8**

Motion: To approve the Board of Education Meeting minutes from the November 19, 2008 Regular and Executive Sessions.

b. Secretary's and Treasurer's Reports

**#9A
#9B**

1. For October of 2008

Motion: To approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$407,085.36 for October 2008, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2008-2009 school year.

c. Bill List

1. General Account: \$ 683,597.41
2. Cafeteria Account: \$ 7,810.36

Motion: To approve the final payment of the bills in the above-specified amounts.

d. Checking Account Balances for October of 2008:

1. Student Activities: \$43,606.45
2. Cafeteria: \$28,574.00
3. Payroll Agency: \$ 1,152.69
4. Unemployment: \$36,354.16

Motion: To approve the balances of the above-specified amounts.

e. Transfers

#10

Motion: To approve Transfers for the month of November and December in the amount of \$18,946.93.

f. Special Education Tuition Revenue

Motion: To approve a Special Education Tuition Contract with Califon to accept one student into the Preschool Disability Class beginning December 15, 2008 at the annual rate of \$18,000 prorated to \$11,348.

g. Budget Amendments for Special Education Programs

Motion: To amend the 08/09 budget for Surplus Revenues for the Preschool Program, and the following Expenditure Account:

Account 11-000-291-270-000 \$11,348

h. Grants/Donation Acceptances

1. Exxon Mobil Corporation Check No. 2500383417, in the amount of \$2,000.

#11

Motion: To approve the acceptance of a grant/donation from Exxon Mobil Inc., in the amount of \$2,000.00 to be used for the purchase of teaching materials specifically for the instruction of Science in grades 5 & 6.

i. 403b Plan Document

Motion: To approve the Town of Clinton Board of Education 403b Plan Document effective January 1, 2009 as required by 403b regulations and reviewed by school attorney.

Note: Phil Stern is reviewing the documents provided in November to the Finance Committee, and will be providing an opinion for the board meeting.

j. Purchase of Copier Machines

Motion: To approve the replacement of four copier machines at the state contract price of \$XXXXX from XXXXX to be funded by the technology equipment lease with Commerce Bank.

Note: Proposals are still being received on 3 Ricoh high speed machines to be located in the main office, and staff copier rooms by the office and gym. A 4th smaller machine will replace the nurses copier. This was in the original budget for the technology lease.

k. Math Skippers Transportation

Motion: To approve the Math Skipper Routes to both NHRHS and Voorhees for the 2008-2009 school year only at a cost of \$3,600 and \$3,000 respectively. The Voorhees route is a Jointure with the Glen Gardner Board of Education. The Board will in future years fund only a route to NHRHS.

l. Auditor's Report

#12

Motion: To accept the audit report for the fiscal year ended June 30, 2008 with no recommendations or corrective action plan required.

14. Correspondence

- Memo from Superintendent regarding New Learning Stipends as per CTA Agreement.

#13

15. New Business

- Polling hours.

16. Old Business

- Action Plan for BOE Goals 2008-2009 from BOE President.

#14

17. Executive Session

18. Adjournment