



## Town of Clinton Board of Education

Wednesday, February 18, 2009

7:30 pm

CPS Library/Media Center

## REGULAR MEETING AGENDA

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

### Attachment

#### 1. Call to Order

#### 2. Opening Statement:

*This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.*

#### 3. Roll Call

#### 4. Committee Reports:

- Curriculum & Technology Committee
- Policy & Community Relations Committee
- Personnel Committee
- Finance & Facilities Committee
- Negotiations Committee

#### 5. Monthly School Data:

- a. Enrollment Data Report

**#1**

- b. Student Suspensions:
  - In-School Suspensions: 1 **#2**
  - Out-of-School Suspensions: 3
- c. School Nurse's Report: **#3**
- d. NJ QSAC Update (Components):
  - Instruction and Program
  - Personnel
  - Fiscal Management
  - Operations
  - Governance
  - Facilities
- e. School Highlights (Introduction of Guests)
- f. Update on Goals/Objectives/Initiatives
- g. Violence and Vandalism (EVVRS Data)
- h. Fire Drill Report **#4**

*Motion: To accept the aforementioned monthly school data report, items 5a-h.*

**6. Superintendent's Report**

- a. To approve the 2009-2010 School Calendar as attached and to approve its immediate distribution to all constituencies. **#5**

*Motion: To approve the SY 2009-2010 CPS School Calendar.*

**7. Principal's Report**

**8. Clinton Teachers' Association (CTA) Update**

**9. Glen Gardner Board of Education Update**

**10. Public Comment**

**11. Personnel Report**

- a. To approve the assignment of Barbara Schaffer to the position of Middle School Coordinator as per the 2008-2011 CTA Agreement. This position has no monetary stipend, it is compensated with time to perform duties required.
- b. To approve the following Job Descriptions: Middle School

**#6A,B,C**

Coordinator, I&RS Member/Leader, and Administrative Council as per positions in the 2008-2011 CTA Agreement.

- c. To add the following names to the SY 2008-2009 CPS Substitute Teacher List: Linda Quartuccio, Stephanie Vitale, Cecilia Oxley, RN.
- d. To approve the request for change in salary guide placement for Carolyn Schorr from \$46,647 (BA, Step D) to \$47,197 (BA+15, Step D) effective the March payroll.
- e. To switch a Co-Curricular stipend for the Spring Musical Assistant Director from Tonya Lunger (\$1,006) to Kelly DeJesus (\$862) as per CTA Contract. Note: At Mrs. Lunger's request.
- f. To approve the following Administrative Council/Team Leader assignments (\$385.50) for the remainder of SY 08-09 as per CTA Contract:
  - K-2 Kelly DeJesus
  - 3-5 Jodi Lounds
  - 6-8 Stacy Viotto
  - Special Education Carolyn Schorr
  - Related Arts Tom DiGiovanni

## 12. Curriculum, Instruction, Assessment, & Technology

- a. Staff Development

**#7**

*Motion: To approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12.*

## 13. Policy

- a. First Reading of BOE Policy # 9541, Student Teachers.

**#8**

### Summary of Policy #9541, Student Teachers-

*This is a recommended policy which governs the rules for student teachers with regard to their licensure. Previously, student teachers were not required to have any license, since their position was the final phase prior to formal State certification. This policy would require student teachers to hold a county-based substitute certificate. We are also adopting the optional language which requires each student teacher to be BOE approved and subsequently, subject to all of the policies of this BOE.*

14. **General Information: Business Administrator's Report**

a. **Approval of Board of Education Minutes as follows:** **#9**

*Motion: To approve the Board of Education Meeting minutes from the January 21, 2009 Regular Session.*

b. **Secretary's and Treasurer's Reports** **#10,11**

1. For December of 2008

*Motion: To approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$134,655.49 for December 2008, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2008-2009 school year.*

c. **Bill List**

1. General Account: \$1,077,206.35
2. Cafeteria Account: \$ 10,216.73

*Motion: To approve the final payment of the bills in the above-specified amounts.*

d. **Checking Account Balances for December of 2008:**

1. Student Activities: \$ 45,285.61
2. Cafeteria: \$ 24,679.24
3. Payroll Agency: \$ 1,645.11
4. Unemployment: \$ 23,409.82

*Motion: To approve the balances of the above-specified amounts.*

e. **Transfers** **#12**

*Motion: To approve Transfers for January in the amount of \$30,540.40.*

f. **Schools Facility Roof Project Grant Acceptance**

*Motion: To authorize the District to construct the school facilities roofing project with State funding support in the form*

of a 40% Grant; and further accept the Preliminary Eligible Costs as Final.

g. **Approval of Resolution to Refinance 2001 Bonds**

Motion: To approve resolution prepared by Lisa Gorab, Bonding Attorney to refinance 2001 Bonds. (Forthcoming, and to be reviewed at Finance Committee Meeting)

*Note: Interest rates are now favorable to refinance according to the analysis prepared by Mary Lyons, Capital Financial.*

14. **Correspondence**

- Letter of appreciation from the Clinton Board of Education to Nurse Mary Ellen Bowlby for her outstanding handling of the Pertussis outbreak. **#13**
- Letter from Interim County Superintendent approving SEMI Waiver Request in January. **#14**

15. **New Business**

16. **Old Business**

17. **Executive Session**

18. **Adjournment**