



Town of Clinton Board of Education

Wednesday, June 17, 2009

7:30 pm

CPS Library/Media Center

REGULAR MEETING AGENDA

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

Attachment

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

- **Adjournment into closed session to discuss personnel and administrative contracts.**
- **Reconvene into public session.**

4. Committee Reports:

- **Curriculum & Technology Committee**
- **Policy & Community Relations Committee**
- **Personnel Committee**
- **Finance & Facilities Committee**
- **Negotiations Committee**
- **Administrative Transition Committee**

5. **Monthly School Data**

- a. Enrollment Data Report **#1**
- b. Student Suspensions:
 - In-School Suspensions: 0
 - Out-of-School Suspensions: 2
- c. School Nurse's Report: **#2**
- d. School Highlights (Introduction of Guests)
- e. Update on Goals/Objectives/Initiatives
- f. Violence and Vandalism (EVVRS Data)
- g. Fire Drill Report **#3**

Motion: To accept the aforementioned monthly school data report, items 5a-g.

6. **Superintendent's Report**

- **Automated Faculty Attendance Program – S. Reilly**

7. **Principal's Report**

8. **Clinton Teachers' Association (CTA) Update**

9. **Glen Gardner Board of Education Update**

10. **Public Comment**

11. **Personnel Report**

- a. To accept the resignation of Dr. John B. Alfieri, Superintendent of Schools, effective June 30, 2009. **#4**
- b. BA Contract Renewal: **#5**
 - 1. Hearing on BA Contract.
 - 2. To reappoint Lisa J. Craft, Business Administrator, for SY 2009-2010 at an annual salary of \$99,652 (3.0%) representing .8 FTE.
- c. To approve the appointment of Mary Bulger to full-time Physical Education teacher (replacement for Betty Emery) at the 2009-2010 CTA Guide MA Level, Salary Guide Step H (Y of E = 13) \$58,087/year effective September 1, 2009. Note – **#6**

the approval of this motion will trigger a vacancy for a p/t Teacher of PE.

- d. To approve the appointment of Jennifer Walsh to full-time LDTTC (replacement for K. Peterson) at the 2009-2010 CTA Guide MA Level, salary Guide Step G (Y of E = 12) \$56,087/year effective September 1, 2009. Since this position necessitates summer work, approval of this motion allows the LDTTC to work in the summer at an hourly consistent with the CTA Agreement and other members of the CST. **#7**
- e. To approve a summer-hour stipend for Barbara Shaffer for the purposes of scheduling and assistance to the Administrative Team at an hourly rate of \$35 (2009-2010 CTA Agreement). This position not to exceed a total of 30 hours for the summer.
- f. To approve a summer-hour stipend for Kathi Savarese for the purposes of PowerSchool transition and updating at an hourly rate of \$35 (2009-2010 CTA Agreement). This position not to exceed a total of 30 hours for the summer.
- g. To approve Debby Sarmir's administrative internship, in conjunction with the College of St. Elizabeth for 300 clock hours. This is similar to student teaching, but for future administrators as an essential component to their program of instruction.
- h. To approve the following stipend payments as per 08-11 CTA Agreement for I&RS service for SY 08-09:
 - C. Sergison \$192.75
 - E. Hedden \$578.25
 - D. Grimm \$424.05
 - S. Lember \$771.00
 - S. Penn \$771.00
 - S. Kirby \$771.00
 - M. Bowlby \$771.00
- i. To approve the attached salary guide for ChildCare employees for SY 2009-2010 (3.9%). **#8**
- j. To approve the attached names of Administrative Assistants with salaries for SY 2009-2010. **#9**
- k. To reappoint the Paraprofessionals on Attachment 10 for the 2009-2010 school year. **#10**
- l. To approve athletic stipend positions for SY 09-10 as per CTA Agreement as follows:
 - Athletic Director – Joe Harris, \$2,087
 - Boys' Basketball – Timothy Bidwell, \$3,172
 - Boys' Baseball – Timothy Bidwell, \$1,745
 - Girls' Basketball – TBD
 - Cross Country – Stacy Viotto, \$1,745
 - Cheerleading – TBD

- Girls' Softball – Danielle Kotopoulos, \$1,586
 - Boys' Soccer – Timothy Bidwell, \$1,745
 - Girls' Soccer – Tracy Palomba, \$1,745
 - Girls' Volleyball – Sue Penn, \$1,821
- m. To approve non-athletic stipend positions for SY 09-10 as per CTA Agreement as follows:
- Chess Club (Winter – 2 positions @ 8 weeks) – T. Larkin & TBD
 - Debate Club --TBD
 - Golf Club – M. Bulger
 - Volleyball Club – S. Penn
 - Early Act Club (2 positions) – C. Schorr & TBD
 - Peer to Peer Instructor (2 positions) – S. Penn & T. Bidwell
 - Science Club -- TBD
 - Spring Musical Director – L. Ruch
 - Spring Musical Assistant Director (3 positions) – K. DeJesus, D. Kotopoulos, D. Zaugg
 - Student Council (5&6) - D. Rella
 - Student Council (7&8) – H. McGavisk
 - Yearbook Advisor – D. Kotopoulos (50%) & H. McGavisk (50%)
 - 4th Grade Musical Director – L. Ruch
 - 4th Grade Musical Assistant (1 position) - TBD
 - 3rd Grade Musical Director – L. Ruch
 - 3rd Grade Musical Assistant (1 position) – D. Kotopoulos
 - A New Version of Academic Assistance (# TBD) – D. Grimm (1 position) & J. Crespo (1 position)
 - I&RS (4-6 possible positions) -- TBD in September, 2009
 - Administrative Council (4-5 possible positions) -- TBD in September, 2009
- n. To approve the salary adjustment for Denise Rella, effective September 2009 from BA+30, Step E (Y of E = 10) @ \$50,522 to MA, Step E (Y of E = 10) @ 52,387. Mrs. Rella obtained her Master's Degree in Special Education.
- o. To reappoint Mrs. Tonya Reese at the District's Substitute Caller for SY 2009-2010 at an annual stipend of \$3,000.
- p. To reappoint Mrs. Martha Orlando, Director of Child Care Programs, .93 FTE @ \$36,599 (4.35%), for SY 09-10.
- q. To reappoint Kathleen Olsen as Treasurer of School Monies for SY 2009-2010 at an annual salary of \$5,622.77 (3%).
- r. To approve Barbara Plundeke and Deb Herold for summer office assistance not to exceed a sum total of 40 hours at the summer rate of \$14.96/hour.
- s. To appoint Mr. Richard S. Katz, Interim Superintendent of Schools, beginning July 1, 2009 until August 31, 2009. This role will have a monthly stipend of \$_____.

- t. To appoint the Interim Superintendent as the district's Affirmative Action Officer effective July 1, 2009.
- u. To appoint the Interim Superintendent to the ESC Representative Assembly.
- v. To allow the Interim Superintendent to offer a "letter of intent to hire" after a 'straw-poll' of the full board has been taken, for any emergent hire for any BOE approved vacancy, vacancy as a result of resignation, or any stipend role necessary for Summer 2009.

Motion: To approve the aforementioned personnel report 11a-v.

12. Curriculum, Instruction, Assessment, & Technology

- a. Staff Development

Motion: To approve the attached requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12.

None this month.

13. Policy

#11

- a. First reading of Policy #2460 Special Education – IDEA Assurance. Note: All mandated language required to be accepted by all NJ districts. (No motion required)

14. General Information: Business Administrator's Report

- a. **Approval of Board of Education Minutes as follows:**

#12

Motion: To approve the Board of Education Meeting minutes from the April 29, 2009 Reorganization, Regular and Executive Sessions; and the May 13, 2009 Regular and Executive Sessions.

- b. **Secretary's and Treasurer's Reports**

#13

- 1. For April of 2009

Motion: To approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$69,593.50 for April 2009, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2008-2009

school year.

c. Bill List

1. General Account: \$ 733,259.08
2. Cafeteria Account: \$ 12,755.93

Motion: To approve the final payment of the bills in the above-specified amounts.

d. Checking Account Balances for April of 2009

1. Student Activities: \$ 47,184.28
2. Cafeteria: \$ 20,436.62
3. Payroll Agency: \$ 41,212.73
4. Unemployment: \$ 13,402.15

Motion: To approve the balances of the above-specified amounts.

e. Transfers

#14

Motion: To approve Transfers for the months of May and June in the amount of \$101,108.25.

f. Transfer of Child Care Surplus

Motion: To transfer the 6/30/09 Child Care Surplus to the General Fund at year end.

g. Capital Reserve Deposit

Motion: To deposit a maximum of \$50,000 in Capital Reserve at 6/30/09.

h. Acceptance of Safety Grant

Motion: To accept the New Jersey School Boards Association Insurance Group Safety Grant in the amount of \$1,459 to be used for new entrance mats.

i. Health Benefit Renewal

Motion: To approve a 12.8% rate increase for Horizon Health Insurance for the 2009/2010 school year for both PPO and POS plans.

j. **Void Checks**

Motion: To void prior year outstanding checks per attached. **#15**

k. **Lunch Program**

To approve the 2009/2010 student lunch price at \$ ____.

To approve Maschio Foods for the 2009/2010 school year at 3 % increase in management fee and a profit guarantee of \$ ____.

Note: To be discussed at Finance Meeting. We are considering an increase of \$.10-.25 cents to \$2.35-2.50.

l. **Accounting Software**

Motion: To approve the purchase through the Technology Lease of _____accounting software at the cost of \$ _____.

Note: We are viewing a demonstration of Systems 3000 on Monday.

m. **Contractor Hourly Rates for Facility Maintenance** **#16**

Motion: To approve the attached contractor hourly rates for facility maintenance for the 2009/2010 school year.

14. **Public Comment**

15. **Correspondence**

- Letter from the CTA re: Superintendent Search Process and communication enhancement. **#17**
- Letter from Roberta Wohle, Successful Performance on Special Education Survey, with results. **#18**

16. **New Business**

- Administrative Structure for SY 09-10 and beyond.
- Community Survey

17. **Old Business**

18. **Executive Session**

19. **Adjournment**