

## TOWN OF CLINTON BOARD OF EDUCATION

## REGULAR BOARD MEETING MINUTES

November 19, 2008

Amanda DiRienz called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Cara Morris, John Romagna, Robert Pyle  
Deborah Broslawski and Marie Kisch.

Also Present: John Alfieri, Superintendent;  
Lisa Ayars, Business Administrator/Board Secretary;  
Richard Katz, Principal

**COMMITTEE REPORTS:***CURRICULUM AND TECHNOLOGY COMMITTEE*

Robert Pyle reviewed Committee monthly report.

*FINANCE/FACILITY COMMITTEE*

John Romagna reviewed Committee monthly report. Recommendation to fund both Math Skippers buses this year, only as parents were not informed that the Clinton Board's policy is to pay for one bus to NHVRHS.

*POLICY COMMITTEE*

Cara Morris reviewed Committee monthly report.

*PERSONNEL COMMITTEE*

Marie Kisch reviewed monthly topics.

*NEGOTIATIONS COMMITTEE*

Paraprofessional negotiations being scheduled.

**GENERAL INFORMATION: SUPERINTENDENT'S REPORT**

A. Enrollment and Monthly Data

B. Student Suspensions:

In-School Suspensions: 0

Out-of-School Suspensions: 0

C. School Nurse’s Report

D. NJ QSAC Update (Components)

Instruction and Program

Personnel

Fiscal Management

Operations

Governance

Facilities

**RESOLUTION 2008-2009: 84**

**AUTHORIZATION TO SUBMIT DATA**

John Romagna moved, seconded by Marie Kisch, to authorize John Alfieri, Superintendent, to electronically submit all DPRs and Statements of Assurance as required by NJAC 6A;30-3.2 (f) and other representative data to the Hunterdon County DOE prior to the site visit on December 2, 2008. Motion carried unanimously with all “ayes”.

E. School Highlights (Introduction of Guests)

None

F. Update on Goals/Objectives/Initiatives

G. Violence and Vandalism (EVVRS Data )

John Alfieri briefly informed the Board of the recent fire alarm incident.

H. Fire Drill Report

**RESOLUTION 2008-2009: 85**

**ACCEPT SCHOOL DATA REPORTS**

Cara Morris moved, seconded by Marie Kisch, to accept the monthly school data reports. Motion carried unanimously with all “ayes”.

**PRINCIPAL’S REPORT**

**CLINTON TEACHERS' ASSOCIATION (CTA) UPDATES**

None

**PUBLIC COMMENT****RESOLUTION 2008-2009: 86****EXECUTIVE SESSION**

John Romagna moved, seconded by Cara Morris, to enter into Executive Session at 7:55pm to discuss Personnel Contracts. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 87****REENTER REGULAR SESSION**

John Romagna moved, seconded by Robert Pyle, to reenter regular session at 9:20pm. Motion carried unanimously with all "ayes".

**PERSONNEL REPORT**

A Hearing was held for the Administrative Contracts. Amanda DiRienz, Board President, read the attached Resolution for Public Hearings.

**RESOLUTION 2008-2009: 88****APPROVE SBA CONTRACT**

John Romagna moved, seconded by Cara Morris, to approve the SY 08-09 contract with Lisa J. Ayars, SBA, at the annual salary = \$96,750. Motion carried unanimously by roll-call vote with all "ayes".

**RESOLUTION 2008-2009: 89  
SALARY****APPROVE SUPERINTENDENT**

Marie Kisch moved, seconded by John Romagna, to approve the SY 08-09 salary as per negotiated SY 07-11 for John B. Alfieri, Superintendent, at the annual salary of \$144,730. Motion carried unanimously by roll-call vote with all "ayes".

**RESOLUTION 2008-2009: 90****APPROVE PRINCIPAL CONTRACT**

Marie Kisch moved, seconded by John Romagna, to approve the SY 08-09 contract with Richard S. Katz, Principal, at the annual salary of \$121,220. Motion carried unanimously by roll-call vote with all "ayes".

**RESOLUTION 2008-2009: 91  
SALARY****APPROVE NETWORK ADM.**

John Romagna moved, seconded by Marie Kisch, to approve the SY 08-09 contract with Scott Reilly, Network Administrator, at the salary of \$61,655. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 92                      APPROVE OFFICE ADM. ASST’s SALARIES**

John Romagna moved, seconded by Marie Kisch, to approve the SY 08-09 salaries for all Office Administrative Assistants as per attachment #4. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 93                      APPROVE GRIMM SALARY CHANGE**

John Romagna moved, seconded by Marie Kisch, to approve the change in salary for Denise Grimm from Step J (15 years), MA+15=\$61,762 to Step J (15 years), MA=30=\$62,762 effective December 1, 2008 payroll. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 94                      APPROVE BELO MATERNITY LEAVE**

John Romagna moved, seconded by Marie Kisch, to approve a leave of absence for Natalie Belo, Teacher of Spanish, from March 1, 2009 to June 30, 2009 for the purpose of maternity leave. Since the requirements for qualification for the Family Medical Leave have not been met at this time, the leave is being designated as Disability and Unpaid Child Rearing. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 95                      APPROVE SUBSTITUTES**

John Romagna moved, seconded by Marie Kisch, to approve Kerri Lohman, Lisa Monks, Katherine Cole, and Isabel Braddock as per diem substitutes. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 96                      APPROVE POST SETTLEMENT. CTA SALARIES**

John Romagna moved, seconded by Marie Kisch, to approve the attached SY 08-09 salary schedule post CTA contract settlement. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 97                      APPROVE PROFESSIONAL DEVELOPMENT**

John Romagna moved, seconded by Marie Kisch, to approve the Professional Development Travel as per the attachment. Motion carried unanimously with all “ayes”.

**CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**

- a. To change, for all intents and purposes, the official name of the Special Education Program – TALK (Teaching Autistic Language Delayed Kids) – to the Foundations Program effective immediately. This change has NO impact on the program whatsoever, it is strictly for the purposes of removing a direct identifier of student need.

**RESOLUTION 2008-2009: 98****CHANGE TALK TO FOUNDATIONS**

Marie Kisch moved, seconded by Cara Morris, to change the name of TALK to Foundations Program as per the above. Motion carried unanimously with all “ayes”.

- b. To adopt the revised CPS Mission Statement for all intents and purposes. Statement and justification as principal’s memo attached.

**RESOLUTION 2008-2009: 99****ADOPT MISSION STATEMENT**

Marie Kisch moved, seconded by Cara Morris, to adopt the revised Mission Statement of the Clinton Public School. Motion carried unanimously with all “ayes”.

**POLICY**

- a. Second reading of Nepotism Policy as per attachment. (0142.1)
- b. Adoption of Nepotism Policy 0142 as per attachment.

**RESOLUTION 2008-2009: 100****APPROVE NEPOTISM POLICY**

John Romagna moved, seconded by Marie Kisch, to approve the second reading, and subsequent adoption of the Nepotism Policy (0142.1). Motion carried unanimously with all “ayes”.

- c. To approve the Annual Update to the Uniform State Memorandum of Agreement between the Clinton School District and the Town of Clinton Police Department. Copies on file in the Superintendent’s Office.

**RESOLUTION 2008-2009: 101****APPROVE ANNUAL UPDATE**

John Romagna moved, seconded by Marie Kisch, to approve the Annual Update to the Uniform State Memorandum of Agreement. Motion carried unanimously with all “ayes”.

- d. First Reading of Policy #3327, Relations with Vendors.

**GENERAL INFORMATION: BUSINESS ADMINISTRATOR’S REPORT**

**RESOLUTION 2008-2009: 102****BOARD MINUTES**

Amanda DiRienz moved, seconded by John Romagna, to approve the Board of Education Meeting minutes from October 15, 2008 Regular and Executive Sessions. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 103****SECRETARY AND TREASURER'S REPORTS**

Amanda DiRienz moved, seconded by John Romagna, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$325,022.50 for September 2008, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2008-2009 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 104****BILL LIST**

Amanda DiRienz moved, seconded by John Romagna, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all "ayes".

## Bill List

- |    |                    |               |
|----|--------------------|---------------|
| 1. | General Account:   | \$ 965,074.18 |
| 2. | Cafeteria Account: | \$ 29,713.71  |

**RESOLUTION 2008-2009: 105****ACCOUNT BALANCES**

Amanda DiRienz moved, seconded by John Romagna, to accept account balances as of September 2008 as specified below. Motion carried unanimously with all "ayes".

## Checking Account Balances for September, 2008:

- |    |                     |             |
|----|---------------------|-------------|
| 1. | Student Activities: | \$42,388.95 |
| 2. | Cafeteria:          | \$33,832.19 |
| 3. | Payroll Agency:     | \$ 1,054.75 |
| 4. | Unemployment:       | \$36,262.20 |

**RESOLUTION 2008-2009: 106****TRANSFERS**

Amanda DiRienz moved, seconded by John Romagna, to approve Transfers for the month of October in the amount of \$265,464.94. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 107  
PLAN****APPROVE COMPREHENSIVE MAINT.**

Amanda DiRienz moved, seconded by John Romagna, to approve the resolution for submission of the district's Comprehensive Maintenance Plan and Form M-1 Annual Maintenance Budget Worksheet. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 108****APPROVE BUDGET AMENDMENTS**

Amanda DiRienz moved, seconded by John Romagna, to amend the 08/09 budget for Surplus Revenues for the Autistic Program, and the following Expenditure Accounts:

Account 11-000-217-106-000	\$25,000
Account 11-000-291-270-000	5,389

Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 109****ACCEPT ATKINS DONATION**

John Romagna moved, seconded by Amanda DiRienz, to approve the acceptance of a grant/donation from Atkins International Associates, Inc., a woman-owned business located in Clinton, in the amount of \$500.00 (Check No. 14522) to be used at the sole discretion of Mrs. Cathy Ahart to purchase library books and materials. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 110  
DONATION****ACCEPT EXXON MOBIL**

John Romagna moved, seconded by Amanda DiRienz, to approve the acceptance of a grant/donation from Exxon Mobil Inc., in the amount of \$500.00 (Check No. 2055370826) to be used for the purchase of teaching materials. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 111****ACCEPT SEPAC FUNDS**

John Romagna moved, seconded by Amanda DiRienz, to accept funds in the amount of \$1,114 from CPS SEPAC to the Clinton Public School for the purchase of a REDCAT Sound Field System. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 112****ACCEPT R. STAATS DONATION**

John Romagna moved, seconded by Amanda DiRienz, to accept donation from Robert Staats of a server and equipment which allowed us to facilitate a FREE PowerSchool upgrade. Motion carried unanimously with all "ayes".

*CORRESPONDENCE*

- a. Memo (11-04-08) from Superintendent re: CTA Contract Payments.
- b. Memo (11-04-08) from Assistant Commissioner Vernotica re: AYP Data.

*NEW BUSINESS*

1. Deborah Broslawski, Glen Gardner Representative, inquired about adding a Glen Gardner Monthly Report to the Agenda.
2. Deborah Broslawski, Glen Gardner Representative, inquired about adding a Glen Gardner Host to the Coffee Chat schedule.
3. Deborah Broslawski, Glen Gardner Representative, inquired about the Glen Gardner Bus Emergency Coordination.

*OLD BUSINESS*

1. Report on Coffee Chat hosted by Christina Duval.

**RESOLUTION 2008-2009: 113**

**ADJOURNMENT**

John Romagna moved, seconded by Marie Kisch, to adjourn the Board Meeting at 9:55 p.m. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Ayars  
Business Administrator/Board Secretary

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Amanda DiRienz, President