

## TOWN OF CLINTON BOARD OF EDUCATION

## REORGANIZATIONAL BOARD MEETING MINUTES

April 29, 2009

Board Secretary Lisa Ayars called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Marie Kisch, Robert Pyle, Cara Morris,  
and Deborah Broslawski,

Absent: John Romagna

Also Present: John Alfieri, Superintendent, Richard Katz, Principal and  
Lisa Craft, Business Administrator/Board Secretary

## REORGANIZATION MEETING

A. Oath of Office was administered to Amanda DiRienz and Marie Kisch by Lisa Craft.

B. Election Results

Amanda DiRienz and Marie Kisch were each re-elected for 3 year terms.

It was announced that the Budget was approved:.

C. Nominations for President

Robert Pyle was nominated for Board President.

**RESOLUTION 2008-2009: 199****PYLE BOARD PRESIDENT**

Cara Morris moved, seconded by Marie Kisch, to approve Robert Pyle as School Board President. Motion carried unanimously with all "ayes" on roll call vote.

D. Board Secretary Lisa Craft turns meeting over to newly elected Board President, Robert Pyle.

E. Nominations for Vice President

John Romagna was nominated for the position of Board Vice President.

F. President announces that committee members, representatives and delegates will remain the same as previous year.

**RESOLUTION 2008-2009: 200****ROMAGNA VICE PRESIDENT**

Amanda DiRienz moved, seconded by Marie Kisch, to appoint John Romagna as Board Vice President. Motion carried unanimously with all “ayes”

**RESOLUTION 2008-2009: 201**

**IMPLEMENT BUDGET**

Marie Kisch moved, seconded by Amanda DiRienz, to authorize the Superintendent and Business Administrator to implement the 2009-2010 approved budget. Motion carried unanimously with all ‘ayes”.

**RESOLUTION 2008-2009: 202**

**INITIATE TRANSFERS**

Marie Kisch moved, seconded by Amanda DiRienz , to authorize the Superintendent and the Business Administrator to initiate any line item transfers as may be necessary to facilitate any unanticipated encumbrances/expenditures that may arise between Board meetings, with disclosure to the Board at subsequent meetings. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 203**

**BOARD MEETINGS**

Marie Kisch moved, seconded by Amanda DiRienz, to set the third Wednesday of each month at 7:30 PM in the Clinton Public School Library as the day, place, and time for all regular Board meetings during the 2009-2010 school year. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 204**  
**NEWSPAPER**

**OFFICIAL**

Marie Kisch moved, seconded by Amanda DiRienz, to approve the following publications as official newspapers: Hunterdon Review, Hunterdon County Democrat (alternate), and Courier News (alternate). Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 205**

**LEGAL COUNSEL**

Marie Kisch moved, seconded by Amanda DiRienz, to approve Adams, Stern, Gutierrez & Lattiboudere, LLC (ASG&L) as general legal counsel at \$160 per hour ; and Barger & Bolger, LLC as legal counsel for Special Education at \$145 per hour for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 206**

**SCHOOL AUDITOR**

Marie Kisch moved, seconded by Amanda DiRienz, to approve William M. Colantano, Jr. CPA as the auditor for school accounts at the maximum rate of \$125 for principal for the 2008-2009 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 207      GIANFORCARO ARCHITECTS AND ENGINEERS**

Marie Kisch moved, seconded by Amanda DiRienz, to approve Gianforcaro Architects and Engineers for consulting services at \$100 per hour as needed for facility projects. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 208      BROKER OF RECORD FOR MEDICAL**

Marie Kisch moved, seconded by Amanda DiRienz, to name ELES, Inc. as the Board's Broker of Record for medical insurance for the 2009-2010 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 209      SCHOOL COMMERCIAL INSURANCE**

Marie Kisch moved, seconded by Amanda DiRienz, to appoint G.R. Murray as our school commercial package insurance agent for 2009-2010 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 210      SCHOOL PHYSICIAN**

Marie Kisch moved, seconded by Amanda DiRienz, to appoint Dr. Ronald Frank, M.D. as School Physician and approve a contract in the amount of \$2,000 for the 2009-2010 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 211      ATTENDANCE OFFICER**

Marie Kisch moved, seconded by Amanda DiRienz, to appoint the Town of Clinton Police Chief as Attendance Officer. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 212      AUTHORIZED CHECKING ACCOUNT SIGNERS**

Marie Kisch moved, seconded by Amanda DiRienz, to approve attached list of checking accounts and authorized check signatures for school funds for 2009-2010. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 213      APPROVED DEPOSITORIES**

Marie Kisch moved, seconded by Amanda DiRienz, to designate the following banks as approved depositories, while authorizing the School Business Administrator to select the

depository offering the most lucrative program of services: TD Financial , PNC Bank, Bank of America, Unity Bank, and Peapack Gladstone Bank. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 214****CURRICULUM GUIDES**

Marie Kisch moved, seconded by Amanda DiRienz, to adopt the existing curriculum guides for 2009-2010 and Curriculum Evaluation Schedule (on file in Main Office). Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 215****POLICY MANUAL**

Marie Kisch moved, seconded by Amanda DiRienz, to adopt the Town of Clinton Board of Education Policy Manual for 2009-2010 (on file in Main Office). Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 216****TEXTBOOK LIST**

Marie Kisch moved, seconded by Amanda DiRienz, to adopt the textbook list for 2009-2010 (on file in Main Office). Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 217****CODE OF ETHICS**

Marie Kisch moved, seconded by Amanda DiRienz, to adopt the NJSBA Code of Ethics. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 218****PETTY CASH**

Marie Kisch moved, seconded by Amanda DiRienz, to set the 2009-2010 petty cash account amount at \$150 and to appoint the Business Administrator as disbursing agent, funds to be reviewed by another administrator before paid. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 219****REGULAR ED. PRIVATE TUITION**

Marie Kisch moved, seconded by Amanda DiRienz, to approve 2009-2010 private tuition rates at \$6,500 for first child and \$5,900 for the second child in regular education. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 220****SCHOOL FUNDS INVESTOR**

Marie Kisch moved, seconded by Amanda DiRienz, to designate the Business Administrator/Board Secretary as school funds investor for 2009-2010. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 221****PAYMENT BETWEEN BOARD MEETINGS**

Marie Kisch moved, seconded by Amanda DiRienz, to authorize Business Administrator to remit payment, as deemed necessary, between scheduled Board Meetings, for financial obligations that are contractual in nature, are considered emergency needs or are to be paid timely to avoid late fees. All such expenditures shall be approved by the Superintendent or his designee. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 222****CHILD CARE PROGRAM**

Marie Kisch moved, seconded by Amanda DiRienz, to approve Child Care Program rates for 2009-2010 as per attached. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 223****AFFIRMATION ACTION OFFICER**

Marie Kisch moved, seconded by Amanda DiRienz, to appoint John Alfieri, the Superintendent, as the district Affirmation Action Officer, for the 2009-2010 school year. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 224****HUNTERDON COUNTY ESC**

Marie Kisch moved, seconded by Amanda DiRienz, to approve purchase of 2009-2010 general supplies through the Hunterdon County ESC Cooperative Purchasing Program. Motion carried unanimously with all "ayes" except Marie Kisch abstained.

**RESOLUTION 2008-2009: 225****OCCUPATIONAL THERAPIST**

Marie Kisch moved, seconded by Amanda DiRienz, to approve Barbara Hofler as provider of Occupational Therapy services at the rate of \$80.00 per hour for individual session, or \$60.00 per hour per student for a group session. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 226****PHYSICAL THERAPIST**

Marie Kisch moved, seconded by Amanda DiRienz, to approve Sam's Kids as provider of Physical Therapy services at the rate of \$85.25 per hour for a five hour minimum block; or \$95.60 per hour if minimum is not met. Motion carried unanimously with all "ayes".

**RESOLUTION 2008-2009: 227****WARREN COUNTY TRANSPORTATION**

Marie Kisch moved, seconded by Amanda DiRienz, to participate, if deemed necessary, in the Warren County Special Services Transportation Consortium for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 228            HUNTERDON COUNTY ESC TRANSPORTATION**

Marie Kisch moved, seconded by Amanda DiRienz, to participate in the Hunterdon County Education Services Commission Transportation Program as needed for the 2009-2010 school year. Motion carried unanimously with all “ayes” except Marie Kisch abstained.

**RESOLUTION 2008-2009: 229            SOMERSET COUNTY TRANSPORTATION**

Marie Kisch moved, seconded by Amanda DiRienz, to participate in Somerset County Educational Services Commission Transportation Program as needed for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 230            BOARD SECRETARY/BOARD ADMINISTRATOR**

Marie Kisch moved, seconded by Amanda DiRienz, to appoint Lisa Craft as Board Secretary/Business Administrator for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 231            QUALIFIED PURCHASING AGENT**

Marie Kisch moved, seconded by Amanda DiRienz, to appoint the School Business Administrator as the Qualified Purchasing Agent for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 232            ADDITIONAL SIGNER**

Marie Kisch moved, seconded by Amanda DiRienz, to authorized Darlene Nardi to sign purchase orders, quarterly tax returns, and take minutes as needed in the absence of the Business Administrator/Board Secretary. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 233            SCHOOL TREASURER**

Marie Kisch moved, seconded by Amanda DiRienz, to appoint Kathleen Olsen as the School Treasurer for the 2009-2010 school year. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 234            PUBLIC AGENCY COMPLIANCE OFFICER**

Marie Kisch moved, seconded by Amanda DiRienz, to appoint Lisa Craft as the 2009-2010 Public Agency Compliance Officer for the purpose of affirmative action with public contracting.

Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 235**

**PRIOR RESOLUTIONS**

Marie Kisch moved, seconded by Amanda DiRienz, to adopt all other resolutions still in force as policy of the Board. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 236**

**ADJOURNMENT**

Amanda DiRienz moved, seconded by Cara Morris, to adjourn the re-organization board meeting at 7:50 PM. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa J. Craft  
Business Administrator/Board Secretary

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Robert Pyle, President