

TOWN OF CLINTON BOARD OF EDUCATION

REGULAR BOARD MEETING MINUTES

June 17, 2009

Amanda DiRienz called the meeting together at 7:30 p.m. by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Town of Clinton Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room, and the Town Hall.

ROLL CALL: Present: Amanda DiRienz, Cara Morris, Robert Pyle,
John Romagna, Marie Kisch, and Deborah Broslawski

Also Present: John Alfieri, Superintendent;
Lisa Craft, Business Administrator/Board Secretary;
Richard Katz, Principal

COMMITTEE REPORTS:*CURRICULUM AND TECHNOLOGY COMMITTEE*

Amanda DiRienz provided report.

FINANCE/FACILITY COMMITTEE

John Romagna provided report.

POLICY & COMMUNITY RELATIONS COMMITTEE

No Report

PERSONNEL COMMITTEE

Amanda DiRienz provided report.

NEGOTIATIONS COMMITTEE

No Report.

*ADMINISTRATIVE TRANSITION COMMITTEE***GENERAL INFORMATION: SUPERINTENDENT'S REPORT**

John Alfieri complimented CPS students and congratulated 100+ Book ceremony. He also gave update on 09/10 Enrichment progress.

A. Enrollment and Monthly Data

John Alfieri reviewed Kindergarten enrollment and the K-Care Program.

B. Student Suspensions:

In-School Suspensions:	0
Out-of-School Suspensions:	2

C. School Nurse's Report

D. School Highlights

Mrs. Ahart presented Casey Broslawski's Tree House Project and Sarah Khan's Book Project

E. Update on Goals/Objectives/Initiatives

F. Violence and Vandalism (EVVRS Data)

Mr. DeLaRosa visits the school nights and weekends periodically to review grounds.

G. Fire Drill Report

RESOLUTION 2008-2009: 285

ACCEPT SCHOOL DATA REPORTS

Cara Morris moved, seconded by Amanda DiRienz, to accept the monthly school data reports. Motion carried unanimously with all "ayes".

H. Automated Faculty Attendance Program – Presentation by Scott Reilly

RESOLUTION 2008-2009: 286

FACULTY ATTENDANCE PROGRAM

Robert Pyle moved, seconded by Cara Morris, to accept the database attendance program for SY 09/10. Motion carried unanimously with all "ayes".

PRINCIPAL'S REPORT

Rich Katz recognized Danielle Kotopoulis, Rachel Furhman and the students efforts on the yearbook.

CLINTON TEACHERS' ASSOCIATION (CTA) UPDATES

Math enrichment kites displayed. Stacy Viotto/Science semester curriculum.

GLEN GARDNER BOARD OF EDUCATION UPDATE

Elimination of Non-operating districts.

PUBLIC COMMENT

1. Kelly Boyd – Pritchard bid
2. Joanne Bursin – Sports Camps \$90-\$100 fee, questioned discount for 2nd and 3rd child.
3. Holly Leone – T-shirt elimination to lower cost of camps.

CURRICULUM, INSTRUCTION, ASSESSMENT, & TECHNOLOGY**POLICY**

1. First reading of Policy #2460 Special Education – IDEA Assurance. Note: All mandated language required to be accepted by all NJ districts.

GENERAL INFORMATION: BUSINESS ADMINISTRATOR'S REPORT**RESOLUTION 2008-2009: 287****BOARD MINUTES**

Amanda DiRienz moved, seconded by John Romagna, to approve the Board of Education Meeting minutes from April 29, 2009 Reorganization, Regular and Executive Sessions; and the May 13, 2009 Regular and Executive Sessions. Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 288**SECRETARY AND TREASURER'S REPORTS**

Amanda DiRienz moved, seconded by John Romagna, to approve the Secretary's and Treasurer's reports as the cash receipts, cash expenditures, and cash balances of \$69,593.50 for April 2009, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2008-2009 school year. Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 289**BILL LIST**

Amanda DiRienz moved, seconded by John Romagna, to approve final payment of bills in the amounts specified below. Motion carried unanimously with all “ayes”.

Bill List

1.	General Account:	\$ 733,259.08
2.	Cafeteria Account:	\$ 12,755.93

RESOLUTION 2008-2009: 290**ACCOUNT BALANCES**

Amanda DiRienz moved, seconded by John Romagna, to accept account balances as of April 2009 as specified below. Motion carried unanimously with all "ayes".

Checking Account Balances for April 2009:

1.	Student Activities:	\$47,184.28
2.	Cafeteria:	\$20,436.62
3.	Payroll Agency:	\$41,212.73
4.	Unemployment:	\$13,402.15

RESOLUTION 2008-2009: 291**TRANSFERS**

Amanda DiRienz moved, seconded by John Romagna, to approve Transfers for the months of May and June in the amount of \$101,108.25. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 292**APPROVE CHILD CARE TRANSFER**

Amanda DiRienz moved, seconded by John Romagna, to transfer the 6/30/09 Child Care Surplus to the General Fund at year end. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 293**APPROVE CAPITAL RESERVE DEPOSIT**

Amanda DiRienz moved, seconded by Cara Morris, to deposit a maximum of \$50,000 in Capital Reserve at 6/30/09. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 294**ACCEPT SAFETY GRANT**

Marie Kisch moved, seconded by Cara Morris, to accept the New Jersey School Boards Association Insurance Group Safety Grant in the amount of \$1,459 to be used for new entrance mats. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 295**APPROVE HEALTH BENEFITS RENEWAL**

John Romagna moved, seconded by Marie Kisch, to approve a 12.8% rate increase for Horizon Health Insurance for the 2009/2010 school year for both PPO and POS plans. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 296**VOID CHECKS**

Marie Kisch moved, seconded by Cara Morris, to void prior year outstanding checks per attached. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 297**APPROVE LUNCH PRICE**

Marie Kisch moved, seconded by Amanda DiRienz, to approve the 2009/2010 student lunch price at \$2.50. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 298**APPROVE MASCHIO FOODS**

Marie Kisch moved, seconded by Amanda DiRienz, to approve Maschio Foods for the 2009/2010 school year at 3% increase in management fee and a profit guarantee of \$6,000. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 299**CONTRACTOR RATES**

John Romagna moved, seconded by Amanda DiRienz, to approve the attached contractor hourly rates for facility maintenance for the 2009/2010 school year. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 300**APPROVE BUDGET AMENDMENT**

Marie Kisch moved, seconded by John Romagna, to approve the following budget amendment to the 2008/2009 budget resulting from the State's decision to withhold State Aid equal to the PERS Pension deferral: Increase Extraordinary Aid \$16,761 and Decrease Equalization Aid \$16,761. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 301**EXECUTIVE SESSION**

Marie Kisch moved, seconded by Cara Morris, to enter into Executive Session at 9:00pm. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 302**REENTER REGULAR SESSION**

Marie Kisch moved, seconded by Cara Morris, to reenter Regular Session at 9:30pm. Motion carried unanimously with all "ayes".

PERSONNEL REPORT**RESOLUTION 2008-2009: 303****ACCEPT ALFIERI RESIGNATION**

Marie Kisch moved, seconded by Cara Morris, to accept the resignation of Dr. John B. Alfieri, Superintendent of Schools, effective June 30, 2009. Motion carried unanimously with all “ayes”.

Hearing was held regarding the terms of the Business Administrator’s contract.

RESOLUTION 2008-2009: 304 REAPPOINT BUSINESS ADMINISTRATOR

Amanda DiRienz moved, seconded by John Romagna, to reappoint Lisa J. Craft, Business Administrator, for SY 2009-2010 at an annual salary of \$99,652 (3%) representing .8 FTE. Motion carried unanimously with all “ayes” by roll call vote.

RESOLUTION 2008-2009: 305 APPOINT BULGER

Marie Kisch moved, seconded by Amanda DiRienz, to approve the appointment of Mary Bulger to the full-time Physical Education teacher (replacement for Betty Emery) at the 2009-2010 CTA Guide MA Level, Salary Guide Step H (Y of E=13) \$58,087/year effective September 1, 2009. Note – the approval of this motion will trigger vacancy for a .25 p/t Teacher of PE. Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 306 APPROVE WALSH

Marie Kisch moved, seconded by Amanda DiRienz, to approve the appointment of Jennifer Walsh to full-time LDTC (replacement for K. Peterson) at the 2009-2010 CTA Guide MA Level, Salary Guide Step G (Y of E =12) \$56,087/year effective September 1, 2009. Since this position necessitates summer work, approval of this motion allows the LDTC to work in the summer at an hourly rate consistent with the CTA Agreement and other members of the CST. Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 307 APPROVE SHAFFER STIPEND

Marie Kisch moved, seconded by Amanda DiRienz, to approve a summer-hour stipend for Barbara Shaffer for the purposes of scheduling and assistance to the Administrative Team at an hourly rate of \$35 (2009-2010 CTA Agreement) This position not to exceed a total of 30 hours for the summer. Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 308 APPROVE SAVARESE STIPEND

Marie Kisch moved, seconded by Amanda DiRienz, to approve a summer-hour stipend for Kathi Savarese for the purposes of PowerSchool transition and updating at an hourly rate fo \$35 (2009-2010 CTA Agreement) This position not to exceed a total of 30 hours for the summer. Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 309**APPROVE SARMIR INTERNSHIP**

Marie Kisch moved, seconded by Amanda DiRienz, to approve Debby Sarmir’s administrative internship, in conjunction with the College of St. Elizabeth for 300 clock hours. This is similar to student teaching, but for future administrators as an essential component to their program of instruction. Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 310**REAPPOINT KATZ**

Amanda DiRienz moved, seconded by Marie Kisch, to reappoint Rich Katz, Principal, for SY 2009-2010 at an annual salary of \$124,857 (3.0%). Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 311**APPROVE I&RS STIPENDS**

Amanda DiRienz moved, seconded by Marie Kisch, to approve following stipend payments as per 08-11 CTA Agreement for I&RS service for SY08-09. C. Sergison \$192.75, E. Hedden \$578.25, D. Grimm \$424.05, S. Lember \$771.00, S. Penn \$771.00, S. (Kirby) Desapio \$771.00, and M. Bowlby \$771.00. Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 312**APPROVE CHILDCARE SALARY GUIDE**

Amanda DiRienz moved, seconded by Marie Kisch, to approve the attached salary guide for ChildCare employees for SY 2009-2010 (3.9%). Motion carried unanimously with all “ayes”.

RESOLUTION 2008-2009: 313**APPROVE ADMIN. ASSISTANTS**

Amanda DiRienz moved, seconded by Marie Kisch, to approve the names of Administrative Assistants with salaries for SY 2009-2010 (5%). Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 314
PARAPROFESSIONALS****REAPPOINT**

Amanda DiRienz moved, seconded by Marie Kisch, to reappoint the Paraprofessionals on the attachment #10 for the 2009-2010 SY (4%). Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 315
STIPENDS****APPROVE ATHLETIC**

Marie Kisch moved, seconded by Amanda DiRienz, to approve athletic stipend positions for SY 09-10 as per CTA Agreement as follows:

Athletic Director – Joe Harris, \$2,087
 Boys' Basketball – Timothy Bidwell, \$3,172
 Boys' Baseball – Timothy Bidwell, \$1,745
 Girls' Basketball – TBD
 Cross Country – Stacy Viotto, \$1,745
 Cheerleading – TBD
 Girls' Softball – Danielle Kotopoulos, \$1,586
 Boys' Soccer – Timothy Bidwell, \$1,745
 Girls' Soccer – Tracy Palomba, \$1,745
 Girls' Volleyball – Sue Penn, \$1,821

Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 316

APPROVE NON-ATHLETIC STIPENDS

Marie Kisch moved, seconded by Amanda DiRienz, to approve non-athletic stipend positions for SY 09-10 as per CTA Agreement as follows:

Chess Club (Winter – 2 positions @ 8 weeks) – T. Larkin & TBD
 Debate Club --TBD
 Golf Club – M. Bulger
 Volleyball Club – S. Penn
 Early Act Club (2 positions) – C. Schorr & TBD
 Peer to Peer Instructor (2 positions) – S. Penn & T.Bidwell
 Science Club -- TBD
 Spring Musical Director – L. Ruch
 Spring Musical Assistant Director (3 positions) – K. DeJesus, D. Kotopoulos, D. Zaugg
 Student Council (5&6) - D. Rella
 Student Council (7&8) – H. McGavisk
 Yearbook Advisor – D. Kotopoulos (50%) & H. McGavisk (50%)
 4th Grade Musical Director – L. Ruch
 4th Grade Musical Assistant (1 position) - TBD
 3rd Grade Musical Director – L. Ruch
 3rd Grade Musical Assistant (1 position) – D. Kotopoulos
 A New Version of Academic Assistance (# TBD) – TBD in September, 2009

 I&RS (4-6 possible positions) -- TBD in September, 2009
 Administrative Council (4-5 possible positions) -- TBD in September, 2009

Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 317

APPROVE RELLA

Marie Kisch moved, seconded by Amanda DiRienz, to approve the salary adjustment for Denise Rella, effective September 2009 from BA+30, Step E (Yof E=10) @ \$50,522 to MA, Step E (Yof E=10) @52,387. Mrs. Rella obtained her Master's Degree in Special Education. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 318 REAPPOINT SUB-CALLER

Marie Kisch moved, seconded by Amanda DiRienz, to reappoint Mrs. Tonya Reese as the District's Substitute Caller for SY 2009-2010 at an annual stipend of \$3,000. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 319 REAPPOINT DIR. OF CHILDCARE

Marie Kisch moved, seconded by Amanda DiRienz, to reappoint Mrs. Martha Orlando, Director of Child Care Programs, .93 FTE @ \$ (4.35%), for SY 09-10. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 320 REAPPOINT TREASURER

Marie Kisch moved, seconded by Amanda DiRienz, to reappoint Kathleen Olsen as Treasurer of School Monies for SY 2009-2010 at an annual salary of \$5,622.77 (3%). Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 321 APPROVE SUMMER OFFICE ASSISTANCE

Marie Kisch moved, seconded by Amanda DiRienz, to approve Barbara Plundeke and Deb Herold for summer office assistance not to exceed a sum total of 40 hours at the summer rate of \$14.96/ hour. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 322 APPOINT INTERIM SUPERINTENDENT

John Romagna moved, seconded by Cara Morris, to appoint Mr. Richard Katz, Interim Superintendent of Schools, beginning July 1, 2009 until August 31, 2009. This role will have a monthly stipend of \$1,500. Motion carried unanimously with all "ayes" by roll call vote.

RESOLUTION 2008-2009: 323 APPOINT AFFIRMATIVE ACTION OFFICER

John Romagna moved, seconded by Marie Kisch, to appoint the Interim Superintendent as the district's Affirmative Action Officer effective July 1, 2009. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 324 APPOINT ESC REPRESENTATIVE

John Romagna moved, seconded by Marie Kisch, to appoint the Interim Superintendent to the ESC Representative Assembly. Motion carried unanimously with all "ayes".

RESOLUTION 2008-2009: 325 SUMMER EMERGENT HIRES

John Romagna moved, seconded by Marie Kisch, to allow the Interim Superintendent to offer a “letter of intent to hire” after a “straw-poll” of the full Board has been taken, for any emergent hire for any BOE approved vacancy, vacancy as a result of resignation, or any stipend role necessary for Summer 2009. Motion carried unanimously with all “ayes”.

**RESOLUTION 2008-2009: 326
WORK**

APPROVE STIPEND SUMMER

Amanda DiRienz moved, seconded by John Romagna, to approve the following stipend positions for summer work to assist the Interim Superintendent. All positions at the CTA Hourly Rate for SY 09-10: Designing the new Academic Assistance, D. Grimm & J. Latanzio-Crespo (not to exceed 15 hours each); Literacy Staff Development, D. Grimm (not to exceed 25 hours); Preparation for K-Care, M. Orlando (not to exceed 20 hours). Motion carried unanimously with all “ayes”.

PUBLIC COMMENT

CORRESPONDENCE

1. Letter from the CTA re: Superintendent Search Process and communication enhancement.
2. Letter from Roberta Wohle, Successful Performance on Special Education Survey, with results.

NEW BUSINESS

1. Administrative Structure for SY 09-10 and beyond: Three options were presented by the Administrative Transition Committee.
2. Community Survey: Low return rate.

OLD BUSINESS

RESOLUTION 2008-2009: 327

ADJOURNMENT

John Romagna moved, seconded by Amanda DiRienz, to adjourn the Board Meeting at 10:50pm. Motion carried unanimously with all “ayes”.

Respectfully submitted,

Lisa Craft
Business Administrator/Board Secretary

Robert Pyle, President