



Clinton-Glen Gardner Board of Education

*Wednesday, September 15, 2010
7:30 pm, CPS Library/Media Center*

**WORK SESSION MEETING AGENDA
No Action Will Be Taken**

The mission of Clinton Public School is to inspire our students to become contributing members of society who are independent, innovative, life-time learners equipped with the necessary skills to meet the demands of our ever-changing world.

Adopted 11/2008

1. Call to Order

2. Opening Statement:

This meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

4. Monthly School Data:

- a. Enrollment Data Report (**Attachment #1**)
- b. Student Suspensions:
 - i. In-School Suspensions: 0
 - ii. Out-of-School Suspensions: 0
- c. School Nurse's Report (**Attachment #2**)
- d. Violence and Vandalism (EVVRS Data)
- e. Fire Drill and Bus Evacuation Drill Report (**Attachment #3**)

Motion: *To accept the aforementioned monthly school data report, items 4a-e.*

5. Superintendent/Principal's Report

6. Assistant Principal's Report

7. Clinton Teachers' Association (CTA) Update

8. Public Comment

9. Personnel

A. Motion: To approve the following staff members for the 2010-11 school year for the following positions:					
Position	Name	Rate/ Salary	Guide Step	Effective	Att.
Elementary Teacher (Grade 4)	Lauren Mirdala	\$52,717	Step 3 (3 YOE) MA	9/1/10	#4

B. Motion: To advance the following teacher on the salary guide in accordance with CTA negotiated agreement:					
Position	Name	Current Step and Salary	New Step and Salary	Effective	Att.
Teacher	Thomas DiGiovanni	Step E, MA \$53,667	Step E, MA+15 \$54,092	10/1/10	#5

10. Curriculum, Instruction, Assessment, & Technology

a. Staff Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12

Program Name	Date	# Employees	# Board Member	Event Cost	Substitute Pay	Total Cost
NJASBO	09/22/2010	1		\$75.00	\$0.00	\$75.00
Nurse Convocation Healthcare Needs of Children with Autism	10/13/2010	1		\$0.00	\$55.00	\$55.00
Payroll Workshop	10/15/2010	1		\$99.00	\$0.00	\$99.00
Governance III	10/19/2010		1	\$0.00	\$0.00	\$0.00
6 th Annual Vaccines for Children Conference	11/9 – 11/10, 2010	1		\$0.00	\$220.00	\$220.00

Motion: To approve the following requests for field trips as listed:

Date	Grade	Destination	Students	Cost/Student
September	1st grade	Town of Clinton	67	\$ 0
September	Pre-K	Town of Clinton	15	\$ 0
September	Pre-K	Town of Clinton	15	\$ 0
October	4th Grade - enrichment	Point Mountain Nature Walk	8	\$ 3.00
October	5th Grade - enrichment	Grounds for Sculpture	5	\$ 0
October	5 th Grade	YMCA Camp Bernie	48	\$20.25
October	8 th Grade	Clinton Township Middle School	64	\$ 3.75
December	6th Grade - enrichment	Hunterdon Museum of Art	6	\$ 0
January	7th/8th Grade - enrichment	Clinton Township Middle School	20	\$ 0
March	7th/8th Grade - enrichment	Union Township Middle School	8	\$ 0
April	6th/7th Grade - enrichment	TBA	8	\$ 0
April	6th Grade - enrichment	High Bridge Elementary School	8	\$ 0
May	7th/8th Grade - enrichment	Clinton Township Middle School	20	\$ 0

11. Policy

Motion: To approve the listed First and Second Readings and Adopt or Repeal the Policies with Second Readings.

#	TITLE	M		SUMMARY	ACTION
5516	Use of Electronic Communication and Recording Devices	M	Revision	The availability and ever-changing types and uses of electronic communication and recording devices requires Policy Guide 5516 be reviewed on a regular basis. Policy Guide 5516 has been revised to provide guidance to school districts regarding a pupil's use of electronic communication and recording devices.	1 st reading Att. #6A
6112	Reimbursement of Federal and Other Grant Expenditures	M	New	Recent American Recovery and Reinvestment Act (ARRA) monitoring auditors are requiring school districts to have a formal Board approved policy concerning the reimbursement of Federal grants be submitted to the New Jersey Department of Education (NJDOE) for review.	1 st reading Att. #6B

6830	Audit and Comprehensive Annual Financial Report	M	Revision	Administrative code sections in <u>N.J.A.C. 6A:23A – Fiscal Accountability, Efficiency, and Budgeting Procedures</u> replaced many of the administrative code sections of <u>N.J.A.C. 6A:23 – Finance and Business Services</u> . Many of the new N.J.A.C. 6A:23A administrative code sections were just relocated from the now reserved N.J.A.C. 6A:23 chapter. <u>N.J.A.C. 6A:23-2.2 – Principles and Directives for Accounting and Reporting</u> was relocated to N.J.A.C. 6A:23A-16.2 with minor revisions. Policy Guide 6830 has been revised to include the new legal citations with a few additional minor changes.	1 st reading Att. #6C
8420	Emergency and Crisis Situations	M	Revision	The new law amends N.J.S.A. 18A:41-1 and reduces the number of required fire drills each month from two to one and requires one school security drill each month. The new law also requires training on school safety and security.	1 st reading Att. #6D
6422	Budget Transfers	M	Revision	The adoption of N.J.A.C. 6A:23A on December 19, 2009 includes N.J.A.C. 6A:23A-13.1 through 13.4 concerning budget transfers. The revisions are not significant and the Budget Transfers Policy Guide has been updated to include these changes.	1 st reading Att. #6E
6360	Political Contributions	M	Revision	The New Jersey Department of Community Affairs (DCA), Division of Local Government Services, eliminated the requirement for non-profit organizations to file Political Contribution Disclosure Forms (PCDs). School Boards are also required to incorporate certain N.J.A.C. 6A:23A accountability regulations into their policies and procedures.	1 st reading Att. #6F

- Discussion Topics:
 - Policy Procedures

12. General Information: Business Administrator's Report

a. Approval of Board of Education Minutes as follows (Attachment #7):

Motion: *To approve the Board of Education Meeting minutes from the August 24, 2010 Business Session.*

b. Secretary's and Treasurer's Reports (Attachment #8A-B)

i. July, 2010 \$975,020.14

Motion: *To approve the Secretary's and Treasurer's reports for the month of July, 2010, as the cash receipts, cash expenditures, and cash balances in the above specified amounts, are in agreement and further approve that in compliance with NJAC 6:20-2.13E, that no major account or fund has been over-expended and that as of the date of their reports there are sufficient funds available to meet financial obligations for the remainder of the 2010-2011 school year.*

c. Bill List (Attachment #9)

ii. General Account: \$301,092.36
iii. Cafeteria Account: \$ 0.00

Motion: *To approve the payment of the bills in the above-specified amounts.*

d. Checking Account Balances for July 2010

a. Student Activities: \$48,713.11
b. Cafeteria: \$33,531.22
c. Payroll Agency: \$ 2,729.00
d. Unemployment: \$12,579.42

Motion: *To approve the balances of the above specified amounts.*

e. Transfers

Motion: *To approve Transfers in the amount of \$3,349.84 for the month of August 2010. (Attachment #10)*

f. Contract for Nursing Services

Motion: *To approve Bayada Nurses, Inc. for in-school nursing services, as needed, for one CPS student at a rate of \$49/hr for RNs and \$39/hr for LPNs.*

Note: the hours per day are being determined, and the contract is written so the hours can change based on the need. The student transferred from a private school, and will be placed in Kindergarten.

g. Aramark Report (Attachment #11)

13. Correspondence

14. New Business

15. Old Business

16. Public Comment

17. Executive Session

18. Adjournment