

Old Adobe Elementary Charter School

PTO Meeting Minutes Monday, April 24, 2023 Via Zoom

Meeting called to order at 6:33pm, 12 participants

- **Introduce Attending Board Members**
 - President- Lakisi Staricka
 - Recording Secretary- Lori Walker
 - Treasurer- Mona Singh
- **Approve March minutes- Lakisi 1st approval, Mona second approval**
- **Mrs. Vogel's Introduction and Updates**
 - Blacktop is down! But there are some areas that have significant pooling, Dominic is working with contractors to repair before painting.
 - Staffing shift with PE coach, Coach Will be finishing the rest of the year. Coach Adam had a family emergency.
 - Chris Newton is new lower Elementary music teacher. There will be some performances.
 - Butter and Eggs Parade was great, Kasia pulled through. Fantastic Banner Now!
 - Getting ready for CASSP assessments, PTO help support healthy snacks for testing days
 - Extra recess May 8 and May 9 for read a thon designated winner.
 - Ms Lindsay is available one additional art class between the last day of schedule and open house night. One additional 90 minute, can PTO fund \$1400 for all grade levels?
- **Treasurer's Report (Mona) - see attached report.**
- **Grants**
 - Stewart/Sax - 6th Grade Planners for 2023-2024 year- Lori 1st approval, Kathy Buckley 2nd approval
- **Discussion Topics**
 - Nominations
 - Old Adobe PTO will be taking Nominations this month. Have you thought about volunteering?

PTO Board Positions and Responsibilities

President

Run PTO meetings. Be the contact person for fundraisers and school events. Meet with the principal to check in on what teachers need from the PTO.

Lakisi nominated Cristina and Lori

Vice President

Keep social media up to date, communicate with room parents, read zoom chats during meetings

Lakisi nominated Mallory Lowenthal

Treasurer

Check the PTO drawer weekly for bills, deposits and bank statements. Use quickbooks to record all transactions. Reconcile bank statements monthly and create an updated treasurer report for each meeting. Make deposits at the bank branch. Write checks for grants and other purposes. Update and balance the budget throughout the year. Present grant requests at meetings and give recommendations based on the current budget standings. Volunteer responsibility of approximately 1.5 hours a week.

Lakisi nominated Jamie Faith

Secretary

Attend all meetings and record minutes

Lakisi nominated Kasia Marelich

Corresponding Secretary

In charge of writing OA Newsletter. Help organize and document online purchasing.

- Field Day (Angie) – Have a lot of people who want to help. Teachers need to sign up for their time. May staff meeting to discuss options. Angie to send out sign up genius for volunteers to sign up. Stage that's being used by Kirsten during Friday morning meetings will be used as a lip sync/karaoke station.
- Field Trip Bussing (Mona) \$6555, line item for \$6K only, \$480 was to be reimbursed by LBC for missed field trip.
- Snacks for testing week. 2 choices every week. Preferably string cheese foods with no nuts (Buckley) for 3-6th grades for those who are testing. Same food go to all students. Monday, Tuesday and Wednesday 3 days for 3 weeks, 142 kids "brain food" May 1st is start date. Funds to come from other line(s) item. Dollar amount to not exceed \$500. No objections from members.
- PTO Scholarships (Mona) – Senior scholarships high school one of them Valley Vista PTO scholarship gave out money to high school

students; 6th grade teachers give out recognition so needs to be discussed with staff.

- Budget - - super tight this year, concerns regarding assemblies and bussing and the costs, asking families, PTO cannot cover all the costs for assemblies and bussing. Kristen is checking to see where the discrepancies are. Charter funds are not there like they used to be. District would give \$500 and PTO would give \$500. This year teachers didn't get the monies from the district.
- Yearbook – a lot of reimbursement checks were needed because people overpaid. (PTO bundle). Next yearbook flyer add a line, “no reimbursements will be issued, please check with the office if you have already paid”. Quite time consuming and don't want to have this happen again.
- Alicia is noticing the drive at the beginning for volunteers for events end of the year, half way through the year for end of the year volunteers

- **Upcoming Events**

- Bingo Night April 26th – in person! Whoo Hoo!
- Virtual Talent Show Submissions due by May 6th
- Book Fair May 15-19, Lakisi will send out communication this week
- May 16th East side relay

- **Recap events**

- Camp – It was awesome! A lot of parents with a lot of nerves, very anxious, OA kids rocked camp! Plenty of food, a lot of activities, great friendships were made, top notch program! A Little drama, but no one locked away in camp jail, no covid outbreak, SDC and home schooling kids came out too, the kids are super glad to be back in their own beds and get home cooking! Develops independence, and gets them ready for junior high, everyone is on a level playing field there. Valley Vista came with OA this year, all the schools are mixed together.
- Read-a-thon - Final Numbers (Mona) profit \$26,988.54! 2K more than last year!

- **Dine and Donates**

- Jessie and Laurent April 10-28
- Round Table May 3rd

Meeting adjourned at 7:53pm

