

Sonoma Mountain Charter Elementary School
4, 2019

September

PTA Meeting Minutes – Association

Called to order: 7:08pm

Presiding: Carmela Chang, President

Adjourned: 8:45pm

Executive Board Attendees:

Carmela Chang, President

Emily Hennigan, Vice President

Erin Carlson, Treasurer

Carla Carpenter, Secretary

Michele Gochberg, Principal

Sylke Anderson, Historian

Michelle Blascow, Financial Secretary

Other attendees: 20 (see sign-in sheet)

Total attendance: 27

Childcare provided: n/a

CALL TO ORDER: Carmela Chang called the meeting to order at 7:08pm

OFFICERS' REPORTS

President

- Welcome/Introduction of Officers
- Meeting Format
- Calendar of Events Approval - including SoMo Social - 9/25, 10/23, 2/12, 3/25, 4/15, 5/27 @ 6pm The Block & also includes the executive board meeting calendar - dates TBD

MOTION to approve the calendar of events dated September 4, 2019 (see attached)

Motion made by: Emily Hennagin

Seconded: Diane Woldemar

MOTION APPROVED

Vice President

- PTA Training - attending with Erin Carlson. They both took away a lot of helpful information.

Secretary

- No comments or corrections were presented regarding the minutes from the May 1, 2019

meeting. **THE MINUTES WILL STAND AS READ.**

- ❑ PTA Social - next one will be 5/22 at 6pm at The Block
- ❑ Chair positions Contact - **EXECUTIVE BOARD next meeting discuss "Hosted by" events. Bring to next Association meeting for approval.**

Treasurer

- ❑ 2019-2020 Budget - Discussion occurred

MOTION to adopt the 2019-2020 Sonoma Mountain Elementary Charter PTA BUDGET dated "Updated 7/1/2019 for 9/4/2019 meeting"

Motion to made by: Michelle Blascow

Seconded by: Emily Hennagin

MOTION PASSES

- ❑ Annual Financial Report for Fiscal Year July 1, 2018-June 30, 2019

Total Income for the year \$128,685.40

Total Expenses for the year \$167,316,68

- ❑ Treasurer's Report for April 1, 2019 - April 30, 2019 - **Final Revision**

REVISED Checking balance as of <u>March 31, 2019</u>	\$18,816.41
Income totaled	\$47,217.63
Expenses totaled	\$6,547.80
REVISED Checking balance as of <u>April 30, 2019</u>	\$59,486.24

- ❑ Treasurer's Report for May 1, 2019 - June 30, 2019

Checking balance as of <u>April 30, 2019</u>	\$59,486.24
Income totaled	\$1,465.94
Expenses totaled	\$7,949.22
Checking balance as of <u>June 30, 2019</u>	\$53,002.96

- ❑ Treasurer's Report for July 1, 2019 - August 31, 2019

Checking balance as of <u>June 30, 2019</u>	\$53,002.96
Income totaled	\$3,546.84
Expenses totaled	\$6,013.45

Checking balance as of August 31, 2019

\$50,536.35

- ❑ Review of checks to be ratified for May 1 through June 30, 2019 - checks #2866 - 2890 - totaling \$7,864.22

MOTION to ratify paid bills as written.

Motion to made by: Michelle Blascow

Seconded by: Carla Carpenter

MOTION PASSES

- ❑ Review of checks to be ratified for July 1 through August 31, 2019 - checks #2891 - 2907 - \$6,003.43

MOTION to ratify paid bills as written.

Motion to made by: Carla Carpenter

Seconded by: Diane Woldamar

MOTION PASSES

- ❑ Ordinary and Necessary Expenses

MOTION to pay ordinary and necessary expenses from today until October 2, 2019

Motion made by: Michelle Blascow

Seconded by: Sarah Nelson

MOTION PASSES

Financial Secretary

- ❑ Review of Financial Secretary's Report:

Total May & June Deposits \$1,465.94

Total July & August Deposits \$3,546.84

Historian

- ❑ Last school year we were down volunteer hours by 500-600
 - ❑ Reminder - Sign in always in the office
 - ❑ Room parent to promote sign in (field trips, centers, etc.) - Sylke will contact Kristy & will create a poster to promote
- ❑ August Volunteer Hours: 278 hours, which was an increase from last year's 147 hours.

Auditor

- ❑ Bi-Annual Financial Audit dated January 1, 2019 - June 30, 2019 - See separate handout

MOTION to adopt as written

Motion made by: Rachel Boenisch

Seconded by: Cathy Corso

MOTION PASSES

Principal

- ❑ Charter Status - officially approved. Some of the budget line items now covered by the charter - Music teacher, Movement & Dance, Art Teacher
- ❑ PTA still sponsors - art adventure week, assemblies, etc.
- ❑ Aeries - new communications system. still working out messaging, paperwork
- ❑ This school year's theme - Be The One. Discussion occurred.
- ❑ Meet the Teacher - feedback has been pretty good.
- ❑ SoMo U discussion occurred - highly recommend participation.
- ❑ Dance Residency - Mr. Eddie, Dances of the Great plains. Movement through dance, signing, and art.

Faculty Representative (Sarah Nelson)

- ❑ Prepping for SoMo U - they are super excited. Hoping the response is good.
 - ❑ September, October, January - providing child care (approx 80 slots). Each class is about 25 minutes.
- ❑ Suggestion: Invest in a school communication - to unify school communication. Would PTA like to sponsor a school wide account. Teachers could use, PTA can use - monthly fee.
EXECUTIVE BOARD DISCUSSION & Mrs. Gochberg will consult more with the teachers.
Parents would like to also hear from PE & Music teachers - Mrs. Gochberg will work on messaging with all teachers.

Chairperson's Report

- ❑ Campus Cleanup – Jen Mitchell
 - ❑ All bark & soil was donated by TK family
 - ❑ Flowers were provided at a large discount - Jen still watering
 - ❑ Others also contributed items
 - ❑ Came in under budget
 - ❑ She will chair it again next year
- ❑ BTS Coffee – Amber Leyba & Leslies Kline
 - ❑ Sponsored by PTA, 1st grade hosted event
 - ❑ Used no money from the budget - all treats & coffee were donated by families.

- About 70 people attended
- Dine & Donate – Melissa Lauridsen
 - Cal Skate Night - need to push attendance
 - Paint Night sold out - opened up 4 more tickets
- Lagunitas “Pints for Half Pints” – Holli Berry
 - Volunteer signups
 - Tuesday, October 15 @ 5:30pm
 - SoMo Jazz Pack (no charge for kids), Choir (no charge for kids), X Confidence - playing
 - Mrs. Gochberg & Holli will send out a letter to the families with children in the Jazz pack and Choir
 - Swine Country - giving back
 - Tickets \$30 presale (\$10 child), \$40 (\$15 child) at door
 - Looking for her replacement to train
- Membership – Sarah Nelson
 - Goal is 350 members, currently 182
 - What we do? Get that messaging out.
 - Get flyer to room parents to post on FB pages, so they can get info out - Sylke will get info to Kristy to send out to Room Parents
 - Incentives - Members only events (work on messaging to not exclude families), Discounted events, Tax write off
 - Why is membership push so important? Discussion occurred.
 - Why are volunteer hours so important? To maintain non-profit status, some things have now changed.
- Directory – Rachel Boenisch
 - Directory distributed to only those who participated
- Reflections – Cathy Corso & Tawnia Dugan
 - Art contest for the community, starts at school level
 - Theme this year - “Look Within”
 - Flyer going home on Friday - Carmela to send out
 - Video out on FB, possibly shown at community gathering - Cathy will manage this
 - Cathy will send out info to Kristy to distribute
- Volunteers – Tracy Loutsch
 - Carmela will help Tracy with the first event or two.

ANNOUNCEMENTS

- Sept. 5 – Dine & Donate (Amy’s Drive Thru & Cal Skate)
- Sept. 6 – Deadline for directory
- Sept. 27 – Spell-a-thon words go home
- Sept. 27 – Harvest Festival
- Sept. 27 – Book Fair Kick Off

- ❑ Oct. 2 – Walk & Roll
- ❑ Oct. 2 – PTA Meeting
- ❑ Oct. 11 – Reflections Submissions Due
- ❑ Oct. 15 – Lagunitas Night: Pints for ½ Pints Fundraiser
- ❑ Oct. 11 – Spell-a-thon pledge sheets due
- ❑ Oct. 18 – Spell-a-thon TEST

Next PTA meeting: October 2, 2019

Adjournment: 8:45pm

Updates/corrections:

_____, September 4, 2019 Association Meeting

2019 Minutes compiled by Carla Carpenter, Secretary