

**PTA Meeting Minutes – Association**

Called to order: 7:05pm

Presiding: Carmela Chang, President

Adjourned: 7:55pm

**Executive Board Attendees:**

Carmela Chang, President

Emily Hennigan, Vice President

Erin Carlson, Treasurer

Carla Carpenter, Secretary

Michele Gochberg, Principal

Sylke Anderson, Historian

Michelle Blascow, Financial Secretary

Other attendees: 7 (see sign-in sheet)

Total attendance: 14

Childcare provided: n/a

**CALL TO ORDER: Carmela Chang called the meeting to order at 7:05pm**

**OFFICERS' REPORTS**

**President**

- Family Art Night Report - great turn out! Volunteers were awesome!
  - Tiles (4x4) will be delivered by Friday
  - Legacy tiles (6x6) will be done at another time

**Vice President**

- First Family Dance Night (Feb. 14th, 6pm-8pm)
  - Volunteers - don't need many - 1) snack booth & 2) DIY photo booth
  - Send the FB / Email / Sunday Robocall reiterating that participants don't have to be a PTA members to attend - everyone is welcome.
  - Emily to send \$ details re: snacks to Mrs. Gochberg; Sarah will send Movie ticket raffle info to Mrs. Gochberg also
  - Room parents to share dance reminder and membership drive - Movie Ticket Raffle

**Secretary**

- No comments or corrections were presented regarding the minutes from the January 8, 2020

meeting. **THE MINUTES WILL STAND AS READ.**

- PTA Exec. Board Nominations - asked that anyone interested to please let Carla Carpenter know, otherwise the committee will start trying to recruit people.
- Yearbook
  - Email sent to Teachers
  - March 1 Principal's Message
  - April 8 Performing Arts Photos

### **Financial Secretary & Treasurer Reports excluded from these minutes**

- Ordinary and Necessary Expenses

**MOTION to pay ordinary and necessary expenses from today until March 4, 2020**

Motion made by: Erin Carlson

Seconded by: Carla Carpenter

MOTION PASSES

### **Auditor (Rachel Boenisch)**

- Audit Report - a few small errors (see corrections above under income and expenses)

**MOTION to adopt the audit report (January 31, 2020) as written**

Motion made by: Rachel Boenisch

Second by: Emily Hennigan

MOTION PASSES

### **Historian**

- Volunteer hours: Sept 645 hours, Oct 451 hours, November 293.50, December 321
- Gala Update
  - Invitations went out - they look gorgeous
  - As of yesterday, two VIP tables were sold already.
  - Volunteer push is happening
  - Looking for donations - dessert table, coffee table.....
  - Donations are looking good
  - Room parent baskets - Rachel will reach out to those parents she hasn't heard from
- Pre-online auction - premium seating at the Talent Show (going live on February 12th)

### **Principal**

- Art Adventure Week - tomorrow is art rotation day; Ana Carla Revitta is amazing, she has been

approached about doing our community art project (mural)

- SoMoU next week - Safe screen time
- Community came together for the family of Regina Holloch. Discussion occurred
- Community book read will kick off after spring break

### **Faculty Representative (Sarah Nelson)**

- Details covered by Principal

### **Chairperson's Reports**

- Jen Mitchell (information shared by Sarah Nelson)
  - Crayola/Marker Recycle Drive - Run event starting after spring break. First flyer to go out before spring break
  - Reusable Bags Fundraiser - owner hasn't been returning calls
  - Incoming Families - Buddies - need more planning
    - General idea - pair new families with a "buddy family" to help with the adjustment. We'll revisit next meeting and flush out the details.

### **ANNOUNCEMENTS**

- Feb. 3-6 - Art Adventure Week
- Feb. 10 - Lincoln's birthday (School Closed)
- Feb. 14 - Family Dance Night (6pm-8pm)
- Feb. 17 - Presidents' Day (School Closed)
- Feb. 20-21 - Variety Show
- Feb. 27 - Science & Invention Expo
- March 4 - PTA Meeting (7pm)
- March 7 - Annual Gala

Next PTA meeting: March 4, 2020

**Adjournment: 7:55pm**

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### **Updates/corrections:**

\_\_\_\_\_, February 5, 2020 Association Meeting

*Minutes compiled by Carla Carpenter, Secretary*