

Sonoma Mountain Charter Elementary School
PTA Meeting Minutes – Association
Presiding: Rachel Boenisch, President

March 3rd, 2021
Called to order: 7:03 PM
Adjourned: 8:20 PM

Executive Board Attendees:

Rachel Boenisch, President
Maren Dever, Treasurer
Erin Bishop, Financial Secretary
Michele Gochberg, Principal

Jen Mitchell, Vice President
Mari Patrick, Secretary
Angi Busick, Historian
Michelle Rodd & Alex Jelliffe,
Outreach and Communications

CALL TO ORDER: Rachel Boenisch called the meeting to order at 7:03 pm
****Due to COVID19 and per the stipulations of the 14th District PTA, meetings**
will take place via Zoom until June 30th 2021**

OFFICERS' REPORTS

President

- Community Gathering updated families and kids about Read-a-thon. Two weeks for pledges to get in, kids to log minutes for all the reading they've completed.
- Running Club has been a success, kids have been seen in Running Club shirts completing laps.
- **Faculty report (on behalf of Sarah Nelson)** – staff is busy preparing to school reopening and reports cards before spring break and conference meeting set up.

Vice President

- Running club is still going well, no new feedback or updates.

Historian

- Volunteer hours, need to get that logged in.

Secretary

- Changes to December 2nd meeting minutes addressed and updated **the updated minutes will stand.**
- No comments or corrections were presented regarding the minutes from February 3rd, 2021 meeting. **THE MINUTES WILL STAND AS READ.**

Treasurer

- Amazon Smile – good show of support from families.

- Review checks to be ratified from February 5th-28th, check numbers #3080-3090 – Motion to ratify seconded by Michelle B. – **Motion Passed**
- Motion to pay all ordinary and necessary expenses – Motion seconded by Jen M. – **Motion Passed**

Principal

- Teaching staff supportive of Read-a-thon and what they need to do to help students starting March 17th.
- Clubs are going strong, Science Fair Expo coming up.
- Picture Day – March 16th-18th
- Spelling B – We will have participants for April Spelling B to represent SoMo.
- First Round of registration ended – numbers are looking strong and good for next year.
- Two teachers are to retire this year
- Hybrid Model or DL with options to shift to start reopening. Building AM/PM cohorts schedule will be set up by March 14th giving families updates two weeks prior to Hybrid reopen. Classified employees may need to be rehired back to fill in any open gaps, volunteers on campus may not be an option with restrictions of no non- staff/faculty allowed on campus.
- Parent information night Wednesday, March 10th at 6pm. Preliminary survey information ready – target date of April 12th for school reopen. Governor deadline for reopen set for April 1st, however that date falls into Spring Break. 83% of SoMo families are interested in having students return with Hybrid Model.
- CSP Report to be approved by this Friday, March 5th.

Outreach and Communications

- Read-a-thon, Picture Day and St. Patrick's media push, need to make clear for families to know everything

Michelle Martin – Chairperson Report

- First time using PledgeStar for Read-a-thon and using a digital platform, hoping for user friendly family experience. Checking into a good schoolwide incentive.

Jacqueline Musselman – Dine and Donate

- Trader Joe's donation to surprise of snacks, drinks and flowers to thank the staff and faculty. Catherine Atwood from Old Adobe husband works at Trader Joe's and they wanted to support the local schools.
- Amy's Drive-Thru on February 18th – did not do so well as other dine and donates.
- Dine and Support with Alfredo's Italian Restaurant on Thursday, March 4th
- March 18th Dine and Donate – Don Pancho's Mexican Restaurant
- Papa Murphy's – Dine and Donate on April 14th
- Round Table – Dine and Donate on May 27th

Auditor – Erin Carlson

- Review of audit has been correct. Great job done by Erin B. and Maren D.
- Recommendations on an audit report, duplicate entry that needs to be removed/deleted which will align the numbers correctly.
- Print out our Totem reports as a backup for what was deposited in the bank.
- Dating the deposits match the date they go into the bank, which will keep the record keeping correct.
- Payment authorization requests dated to be documented during Association meetings that follows.
- Four checks were outstanding during the audit. Those checks should clear during the next audit.
- Audit Report to be adopted by the Association, seconded by Jen M. – **Audit Report adopted by Association**