

**Executive Board Attendees:**

Rachel Boenisch, President  
Jen Mitchell, Vice President  
Mari Patrick, Secretary  
Erin Bishop, Financial Secretary  
Maren Devers, Treasurer  
Michele Gochberg, Principal  
Michelle Rodd & Alex Jelliffe, Outreach and Communications

**CALL TO ORDER: Rachel Boenisch called the meeting to order at 7:02 pm**  
**\*\*Due to COVID19 and per the stipulations of the 14<sup>th</sup> District PTA, meetings will take place via Zoom until waiting for revisions of Bylaws have been submitted and waiting on approval\*\***

**OFFICERS' REPORTS**

**President**

- Staff and teachers are very appreciative of all the snacks and treats they have received, as well as the lunch from Bianchi's before the holiday break.
- Community Gathering will continue to use PTA zoom.
- Next Association meeting Wednesday, February 2<sup>nd</sup>.

**Secretary**

- No comments or corrections were presented regarding the minutes from November 3<sup>rd</sup>, 2021 meeting. – **THE MINUTES WILL STAND AS READ.**

**Vice President**

- Second Running Club today with parent volunteers. More parents to volunteer next week. Distribution went out today and nearly depleted the feet inventory.
- Will need a Spanish speaking volunteer for the Christmas Gift Donations.

**Financial Secretary**

- More memberships came in, along with Dine and donates and Thanksgiving Bounty.

**Historian**

- QR Code has worked for volunteer hours (QR Code is located in the office near Dee's desk). Keep logging hours for all volunteer work completed.

## Principal

- 22 Volunteers who have submitted all paperwork. More coming in. TK/1<sup>st</sup> – need volunteers for centers. Message will be given in Sunday Principal Robo Call.
- Essential volunteers, protocols in place and everyone's safety. Will need to see what the new variant and Holiday's coming up, we will need to see what will happen. Miss the parent volunteers.
- Students have been coming onto campus and getting in before the first bell and are settled/calm and ready to go. More students are turning in their work. Pick up and drop offs will be running the same and evaluate how that will continue to go. Next phase would be Events, but we will continue to do so via zoom.
- Essential volunteers can help out at other schools who don't have enough parent volunteers.
- Volunteers right now can't help in the library due to 15 minute and contact tracing requirements, but hopefully in the future we will be able to have the volunteers who can help in the library.
- With on campus drop off/pick up instructions for parking instructions will be given to parents to keep drive up drop off and pick up to run smoothly.
- Mr. Richie will be moving on; his last day will be December 10<sup>th</sup>. He will be going to law enforcement in Mendocino County. He has worked for SOMO for 10 years and on December 10<sup>th</sup> will be Mr. Richie Spirit Day.
- Registration will start after Winter Break for TK/Kindergartners.
- Holidays – so many fun things are happening in classrooms. Ms. Yurth is working overtime for "Special Projects". Community Gatherings for the next three weeks. Big Holiday Sing Along will be December 17<sup>th</sup>. Winter break – students return on January 3<sup>rd</sup>. End of January will be Family Art Night.
- Art Adventure Week is coming
- Dance Residency will be starting in January, starts on January 10<sup>th</sup>.
- Can move forward with Field Trips, we have not started to move forward due to the need of essential volunteers. Teachers are looking at locations and their restrictions, can't have parent drivers and need to use buses. Overnight field trips cannot happen at this time; the guidance may change but not at this time.

## Treasurer

- Budget – Changes were made from last year's budget and some that were taken off are now back on. Fundraiser still up in the air. A line item that was missing "Motion Picture Licensing" as been added back in for programs with memberships. Increase of "Teacher and Staff Morale" budget was increased. Need to add Line item for "Talent Show" and there will be one possible happening in the Spring time. – Motion to approve the First from Angi B and Seconded by Jen M. – **Budget Approved**
- Increasing line item "Walk Through History" – Motion set by Erin B. and seconded by Jen M. **Motion Passed**
- Review checks to be ratified from November 1st – November 30<sup>th</sup>, check numbers #3158-3168 – Motion to ratify seconded by Jen M. – **Motion Passed**
- Motion to pay all ordinary and necessary expenses thru February 2<sup>nd</sup> – Motion by Jen M. – **Motion Passed**

## Albertine Johnson - Teacher Representative

- Conference week went well and it was convenient for parents to Zoom in even though it's nice to meet in person.
- Parents are missed on campus, however the kids have become very independent and shown responsibility.

### **Barclely Scantena – Holiday Drive**

- Successful Thanksgiving Bounty and had bags of food and turkey's for 20 families with 4 without turkey's. Met the goal and exceeded it. We have overage of gift cards that we will be bringing those into play for the Christmas holiday. If we can get more cash donations to buy more gift cards.
- 16 families will be sponsored for Christmas. 18 families will be supplied with winter jackets.
- We want to get gift cards for families that were not for grocery stores for 16 families who have signed.
- Received bikes for 16 families to sponsor and have offered to sponsor families next year.
- Need a co-chair that is Spanish speaking for next year's Thanksgiving Bounty to assist in communication with non-English speaking families.
- Changing the timeline for execution, next year we will be starting for donations from businesses in September. Start sign-ups for Thanksgiving Bounty in October. And in November start sign-ups for Christmas families' gifts. Also, Thanksgiving Bounty food distribution will be moved up to the week before Thanksgiving so families can be prepared.

### **Jacqueline Musselman – Dine and Donate**

- Brewsters went well, final number to be given.
- Mary's Pizza – dine and donate December 15<sup>th</sup>
- Dine and support all month with Chunky's with possible gift card
- Roller skating in February, can we do it with being indoors and masked. Or possibly push that to the end of the year.
- Lagunitas in March and possibly Beyond the Glory for March Madness.
- Pizza Hut – April 14<sup>th</sup>
- Early May dine and donate at Don Panchos for Cinco De Mayo and Wicked Slush at the end of the of the month.

### **Sarah Nelson – Parliamentarian**

- 178 Members – working on membership drive after the holidays in the New Year.