CLARKSDALE MUNICIPAL SCHOOL DISTRICT
Special Education Personal Care Provider
Job Description

QUALIFICATIONS:

1. High School Diploma or GED.
2. Ability to work with students with disabilities.

REPORTS TO:

Special Education Director
Building Principal
Special Education Teacher

JOB GOAL:

To provide personal assistance to special education students.

PERFORMANCE RESPONSIBILITIES:

1. Follows direction of the building level principal and classroom teacher.
2. Attends and participates in staff development activities.
3. Follows school and district policy and procedures.
4. Change diapers and/or assist in feeding students.
5. Lifts students into and out of prone standers, wheelchairs, changing standers.
6. Follows schedule(s) of assigned students.
7. Promotes a positive image of the district to the public.
8. Follows daily schedule as outlined by teacher/principal.
9. Works harmoniously with staff and students.
10. Reinforces teacher instruction in developmental areas.
11. Maintains confidentiality related to students with disabilities.
12. Assists in preparing materials.
13. Other duties as assigned by teacher and/or principal related to students in the classroom.

Terms of Employment:

188 Day Contract. Salary established by the Board.