CLARKSDALE MUNICIPAL SCHOOL DISTRICT

Literacy Coach
Job Description

1. **Demonstrate exemplary classroom literacy practice and possess a deep understanding of literacy theory (20 percent: Mon-Thurs)**
    - Develop pacing guides, unit plans, and daily objectives for the 7th Grade Compass Learning Odyssey and 8thh Grade Read 180 labs.
    - Introduce new units and model strategies in the labs for understanding new concepts.
    - Extend literacy competencies through professional development opportunities and networking with other literacy instructors and specialists.

2. **Help improve instruction by engaging teachers and assistants in intensive professional development and promote school-wide literacy instruction. (60 percent: Mon-Thurs)**
    - On-going instruction of students in the 7th Grade Compass Learning Odyssey and 8th Grade Read 180 labs.
    - Observe and provide feedback to classroom assistants on effective literacy practices.
    - Provide sustained mentoring to classroom assistants in the reading labs.
    - Provide demonstrations of fluency vocabulary, comprehension and writing skill development to faculty.
    - Promote cross-curricular (in Science, Social Studies, etc.) literacy by creating and conducting workshops.

3. **Manage and evaluate the school's literacy program to ensure the highest level of quality. (15 percent: Fri)**
    - Collect MCT2, Compass, and Read 180 data, analyze results and report finding.
    - Evaluate student achievement and assist with student placement in appropriate intervention and support services.
    - Apply data to evaluate effectiveness of the overall literacy program and adjust course, as necessary.
    - Identify needs and make recommendations for appropriate reading and writing materials/programs.

4. **Provide leadership for literacy across the school community. (5 percent: Fri)**
    - Meet regularly with school and/or district administrators to report on progress and plan next steps.
    - Maintain contact with parents regarding student achievement and behavior.