CLARKSDALE MUNICIPAL SCHOOL DISTRICT

POSITION: Bus Driver

REPORTS TO: Transportation Supervisor or designee

SUPERVISES: N/A

TERMS OF EMPLOYMENT: 180 days

QUALIFICATIONS:

1. Must be 18 Years of Age, valid school Bus Driver's Certificate issued by MS Department of Education Approved Instructor

2. Possess or be willing to obtain a Class B Commercial Driver's License with a "P" and "S" endorsement

3. Have at least 20/40 Corrected or Uncorrected Visual Acuity in each eye

4. Demonstrated sufficient strength, agility, hearing, and visual acuity to exercise safe control over the school bus and passengers

6. Negative result from Pre-Employment Drug Test

JOB GOAL: To provide safe and effective transportation so that students may take full advantage of the complete range of curricular and extracurricular activities offered by the District.

DUTIES & RESPONSIBILITIES:

Such duties and responsibilities may be assigned, including, but are not limited to:

1. Obeys and observes all traffic laws and mandatory safety regulations for school buses
2. Maintains discipline when students are on the bus and report disorderly conduct to the Transportation Supervisor promptly using the school bus conduct form
3. Discharges students at authorized stops only

4. Keeps assigned schedule
5. Keeps assigned school bus clean
6. Transports authorized students only
7. Performs daily pre-trip inspection of school bus
8. Notifies the mechanic in case of mechanical failure
9. Immediately reports all accidents and completes the required accident reports
10. Exercises responsible leadership when on a school trip
11. Exercises good conduct and courtesy to other motorists and members of the community
12. Demonstrates prompt and regular attendance
13. Supports the Clarksdale Municipal School District Mission, Vision, and Strategic Plan
14. Perform other duties assigned by supervisor

Staff Signature: _____ Date: _____

Administrator/Supervisor Signature: _____ Date: _____