

Little Flower Union Free School District
Board of Education Regular Meeting
September 25, 2019
Library – 4:00 p.m.

Charles Drexel, Vice-President
Joseph Delgado
Raymond Fell
Nancy Hancock
Grace LoGrande

MEMBERS PRESENT

Walter Denzler, President
Marilyn Adsitt
Corinne Hammons
Bridgette Waite

MEMBERS ABSENT

Harold J. Dean, Superintendent
Ann Romeo, Asst. Supt. for Business
Robert Scappatore, Principal
Michael Gordon, Asst. Principal/Director of Special Ed.
Kathleen Nolan, District Clerk
Philip Kenter
Matthew Dixon, Teacher

ALSO PRESENT

1. Vice-President Drexel called the meeting to order at 4:05p.m. Superintendent Dean led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. 4:07 p.m. J. Delgado moved, G. LoGrande seconded, carried 5-0 enter Executive Session to discuss personnel matters.

EXECUTIVE SESSION

A. Romeo, R. Scappatore, M. Gordon, K. Nolan, P. Kenter, and M. Dixon left meeting.

4:24 p.m. J. Delgado moved, R. Fell seconded, carried 5-0 to end Executive Session.

A. Romeo, R. Scappatore, M. Gordon, K. Nolan, P. Kenter and M. Dixon returned to meeting.

3. Vice-President Drexel welcomed all.

BOARD PRESIDENT'S
REPORT

- President Denzler will be attending the NYSSBA Convention being held October 26, 2019 under the auspices of ES BOCES.

- 3.1 G. LoGrande moved, R. Fell seconded, carried 5-0 to appoint W. Denzler voting delegate to the NYSSBA Convention, October 26, 2019.

NYSSBA Voting Delegate

SUPERINTENDENT'S
REPORT

4. Superintendent Dean reported on the following items:

• **District News –**

- Summer program, great success with 104 students enrolled and 11 student teachers providing additional support for the students.
- Opening of year with high enrollment of 106 students. Additional enrollments have brought number to current rate of 114 students.
- Superintendent's conference day held 9/3. Staff was offered variety of group-specific trainings and workshops to participate in.
- Success of foundation fundraiser allowed for a STEM partnership with the Long Island Children's Museum and the Cradle of Aviation Museum to bring science and technology based outreach programs into the classrooms throughout the year to enhance the curriculum.
- Attended LIASEA summer symposium with Josie Bailey on July 11th & 12th. Presented to special education administrators from Nassau & Suffolk on trauma-informed organizations and our journey through the Sanctuary Model.
- Attended NYSSBA summer law conference on July 25, which provided updates on new regulations and policies affecting public schools.
- August 7th participated in ES BOCES Strategic Planning session. Connected with representatives from Queensborough Community College. They hold a grant focused on increasing workforce opportunities for students with disabilities and have expressed interest in a partnership with the district to support our outreach to local business and help establish a formal work-based learning model for our students.
- August 8th attended the SCOPE Annual New Members dinner with Dr. Waite & Ms. Adsitt.
- September 20th district had the honor of hosting NYS Senator Monica Martinez at the school as part of her visit to the agency campus.
- Special Act monitoring visit from April is near complete approval, with one policy SED required (PU #8260 Title I Parent and Family Engagement Policy under ESSA) as outstanding and is up for a first read/adoption.
- Current policy manual was adopted in 2015, when NCLB was the federal governance. Since ESSA has brought significant number of updates the district has engaged in a cross-contract with Erie 1 BOCES for full policy update over two years. In interim, we are compiling an addendum to the manual which will be posted to the website alongside our 2015 manual. Expect to have a fully updated board policy manual ready for adoption during the 2020-21 school year.

- **Coalition of Special Acts Update –** First meeting of 2019-20 year scheduled for October 17 & 18. Key items for the year include SED's plans for comprehensive program review. New Regional Associate has provided district with a 25-question pre-visit questionnaire ahead of a welcome visit, with no timeline given. All Special Acts are postponing reply until meet with supervisor of the non-district unit, Eileen Taylor, and new RA, Jamie DiGaudio. Other focus will be advocacy for the proposed bills

impacting special acts including the ability to establish a fund balance reserve, TRS reserve, guarantee an interim-plus rate annually, and to continue the conversation to do away with the reconciliation process. Work on the statewide and regional representation of the special acts to our tuitioning and prospective school districts will continue.

- **Statewide Updates** – Commissioner Mary Ellen Elia has tendered her resignation and stepped down from NYSED. Executive Deputy Commissioner Berth Berlin is now acting commissioner. NYSED has lost several key cabinet positions which will likely delay any major developments in policy or law from SED. Synopsis of newsworthy policies: enactment of student data privacy law, school immunization requirements, impact of Child Victim's Act on school districts, regulation change to school safety laws, 9/11 Observance law for high schools - district already observes and Erin Merryn's law which we currently provide child abuse awareness to every student who enrolls.
- **Personnel Updates** – Due to high enrollment, the district has opened a third section of middle level classes. The district is pleased to present Mr. Matthew Dixon for probationary appointment. After teaching assistant, Richard Rogers resigned his position an internal posting brought forth three qualified individual aides, and we are pleased to present for approval Ms. Tiffany Wallahora to the probationary position of teaching assistant. All are aware Ann Romeo will be retiring effective the end of December. We have found a successor to the business official seat, Dr. Phil Kenter. The district is recommending him for the take the helm of the business office come the new year.

5. R. Scappatore reported on the smooth start of the new school year for staff and students alike. The addition of M. Gordon to the district is appreciated as he brings much needed to the table that will benefit all. District has welcomed a p/t network and systems technician who, as part of his duties, will be working to provide staff and students with tech support. This year the district PBIS focus will be reemphasize and reinvigorate. Kickoff assembly will be focused on bringing new staff on board and getting back to model.

PRINCIPAL'S
REPORT

6. M. Gordon reported on the current enrollment of 110 students, with 24 being day students. We have two new districts on board and four new students scheduled to start with seven intakes to be interviews. Contacts with other Long Island and Upstate schools are being developed. Streamlining of counseling schedules is underway. This will alleviate the pulling out of students from core courses. Monthly professional development meetings are being held with 1:1 Aides. The

DIRECTOR'S
REPORT

transition program will help in evaluating, tracking progress, expanding community, and aid in work relations. Working to help teachers develop stronger IEP's.

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| 7. | J. Delgado moved, N. Hancock seconded, carried 5-0 to approve the consent agenda | CONSENT AGENDA |
| 7.1 | J. Delgado moved, N. Hancock seconded, carried 5-0 to approve minutes of the Organizational and Regular Meetings of Tuesday July 9, 2019. | Minutes |
| 7.2 | | Financials |
| b.1 | J. Delgado moved, N. Hancock seconded, carried 5-0 to accept the Treasurer's Reports for the months of July and August 2019. | Treasurer's Report |
| b.2 | The Board Vice-President acknowledged receipt of the schedule of bills for the months of:
July 2019: WN-1, WN-2, WN-3
August 2019: WN-5, WN-6, WN-8 | Schedule of Bills |
| b.3 | The Board Vice-President acknowledged receipt of the Budget Status Report for the months of June 2019 and August 2019. | Budget Status Report |
| b.4 | The Board Vice-President acknowledged receipt of the Accounts Receivable Report for the month as of 8/31/19. | Accounts Receivable |
| b.5 | J. Delgado moved, N. Hancock seconded, carried 5-0 to accept the Claims Audit Report for the months of June 2019, July 2019, and August 2019. | Claims Audit Report |
| b.6 | The Board Vice-President acknowledged receipt of the Enrollment Projection for June 2019 and actual 2018-2019. | Enrollment Projection |
| b.7 | The Board Vice-President acknowledged receipt of the Monthly Board Financial Report for the month of June 2019. | Monthly Board Financial Report |

- 7.3 J. Delgado moved, N. Hancock seconded, carried 5-0 to accept the following recommendations of the committee: CSE Recommendations
#102881 #112092265
- 7.4 J. Delgado moved, N. Hancock seconded, carried 5-0 to approve the following personnel items: PERSONNEL
- a. Establish one Middle School Teacher position (full time, 10 month) effective September 1, 2019. Staffing Positions
- b. Matthew Dixon, Special Education Teacher, probationary appointment, September 1, 2019 to August 31, 2023, Certification Special Education 7-12 Teacher, salary and benefits per LFTA Contract (MA Step 1). Employees Entering District F/T Permanent
- Philip Kenter, School Business Administrator, probationary appointment, November 1, 2019 to October 31, 2023, at the annual salary of \$130,000.
- Tiffany Wallahora, Teaching Assistant, probationary appointment, September 16, 2019 to September 15, 2023, Certification Level I Teaching Assistant, salary and benefits per LFTA Contract (HS+75 Step 1).
- c. Colin Clayton, Network and Systems Technician, effective September 10, 2019, hourly at \$20.00/hr. Employees Entering District P/T Permanent
- d. Jonathan Bannon, 10 hours not to exceed \$200
Marie Caporusso, 20 hours not to exceed \$400
Shari Casazza, 10 hours not to exceed \$200
Christine Evola, 10 hours not to exceed \$200 Employee Mentors 2019-20
- e.

<u>Position</u>	<u>Employee</u>	Employee Additional Appointments Stipends 2019-2020
Student Resource Coordinator	Gregory Dates	
SSEC Coordinator	James Mercurio	
CSE Chairperson	Jessica Frost	
District Data Coordinator	Justine Samuelson	

f.

Employees Entering
District P/T Temporary

Teacher Aides – hourly at \$15.50/hr

Shakira Allen
Joshua Boerum-Ruhl
Ruth Collier
Christine Engelbert
Carla Gitto
Ty-asia Hughes
Margaret Jongbloed
Julian Jordan
Patricia Lestrangle
Tanesha Lewis
Brian Lopez
Dean Marshall

Brendan McMahon
Michelle Nizza
Brandy Pendleton
Kathryn Peterson
Robert Piecuch
Jonathan Saric
Roni Schunk
Ryan Sloan
Jason Slote
Maureen Vu
Deja Wilson

Teacher Aides – hourly at \$16.00/hr

LaVerne Brown
Barbara Wright

Teacher Aides – hourly at \$16.50/hr

Tabbatha Smith

8.

NEW BUSINESS

- 8.1 G. LoGrande moved, J. Delgado seconded, carried 5-0 to approve non-unit contract staff salary increase for Senior Clerk, Kathleen Nolan.

Non-Unit Staff
Salary Contract

9.

BOARD POLICIES

- 9.1 R. Fell moved, N. Hancock seconded, carried 5-0 to approve the following written policy for a "first reading":

Board Policies -
First Reading

#8260 Title I Parent and Family Engagement

- 9.1 J. Delgado moved, R. Fell seconded, carried 5-0 to adopt the following policy:

Board Policies –
Adoption

#8260 Title I Parent and Family Engagement

10. District has an exceptional hiring & selection process in place. BOARD FORUM
Positive enrollment numbers.
District is focused on fulfilling mission of children & families first.
11. At 5:10 p.m., J. Delgado moved, R. Fell seconded, ADJOURNMENT
carried 5-0 to adjourn.

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: October 21, 2019