

Little Flower Union Free School District
Board of Education Regular Meeting
May 17, 2021
District Offices – Virtual – 4:00 p.m.

Charles Drexel, President
Joseph Delgado
Marilyn Adsitt
Frank Caliguiri
Nancy Hancock
Corrine Hammons
Grace LoGrande
Bridgette Waite

MEMBERS PRESENT

Raymond Fell

MEMBERS ABSENT

Harold J. Dean, Superintendent
Robert Scappatore, Principal
Michael Gordon, Asst. Principal/Director of Special Ed.
Kathleen Nolan, District Clerk

ALSO PRESENT

1. President Drexel called the meeting to order at 4:04 p.m. Superintendent Dean led with the pledge of Allegiance.

CALL TO ORDER/
PLEDGE:

2. President Drexel welcomed all.

BOARD PRESIDENT'S
REPORT

3. 4:05 p.m. N. Hancock moved, B. Waite seconded, carried 8-0 to enter executive session to discuss legal and personnel matters.

EXECUTIVE

R. Scappatore, M. Gordon and Kathleen Nolan left meeting

4:11 p.m. M. Adistt moved, F. Caliguiri seconded, carried 8-0 to leave executive session.

R. Scappatore, M. Gordon and Kathleen Nolan re-entered meeting

4. Superintendent Dean reported on the following items:

SUPERINTENDENT'S
REPORT

- **District News –**

- Enrollment – district experiencing a strong increase in FTE's, at or near capacity.
- Budget and Finance – preliminary 2021-22 budget breakdown. 2020-21 School Age Methodology Final, rate setting methodology letter for 2020-21 reconciliation process. 2021-22 Preliminary RAN application documents have been submitted to Key Bank.

- Programming- Federal Stimulus Funds – Federal and state guidance on the CRRSAA and ARPA allocations and use of funds.
- Board Considerations – June 2021 Regents exemption letter to parents detailing the Regents exemption waiver process. Engagement letters for 2020-21 year-end financial audit (Cullen & Danowski) and claims auditing services for 2021-22 (Cerini & Associates).
- **Regional Updates –**
 - SCSSA, CSA, EE Cluster – Will be accepting the nomination for SCSSA Secretary. School budget votes this week. Updated CDC guidance is in a grey area for mask use in schools. Staff has been notified that district will continue until more specific guidance is given.
- **Statewide Updates –**
 - NYSED – Memo from NYSED detailing extension of snow day pilot through 2021-22. Updated guidance from NYS on in-person gatherings for end-of-year ceremonies. NYSED memo to NYS DOB detailing recommendations for approved special education providers. Proposed amendments to APPR for 2020-21 school year re pandemic.
 - Coalition of Special Acts – Guidance on reserve fund / fiscal stabilization.

5. R. Scappatore reported on technology upgrades: HD security cameras, instructional Prometheus Boards & desktop computers to enable teachers to expand ability to use available digital technology and resources. Student population shift to High School. Wait list after we know what our structure will be. Aim to fill out Middle School classes to start year right, adjusting recruiting.

PRINCIPAL'S
REPORT

6. M. Gordon reported average of 25-35 intakes packets received monthly has increased to approximately 57 this month. 5 new enrollments with 121 enrolled and 120 billable FTE's. BOCES trainer has provided PD for staff with positive feedback. Plans are for trainer to return. Grades 3-8 math testing went smoothly. 4-8 science testing scheduled week of June 7th. Career presenters who visited the district included a NYC Assemblyman and Suffolk County Police Officer. Each presenter engaged the students with question & answer sessions. All received positive feedback. Currently developing the Summer Session scheduled to begin on July 6th.

DIRECTOR'S
REPORT

7. N. Hancock moved, M. Adsitt seconded, carried 8-0 to approve the consent agenda with exception 6.4b.

CONSENT AGENDA

- | | | |
|-----|--|---|
| 7.1 | N. Hancock moved, M. Adsitt seconded, carried 8-0 to approve the minutes of the Regular Meetings of Tuesday April 20, 2021 and amended minutes of the Monday March 22, 2021 meeting. | Minutes |
| 7.2 | | Financials |
| b.1 | N. Hancock moved, M. Adsitt seconded, carried 8-0 to accept the Treasurer's Reports for the month of April 2021. | Treasurer's Report |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of:
April 2021: WN-40, WN-41, WN-42 | Schedule of Bills |
| b.3 | The Board President acknowledged receipt of the Monthly Trial Balance Report for the month of April 2021. | Trial Balance Report |
| b.4 | The Board President acknowledged receipt of the Budget Status Report for the month as of April 2021. | Budget Status Report |
| b.5 | The Board President acknowledged receipt of the Revenue Status Report for the month of April 2021. | Revenue Status Report |
| b.6 | The Board President acknowledged receipt of the Accounts Receivable Report for the month as of 04/30/21. | Accounts Receivable Report |
| b.7 | N. Hancock moved, M. Adsitt seconded, carried 8-0 to accept the Claims Audit Report for the month of April 2021. | Claims Audit Report |
| b.8 | The Board President acknowledged receipt of the Enrollment Projection for April 2021. | Enrollment Projection |
| 6.3 | N. Hancock moved, M. Adsitt seconded, carried 8-0 to accept the following recommendations of the committee:

#10237 #10279 #10292
#10255 #10281 #240587253 | CSE
Recommendations |
| 6.4 | N. Hancock moved, M. Adsitt seconded, carried 8-0 to approve the following personnel items: | PERSONNEL |
| a. | Patricia Lestrangle, 1:1 Aide resignation effective May 21, 2021 for other employment. | Employees Leaving
District P/T Temporary |

7. 5:07 p.m. M. Adsitt moved, C.Hammons seconded, carried 8-0 to enter executive session to discuss personnel matters. EXECUTIVE

F. Caliguiri, R. Scappatore, M. Gordon left meeting

5:19 p.m. J. Delgado moved, B. Waite seconded, carried 8-0 to leave executive session.

8. PERSONNEL

- 8.1
b. G. LoGrande moved, N. Hancock seconded, carried 7-0 to approve sick leave for Scott Lambeck, Maintenance Mechanic I, for a period starting May 1, 2021 through June 30, 2021 (use of sick leave allocation, any remaining balance unpaid). Employees Leaving District F/T Temporary

9. NEW BUSINESS

- 9.1 J. Delgado moved, M. Adsitt seconded, carried 7-0 to approve the revised contract salary terms for non-unit staff for 2020-21, authorizing the district to purchase up to 5 vacation days from non-unit office and custodial staff, in light of the pandemic closures and vacation carryover limitations. Non-Unit Contract Staff Salary Terms (2020-21)
- 9.2 B. Waite moved, C. Hammons seconded, carried 7-0 to approve the revised vacation carryover limits for non-unit staff and custodial staff for 2020-21, in light of the pandemic closures and vacation carryover limitations. Non-Unit Contract Staff Vacation Carryover (2020-21)
- 9.3 G. LoGrande moved, N. Hancock seconded, carried 7-0 to approve the revised contract salary terms for administrative staff for 2020-21, authorizing the district to purchase up to 5 additional vacation days from administrative staff, in light of the pandemic closures and vacation carryover limitations. Administrative Staff Salary Terms (2020-21)
- 9.4 M. Adsitt moved, J. Delgado seconded, carried 7-0 to authorize the Superintendent to engage district with Cullen & Danowski LLP for fiscal year 2021 audit and Cerini & Associates 2021 -22 engagement letter. Superintendent Authorization
10. BOARD POLICIES
- 10.1 C. Hammons moved, J.Delgado seconded, carried 7-0 to approve the following written policy for "adoption": Sexual Harassment of Students (#7551) Board Policies

11.

BOARD FORUM

- Member Hammons thankful for the beautiful day on Campus and such a serene environment.
- Member Hancock thanks to Superintendent Dean, and congratulations on nomination.
- Member Delgado congratulation to Superintendent Dean, appreciative for all that is being done for Scott at this time.
- Member Waite congratulations to Superintendent Dean for his nomination and his representation of Little Flower.
- Member Adsitt congratulations to Superintendent Dean and the benefits to Little Flower this brings. Phenomenal that there will be both a Valedictorian and Salutatorian at the June graduation ceremony.
- Member LoGrande thankful for the wonderful working relationship between the school and agency with its focus on what is best for the kids. A privilege to serve.
- President Drexel gratifying to see such advancements and improvements in the programs. Such upbeat attitudes of all.

12. At 5:32 p.m., J. Delgado moved, N. Hancock seconded, carried 7-0 to adjourn.

ADJOURNMENT

Respectfully submitted



Kathleen A. Nolan
District Clerk

Approved: _____

June 21, 2021