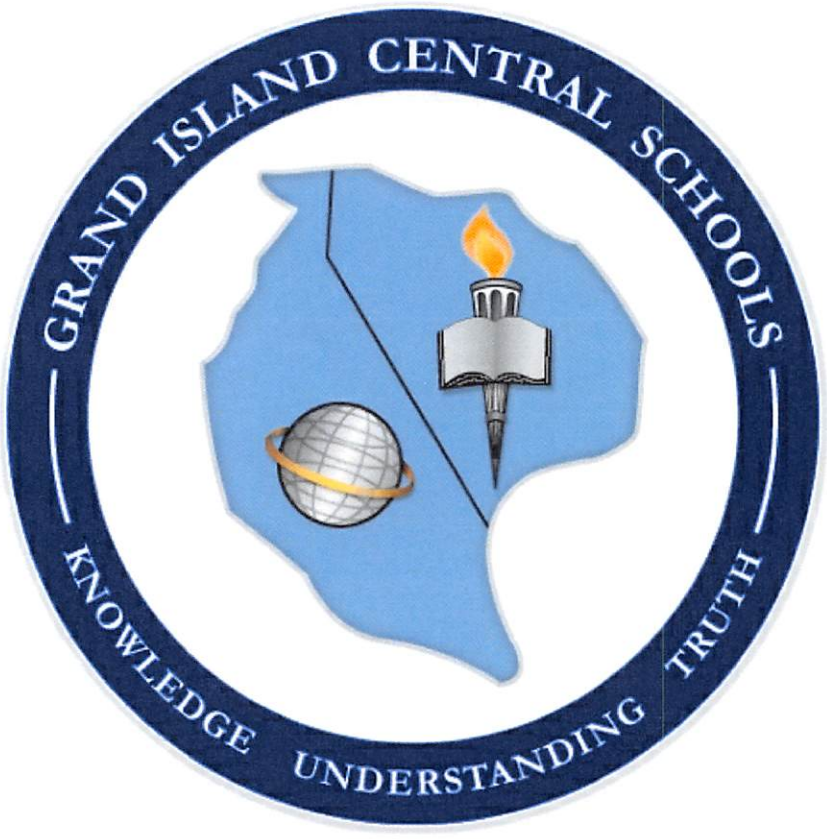


Board of Education Meeting

August 27, 2018

180827

II. Approval of Agenda – 8/27/18

Recommendation/Summary

Approval of the Agenda for 8/27/18

Tonight's agenda will need your approval.

Grand Island Central School District
Board of Education
High School - Professional Development Room
Monday August 27, 2018

6:30 pm Board of Education Retreat – District Office Conference Room

7:30 pm Regular Meeting
Agenda – August 27, 2018

REGULAR BOARD MEETING AGENDA	TYPE
I. PUBLIC SESSION CALL TO ORDER 1. Pledge of Allegiance 2. Roll Call 3. Announcements	
II. APPROVAL OF AGENDA	Action
Moved by _____, seconded by _____ voted upon and carried _____ that the Board approve the meeting agenda.	
III. APPROVAL OF MINUTES	Action
1. BOE Meeting Minutes – 8/6/18	
Moved by _____, seconded by _____ voted upon and carried _____ that the Board approve the above-mentioned meeting minutes.	
IV. CORRESPONDENCE/RECOGNITION/GOOD NEWS	Information
V. PUBLIC COMMENT SESSION - AGENDA ITEMS ONLY At this time, public comments are invited from those individuals who desire to address the Board of Education on any topic which is on the agenda. Residents who have previously signed up to speak will be recognized by the President. When speaking, please identify yourself first. Speak clearly and loudly enough for everyone in the room to hear you. Speakers are requested to limit their remarks **TO NOT MORE THAN THREE (3) MINUTES**; to appoint a spokesperson if a concern is a group concern and, if necessary or desired, to supplement verbal presentations with written reports. Personal comments toward a member of the community, staff or Board of Education will not be considered appropriate.	
VI. CURRICULUM AND INSTRUCTION	
C1. 2018-2019 GICSD Professional Development Plan	Action
C2. Field Trip – GIHS - French Students going to Huth to give French Lessons	
C3. Field Trip – GIHS – Double Tree Hotel for Travel and Tourism Course	
C4. State Aid Foundation Calculations: Student Attendance	Information
Moved by _____, seconded by _____ voted upon and carried _____ that the Board approve Curriculum and Instruction Items C1 through C3.	

VII. PERSONNEL

PERSONNEL - INSTRUCTIONAL

PI1. Rescinded Appointments — Action
PI2. Appointments
PI3. Building Base Substitute Teachers and Substitute Teacher List

Moved by _____, seconded by _____ voted upon and carried _____ that the Board approve the Instructional Personnel sections PI1 and PI3.

PERSONNEL - NON-INSTRUCTIONAL

PNI1. Resignations — Action
PNI2. Appointments
PNI3. Substitute List
PNI4. Informational — Informational

Moved by _____, seconded by _____ voted upon and carried _____ that the Board approve the non-Instructional Personnel sections PNI1 through PNI3.

New Employee Introductions

PERSONNEL

P1. Board of Education - Policy Review - # 6212 and #6550 — Action

Moved by _____, seconded by _____ voted upon and carried _____ that the Board approve Personnel P1.

VIII. FINANCE

F1. Revenue Status Report — Informational
F2. Treasurer's Report
F3. Appropriation Statue Report
F4. Check Warrants
F5. Fire Inspection Report
F6. Policy Update – Policy # 5512 – Reserve Funds — Action
F7. Budget Transfers over $5,000
F8. Policy Statement for Free and Reduced Price Meals
F9. Bond Counsel
F10. Handicapped Transportation Contracts – Extensions
F11. Donation to Technology from Sam-Son Distribution
F12. Donation to Sidway – From St. Martin's in the Fields Church

F13. Capital Project - Presentation — Information

Moved by _____, seconded by _____ voted upon and carried _____ that the Board approve the Finance items F7 through F12.

IV. SPECIAL EDUCATION AND PUPIL PERSONNEL

PPS1. Committee on Pre-School Special Education Report — Action
PPS2. Committee on Special Education Report
PPS3. PPS Policies - #7320, #5640, #7512, #7513, #7514F, #7242

Moved by _____, seconded by _____ voted upon and carried _____ that the Board approve the Special Education and Pupil Personnel Items PPS1 through PPS3.

X. SUPERINTENDENT'S REPORT

XI. BOARD OF EDUCATION REPORT

- District Policy Committee Liaison Report – Ashli Dreher
- Wellness Committee – Susan Marston
- Roundtable Topics Discussion

XII. PUBLIC COMMENT SESSION - GENERAL ITEMS NOT INCLUDED IN THIS AGENDA

At this time, public comments are invited from those individuals who desire to address the Board of Education on any topic which is not on the agenda. Residents who have previously signed up to speak will be recognized by the President. When speaking, please identify yourself first. Speak clearly and loudly enough for everyone in the room to hear you. Speakers are requested to limit their remarks **TO NOT MORE THAN THREE (3) MINUTES**; to appoint a spokesperson if a concern is a group concern and, if necessary or desired, to supplement verbal presentations with written reports. Personal comments toward a member of the community, staff or Board of Education will not be considered appropriate.

XIII. COMMITTEE OF THE WHOLE/ITEMS OF INFORMATION/ROUNDTABLE

Information

1. Roundtable
2. Upcoming Events –

September 3, 2018 – Labor Day
September 4, 2018 – Superintendent's Conference Day
September 5, 2018 – First Student Day
September 10, 2018 – BOE Meeting
September 24, 2018 – BOE Meeting

XIV. ADJOURN REGULAR BOARD MEETING

Action

Moved by _____, seconded by _____ voted upon and carried _____ that the Board adjourn at _____pm.

180827

III. Approval of Minutes – 8/6/18

Recommendation/Summary

Approval of the Minutes

1. The Minutes from the 8/6/18 regular meeting will need your approval.

Grand Island Central School District
Board of Education
High School Professional Development Room

Monday August 6, 2018
6:30 pm Anticipated Executive Session

ADJOURN TO EXECUTIVE SESSION -

Moved by Mrs. Donna Tomkins and seconded by Mrs. Susan Marston that the Board conducts an Executive Session at 6:31 pm on matters indicated below and carried 5-0. Lisa Pyc arrived at 6:48 pm.

1.The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
2.discussions regarding proposed, pending or current litigation

Moved by Ms. Robin McCreary seconded by Mrs. Joy LaMarca voted upon and carried 6-0 that the Board come out of Executive Session at 7:28 pm.

7:32 pm: Ms. Dreher called the regular meeting to order.

A regular meeting of the Board of Education of the Grand Island Central School District was held on August 6, 2018 at 1100 Ransom Road, Grand Island New York. Ms. Ashli Dreher called the meeting to order at 7:32pm. The Pledge of Allegiance was recited and the emergency exits were pointed out and it was asked that all electronics were silenced.

District Clerk, Jude Kuehne absent.

Board Members Present

President:	Ms. Ashli Dreher
Vice President:	Mrs. Susan Marston
Trustee:	Mr. Glenn Bobeck (Absent)
Trustee:	Mrs. Joy LaMarca
Trustee:	Ms. Robin McCreary
Trustee:	Mrs. Lisa Pyc
Trustee:	Mrs. Donna Tomkins

Administrators Present

Superintendent of Schools	Dr. Brian Graham
Assistant Superintendent of Curriculum	Ms. Karen Cuddy-Miller
Principal – High School	Mr. Michael Lauria
Assistant Principal - High School	Mrs. Karen Surdyke
Assistant Principal - High School	Mr. Robert Julian
Principal – Veronica Connor	Mr. John Fitzpatrick
Assistant Principal – Veronica Connor	Mr. Max Pikula
Principal – Charlotte Sidway	Mrs. Denise Dunbar
Principal – William Kaegebein School	Mrs. Mary Haggerty
Director of Technology	Mrs. Robin Kwiatek

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA

Moved by Mrs. Marston seconded by Ms. McCreary voted upon and carried 6-0 that the Board approve the meeting agenda.

BOE Meeting Minutes – 6/25/18

APPROVAL OF MINUTES

Moved by Mrs. LaMarca seconded by Ms. Robin McCreary voted upon and carried 6-0 that the Board approve the above mentioned meeting minutes.

CORRESPONDENCE/GOOD NEWS

PUBLIC COMMENT SESSION - AGENDA ITEMS ONLY

At this time, public comments are invited from those individuals who desire to address the Board of Education on any topic which is on the agenda. Residents who have previously signed up to speak will be recognized by the President. When speaking, please identify yourself first. Speak clearly and loudly enough for everyone in the room to hear you. Speakers are requested to limit their remarks **TO NOT MORE THAN THREE (3) MINUTES**; to appoint a spokesperson if a concern is a group concern and, if necessary or desired, to supplement verbal presentations with written reports. Personal comments toward a member of the community, staff or Board of Education will not be considered appropriate.

NONE

CURRICULUM

C1. New Teacher Orientation
C2. BOE Policy Committee 2018
C3. Library Usage Report 2017 – 2018
C4. Donation Request – from the Leslie R. Morris Memorial Philanthropic
C5. Field Trip – Athletics – Hockey Team

Moved by Mrs. Pyc by Mrs. Tomkins voted upon and carried 6-0 that the Board approve Curriculum and Instruction items C4 through C5.

PERSONNEL

PERSONNEL – Instructional

PI1. Resignation
PI2. Request for Leave of Absence
PI3. Appointments

PI1 RESIGNATION

Recommended Action: Acceptance of the following instructional resignation(s):

a) Marcia McHenry, (FACS teacher, Middle School), for the purpose of retirement, effective July 20, 2018.
b) Joseph Menter, as Swimming coach for Fall 2018, effective July 5, 2018.
c) Rhonda Taylor, (TA, Huth Rd), for the purposes of probationary assuming a probationary position as elementary teacher at Huth Rd.

PI2 REQUEST FOR LEAVE OF ABSENCE

Recommended Action: Approval of the following request for unpaid leave of absence:
a) Melissa Nesselbeck (Teaching Assistant, Kaegebein) effective September 4, 2018.

PI3 APPOINTMENTS

Recommended Action: Approval of the following instructional appointments:

a)
Name: Melissa Nesselbeck
Residence: Grand Island
Type of Appointment: Long Term Substitute
Tenure Area: Special Education
Current School Placement: Kaegebein
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS Professional, SwD, Childhood Ed 1-6 eff. 9/13/14
Salary: MA-2, $46,225
Additional information (not part of Board action): Mrs. Nesselbeck served in this position in 2017-2018. She replaces Aliscia Krecisz. [24 apps, 4 GI grads]

b)
Name: Paige Rockwood
Residence: Grand Island
Type of Appointment: Long Term Substitute
Tenure Area: Elementary
Current School Placement: Kaegebein
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS Initial, SwD, Childhood Ed 1-6 eff. 1/29/16
Salary: MA-2, $46,225
Additional information (not part of Board action): Ms. Rockwood replaces Allison Wild as a RtI Math teacher. [17 apps, 1 GI grads]

c)
Name: Rhonda Taylor
Residence: Grand Island
Type of Appointment: Probationary
Tenure Area: Elementary
Current School Placement: Huth
Effective Date: September 4, 2018
Ending Date: September 3, 2021
Certification Status: NYS Initial, Childhood Ed 1-6 eff. 8/21/15
Salary: MA-2, $46,225
Additional information (not part of Board action): Ms. Taylor replaces Celeste Angelo, retired teacher. She served 2017-18 full year LTS for Julie Neville [267 apps, 16 GI grads]

e)
Name: Sarah Budde
Residence: Hamburg
Type of Appointment: Long Term Substitute
Tenure Area: Secondary ELA
Current School Placement: HS
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS – Permanent, ELA 7-12
Step/Salary: MA-1, $44,885
Additional information (not part of Board action): Ms. Budde will serve as Long Term Sub for Elizabeth Weiss who is out on a leave of absence. [20 apps, 0 GI grads]

f)
Name: Riley Stepnick
Residence: East Aurora
Type of Appointment: Long Term Substitute
Tenure Area: Music
Current School Placement: VCMS
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS – Initial: Music
Step/Salary: MA-1, $44,885
Additional information (not part of Board action): Ms. Stepnick will serve as Long Term Sub for Caitlyn Duffy who is out on a leave of absence. Ms. Stepnick also holds Initial NYS certification in Educational Technology [12 apps, 0 GI grads]

g)
Name: Brendan McCabe
Residence: Orchard Park
Type of Appointment: Long Term Substitute
Tenure Area: ELA/Teaching Assistant
Current School Placement: High School
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS –Initial, ELA 7-12
Step/Salary: BA-1, @42,525
Additional information (not part of Board action): Mr. McCabe will serve as Long term substitute teacher for Eve Terhune who is out on a leave of absence. [33 apps, 0 GI grads]

h)
Name: Amy McMann
Residence: Grand Island
Type of Appointment: TOSA
Tenure Area: Elementary
Current School Placement: District Office
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS -
Step/Salary: Current Salary
Additional information (not part of Board action):

i) Summer School Teacher – 2018 at $23.03/hour

Name	Subject	Building
Janet Kwarciak	Math	HS

j) EXTRACURRICULAR/SPORTS/CMS

Activity	Employee	Level	Step	Stipend
Asst. Swim Coach	Nathan Link	A	1	$2,899.00
Volunteer Soccer	Peter Kuehne Sr.			
Volunteer Soccer	Brian Ailinger			
Volunteer Boys VB	Brock Tetreault			
Volunteer Boys VB	Collin McMahon			
Volunteer Boys VB	Kyle Burns			
Volunteer Girls VB	Kate Boutet			

Moved by Mrs. Tomkins, seconded by Ms. McCreary voted upon and carried 6-0 that the Board approve the above Personnel – Instructional Items PI1 through PN3.

PERSONNEL – Non-Instructional

PNI3 APPOINTMENTS

Recommended Action: Approval of the following non-instructional appointments:

A)

NAME:	Joelle Woodard
ASSIGNMENT:	Cleaner – PT – Sidway
EFFECTIVE:	8/7/18
BEGINNING DATE:	8/7/18
SALARY:	$16.01
ADDITIONAL INFORMATION:	Current Substitute Cleaner (3 applicants; 1 GI Grad). Probationary period 8/7/18-2/7/19

B)

NAME:	Kevin Hughes
ASSIGNMENT:	School Hall Monitor PT Evening-HS
EFFECTIVE:	8/7/18
BEGINNING DATE:	9/4/18
SALARY:	$15.99
ADDITIONAL INFORMATION:	(9 people applied 0 GI Grads) probationary period 9/4/18-2/4/19

PNI4 SUBSTITUTE LIST

Recommended Action: Approval of the following additions/deletions to the non-instructional substitute list:

Additions: Judith Borges, Substitute Messenger, effective 8/7/18.

PNI5 INFORMATIONAL

Joseph Gaynor, start date is July 30, 2018. Position approved at the 7/9/18 Board Meeting with start date TBD. Probationary period is July 30, 2018-January 30, 2019.

John Polizzi will be transferring to 1st shift Maintenance Mechanic effective July 30, 2018 as stated in previous agenda. He is replacing Keith Dodge who has retired.

Nancy Heftka removed herself from Summer Bus Attendant replaced by Tracey Crouse.

PNI1. Resignations
PNI2. Request for Leave Without Pay
PNI3. Appointments
PNI4. Substitute List
PNI5. Informational

Moved by Ms. McCreary, seconded by Mrs. LaMarca voted upon and carried 6-0 that the Board above Personnel – Non-Instructional Items PNI1 through PNI4.

New Employee Introductions

FINANCE

F1. Revenue Status Report
F2. Treasurer's Report
F3. Appropriation Statue Report
F4. Check Warrants
F5. Extra-Curricular Treasurer Reports
F6. Occupational and Physical Therapy Services
F7. Certification of School Tax Budget and Tax Rate
F8. Budget Transfers over $5,000
F9. Obsolete Equipment
F10. Policy Update – Policy Number 5660
F11. Estoppel Notice – 2018 – 2019 School Year

Moved by Mrs. Marston seconded by Mrs. LaMarca voted upon and carried 6-0 that the Board approve Finance Items F6 through F11.

SPECIAL EDUCATION AND PUPIL PERSONNEL

PPS1. Committee on Pre-School Special Education Report
PPS2. Committee on Special Education Report

Moved by Mrs. LaMarca seconded by Mrs. Tomkins voted upon and carried 6-0 that the Board approve the Special Education and Pupil Personnel Items PPS1and PPS2.

SUPERINTENDENT'S REPORT

Capital Project Committee Update

BOARD OF EDUCATION REPORT

BOE1. BOE Meeting Schedule 2018 – 2019 Tour/Building Visits
BOE Committee Appointment / Liaison Reports

Moved by Mrs. Tomkins seconded by Mrs. Marston voted upon and carried 6-0 that the Board approve the Board of Education Item BOE1.

PUBLIC COMMENT SESSION - GENERAL ITEMS NOT INCLUDED IN THIS AGENDA
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NONE

ROUNDTABLE -

Donna Tomkins – Nothing

Lisa Pyc - Nothing

Sue Marston – My son participated in the engineering program for Community Ed. Class was a mindcraft class and teach civil/structural engineering class. Was also a part of the sports camp and loved that as well.

Joy LaMarca – Nothing

Robin McCreary – Nothing

Karen Cuddy–Miller – Quick update. August is connapp time and a joy for me. I get to work on Title I, II, III, IV. State came out with Title II report error which is used for PD for schools. When allocated funds last year, there was an erroneous calculation. A number of schools were awarded too much money, others not enough money. We were awarded less than appropriate amount, but we were given some money more than allocated this year. Multiple reports say different numbers. One report is 6,000, other reports is much more. Title IV is a new grant application. We will be awarded $27k for that.

Brian Graham – I would like to thank the custodians and cleaners. We have been seeing shiny floors and classrooms put together on hotter days of the school year. Especially on the hot hot days. Would like to echo what Sue said with the teachers who help kids. We also have been working with the HS regents program, MS academic enrichment program. August graduation program on 8/21 at 11:00am in the courtyard in the library. We will have a special ceremony for them.

Transportation will participate in the national night out with collaborate with town of GI. I will be in a dunk tank at 7:00pm. My plan is to stay as dry as possible. Challenge has been set forth. Sue said we will plan to be there with lots of money. Donna said she was a pitcher back in the day as was Sue.

Ashli Dreher – Next BOE meeting is August 27th.

1. Upcoming Events –

   BOE Meeting August 27, 2018

ADJOURN REGULAR MEETING

Moved by Mrs. Marston seconded by Mrs. LaMarca voted upon and carried 6-0, that the Regular Board Meeting adjourn meeting at 8:17 pm.

ADJOURN TO SECOND EXECUTIVE SESSION -

Moved by Mrs. Donna Tomkins and seconded by Mrs. Susan Marston that the Board recess to conduct an Executive Session at 8:30 pm on matters indicated below and carried 5-0. Lisa Pyc – Absent for the second executive session.

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;

2. discussions regarding proposed, pending or current litigation

Moved by Ms. Dreher and seconded by Mrs. Joy LaMarca voted upon and carried 5-0 that the Board come out of Executive Session at 8:56 pm.

Respectfully submitted,

Jude Kuehne
District Clerk

180827

IV. Correspondence, Recognition, Good News

Recommendation/Summary

Correspondence/Recognition/Good News/Presentation

180827

V. Public Comment Section

Recommendation/Summary

Public Comment Section

PUBLIC COMMENT SESSION - *AGENDA ITEMS ONLY*

(The sign-up is put out with the agenda; those interested will sign-up before the meeting.)

- At this time, public comments are invited from those individuals who desire to address the Board of Education on any topic which is on the agenda.
- Residents who have previously signed up to speak will be recognized by the President.
- When speaking, please identify yourself first.
- Speak clearly and loudly enough for everyone in the room to hear you.
- Speakers are requested to limit their remarks **TO NOT MORE THAN THREE (3) MINUTES**; to appoint a spokesperson if a concern is a group concern and, if necessary or desired, to supplement verbal presentations with written reports.
- Personal comments toward a member of the community, staff or Board of Education will not be considered appropriate.

VI. Curriculum and Instruction

Recommendation/Summary

Curriculum and Instruction:

C1. 2018-2019 GICSD Professional Development Plan

C2. Field Trip – GIHS - French Students going to Huth to give French Lessons

C3. Field Trip – GIHS – Double Tree Hotel for Travel and Tourism Course

C4. State Aid Foundation Calculations: Student Attendance

Grand Island Central School District
Board of Education Meeting Coversheet

Meeting Date:	August 27, 2018
Agenda Item:	2018 – 2019 GICSD Professional Development Plan
Board Action Required:	☒
For Information Only:	☐
Detail:	According to NYSED regulations, each Local Education Agency (school district) is required to present the annual Professional Development Plan (PDP) to the Board of Education for adoption. Attached for your review is a description of the regulations related to the PDP, a brief summary of the Implementation Plan, a list of providers and the goals/outcome of the described professional development. At this time, I am asking for Board of Education approval for this plan and subsequent signature by the BOE president and Superintendent of Schools. The statement of certification will then be submitted to the State Education Department to ensure the GICSD compliance with these regulations.
Prepared By:	Karen Cuddy-Miller KCM Assistant Superintendent for Curriculum and Instruction
Recommended By:	Dr. Brian Graham Superintendent of Schools

Grand Island Central School District
Professional Development Plan
2018-2019

Knowledge * Understanding * Truth

Mission Statement:

The mission of the Grand Island Central School District is to foster academic excellence, personal growth, and social responsibility.

Vision Statement:

The Grand Island School District provides education of the highest quality which enables students to:

- Develop their abilities and talents and channel them for the good of themselves and the community.
- Secure knowledge of themselves, the community, the nation, and the world.
- Appreciate a broad range of artistic endeavor.
- Develop attitudes of respect for other human beings, their beliefs, and their cultures; and compassion for those in need.
- Enter healthy and satisfying personal and professional lives.
- Become responsible citizens.
- Achieve academically, leading to a passion for lifelong learning.

Belief Statements

We believe that:

1. Students learn best when varied teaching, learning styles, and organizational patterns are utilized.
2. A secure and supportive environment is needed for learning.
3. Achieving excellence in education requires a significant and continuing commitment of both human and financial resources.
4. Quality education requires a commitment to excellence and shared responsibility on the part of school and community.
5. Success is crucial to learning.
6. Individuals shall be prepared to become responsible citizens of a global society.
7. The school community is responsible for exemplifying positive social values.
8. Education must prepare all students to meet the needs of a changing and technological society.
9. High standards of excellence are necessary for student and staff performance.
10. Appropriate measures of accountability, equitably applied, maximize student and staff performance.
11. Improving standards of excellence requires a commitment to a visionary plan to ensure quality education and is an ongoing process requiring adaptability to changing needs.

12. Students should be encouraged and mentored to develop attitudes of empathy, tolerance, respect for others, and service.
13. Participation in the arts, physical education, and service to the community are integral to student growth and learning.

Professional Development Plan

Introduction

The most promising strategy for sustained, substantive school improvement is developing the ability of school personnel to function and professional learning communities.

- Richard DuFour & Robert Eaker, 1998

"High quality" professional development promotes continuous inquiry and improvement embedded in the daily life of our schools. It encourages a high level of personal, student-centered, instructional conversations that grows out of work undertaken in the classroom. Professional development allows us as educators to interact with one another in responsive, reflective, and respectful ways, with opportunities for collaboration facilitated by building teams and district leaders.

Professional Development Mission Statement

The Grand Island Central School District will provide professional development opportunities for all district community members that will improve the quality of teaching and learning and meet the learning needs of all students.

Beliefs

Our beliefs represent the guiding assumptions of professional development which support and sustain Grand Island community of learners.

- All district community members are committed to their own professional growth and development.
- All district community members need to be actively involved in the process of improving their professional practices.

- The school community is committed to continued growth and development to improve the educational opportunities of all students.
- The school community is committed to recognizing and making changes for school improvement and reform efforts.

We believe that professional development:

- Has a positive impact on teaching and learning.
- Is data driven.
- Involves teachers, classified/support staff members, and district community members in the identification, application, and reflection of their own learning needs.
- Includes and contributes to current research finds.
- Is built on principles of adult learning and the change process.
- Is continuous and ongoing including follow-up and assessments for further learning.
- Is supported by school and district leadership.
- Integrates individual goals with school and district goals.

Standards

The New York State Professional Development Standards are an integral component of our Professional Development Plan.

The Ten Standards for High Quality Professional Development

1. **Designing Professional Development:** Professional development design is based on data; is derived from the experience, expertise and needs of the recipients; reflects best practices in sustained job-embedded learning; and incorporates knowledge of how adults learn.

2. **Content Knowledge and Quality Teaching:** Professional development expands educators' content knowledge and the knowledge and skills necessary to provide developmentally appropriate instructional strategies and assess student progress.

3. **Research-based Professional Learning:** Professional development is research-based and provides educators with opportunities to analyze, apply and engage in research.

4. **Collaboration:** Professional development ensures that educators have the knowledge, skill and opportunity to collaborate in a respectful and trusting environment.

5. **Diverse Learning:** Professional development ensures that educators have the knowledge and skill to meet the diverse learning needs of all students.

6. **Student Learning Environments:** Professional development ensures that educators are able to create safe, secure, supportive, and equitable learning environments for all students.

7. **Parent, Family and Community Engagement:** Professional development ensures that educators have the knowledge, skill, and opportunity to engage and collaborate with parents, families, and other community members as active partners in children's education.

8. **Data-driven Professional Practice:** Professional development uses disaggregated student data and other evidence of student learning to determine professional development learning needs and priorities, to monitor student progress, and to help sustain continuous professional growth.

9. **Technology:** Professional development promotes technological literacy and facilitates the effective use of all appropriate technology.

10. **Evaluation:** Professional development is evaluated using multiple sources of information to assess its effectiveness in improving professional practice and student learning.

Intended Plan Goals and Objectives

Building-based leadership/committees will determine who will oversee the implementation of the Building PDP.

The Assistant Superintendent of Curriculum and Instruction will convene the Professional Development Team throughout the school year to review the effectiveness of the PDP. The Professional Development Team(s) will meet throughout the year as needed to monitor the plan as well as contribute towards district initiatives.

The Professional Development Team(s), consisting of representatives from various stakeholder groups, district-wide:

- Works collectively on an ongoing basis to evaluate and address the professional needs (Needs Assessment) of our community and the success of our students using multiple sources of information.
- Identifies the resources and programs that will actively engage all members of the school community in continuous professional growth and increase the success of all students.
- Fosters a Professional Learning Community of collegiality and collaboration that offers all employees opportunities to increase knowledge, improve performance, and enhance professional practices.

The outcomes listed below identify needs and provide evaluation criteria in three areas.

Student Outcomes

- Meet or exceed NYS Standards
- Become active participants in their learning
- Maximize their potential
- Become independent learners
- Assume increasing responsibility for their learning
- Make connections between school and the real world
- Demonstrate knowledge and performance at appropriate intervals
- Become literate 21st Century Learners
- Partake in real world activities that nurture character in leadership and global citizenship
- Improve student mental health and well-being

Professional Practice Outcomes

- Engage in professional, collaborative dialogue and reflection
- Enhance professional performance by pursuing professional development opportunities
- Gather, analyze, and utilize data to guide instruction
- Expand instructional and assessment methodologies to include literacy
- Keep pace with educational research and practices
- Develop a variety of effective teaching strategies
- Expand leadership capacity
- Become literate 21st Century Educators and district community members
- Integrate technology skills and knowledge into daily practices to maximize organizational efficiency

Organizational Outcomes

- Commit to continuous improvement through collaboration
- Become reflective of and responsive to the diverse needs of the district school community
- Enhance organization's effectiveness by providing professional development to all district employees
- Conduct deliberate planning to achieve coherence and cohesiveness
- Commit to school safety, literacy, and technology integration
- Provide support and opportunities to achieve professional outcomes

New York State Teacher Certification Requirements

New York State requires all professional certificated staff to successfully complete 100 hours of Professional Development over 5 years.

Pursuant to the requirements of the Regulations of the Commissioner of Education our plan:

- Provides teachers with at least 20 hours of PD each school year.
- Proposes to improve the quality of teaching and learning by ensuring that teachers participate in high quality professional development in order that they remain current with their profession and meet the learning needs of all students.
- Is a free standing plan that will eventually be a component of the CDEP
- Includes goals, objectives, strategies, activities, and evaluation standards.
- Describes how the district will provide substantial professional development opportunities directly related to student needs and achievement.

- Describes:
  - ✓ Teachers' expected participation in professional development
  - ✓ Alignment of professional development with new York State standards, assessments, and student needs
  - ✓ Articulation of professional development across grade levels
  - ✓ Efforts made to ensure that professional development is continuous and sustained
  - ✓ The manner in which the school district will measure the impact of professional development on student achievement and teachers' practices
  - ✓ A commitment towards providing training related to school violence prevention

Every Student Succeeds Act (ESSA) Requirements

The ESSA Act requires all public school teachers in the state to receive 'high quality' professional development. According to the United States Department of Education, "effective teacher professional development is more than just coursework designed to fill a state or district requirement. It is a set of activities that produces a demonstrable and measurable effect on student academic achievement." (USDOE, 2002)

In order for ESSA requirements to be met, professional development must not a stand-alone, short-term workshop, while being intensive, collaborative, job-embedded, data-driven, and classroom-focused.

NYS Teaching Standards

Standard I: Knowledge of Students and Student Learning
Teachers acquire knowledge of each student, and demonstrate the knowledge of student development and learning to promote achievement for all students.

Standard II: Knowledge of Content and Instructional Planning
Teachers know the content they are responsible for teaching, and plan instruction that ensures growth and achievement for all students.

Standard III: Instructional Practice
Teachers implement instruction that engages and challenges all students to meet or exceed the learning standards.

Standard IV: Learning Environment
Teachers work with all students to create a dynamic learning environment that supports achievement and growth

Standard V: Assessment for Student Learning
Teachers use multiple measures to assess and document student growth, evaluate instructional effectiveness, and modify instruction

Standard VI: Professional Responsibilities and Collaboration
Teachers demonstrate professional responsibility and engage relevant stakeholders to maximize student growth, development, and learning.

Standard VII: Professional Growth
Teachers set informed goals and strive for continuous professional growth.

Administration of the PDP

Annually, each building will develop a Building Professional Development Plan
This plan will:

- Be directly related to district initiatives
- Clearly and succinctly identify the focus of the BPDP and the activities involved
- Build activities that will measure and provide evidence of the impact on student achievement either quantitatively and/or qualitatively (Examples of evidence include, but are not limited to: test scores, lesson plans, student work, etc…)
- Address specific building needs across multiple grade levels

- Be focused on student work
- Be data-driven as to align professional development activities with specific student needs
- Be sustained, intensive, and ongoing
- Be standards and research-based
- Include instruction in pedagogical practices
- Be research driven
- Be job embedded

Additional Professional Development Activities/Strategies:

- Professional Study Teams
- Teacher and Administrator PSP
- Building Committees
- District level committees
- Grand Island/Tonawanda Teacher Center courses and programs
- BOCES workshops and initiatives
- Private/professional workshops, conferences, etc.
- Institutes of higher educational academic coursework
- Professional development opportunities for all staff

Professional Development Characteristics.

- District community members collaborate to establish quality learning environments.
- Teachers implement research-based educational practice in their classrooms.
- Teachers collaborate to examine the impact of their topic on student learning/achievement.
- Teacher groups collect evidence to share with others.
- Support staff members receive necessary training to meet both student and organizational needs.
- District community members learn with and from each other.
- District community members will strive to establish and maintain professional learning communities.

Evaluation of the PDP

The Professional Development Team will align its evaluation practices to the performance indicators listed as part of Standard 10 of the NYS Professional Development Standards (see appendix). Classroom instruction and teacher practice will be improved as a result of professional development activities aligned to:

- New York State Learning Standards
- New York State Professional Development Standards
- New York State Teaching Standards

The Professional Development Team will utilize multiple sources of information (data analysis) as related to improving professional practice and student learning (professional development activities will be adjusted accordingly based on relevant data through the recommendations of the Professional Development Team). Some examples of multiple sources of information include, but are not limited to:

- School/District Report Card Information
- Assessment results (Formative and Summative)
- Demographic factors
- Examples of student work
- Trend data from various data-points
- Workshops evaluations
- Needs Assessment Surveys
- Staff Reflections/End of Year Summaries (BPDP)
- Study Team Research Findings
- Scholarly research

Mentoring

The Peer Mentoring Program will be utilized to support certificated staff (teachers, counselors, etc) new to the Grand Island Central School District. The program will provide first year faculty with the opportunity to develop a supportive, confidential, collegial, relationship with an exemplary educator and to reach the standards of tenure.

All certificated staff new to the Grand Island Central School District as per the terms of the collective negotiations agreement, will be assigned a mentor in their first year of employment in Grand Island. The ratio shall be one mentor for every first year employee. The mentor is expected to provide the first year employee with regular and consistent support.

Members who are interested in applying to become Mentors must:

- Have been granted tenure by the GICSD Board of Education
- Be considered successful in the classroom

- Be positive in their interactions with faculty, students, and parents
- Demonstrate the effective use of a wide range of instructional strategie.

The principal or administrator shall post and inform, in writing, all of the members of the building of the availability of mentor positions. Applications must be submitted within ten calendar days to the principal or administrator. Recommendations of individuals to be considered for appointment shall be made by the building principals to the Superintendent or their designee. Final selection of a mentor shall be made by the Superintendent and/or their designee in collaboration of the President of the GITA and/or their designee.

Mentors will provide guidance to promote understanding of the following:

a) Lesson planning and record keeping
b) Goal setting plan, self-reflection (APPR)
c) Development of professional portfolio
d) Classroom management and communication skills
e) Pedagogy and subject matter
f) NYS Learning Standards and Performance Indicators; Regents requirements
g) Building and District-level processes, procedures, programs, events, and routines
h) Other areas as needs arise

Activities may include:

a) Classroom visitations (both ways)
b) Conferencing
c) Other

Each mentor and mentee is responsible to keep a log of all mentoring activities. These logs will be turned in to the Curriculum Office biannually.

Additional Descriptions

Alignment to NYS Standards- Activities and initiatives promoted as part of the GICSD PDP will be aligned to: New York standards and assessments, student needs, including but not limited to linguistic, culturally diversity and special needs, teacher capacities.

Addressing the needs of students with disabilities (SWD)- The GICSD PDP will support activities design to equip all professional staff and supplementary school personnel who work with students with disabilities to assure that they have the skills and knowledge necessary to meet the needs of students with disabilities.

PDP Participation Statement for Teacher Assistants/Long-Term Substitutes- Staff members with level III teaching assistant certificates will have the opportunities to participate in certain components of the GICSD PDP that are directly related to supporting their work. Substitutes, serving on a long-term basis, will also have the opportunities to participate in certain components of the PDP.

School Violence Prevention and Intervention- Employees holding a teaching certificate of license in the classroom teaching service, school service, or administrative and supervisory service in school violence prevention and intervention will receive at least one professional development opportunity in school violence prevention and intervention, which shall consist of at least two clock hours of training.

Classified/Support Staff- The school district will collaboratively work with support/classified staff leadership to strategize professional learning opportunities that meet their needs.

Reporting and Record Keeping- Necessary reporting and record keeping related to professional development activities and mentoring will be fulfilled through district office.

Professional Development / CTLE Plan Providers for the GICSD will include the following:

Provider (Agency, Consultant or Individual)	Description of Targeted Professional Development/CTLE Focus
Erie I BOCES: Jessical Karches	Professional development based on social studies and instructional leadership
Erie I BOCES: Julie Lorusso	Professional development based on literacy and curriculum mapping at the elementary level
Erie I BOCES: MaryJo Casilio	Professional development based on revised literacy standards at the secondary level
Erie I BOCES: Mike Kumrow	Professional development based on revised mathematic standards at the secondary level
Erie I BOCES: Susan Cyrulik	Professional development based on NYS science learning standards
CSLO Coordinators	Technology integration and supports of 1:1 device initiative within the district
LeAnn Nickelsen	Secondary literacy development
Harvey Silver	Professional Development focused on differentiation of instruction to support learning styles
E-Doctrina	Technology software to support assessment, instruction, and curriculum alignment
RSE-TASC	Special education supports
Erie 1 BOCES General Studies	Regional professional development in learning styles, teaching without a textbook, social studies frameworks
Amy McMann	Data research and instructional coaching
STEM/STEAM conferences	Science/Technology/Engineering/Arts best practices
AMTNYS	Secondary mathematics instructional strategies

WNY Education Service Council	Regionally focused instructional leadership development
NYSAMS	Secondary mathematics instructional strategies
ASCD	Instructional Leadership training opportunities
NF Reading Council	Literacy instruction
E1B Deep Curriculum Alignment	Focus on the development and regional alignment of NYS Science Learning curriculum based on revised and recently adopted science learning standards
Instructional Coach Consortium	Development of Instructional Coaching skill set for our teacher leaders
Aliscia Krecisz: Literacy Curriculum Coordination	Literacy focus at the K-6 Grade levels in curriculum alignment, assessment, resources, professional development and instructional coaching focused on Units of Study for Reading and Writing – Cohorts I, II, and "Boot Camp Participants"
Pearson Education	Mathematics training and assessment at the MS level
Tonawanda/Grand Island Teacher Center	Kagan Strategies training
Buffalo State Master Teacher Program	K-12 Instructional focus in the development of best teacher practices and peer coaching/sharing
Amy McMann/Aliscia Krecisz	Peer mentoring program
Ami Alderman	Kagan Strategies for Cooperative Learning
GI/Tonawanda Teacher Center	Kagan Strategies, Technology Integration
e-Learning Coaches of GICSD	Integration of 1:1 initiative within the classroom setting

PROFESSIONAL DEVELOPMENT PLAN
STATEMENT OF CERTIFICATION
Part 100 Regulations of the New York State Commissioner of Education

School District: Grand Island Central School District BEDS Code: 141501060000

The superintendent certifies to the Commissioner that:

(1) The planning, implementation and evaluation of the plan were conducted by a professional development team that included a majority of teachers and one or more administrator(s), curriculum specialist(s), parent(s), higher education representative(s), and others identified in the plan.

(2) The requirements of CR 100.2(dd) to have a professional development plan for the succeeding school year have been meet.

(3) The school district or BOCES has complied with the professional development plan applicable to the current school year.

(4) The plan focuses on improving student performance and teacher practice as identified through data analysis;

(5) The plan describes professional development that:
- is aligned with state content and student performance standards;
- is aligned with New York State Professional Development Standards at: http://www.highered.nysed.gov/tcert/pdf/pdstds.pdf
- is articulated within and across grade levels;
- is continuous and sustained;
- indicates how classroom instruction and teacher practice will be improved and assessed;
- indicates how each teacher in the district will participate; and
- reflects congruence between student and teacher needs and district goals and objectives.

(6) The plan describes how the effectiveness of the professional development will be evaluated, and indicates how activities will be adjusted in response to that evaluation.

(7) The plan complies with CR 100.2(dd) to:
- describe and implement a mentoring program for new teachers;
- provide teachers holding a professional certificate with opportunities for completing 175 hours of professional development every five years;
- ensure that level III teaching assistants and long-term substitute teachers participate in professional development activities,
- state the average number of hours each teacher is expected to participate in professional in the school year(s) covered by the plan;
- describe how all teachers will be provided professional development opportunities directly related to student learning needs as identified by multiple sources of data, including but not limited to school report cards;
- provide staff with training in school violence prevention and intervention; and
- provide professional development to all professional and supplementary school staff who work with students with disabilities.

(8) The plan has been reviewed and/or revised in accordance with the most current version of 100.2 (dd).
(The latest version of CR 100.2(dd) can be found at: http://www.p12.nysed.gov/part100/pages/1002.html .)

(9) The plan or the annual update to the plan was adopted at a public meeting by the Board of Education.

Print Name of Superintendent of Schools: Dr. Brian Graham

_____
Original Signature of Superintendent of Schools

_____
Date

Adopted by the Board of Education on Date:

_____

_____
Original Signature of President, Board of Education

PROFESSIONAL DEVELOPMENT PLAN
STATEMENT OF CERTIFICATION
Part 100 Regulations of the New York State Commissioner of Education

The signed Professional Development Plan Statement of Certification is due on/before September 1 of each year and should be sent in hard copy to:

New York State Education Department
Title I School & Community Services
Room 364 EBA
89 Washington Avenue
Albany, NY 12234

RECEIVED
AUG 13 2018
Superintendent's Office

GRAND ISLAND CENTRAL SCHOOL DISTRICT
FIELD TRIP REQUEST/INSTRUCTIONAL PLAN

INSTRUCTIONS

Prepare and submit via the Principal to the Superintendent for approval at least six (6) weeks prior to the scheduling of an overnight field trip and three (3) weeks prior to the scheduling of a trip during school hours.

IDENTIFICATION

School GIHS Submitted by Mrs. Susan MacPherson

Destination Huth Elementary School

Departure 9/25,10/2,10/10, 10/16, 10/23 (Date) 2:15 pm (Time) Back HS parking lot (Location)

Return same dates (Date) 3:00 pm (Time) Back HS parking lot (Location)

Number of participating staff 1 Name(s) Susan MacPherson

Is bus transportation needed? yes Approximate number of miles round trip 2

Are substitutes needed? no

Will consent forms be secured from all parents/guardians? yes

INSTRUCTION OBJECTIVES (Be specific - include prerequisites, proficiency level desired and measurement.)

The high school students will give French language lessons to the 5th grade elementary students at Huth. They will prepare interactive lessons and work directly with the students. The 5th grade classroom teacher will remain in the room for support. The goal is to teach the 5th graders topics such as how to say French greetings, colors, numbers 1-20, parts of the body and clothing in French. The program will be repeated in the Spring at Kaegebein.

ACTIVITIES

Preparation (How will the students be prepared for the trip as an instructional activity?)

The high school students will meet with Mrs. MacPherson for at least 2 hours after school to prepare the lessons for the elementary students.

(Continued)

GRAND ISLAND CENTRAL SCHOOL DISTRICT
FIELD TRIP REQUEST/INSTRUCTIONAL PLAN (Cont'd.)

ACTIVITIES (Cont'd.)

On trip (What instructional activities will occur on the trip?)

The high school students will give interactive mini French lessons to the 5th grade students. They will use TPR (Total Physical Response), songs, games and tangible items to instruct.

Follow-up (Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved?)

We will go over each lesson when we meet to prepare for the following week. We will discuss what worked well and go over what we can improve upon.

CORRELATION (Name the subject matter area(s) to which the experiences of this trip will correlate; explain in what way the trip correlates.)

The 5th graders will be introduced to French language. They will be able to speak and understand basic greetings and phrases. The high school students will also discuss the value of learning a foreign language with the students.

PROVISIONS FOR CONTINUITY OF SCHOOL WORK

What instructional provisions have been made to help participants keep up with other classes that they will miss?

The students will miss only the last 4 minutes of their 9th period class one day a week for five weeks. They will be responsible for any missed work.

What specific plans have been made for the continued instruction of those students who will not participate in the field trip project?

Students who choose not to participate will not be affected in any way. These lessons will take place after the high school day ends.

(Continued)

FIELD TRIP AND TRANSPORTATION REQUEST

Buses are most available between 9:00 am and 1:30 pm and after 4:00 pm. Tolls will be paid by the Transportation Center.

FACULTY SUPERVISOR Susan MacPherson

TRIP DATE 9/25,10/2,10/10,10/16, 10/23 DESTINATION Huth Elementary school

PURPOSE OR EVENT Mini French lessons to 5th grade students

TIME BUS IS NEEDED AT SCHOOL 2:15 TIME BUS WILL DEPART SCHOOL 2:19

PLACE OF DEPARTURE HS back lot ESTIMATE NUMBER OF BUSES (45/BUS) 1

TIME LEAVING DESTINATION TO RETURN TO GRAND ISLAND 3:00

ESTIMATED TIME OF RETURN TO SCHOOL ON GRAND ISLAND 3:05

NUMBER OF STUDENTS approx. 15 TEACHERS 1 CHAPERONES 0

LIST ANY OTHER STOPS YOU WILL BE MAKING INCLUDING LUNCH
no other stops

LIST OF MUSICAL INSTRUMENTS OR OTHER LARGE ITEMS TO BE TAKEN ON BUS
none

ATTACH ITINERARY OF DIRECTIONS IF NECESSARY

***The teachers will provide a current passenger list to the bus driver at the time of departure**

PRINCIPAL'S REMARKS

Approved X Not Approved _____

Karen Sundfor 8-13-18

Signature **Date**

Comments: _____

KCM 8/23/18

SUPERINTENDENT'S REMARKS

Approved ✓ Not Approved _____

B F 8/24

Signature **Date**

Comments:

2/01/18

RECEIVED
AUG 01 2018
Superintendent's Office

GRAND ISLAND CENTRAL SCHOOL DISTRICT
FIELD TRIP REQUEST/INSTRUCTIONAL PLAN

INSTRUCTIONS

Prepare and submit via the Principal to the Superintendent for approval at least six (6) weeks prior to the scheduling of an overnight field trip and three (3) weeks prior to the scheduling of a trip during school hours.

IDENTIFICATION

School Grand Island HS Submitted by Cheryl Chamberlain

Destination DoubleTree Hotel

Departure ~~10/ /18~~ 10/18/18 (Date) 10:45am (Time) Front of HS (Location)

Return 10/ /18 (Date) 2:00pm (Time) Front of HS (Location)

Number of participating staff 1 Name(s) Cheryl Chamberlain

Is bus transportation needed? yes Approximate number of miles round trip 18 miles

Are substitutes needed? yes

Will consent forms be secured from all parents/guardians? yes

INSTRUCTION OBJECTIVES (Be specific - include prerequisites, proficiency level desired and measurement.)

A new course, Travel and Tourism, has been introduced this year and students will learn about all aspects of the hotel industry as it relates to tourism. Vocabulary terms and concepts from the Lodging Unit will be studied including "front of the house, back of the house, operations, and all aspects of lodging."

ACTIVITIES

Preparation (How will the students be prepared for the trip as an instructional activity?)

Concepts for the lodging unit will be covered during the week prior to the trip so that students can apply the knowledge on the visit. In addition, a lunch will be provided to students in one of the meeting rooms to show event planning and banquet set up.

(Continued)

GRAND ISLAND CENTRAL SCHOOL DISTRICT
FIELD TRIP REQUEST/INSTRUCTIONAL PLAN (Cont'd.)

ACTIVITIES (Cont'd.)

On trip (What instructional activities will occur on the trip?)

Students will see the actual set up of a meeting room, how the event planner decides what is the package that best fits the client and an overview of customer service in the lodging industry will be observed. Students will be able to answer questions based on authentic experience.

Follow-up (Upon return, what activities will occur to enrich the experience and to determine if the objectives were achieved?)

A followup letter will be written to the staff of the hotel to sum up what they learned on the trip. In addition this will be added to the students portfolio for the class.

CORRELATION (Name the subject matter area(s) to which the experiences of this trip will correlate; explain in what way the trip correlates.)

This is direct submersion into the lodging industry through a hands on approach. Students will see the hotel in action, departments such as front desk, housekeeping, security and marketing will all be reviewed.

PROVISIONS FOR CONTINUITY OF SCHOOL WORK

What instructional provisions have been made to help participants keep up with other classes that they will miss?

Students will only miss a half day PM. Teachers for students will be made aware a week prior to the trip. Students will be responsible for all missed work.

What specific plans have been made for the continued instruction of those students who will not participate in the field trip project?

It is my hope that the field trip will be 100% attended as the cost will be covered by Casey's Corner. If not, the student or students who choose not to go will attend their regularly scheduled classes and when our class meets, 9th period, they will be sent to the library.

(Continued)

FIELD TRIP AND TRANSPORTATION REQUEST

Buses are most available between 9:00 am and 1:30 pm and after 4:00 pm. Tolls will be paid by the Transportation Center.

FACULTY SUPERVISOR Cheryl Chamberlain

TRIP DATE 10/18/18 DESTINATION DoubleTree Hotel

PURPOSE OR EVENT Tour for hospitality operations and lunch

TIME BUS IS NEEDED AT SCHOOL 10:45 TIME BUS WILL DEPART SCHOOL 10:50

PLACE OF DEPARTURE Front of HS ESTIMATE NUMBER OF BUSES (45/BUS) 1

TIME LEAVING DESTINATION TO RETURN TO GRAND ISLAND 1:45pm

ESTIMATED TIME OF RETURN TO SCHOOL ON GRAND ISLAND 2pm

NUMBER OF STUDENTS 24 TEACHERS 1 CHAPERONES

LIST ANY OTHER STOPS YOU WILL BE MAKING INCLUDING LUNCH
N/A

LIST OF MUSICAL INSTRUMENTS OR OTHER LARGE ITEMS TO BE TAKEN ON BUS
N/A

ATTACH ITINERARY OF DIRECTIONS IF NECESSARY

***The teachers will provide a current passenger list to the bus driver at the time of departure**

PRINCIPAL'S REMARKS

Approved ✓ Not Approved

Signature **Date**

Comments:

KCM 8/23/18

SUPERINTENDENT'S REMARKS

Approved ✓ Not Approved

Signature **Date** 8/24

Comments:

2/01/18

Grand Island Central School District
Board of Education Meeting Coversheet

Meeting Date:	August 27 2018
Agenda Item:	State Aid Foundation Calculations: Student Attendance
Board Action Required:	☐
For Information Only:	☒

Detail:

In the past, schools needed to adopt a 180-day school calendar with instructional hours that must be achieved each week. This will potentially change to reflect a mandate that elementary aged students (K-6) must receive 900 hours of instruction over the course of the school year; and secondary students (7-12) will need 990 hours of instruction per school year.

NYSED is looking to allow schools greater flexibility in scheduling parent-teacher conferences and observing non-traditional holidays.

Non-instructional time such as lunch, homeroom, passing time, getting on/off the bus, and recess do not count towards this requirement. Superintendent Conference Days and Regents exam days each have different hour limits that apply on those given days. Schools that experience snow days cannot count the lost hours towards the limit and must be made up. **Failure for school districts to achieve 900/990 instructional hours will result in the school losing "foundation aid" which is the most significant form of aid the district receives from the state**.

In order to meet this potential mandate, we have worked with building leaders to increase instructional time at the Middle and High Schools; most notably and earlier student start time at the HS. No changes have been made which impact transportation schedules or teacher contract agreements.

Prepared By: Karen Cuddy-Miller KCM
Assistant Superintendent for Curriculum and Instruction

Recommended By: Dr. Brian Graham
Superintendent of Schools

Hours Per School Year

Proposed Regulation replaces "Daily Minimum Hours" with an "Annual Aggregate Minimum Hours" requirement of the same length.

****This has not yet been passed by the NYS Senate/Assembly.**

Lunch, passing time, homeroom, or recess does not count towards "actual instructional or supervised study".

Elementary Grades K-6	900 Hours Per Year
Secondary Grades 7-12	990 Hours Per Year

Reasons for the proposed change:

1. Districts gain greater flexibility in scheduling non-instructional time such as lunch, recess, and parent-teacher conferences.

2. Districts that are above the average daily limit can count those hours towards the yearly total.

3. Superintendent Conference days can still have specific hours count towards the requirement.

4. Hour flexibility removes restrictions on when ½ day parent teacher conferences can be implemented.

VII. Personnel: Instructional

Recommendation/Summary

Personnel – Instructional:

1. Typical information for the Instructional Personnel section is attached.

    a. Rescinded Appointment
    b. Appointments
    c. Building Base Substitute Teachers and Substitute Teacher List

Grand Island Central School District
Board of Education Meeting Coversheet

Meeting Date:	August 27, 2018
Agenda Item:	Personnel Instructional
Board Action Required:	✓
For Information Only:	☐
Detail:	Rescinded Appointments, Appointments, Substitute List
Prepared By:	Suzanne Pfleger
Recommended By:	Dr. Brian Graham Superintendent of Schools

PI1 RESCINDED APPOINTMENTS

a) Sarah Budde rescinded her appointment as long term substitute (English, High School).
b) Alexa Lucarelli rescinded her appointment as teaching assistant (Middle School).

PI2 APPOINTMENTS

Recommended Action: Approval of the following instructional appointments:

a)
Name: Mary Gentz
Residence: Grand Island
Type of Appointment: Probationary
Tenure Area: Business
Current School Placement: Veronica E. Connor Middle School
Effective Date: September 4, 2018
Tenure Eligibility Date: September 4, 2022
Certification Status: NYS Professional, Business & Marketing eff. 3/10/15
Salary: MA-1, $44,885
Additional information (not part of Board action): Mrs. Gentz replaces Marcia McHenry who retired. [11 apps, 0 GI grads]

b)
Name: Christina Boody
Residence: Buffalo
Type of Appointment: Long Term Substitute
Tenure Area: English
Current School Placement: High School
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS – Initial, ELA 7-12 eff. 1/30/15; ELA 5-9 eff. 10/27/16
Step/Salary: MA-1, $44,885
Additional information (not part of Board action): Ms. Boody replaces Elizabeth Weiss who is on child care leave. [20 apps, 0 GI grads]

c)
Name: Arielle Davidson
Residence: Tonawanda
Type of Appointment: .6/.4 Part Time
Tenure Area: English/Teaching Assistant
Current School Placement: High School
Effective Date: September 4, 2018
Ending Date: June 26, 2019

Certification Status: NYS Initial, English Language Arts 7-12 eff 6/6/14
Salary: MA-1, $44,885 @.6/TA-1, $24,254 @.4
Additional information (not part of Board action): Ms. Davidson replaces Maggie Kennedy who retired. [20 apps, 0 GI grads]

d)
Name: Andrew Ginsburg
Residence: Grand Island
Type of Appointment: Teaching Assistant
Tenure Area: Teaching Assistant
Current School Placement: Veronica E. Connor Middle School
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS Initial, Social Studies 5-6 & 7-12 eff 10/20/17
Salary: TA-1, $24,254
Additional information (not part of Board action): Mr. Ginsburg replaces Shannon Piazza who is on child care leave. [14 apps, 1 GI grads]

e)
Name: Amy (Yim) Pfeil
Residence: Grand Island
Type of Appointment: Teaching Assistant
Tenure Area: Teaching Assistant
Current School Placement: Kaegebein
Effective Date: September 4, 2018
Ending Date: June 26, 2019
Certification Status: NYS – Professional, Childhood Ed 1-6 eff. 10/4/17
Step/Salary: TA-1, $24,254
Additional information (not part of Board action): Mrs. Pfeil replaces Melissa Nesselbeck who is serving as a teacher. [11 apps, 2 GI grads]

f) EXTRACURRICULAR/SPORTS

Club	Employee	Index	Stipend	Bldg
Art Club	Dana Allen	0.02	852.70	Huth Road
Band	Craig Poissant	.05	2,131.75	Huth Road
Boys Choir	Carol Horrigan	.03	1,279.05	Huth Road
Chorus (3rd Grade)	Carol Horrigan	.03	1,279.05	Huth Road
Chorus Girls (4/5 Grade)	Carol Horrigan	.05	2,131.75	Huth Road
Select Chorus	Carol Horrigan	.03	1,279.05	Huth Road
Computer	Jamie Mancuso Dulak	.02	852.70	Huth Road
Early Act (co)	Rhonda Taylor	.01	426.35	Huth Road
Early Act (co)	Jeanne Percival	.01	426.35	Huth Road
Jazz	Craig Poissant	.02	852.70	Huth Road

Homework Club (4th)	Karen Schauger	0.02	852.70	Huth Road
Homework Club (5th)	Kristen Pernick	.02	852.70	Huth Road
Reading club	Angela Hamilton	.02	852.70	Huth Road
Safety Patrol (co)	Karen Cassata	.01	426.35	Huth Road
Safety Patrol (co)	Barb Tewsley	.01	426.35	Huth Road
String Ensemble	Mary Kate Ells	.03	1,279.05	Huth Road
Writing	Diane Lipp	0.02	852.70	Huth Road
Art Club	Cindy Wynne	0.03	1,279.05	High School
Deca Club	Cheryl Chamberlain	0.035	1,492.23	High School
Graduation Coord	Cheryl Chamberlain	0.02	852.70	High School
Interact	Laura Estenoz	.03	1,279.05	High School
Junior Class (co)	Julie Bowen	0.0225	959.29	High School
Junior Class (co)	Amy Boutet	0.0225	959.29	High School
Madrigals	Jennifer Mernitz	.045	1,918.58	High School
Masterminds	Carrie Earnst	0.02	852.70	High School
Mock Trial	John Ball	0.035	1,492.23	High School
Musical Vocal Director	Jennifer Mernitz	.04	1,705.40	High School
Musical Choreographer	Maggie Kennedy	.025	1065.88	High School
Musical Orchestra Director	Marty Allen	.025	1,065.88	High School
National Honor Society	Kevin Murray	0.035	1,492.23	High School
NFL Student Advisor	Daneen Gallagher	0.03	1,279.05	High School
SADD	Melissa Kosmoski	.03	1,279.05	High School
Scholarship Coord	Christina Kensy	0.035	1,492.23	High School
Senior Class (co)	Amelia Scinta	.0275	1,172.46	High School
Senior Class (co)	Eileen Briceland	.0275	1,172.46	High School
Solar Greenhouse (co)	Jeffrey Green	.01	426.35	High School
Solar Greenhouse (co)	Arron Fisher	.01	426.35	High School
Sophomore Class (co)	Kim Carey	.0175	746.11	High School
Sophomore Class (co)	Maggie Kennedy	.0175	746.11	High School
Spotlighters	Maggie Kennedy	.04	1,705.40	High School
Stage Band	Marty Allen	.045	1,918.58	High School
Stage Crew Director	Mark Gorton	.03	1,279.05	High School
Student Council	Melissa Kosmoski	.06	2,558.10	High School
Student Council Asst	Caitlyn O'Rourke	.035	1,492.23	High School
Technology	Carl Koppman	.035	1,492.23	High School
TV Production	Mark Gorton	0.035	1,492.23	High School
Vikingettes	Cindy Wynne	.03	1,279.05	High School
Yearbook	Chris Simpson	0.065	2,771.28	High School

eLearning Coach:

Huth	Jamie Mancuso-Dulak/Kristin Pernick	$850 each

Community Education Fall 2018

Class	Instructor
Quilting	Phyllis Hall
Stained Glass	Mary Beth Lee
Various Dance Classes	Richard Brzyski
Various Dance Classes	Barbara Brzyski
Larry Bird Basketball	Tony Alli
Sugar Blues, Eating for Energy	Kim Kemsley
Fiscal Fitness: Strategies for Financial Health	Kristin Meyer
5 Hour Pre-Licensing Course	Daniel Gietz
Smart Driver	Wayne West
Reiki Level I Certification Course	Jesse Wicher
Cooking with an Herbal Harvest	Barbara Blackburn
Federal Benefits Program	Lester Robinson
Financial Empowerment for Women in Transition	Adrienne Rothstein Grace
Working with a Financial Advisor & Special Needs Planning	James Fox
Various Computer Classes	Fred Claus
Dave Ramsey's Financial Peace University	Chris Kahanic
Mommy/Daddy & Me: Sing, Dance, Laugh & Learn	Michelle Edmonds
Youth Basketball	Kristen Stark
Youth Basketball	Art Meaney
Finding your "Home Sweet Home"	Dana D'Angelo
Contracted Companies	
isafety co.	
All Pro-Tutoring & Test Prep	
KidsPlay	
Engineering for Kids	
Michelle Unger, Funky Furnishings	
Shelia's Fitness Jam	
Culture Kids Teaching Teams	

PI3 SUBSTITUTE TEACHER LIST

BUILDING BASED SUBSTITUTE TEACHERS AT CONTRACTUAL DAILY RATE OF $100

Name	Address	Certification Area	Building
Bibler, Jason	Amherst	Physical Education	HS
Cullinan, Cheryl	Clarence	English 7-12	MS
Martinelli, Thomas	Buffalo	Social Studies 7-12	MS
Wales, Mark	Williamsville	Social Studies 7-12	HS

Recommended Action: Approval of the following modifications to the 2018-2019 substitute teacher list:

Additions:

Name	Address	Certification
Baker, Arrica	Niagara Falls	Early & Childhood Ed B-6
Bellonte, Erica	Youngstown	School Counselor
Chaves Lovorn, Sandra	Grand Island	Pending Childhood Ed
Fraccica, Amos	Angola	Childhood Ed
Lock, Keri	Amherst	Early & Childhood Ed B-6
Moran, Anna	Niagara Falls	SwD, Early & Childhood Ed
Rustowicz, James	Grand Island	Not certified
Torre, Nicholas	Tonawanda	Music
Wills, Leanne	Grand Island	Not certified
Zindle, Norman	Grand Island	Business, Technology Ed

Removals:

Name	Address	Certification
Benevento, Marge	N. Tonawanda	N-6
Bidak, Angela	Grand Island	Not certified
Cammarano, Kristen	Tonawanda	Childhood Ed
Carr, Renee	Sanborn	Not certified
Cartwright, Karen	Grand Island	Special Ed
Deuser, Kaleigh	Grand Island	Childhood Ed
Diih, Rachel	Cheektowaga	Music
Eisenhauer, Jessica	Kenmore	Not certified
Felicetti, Frank	Grand Island	Expired certification
Fonte, Lauren	Grand Island	Literacy, SwD, Childhood Ed
Holler, Alexa	Wheatfield	Swd, Childhood Ed
Hury, Alexander	Cheektowaga	Not certified
Kabigting, Marc	Buffalo	Music
Laughlan, Dawn	Youngstown	Special Education
McClure, Greg	Buffalo	Childhood Ed
Moore, Caleb	Tonawanda	Not certified
O'Mahony-Gallagher, Valiant	Buffalo	Social Studies
Parker, David	Grand Island	Not certified
Pray, Sarah	Tonawanda	Childhood Ed
Scoccia, Aaron	Amherst	Music
Sengbusch, Caitlin	Depew	Art
Smerda, Danielle	Clarence Center	SwD, Social Studies

Speyer, Elizabeth	Tonawanda	Not certified
Stockslager, Jennifer	Williamsville	School Psych
Suitor, Ryan	Youngstown	School Counselor
Sweet, Taylor	Grand Island	SwD, Chidlhood Ed
Tomkins, Benjamin	Grand Island	Not certified

Pfleger, Suzanne <suzannepfleger@gicsd.org>

Re: Reschedule

1 message

sarahlynnbudde <sarahlynnbudde@yahoo.com> Wed, Aug 15, 2018 at 9:56 AM
To: "Pfleger, Suzanne" <suzannepfleger@gicsd.org>

Hi Suzanne,

I am writing to let you know that I spoke with Mike Lauria this morning to let him know that I will no longer be filling this position, as I was offered a probationary in another district. I will not need to reschedule our appointment.

Thank you and have a wonderful day!

Sarah Budde

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: "Pfleger, Suzanne" <suzannepfleger@gicsd.org>
Date: 8/10/18 10:50 AM (GMT-05:00)
To: Sarah Budde <sarahlynnbudde@yahoo.com>
Subject: Re: Reschedule

sure, but I wouldn't mind if you need to bring the kids with you! If they don't mind sitting and waiting in my office with you, it will only take about half an hour...It's up to you!

On Fri, Aug 10, 2018 at 9:07 AM, Sarah Budde <sarahlynnbudde@yahoo.com> wrote:

> Good morning!
>
> I was due to come in this afternoon to fill out my paper work, but I have run into a problem with childcare and I was hoping that I could reschedule my appointment for sometime next week. Please let me know if this would be possible.
> Thank you!
>
> Sarah Budde

--
Suzanne Pfleger
Personnel Clerk
(716) 773-8803
* PLEASE NOTE: MY EMAIL ADDRESS IS NOW suzannepfleger@gicsd.org

Spam
Not spam
Forget previous vote

RECEIVED
AUG 22 2018
Personnel Department

Alexa M. Lucarelli
87 Hollywood Ave.
Buffalo, NY 14220
(716) 390-1919
E-mail: alexalucarelli@gmail.com

8/22/18

To whom it may concern,

The purpose of this letter is to rescind the offer of an appointment as the probationary teaching assistant position at Veronica E. Middle School within the Grand Island Central School District.

This was not an easy decision to make, as my last three years working within the district have been nothing but a pleasure. However, it is time for me to advance in my career and I have accepted a probationary ENL teaching position within the Tonawanda City School District.

I wish you all the best and thank you for the opportunities that have been made available to me during my time spend at Grand Island.

Sincerely,

Alexa Lucarelli

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: John Fitzpatrick Date: 8 /13 /2018

Job Information:

Candidate's Name: Mary Gentz

Building: VCMS

Tenure Area: Business

Replacing: Marcia McHenry

Reason Retirement

Start Date: 9 /4 /2018 FTE: yes

Current Employee? no Position:

of Applicants: 10 # Interviewed: 5

of GI Grads: 0

Previously Tenured? Yes ___ No X District/Dates:

Notes/Comments:

Mary Gentz is certified in Business and successfully interviewed in a screen/panel interview, demonstration lesson and Superintendent's interview. With a retirement, we are taking this opportunity to transition our FACS program to a business approach eventually teaching topics such as computer applications, coding, keyboarding, and financial literacy among other topics. There were 11 applicants (including one internal candidate); 7 had withdrawn and or received a position in another district and or did not maintain a current teaching license. 4 candidates were interviewed and two were selected to teach a demonstration lesson. Mary Gentz was selected to interview with the Superintendent's.

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: Michael Lauria Date: 8 /21 /18

Job Information:

Candidate's Name: Christina Boody

Building: High School

Tenure Area: Long Term Substitute

Replacing: Elizabeth Weiss

Reason Maternity Leave

Start Date: 9 /4 /2018 FTE: 1.0

Current Employee? Yes Position: Long Term Substitute

of Applicants: 20 # Interviewed: 7

of GI Grads: 0

Previously Tenured? Yes ___ No X District/Dates: X

Notes/Comments:

BOE 8/27

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: Michael Lauria Date: 8/6/18

Job Information:

Candidate's Name: Arielle Davidson

Building: High School

Tenure Area: .6 English Teacher/ .4 Teaching Assistant

Replacing: Magdalene Kennedy / New TA position

Reason Retirement

Start Date: 9/4/2018 FTE: .6 FTE ELA/ .4TA

Current Employee? Yes Position: Substitute

of Applicants: 26 # Interviewed: 12

of GI Grads: 0

Previously Tenured? Yes ____ No X District/Dates: X

Notes/Comments:

Arielle is currently a building based substitute in our middle school and served as a short term substitute in the ELA department during the 2017-2018 school year.

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: John M. Fitzpatrick Date: 8 /6 /2018

Job Information:

Candidate's Name: Andrew Ginsburg

Building: VCMS

Tenure Area: Teaching Assistant (Long Term Sub)

Replacing: Shannon Piazza

Reason Leave of Absence

Start Date: 9 /4 /2018 FTE: yes

Current Employee? yes Position: BB Substitute

of Applicants: 14 # Interviewed: 10

of GI Grads: 1

Previously Tenured? Yes ____ No NA District/Dates: ____

Notes/Comments:

Andrew Ginsburg is a Grand Island graduate who is certified in Social Studies for grades 7-12. During the previous school year he served as a building based substitute who was extremely flexible and adapted lessons to meet the needs of the students that he worked with daily.

RECEIVED

AUG 22 2018

Personnel Department

GITA

RECOMMENDATION FOR HIRE

GRAND ISLAND CENTRAL SCHOOL DISTRICT

Supervisors: Submit and return to Human Resources/Personnel

From: Mary E. Haggerty Date: 8 /23 /2018

Job Information:

Candidate's Name: Amy (Yim) Pfeil

Building: Kaegebein

Tenure Area: Teaching Assistant (LTS)

Replacing: Melissa Nesselbeck

Reason Mrs. Nesselbeck took a SPecial Ed. Teaching LTS.

Start Date: 9 /4 /2018 FTE: 1.0

Current Employee? NO Position:

of Applicants: 11 # Interviewed: 6

of GI Grads: 2

Previously Tenured? Yes X No District/Dates: Las Vegas, NV

Notes/Comments:

Mrs. Pfeil was the unanimous first choice of the interview committee. She is a Grand Island resident.

RECEIVED

AUG 22 2018

Personnel Department

GITA

RECOMMENDATION FOR HIRE

GRAND ISLAND CENTRAL SCHOOL DISTRICT

Supervisors: Submit and return to Human Resources/Personnel

From: Mary E. Haggerty Date: 8 /23 /2018

Job Information:

Candidate's Name: Alison Giomundo

Building: Kaegebein

Tenure Area: NA

Replacing: Paige Rockwood

Reason Ms. Rockwood took a LTS position at Sidway

Start Date: 9 /4 /2018 FTE: .4 Sp. Ed./.6 TA

Current Employee? NO Position:

of Applicants: 28 # Interviewed: 8

of GI Grads: 2

Previously Tenured? Yes ___ No X District/Dates:

Notes/Comments:

Mrs. Giomundo is a Grand Island graduate.

BOE 8/20

Weaver, Theresa <theresaweaver@gicsd.org>

Re: clubs 18-19

1 message

Alderman, Ami <amialderman@gicsd.org> Fri, Jul 20, 2018 at 2:27 PM
To: "Pfleger, Suzanne" <suzannepfleger@gicsd.org>
Cc: Theresa Weaver <TheresaWeaver@gicsd.org>, Jeffery Richards <JefferyRichards@gicsd.org>

Please see the Huth Rd's Club recommendations for the 8/6 BOE Meeting:

Thank you!

On Thu, Jul 19, 2018 at 7:42 AM, Pfleger, Suzanne <suzannepfleger@gicsd.org> wrote:

Art Club	Dana Allen
Band	Craig Poissant
Boys Choir	Carol Horrigan
Chorus (3rd Grade)	Carol Horrigan
Chorus Girls (4/5 Grade)	Carol Horrigan
Select Chorus	Carol Horrigan
Computer	Jamie Mancuso Dulak
Early Act (co)	Rhonda Taylor
Early Act (co)	Jeanne Percival
Jazz	Craig Poissant
Homework Club (4th)	Karen Schauger
Homework Club (5th)	Pernick
Reading Club	Hamilton
Safety Patrol (co)	Karen Cassata
Safety Patrol (co)	Barb Tewsley
String Ensemble	Mary Kate Ells
Writing	Diane Lipp

Pfleger, Suzanne <suzannepfleger@gicsd.org>

Musical Positions

1 message

Kennedy, Magdalene <maggiekennedy@gicsd.org> Tue, Jul 24, 2018 at 10:11 AM
To: "Pfleger, Suzanne" <suzannepfleger@gicsd.org>, "Ziehm, Lynn" <lynnziehm@gicsd.org>, "Lauria, Michael" <michaellauria@gicsd.org>

I am applying for both the Musical Director and Musical Choreographer positions that are open for the 2018-2019 School year, Thank you! Magdalene Kennedy

Grand Island High School

Memo

To: **Dr. Brian Graham, Superintendent**
Board of Education

From: **Michael Lauria**

Date: **July 31, 2018**

Re: **Extra-Curricular Advisors**

I would like to recommend the appointment of the following extra-curricular advisors for the 2018-2019 school year.

Art Club	Cynthia Wynne
DECA Club	Cheryl Chamberlain
Graduation Coord	Cheryl Chamberlain
Interact	Laura Briganti
Junior Class (co)	Julie Bowen
Junior Class (co)	Amy Boutet
Madrigals	Jennifer Mernitz
Masterminds	Carrie Earnst
Mock Trial	John Ball
Musical Orchestra Director	Marty Allen
Musical Vocal Director	Jennifer Mernitz
National Honor Society	Kevin Murray
NFL Student Advisor	Daneen Gallagher
SADD	Melissa Kosmoski
Scholarship Coord	Christina Kensy
Senior Class (co)	Amelia Scinta
Senior Class (co)	Eileen Briceland
Solar Greenhouse (co)	Jeffrey Green
Solar Greenhouse (co)	Aaron Fisher
Sophomore Class (co)	Kim Carey
Sophomore Class (co)	Magdalene Kennedy
Spotlighters	Magdalene Kennedy
Stage Band Jazz	Marty Allen
Stage Crew Director	Mark Gorton
Student Council (co)	Melissa Kosmoski
Student Council (co)	Caitlin O'Rourke
Technology	Carl Koppmann
Viking Vision (TV Production)	Mark Gorton

Vikingettes	Cindy Wynne
Yearbook	Chris Simpson

GIHS Student Led Groups

Casey's Corner	Cheryl Chamberlain
Donate Life	Lee Nowocien
Inspired	Daniel Sweeney

Grand Island Central School District
Technology Department

Robin Kwiatek, Director of Technology

MEMO

To: Dr. Brian Graham

From: Robin J. Kwiatek

Date: July 23, 2018

Subject: Recommendation for eLearning Coach Appointments 2018 - 2019

Please make the following change to the elearning coach position at Huth Road Elementary. Jamie Mancuso-Dulak and Kristin Pernick will be sharing the position for 2018-2019

Huth – Jamie Mancuso-Dulak & Kristin Pernick

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: Robert Julian Date: 8 /21 /2018

Job Information:

Candidate's Name: Jason Bibler

Building: High School

Tenure Area: n/a

Replacing: n/a

Reason yearly appointment

Start Date: 9 /5 /2018 FTE: per diem

Current Employee? Yes Position: Building Based Sub

of Applicants: 11 # Interviewed: n/a

of GI Grads: n/a

Previously Tenured? Yes ___ No X District/Dates: X

Notes/Comments:

Please re-appoint Jason Bibler as HS Bldg Bsd Sub.

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: John Fitzpatrick Date: 8/21/18

Job Information:

Candidate's Name: Cheryl Cullinan

Building: VCMS

Tenure Area: Building Based Substitute

Replacing: _____

Reason _____

Start Date: 9/5/18 FTE: _____

Current Employee? _____ Position: _____

of Applicants: 13 # Interviewed: 6

of GI Grads: 0

Previously Tenured? Yes ____ No____ District/Dates: _____

Notes/Comments:

We look forward to working with Cheryl this coming school year.

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: John Fitzpatrick Date: 8 /21 /18

Job Information:

Candidate's Name: Taloria Gamble

Building: VCMS

Tenure Area: Building Based Substitute

Replacing: _____

Reason _____

Start Date: 9 /5 /18 FTE: _____

Current Employee? _____ Position: _____

of Applicants: 13 # Interviewed: 6

of GI Grads: 0

Previously Tenured? Yes ____ No____ District/Dates: _____

Notes/Comments:

We look forward to working with Taloria this coming school year.

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: John Fitzpatrick Date: 8/21/18

Job Information:

Candidate's Name: Thomas Martinelli

Building: VCMS

Tenure Area: Building Based Substitute

Replacing: _____

Reason _____

Start Date: 9/5/18 FTE: _____

Current Employee? _____ Position: _____

of Applicants: 13 # Interviewed: 6

of GI Grads: 0

Previously Tenured? Yes ____ No____ District/Dates: _____

Notes/Comments:

We look forward to working with Thomas this coming school year.

GITA

RECOMMENDATION FOR HIRE

Supervisors: Submit and return to Human Resources/Personnel

From: Robert Julian Date: 8/21/2018

Job Information:

Candidate's Name: Mark Wales

Building: High School

Tenure Area: n/a

Replacing: n/a

Reason yearly appointment

Start Date: 9/5/2018 FTE: per diem

Current Employee? Yes Position: Building Based Sub

of Applicants: 11 # Interviewed: n/a

of GI Grads: n/a

Previously Tenured? Yes ___ No X District/Dates: X

Notes/Comments:

Please re-appoint Mark Wales as HS Bldg Bsd Sub.

For Board of Education:

Fall 2018 Community Education

Class	Instructor
Quilting	Phyllis Hall
Stained Glass	Mary Beth Lee
Various Dance Classes	Richard Brzyski
Various Dance Classes	Barbara Brzyski
Larry Bird Baskeball	Tony Alli
Sugar Blues, Eating for Energy	Kim Kemsley
Fiscal Fitness: Strategies for Financial Health	Kristin Meyer
5 Hour Pre-Licensing Course	Daniel Gietz
Smart Driver	Wayne West
Reiki Level I Certification Course	Jesse Wicher
Cooking with an Herbal Harvest	Barbara Blackburn
Federal Benefits Program	Lester Robinson
Financial Empowerment for Women in Transition	Adrienne Rothstein Grace
Working with a Financial Advisor & Special Needs Planning	James Fox
Various Computer Classes	Fred Claus
Dave Ramsey's Financial Peace University	Chris Kahanic
Mommy/Daddy & Me: Sing, Dance, Laugh & Learn	Michelle Edmonds
Youth Basketball	Kristen Stark
Youth Basketball	Art Meaney
Finding your "Home Sweet Home"	Dana D'Angelo
Contracted Companies	
isafety co.	
All Pro-Tutoring & Test Prep	
KidsPlay	
Engineering for Kids	
Michelle Unger, Funky Furnishings	
Shelia's Fitness Jam	
Culture Kids Teaching Teams	

VII. Personnel: Non - Instructional

Recommendation/Summary

Personnel: Non - Instructional:

1. Typical information for the Non-Instructional Personnel section is attached.
    a. Resignations
    b. Appointments
    c. Substitute List
    d. Informational

PERSONNEL

P1. Board of Education - Policy Review - # 6212 and #6550

Grand Island Central School District
Board of Education Meeting Coversheet

Meeting Date:	August 27, 2018
Agenda Item:	SRP Personnel
Board Action Required:	☑
For Information Only:	☐
Detail:	Resignations, Appointments, Informational and Substitute additions/deletions
Prepared By:	Terry Weaver
Recommended By:	Dr. Brian Graham Superintendent of Schools

PNI1 RESIGNATIONS /TERMINATIONS

a) Sheila Elandt, Food Service Helper, submitted her letter of resignation for personal purposes effective August 9, 2018. Employed with the district since October 20, 2015.

b) Jennie Randle, Cafeteria Monitor, submitted her letter of resignation for personal purposes effective August 17, 2018. Employed with the district since September 17, 2013.

PNI2 APPOINTMENTS

Recommended Action: Approval of the following non-instructional appointments:

A)

NAME:	Christine Salonek
ASSIGNMENT:	Messenger
EFFECTIVE:	8/28/18
BEGINNING DATE:	8/28/18
SALARY:	$16.27
ADDITIONAL INFORMATION:	23 applicants, 7 interviewed (3 GI Residents). Currently Sub Messenger. Replacing employee who left the district. Probationary period 8/28/19 – 2/28/19.

B)

NAME:	Julie Milley
ASSIGNMENT:	Sr. Clerk Typist
EFFECTIVE:	8/28/18
BEGINNING DATE:	8/28/18
SALARY:	$17.50
ADDITIONAL INFORMATION:	Permanent Appointment

C)

NAME:	Jennifer Peters
ASSIGNMENT:	RN - Sidway
EFFECTIVE:	8/28/18
BEGINNING DATE:	8/28/18
SALARY:	$21.41
ADDITIONAL INFORMATION:	6 applicants, 6 interviewed (4 GI Residents). Replacing employee who left the district. Probationary period 8/28/19 – 2/28/19.

PNI4 SUBSTITUTE LIST

Recommended Action: Approval of the following additions/deletions to the

non-instructional substitute list:

Additions: Sondra DeFranks, School Monitor
Michelle Green, School Monitor,
Debra Warner, Food Service Helper
Nicole Wilkins, Food Service Helper
Jasmin Savas, Clerk Typist
Mi Mi, Food Service
Tiffanni Meier, Clerical, School Monitor

Deletions: Thomas Seay, Bus Driver Effective 8/27/18.
Maison Al-Naji, School Monitor, Clerk Typist, Teacher Aide
Ann Ash, School Monitor, Food Service Helper, Teacher Aide
Deborah Beyer, School Monitor
Margaret Cortright, School Monitor, Food Service Helper
Karen DeMartin, School Monitor, Clerk Typist, Teacher Aide
Paula Dickinson, School Monitor, Clerk Typist
Delilah D'Orazio, School Monitor
Barbara Hall, School Monitor
Nancy Hollinger, School Monitor
Milynda Tim, School Monitor, Clerk Typist
Amber Moss, School Monitor, Clerk Typist, Teacher Aide
Karen Wallace, RN, Effective 8/27/18
Katie Benton, Cleaner
Joseph Mash, Cleaner
Michael Roth, Cleaner
Paula Dickinson, Food Service Helper, Teacher Aide
Gerry Lawrence, Food Service Helper
Linda Moudy, Food Service Helper
Geraldine Olszanski, Food Service Helper
Claudia Pavis, Food Service Helper
Eddie Rafter, Food Service Helper
Judith Shields, Food Service Helper, Clerk Typist
Gretchen Wagner, Food Service Helper
Diana Aiello, Clerk Typist
Patricia Andrews, Clerk Typist
Stephanie Barros, Teacher Aide
Denise Dewey, Teacher Aide
Ramona Tagliarino, Teacher Aide
Rita Thauer, Teacher Aide

PNI3 INFORMATIONAL

a) Jude Kuehne, is requesting an extension on her leave of absence from Payroll Clerk effective 9/1/18 – 9/1/19.

RECEIVED
AUG 17 2018
Personnel Department

Jennie Randle
98 Amberwood Drive
Grand Island NY 14072

August 17, 2018

Grand Island Central School District
1100 Ransom Road
Grand Island NY 14072

Dear District Officials:

Please accept this letter as resignation from my position of Cafeteria Monitor with the school district. I am tendering this resignation to attend to the needs of my family. Please know that it has been my pleasure working for this district and the wonderful children it serves. I am thankful for the privilege of having been able to participate in the tremendous work this school district does for our Grand Island community, and I wish it continued success and prosperity in the future.

Respectfully,

Jennie Randle

946-8004

SRP

RECOMMENDATION FOR HIRE

Supervisors: Complete and return to Human Resources/Personnel

From: James Rozier B&G Date: 08/13/18

Job Information:

Candidate's Name: Chris Salonek

Building: B&G

Position: Messenger

Replacing: Fran Molnar

Reason Retirement

Start Date: 08/28/18 Shift Time: 9 am 12:30 pm

Current Employee? Yes X No ___ Position: Bus Driver

of Applicants: 23 # Interviewed: 10 (3 no show) 7

of GI Grads: 3

Notes/Comments:

RECEIVED
AUG 6 2018
PERSONNEL

Kaegebein Elementary School Memorandum

TO: Brian Graham
Jeffery Richards
FROM: Mary Haggerty
DATE: August 2, 2018
RE: Recommendation for Senior Clerk Typist

I am recommending Julie Milley for permanent appointment as the Senior Clerk Typist for Kaegebein Elementary. Mrs. Milley is conscientious in abiding by District practices and policies. She has established positive and effective working relationships with parents, students, and staff. She can be depended on to observe confidentiality with parents, students and staff. Mrs. Milley has developed a strong working relationship with the Attendance Clerk and Library Clerk. She posesses a strong work ethic and willingness to flex to meet deadlines. I believe that Mrs. Milley will make a fine addition to the Grand Island School District.

SRP HIRING RECOMMENDATION

To: Human Resources/Personnel

From: Cheryl Cardone

Date: 8/16/18

Job Information

Candidate's Name: Jennifer Peters

Building to work: Sidway

Position: School Nurse

Replacing: Patty Castellino Reason New Job

Start Date: 8/28/18

Start Time: 8:45am

End Time: 3:30 pm

Budget Code:

Rate of Pay:

Current Position With District: N/A

How Many Applied: 6

How Many Interviewed: 6

Who was interviewed: See attached

Rejection letters sent to all who applied: called all

Date letters sent: 8/17/18

Interview questions and materials submitted to District Office: yes

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

To: Terry Weaver, Personnel

From: James Rozler, Director of Facilities

Date: August 10,2018

Re: Buildings and Grounds Personnel

I would like to recommend that Richard Walworth be approved to fill the vacancy for the Custodian position in the Buildings and Grounds Department with an effective date TBD.

This is a lateral transfer with in the District.

Thank you for your consideration in this recommendation.

RECEIVED
AUG 10 2018
PERSONNEL

RECEIVED
AUG 10 2018
PERSONNEL

8.9.2018

Grand Island Central Sch Dist,

I am resigning as of today 8.9.2018.

Thank You,

Sheila B. Ekandt

SRP

RECOMMENDATION FOR HIRE

Supervisors: Complete and return to Human Resources/Personnel

From: Cheryl Cardone Date: 08/21/2018

Job Information:

Candidate's Name: Mi Mi

Building: Any

Position: Substitute Food Service

Replacing: _____

Reason _____

Start Date: 09/04/2018 Shift Time: 7:30-3:00

Current Employee? Yes___ No X Position: _____

of Applicants: 3 # Interviewed: 2

of GI Grads: n/a

Notes/Comments:

SRP

RECOMMENDATION FOR HIRE

Supervisors: Complete and return to Human Resources/Personnel

From: Cheryl Cardone Date: 08/21/2018

Job Information:

Candidate's Name: Tiffanni Meier

Building: Any

Position: Substitute Clerical or School Monitor

Replacing: _____

Reason _____

Start Date: 09/04/2018 Shift Time: 9:30-1:30

Current Employee? Yes X No ___ Position: substitute bus driver

of Applicants: 3 # Interviewed: 2

of GI Grads: n/a

Notes/Comments:

INTEROFFICE MEMORANDUM

TO: BOARD OF EDUCATION

FROM: DR. BRIAN GRAHAM

SUBJECT: JUDE KUEHNE

DATE: 8/27/2018

I would like to recommend the following to you:

Grant Jude Kuehne an extension on her leave of absence as Payroll Clerk effective 9/1/18 – 9/1/19.

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date:	August 27, 2018
Agenda Item:	Board of Education Policy Review
Board Action Required:	X
For Information Only:	
Detail:	The following policies are presented for a first read at tonight's Board of Education Meeting. Adoption of these policies will be at a September Board of Education Meeting. Policy # 6212 – Certification and Qualifications Policy # 6550 – Leaves of Absence
Prepared By:	Jeffery Richards Director of Human Resources and Staff Development
Recommended By:	Dr. Brian Graham Superintendent of Schools

SUBJECT: CERTIFICATION AND QUALIFICATIONS

The following provisions shall govern certification and qualifications of District personnel:

a) In accordance with applicable statutes, Rules of the Board of Regents, and Regulations of the Commissioner of Education, each employee whose employment requires certification or other licensure shall inform the Superintendent of Schools immediately of any change in the status of his/her certification or licensure. The changes shall include, but not be limited to, the granting, revocation, upgrading, expiration, conversion and/or extension of these documents as to their periods of validity or their titles.

b) Through the New York Patriot Plan, Commissioner's regulations have amended education law. Provisions extend the expiration dates for various certificate holders engaged in active military service for the period of active service and an additional 12 months from the end of such service. These also reduce the professional development requirements for certification holders called to active duty for the time of such active service.

c) ~~The original certificates and/or licenses must be presented for examination and copying in the Superintendent's office as soon as they are available to the employee. The copies will be maintained in the employee's personnel file in support of the legitimate employment of each affected employee. The failure of any employee to possess the required certification or other licensure may result in the discharge of that employee.~~

Online verification of an employment applicant's certification status will be used in lieu of printed certificates for current and potential employees. The District will also check the TEACH database to ensure that any Permanent or Professional certificates for new hires remain valid.

d) Whether or not the District verifies an individual's certification or licensure does not waive the responsibility of the employee to maintain what is required for his/her assignment.

Qualifications of Teachers

a) The District must ensure that all newly hired teachers in Title I programs who teach core academic subjects are highly qualified per Regulations of the Commissioner of Education. The term "core academic subjects" means English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography. A "highly qualified" teacher is one who has obtained full state certification as a teacher, or has passed the state teacher licensing examination, holds a license to teach in the state and has at least a bachelor's degree, and also must show subject matter competency in the subjects they teach.

b) The District is also required to provide to teachers who are not new to the profession the opportunity to meet the NCLB requirement to be highly qualified, in part, through passing a High Objective Uniform State Standard of Evaluation (HOUSSE). The HOUSSE shall be an evaluation, prescribed by the New York State Education Department and conducted locally either during a pre-employment review or at the time of an Annual Professional Performance Review (APPR), that enables a teacher who is beyond the first year of teaching to demonstrate subject matter

competency in all core academic subjects that the teacher teaches. The evaluation shall be based upon objective, coherent information as prescribed by the department, and shall

(Continued)

SUBJECT: CERTIFICATION AND QUALIFICATIONS (Cont'd.)

include, but not be limited to, information on the teacher's education, credentials, professional experience, and professional development.

c) The District must ensure that on or after September 2, 2009 a candidate for a teaching certificate or license as a special education teacher shall, in addition to all other certification or licensing requirements, have completed enhanced course work or training in the area of children with autism.

d) Enhanced training in the needs of autistic children shall also be completed by each certified school administrator or supervisor assigned on or after September 2, 2009 to serve as a special education administrator. Such training shall be provided prior to, or as soon as practicable following, assignment as a special education administrator. Individuals serving as special education administrators as of September 2, 2009 shall complete such training by such date. The enhanced course work or training shall be obtained from an institution or provider approved by the department except that a school district or a Board of Cooperative Educational Services (BOCES) may provide such training as part of its professional development program.

Parent Notification

In accordance with the federal No Child Left Behind Act, the District is required to provide parents, upon request, with specific information about the professional qualifications of their children's classroom teachers. The following shall be provided by the District upon such requests:

a) If the teacher has met New York State qualifications and licensing criteria for the grade levels and subject areas he/she teaches;

b) Whether the teacher is teaching under emergency or other provisional status through which the State qualification or licensing criteria have been waived;

c) The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees; and

d) If the child is provided services by any instructional aides or similar paraprofessionals and, if so, their qualifications.

All requests shall be honored in a timely manner.

20 USC Section 7801(23)
34 CFR Sections 200.55 and 200.56
Education Law Sections 210, 305, 3001, 3001-a, 3004, 3006 and 3008
8 NYCRR Subparts 52.21, 57-3, 80-1, 80-2, 80-3, 80.4, 80.5, 100.2(dd) and 100.2(o)

Adopted: 9/8/14

SUBJECT: LEAVES OF ABSENCE

a) In general, leaves of absence:

1. Shall be administered by the Superintendent.

2. The Board reserves the right to grant leaves of absence for purposes or under conditions not contemplated or considered in the policy statement.

3. Under laws and rules governing such action, the Board may undertake appropriate disciplinary action where a leave of absence is falsely requested or improperly used.

4. Except by permission of the Superintendent, as expressed in writing, the purpose or conditions of a leave of absence may not be altered.

b) Leaves of absence, contractual, et al:

1. Employees who are members of a negotiating unit:

   Authorization is granted to approve requests for leaves of absence submitted pursuant to provisions of contracts in effect between the District and each bargaining unit.

2. Employees who are not members of a negotiating unit:

   Authorization is granted to approve requests for leaves of absence submitted by such employees where such requests are consistent with provisions of contracts in effect between the District and the bargaining unit most compatible with the employment status of the employee.

3. Employees who are under contract to the District:

   Authorization is granted to implement provisions for leaves of absence contained in each such contract.

c) Leaves of absence, unpaid, not covered in b) 1. above:

1. Subject to limitations enumerated in this policy statement, authorization is granted for the following unpaid leaves of absence.

   (a) For a period of time not to exceed one (1) school year for approved graduate study, such leave to include any required internship experience.

(Continued)

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

(b) At the expiration of a paid sick leave of absence, to extend such a leave of absence for a period of time not to exceed the end of the school year next succeeding the school year in which the paid leave of absence commenced.

2. Unpaid leaves of absence shall not be used to extend vacation periods, to take vacations, to engage in other occupations, or to provide additional personal leaves, except that the Superintendent shall have discretion, where circumstances warrant, to approve leaves of absence for such purposes.

3. Unpaid leaves of absence shall not be granted unless the services of a substitute employee, satisfactory in the discretion of the Superintendent, can be secured.

4. Except where it interferes with an employee's legal or contractual rights, the timing of unpaid leaves of absence will be granted at the convenience of the District.

d) Other leaves of absence:

1. Emergency Service Volunteer Leave

Upon presentation of a written request from the American Red Cross and with the approval of the Superintendent, employees certified by the American Red Cross as disaster volunteers shall be granted leave from work with pay for up to twenty (20) days in any calendar year to participate in specialized disaster relief operations. This leave shall be provided without loss of seniority, compensation, sick leave, vacation leave or other overtime compensation to which the volunteer is otherwise entitled.

2. Screenings for ~~Breast Cancer and Prostate~~ Cancer

Employees will be granted up to four hours of paid leave on an annual basis to undertake a screening for ~~breast~~ cancer~~; employees will be granted up to four hours of paid leave on an annual basis to undertake a screening for prostate cancer (i.e., male employees are entitled to a total of eight hours for both screenings)~~. This leave will be excused leave and will not be charged against any other leave to which the employee is entitled.

3. Blood Donation

The School District must either, at its option:

(a) Grant three (3) hours of leave of absence in any twelve (12) month period to an employee who seeks to donate blood. According to Commissioner's Guidelines, leave granted to employees for off-premises blood donation is not required to be paid leave.

(Continued)

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

The leave may not exceed three (3) hours unless agreed to by the Superintendent/ designee; or

(b) Allow its employees without use of accumulated leave time to donate blood during work hours at least two (2) times per year at a convenient time and place set by the Superintendent/designee, including allowing an employee to participate in a blood drive at the District.

Leave taken by employees at a District-designated donation alternative (such as a District-sponsored blood drive at the workplace) must be paid leave that is provided without requiring the employee to use accumulated vacation, personal, sick, or other leave time.

The District shall not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of blood donation under any other provision of law shall not be prevented.

4. Bone Marrow Donation

Employees seeking to undergo a medical procedure to donate bone marrow shall be granted leaves to do so, the combined length of the leaves to be determined by the physician, but may not exceed twenty-four (24) work hours unless agreed to by the Superintendent/designee. The District shall require verification for the purpose and length of each leave requested by the employee for this purpose.

5. Nursing Mothers

The District shall provide reasonable unpaid break time or permit the use of paid break time or meal time each day to allow an employee to express breast milk for her nursing child for up to three (3) years following child birth. The District shall make reasonable efforts to provide a room or other location in close proximity to the work area where the nursing mother can express milk in privacy. The District shall not discriminate against an employee who chooses to express breast milk in the workplace.

Reasonable unpaid break time is generally no less than twenty (20) minutes and no more than thirty (30) minutes dependent upon the proximity of the designated location for expressing breast milk. In most situations, the District is required to provide unpaid break time at least once every (3) hours if requested by the employee. At the employee's option, the District shall allow the employee to work before or after her normal shift to make up the amount of time used during the unpaid break time(s) so long as such additional time requested falls within the District's normal work hours.

(Continued)

SUBJECT: LEAVES OF ABSENCE (Cont'd.)

The District shall provide written notice to employees who are returning to work following the birth of a child of their right to take unpaid leave for the purpose of expressing breast milk. Such notice may either be provided individually to affected employees or to all employees generally through publication of such notice in the employee handbook or posting of the notice in a central location.

Any employee wishing to avail herself of this benefit is required to give the District advance notice, preferably prior to her return to work, to allow the District an opportunity to establish a location and schedule leave time to accommodate employees as needed.

6. Victims of Domestic Abuse

Employers are required to provide employees with an unpaid leave to appear as a witness, consult with the district attorney, or exercise the employee's statutory rights as the victim of, or witness to a crime of domestic violence. In addition, a victim of domestic violence may need one or more of these types of leave.

To use this leave, the employee shall provide notice of the need for leave at any time prior to the actual day of leave. Employers are permitted to ask the employee who sought the attendance or testimony of the employee to provide verification of the employee's service. Penalizing or discharging an employee for absences by reason of a required appearance as a witness in a criminal proceeding, or consultation with the district attorney, or exercising his/her rights as provided under the law constitutes a Class B misdemeanor by the employer.

7. Military Leave

The District will comply with state and federal laws regarding military leave and re-employment.

Leaves of absence for military spouses are granted in accordance with law and regulation.

Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), 38 USC Sections 4301-
4333
Civil Service Law §§ 71-73~~,~~ and 159-b ~~and 159-c~~
Education Law Sections 1709(16), 3005, 3005-a and 3005-b
General Municipal Law Section 92-c
Labor Law Sections 202-a, 202-c, 202-I, 202-j and 206-c

Military Law Sections 242 and 243
Penal Law Section 215.14

Adopted: ~~9/8/14~~

VIII. Finance

Recommendation/Summary

Finance:

F1. Revenue Status Report

F2. Treasurer's Report

F3. Appropriation Statue Report

F4. Check Warrants

F5. Fire Inspection Report

F6. Policy Update – Policy # 5512 – Reserve Funds

F7. Budget Transfers over $5,000

F8. Policy Statement for Free and Reduced Price Meals

F9. Bond Counsel

F10. Handicapped Transportation Contracts – Extensions

F11. Donation to Technology from Sam-Son Distribution

F12. Donation to Sidway – From St. Martin's in the Fields Church

F13. Capital Project - Presentation

Grand Island Central School District

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Meeting Date: August 27, 2018

Agenda Item: Revenue Status Report

Board Action Required: ☐

For Information Only: ☒

Detail: Detail report of the District's revenues for:

- May 2018

Prepared By: Richard A. Hitzges, Ed.D.
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

REVENUE BUDGET STATUS - FUNDS: A FOR PERIOD COVERED 07/01/17 - 05/31/18

ACCOUNT	ACCOUNT NAME	BUDGET	ADJUSTMENTS	REVISED BUDGET	REVENUE EARNED	UNEARNED REVENUE
A 1001	REAL PROPERTY TAXES	28,972,093.00	0.00	28,972,093.00	29,000,050.44	(27,957.44)
A 1081	IN LIEU OF TAXES	70,000.00	0.00	70,000.00	71,333.40	(1,333.40)
A 1085	SCHOOL TAX RELIEF REIMBUR	4,154,300.00	0.00	4,154,300.00	4,159,936.24	(5,636.24)
A 1120	SALES TAX	2,985,000.00	0.00	2,985,000.00	2,196,490.38	788,509.62
A 1311	TUITION (DAY SCHOOL)	35,000.00	0.00	35,000.00	12,569.04	22,430.96
A 1315	TUITION (ADULT ED)	80,000.00	0.00	80,000.00	46,793.75	33,206.25
A 1320	TUITION (SUMMER SCHOOL)	0.00	0.00	0.00	2,740.00	(2,740.00)
A 1330	TEXTBOOK CHARGES	500.00	0.00	500.00	207.00	293.00
A 1335	STUDENT FEES	3,000.00	0.00	3,000.00	(120.00)	3,120.00
A 1410	ADMISSIONS	4,000.00	0.00	4,000.00	4,711.10	(711.10)
A 1489	OTHER CHARGES FOR SERVICE	30,000.00	0.00	30,000.00	21,033.81	8,966.19
A 1489..01	Turf and Field Usage	0.00	0.00	0.00	2,740.00	(2,740.00)
A 2280	HEALTH SERVICES	1,000.00	0.00	1,000.00	0.00	1,000.00
A 2401	INT & EARNINGS (CHECK)	50,000.00	0.00	50,000.00	2,618.65	47,381.35
A 2401.001	INT & EARNINGS (SAV)	0.00	0.00	0.00	17,153.41	(17,153.41)
A 2410	RENTAL OF REAL PROPERTY I	0.00	0.00	0.00	7,225.53	(7,225.53)
A 2414	RENTAL - INSTRUMENTS	4,800.00	0.00	4,800.00	1,300.00	3,500.00
A 2440	RENTAL OF BUSES	10,000.00	0.00	10,000.00	3,120.18	6,879.82
A 2450	COMMISSIONS	2,500.00	0.00	2,500.00	1,947.09	552.91
A 2650	SALES OF SCRAP AND EXCESS	0.00	0.00	0.00	577.50	(577.50)
A 2665	SALES OF EQUIPMENT	0.00	0.00	0.00	37,700.00	(37,700.00)
A 2670	SALES OF INSTRUCTIONAL SU	1,000.00	0.00	1,000.00	72.84	927.16
A 2680	INSURANCE RECOVERIES	10,000.00	0.00	10,000.00	19,897.27	(9,897.27)
A 2701	PRIOR YR REFUNDS(BOCES)	200,000.00	0.00	200,000.00	0.00	200,000.00
A 2703	OTHER REFUNDS	25,000.00	0.00	25,000.00	29,407.81	(4,407.81)
A 2705	GIFTS AND DONATIONS	1,500.00	0.00	1,500.00	6,682.57	(5,182.57)
A 2770	MISC UNCLASSIFIED	40,000.00	0.00	40,000.00	68,197.36	(28,197.36)
A 2770.02	Misc Rev Yummy Tummy	0.00	0.00	0.00	1,184.39	(1,184.39)
A 3101	STATE AID (REGULAR)	15,481,379.00	0.00	15,481,379.00	10,784,523.77	4,696,855.23
A 3101.001	STATE AID (EXCESS)	746,469.00	0.00	746,469.00	2,924,392.50	(2,177,923.50)
A 3102	LOTTERY AID	3,500,000.00	0.00	3,500,000.00	3,726,644.34	(226,644.34)
A 3103	BOCES AID	1,327,000.00	0.00	1,327,000.00	62,703.76	1,264,296.24
A 3104	TUITION AID	0.00	0.00	0.00	51,811.17	(51,811.17)
A 3260	TEXTBOOK AID	204,846.00	0.00	204,846.00	141,217.00	63,629.00
A 3262	SOFTWARE AID	50,262.00	0.00	50,262.00	94,255.00	(43,993.00)
A 3263	LIBRARY AID	19,546.00	0.00	19,546.00	19,350.00	196.00
A 3289	OTHER STATE AID	0.00	0.00	0.00	50,270.00	(50,270.00)
A 4601	MEDICAID ASSISTANCE	100,000.00	0.00	100,000.00	175,629.29	(75,629.29)
A 5031	INTERFUND TRANSFERS	2,579,826.00	0.00	2,579,826.00	0.00	2,579,826.00
FUND A TOTAL		***60,689,021.00***	***0.00***	***60,689,021.00***	***53,746,366.59***	***6,942,654.41***

Grand Island Central School District

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Meeting Date: August 27, 2018

Agenda Item: Treasurer's Report

Board Action Required: ☐

For Information Only: ☒

Detail: Treasurer's Report – May 2018

Prepared By: Richard A. Hitzges, Ed.D.
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

BOARD OF EDUCATION
GRAND ISLAND CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
May 2018

GENERAL FUND

Checking/ MM Balance April 30, 2018			$20,835,987.11
Receipts For The Month			
Accrued Revenues and Due Tos	$129,362.02		
Interest	$2,428.92		
Miscellaneous Revenue	$47,757.80		
Property Taxes & STAR	$0.00		
State Aid (less accruals)	$2,091,125.29		
Wires/ACH Debits Issued During the Month		$3,398,917.35	
Warrants'/ Checks Drawn During the Month		$588,932.11	
Checking/ MM Balance May 31, 2018			$19,118,811.68
Per Bank Reconciliations			$19,118,811.68

SCHOOL LUNCH

Checking/ MM Balance April 30, 2018			$145,524.94
Receipts for the month	$56,906.86		
Warrants/ Checks for the Month		$43,660.40	
Checking/ MM Balance May 31, 2018			$158,771.40
Per Bank Reconciliation			$158,771.40

SPECIAL AID

Checking/ MM Balance April 30, 2018			$240,277.47
Receipts for the month	$0.00		
Warrants/ Checks for the Month		$51,400.97	
Checking/ MM Balance May 31, 2018	**		$188,876.50
Per Bank Reconciliation	**		$188,876.50

CAPITAL FUND

Checking/ MM Balance April 30, 2018			$917,519.60
Receipts for the month	$155.58		
Warrants/ Checks for the Month		$8,699.50	
Checking/ MM Balance May 31, 2018			$908,975.68
Per Bank Reconciliation			$908,975.68

Submitted by District Treasurer

Grand Island Central School District

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Meeting Date:	August 27, 2018
Agenda Item:	Appropriation Status Report – All Funds
Board Action Required:	☐
For Information Only:	☒
Detail:	Detail report of the District's budget and expenditures.
Prepared By:	Richard A. Hitzges, Ed.D Interim Assistant Superintendent of School Business and Finance
Recommended By:	Dr. Brian Graham Superintendent of Schools

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/18 - 06/30/19 (Detail)

ACCOUNT	DESCRIPTION		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 1010.400-02	BOE - CONTRACT		20,000.00	0.00	20,000.00	7,781.00	10,335.00	1,884.00
A 1010.425-02	BOE - MISC		10,000.00	0.00	10,000.00	114.94	4,620.06	5,265.00
A 1010.430-02	BOE - CONF & TRAVEL		4,000.00	0.00	4,000.00	0.00	2,530.00	1,470.00
A 1010.450-02	BOE - SUPPLIES		500.00	0.00	500.00	0.00	0.00	500.00
A 1010.490-08	BOE - BOCES		15,700.00	0.00	15,700.00	2,466.68	13,233.32	0.00
A 1010....BOARD OF EDUCATION		*	***50,200.00***	***0.00***	***50,200.00***	***10,362.62***	***30,718.38***	***9,119.00***
A 1060.400-02	DIST MTG-CONTRACT		5,000.00	0.00	5,000.00	0.00	4,945.00	55.00
A 1060.450-02	DIST MTG-SUPPLIES		500.00	0.00	500.00	0.00	400.00	100.00
A 1060....DISTRICT MEETING		*	***5,500.00***	***0.00***	***5,500.00***	***0.00***	***5,345.00***	***155.00***
A 1240.150-02	SUPT - ADM		171,913.00	0.00	171,913.00	15,861.56	0.00	156,051.44
A 1240.160-02	SUPT - NON-INSTRUCT		58,949.00	0.00	58,949.00	6,721.22	0.00	52,227.78
A 1240.400-02	SUPT - CONTRACT		7,000.00	0.00	7,000.00	100.00	2,565.00	4,335.00
A 1240.430-02	SUPT - CONF & TRAVEL		3,000.00	0.00	3,000.00	0.00	2,910.00	90.00
A 1240.450-02	SUPT - SUPPLIES		1,000.00	0.00	1,000.00	0.00	500.00	500.00
A 1240....CHIEF SCHOOL ADMINISTRATOR		*	***241,862.00***	***0.00***	***241,862.00***	***22,682.78***	***5,975.00***	***213,204.22***
A 1310.150-05	BUS ADM - ADM SAL		141,438.00	0.00	141,438.00	0.00	0.00	141,438.00
A 1310.160-05	BUS ADM - N-INST		147,299.00	0.00	147,299.00	11,292.59	0.00	136,006.41
A 1310.161-05	BUS ADM - N-INST OVRTME		14,000.00	0.00	14,000.00	0.00	0.00	14,000.00
A 1310.162-05	BUS ADM - N-INST SUBS		59,000.00	0.00	59,000.00	3,079.31	0.00	55,920.69
A 1310.200-05	BUS ADM - EQUIPMENT		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 1310.400-05	BUS ADM - CONTRACTUAL		115,775.00	0.00	115,775.00	13,122.50	53,076.87	49,575.63
A 1310.415-05	BUS ADM - EQUIP REPAIR		500.00	0.00	500.00	0.00	0.00	500.00
A 1310.425-05	BUS ADM - MISC		58,165.00	0.00	58,165.00	225.00	33,020.00	24,920.00
A 1310.430-05	BUS ADM - CONF & TRAVEL		3,700.00	0.00	3,700.00	0.00	0.00	3,700.00
A 1310.450-05	BUS ADM - SUPPLIES		28,179.00	0.00	28,179.00	(84.49)	11,375.50	16,887.99
A 1310.490-08	BUSINESS OFFICE - BOCES		10,000.00	0.00	10,000.00	1,658.34	8,341.66	0.00
A 1310....BUSINESS ADMINISTRATION		*	***581,056.00***	***0.00***	***581,056.00***	***29,293.25***	***105,814.03***	***445,948.72***
A 1320.400-05	AUDIT - CONTRACTUAL		40,000.00	0.00	40,000.00	0.00	39,100.00	900.00
A 1320....AUDITING		*	***40,000.00***	***0.00***	***40,000.00***	***0.00***	***39,100.00***	***900.00***
A 1325.160-05	TREAS- N-INST SAL		4,200.00	0.00	4,200.00	600.00	0.00	3,600.00
A 1325....TREASURER		*	***4,200.00***	***0.00***	***4,200.00***	***600.00***	***0.00***	***3,600.00***
A 1420.400-05	LEGAL - CONTRACTUAL		150,000.00	0.00	150,000.00	0.00	130,000.00	20,000.00
A 1420.490-08	LEGAL - BOCES		60,000.00	0.00	60,000.00	6,244.84	53,755.16	0.00
A 1420....LEGAL		*	***210,000.00***	***0.00***	***210,000.00***	***6,244.84***	***183,755.16***	***20,000.00***
A 1430.150-10	PERSONNEL - ADMIN SAL		113,744.00	0.00	113,744.00	10,704.13	0.00	103,039.87
A 1430.160-10	PERSL - NINST SAL		69,362.00	0.00	69,362.00	5,286.00	0.00	64,076.00
A 1430.161-10	PERSL - NINST OVERTIME		200.00	0.00	200.00	122.04	0.00	77.96
A 1430.400-10	PERSL - CONTRACTUAL		4,000.00	0.00	4,000.00	0.00	2,500.00	1,500.00
A 1430.425-10	MISCELLANEOUS		100.00	0.00	100.00	50.00	0.00	50.00
A 1430.430-10	PERSONNEL CONF & TRAVEL		7,500.00	0.00	7,500.00	1,039.01	1,250.00	5,210.99
A 1430.450-10	PERSL - SUPPLIES		200.00	0.00	200.00	0.00	0.00	200.00
A 1430.490-08	PERSL - BOCES SERVICES		22,521.00	0.00	22,521.00	3,700.34	18,820.66	0.00

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ACCOUNT	DESCRIPTION		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 1430....PERSONNEL		*	*217,627.00*	*0.00*	*217,627.00*	*20,901.52*	*22,570.66*	*174,154.82*
A 1480.425-05	PUBLIC INFO - MISC		4,000.00	0.00	4,000.00	3,000.00	1,000.00	0.00
A 1480....PUBLIC INFORMATION & SERVICES		*	*4,000.00*	*0.00*	*4,000.00*	*3,000.00*	*1,000.00*	*0.00*
A 1620.160-01	OP PLNT - NINST SALARIES		1,355,863.00	0.00	1,355,863.00	96,395.15	0.00	1,259,467.85
A 1620.161-01	OP PLNT - NINST OVERTIME		35,000.00	0.00	35,000.00	1,150.33	0.00	33,849.67
A 1620.162-01	OP PLNT - NINST SUBS		17,500.00	0.00	17,500.00	332.80	0.00	17,167.20
A 1620.167-01	OP PLNT - SUMMER HELP		11,000.00	0.00	11,000.00	5,896.80	0.00	5,103.20
A 1620.200-01	OP PLNT - EQUIPMENT		35,000.00	0.00	35,000.00	0.00	21,534.59	13,465.41
A 1620.400-01	OP PLNT - CONTRACTUAL		83,650.00	700.00	84,350.00	125.00	6,750.00	77,475.00
A 1620.405-01	OP PLNT - UTILITIES		1,013,872.00	(55,000.00)	958,872.00	16,293.29	939,906.71	2,672.00
A 1620.425-01	OP PLNT - MISCELLANEOUS		100.00	0.00	100.00	0.00	0.00	100.00
A 1620.430-01	OP PLNT - CONF & TRAVEL		500.00	800.00	1,300.00	26.87	1,200.00	73.13
A 1620.445-05	DISTRICT ARCHITECT		100,000.00	0.00	100,000.00	0.00	25,000.00	75,000.00
A 1620.450-01	OP PLNT - SUPPLIES		154,765.00	0.00	154,765.00	11,111.86	77,118.29	66,534.85
A 1620....OPERATION OF PLANT		*	*2,807,250.00*	*(53,500.00)*	*2,753,750.00*	*131,332.10*	*1,071,509.59*	*1,550,908.31*
A 1621.160-01	MAINT - N-INST SALARIES		554,150.00	0.00	554,150.00	38,952.24	0.00	515,197.76
A 1621.161-01	MAINT - N-INST OVERTIME		40,000.00	0.00	40,000.00	146.52	0.00	39,853.48
A 1621.165-01	MAINT-ADMINISTRATION SALARY		79,879.00	0.00	79,879.00	7,302.80	0.00	72,576.20
A 1621.200-01	MAINT - EQUIPMENT		66,000.00	975.00	66,975.00	4,300.00	7,819.40	54,855.60
A 1621.400-01	MAINT - CONTRACTUAL		277,700.00	18,020.00	295,720.00	14,076.85	182,298.72	99,344.43
A 1621.415-01	MAINT - EQUIP REPAIR		500.00	0.00	500.00	0.00	0.00	500.00
A 1621.425-01	MAINT - MISCELLANEOUS		100.00	0.00	100.00	0.00	0.00	100.00
A 1621.430-01	MAINT - CONF & TRAVEL		1,000.00	0.00	1,000.00	0.00	995.00	5.00
A 1621.450-01	MAINT - SUPPLIES		117,000.00	0.00	117,000.00	280.28	44,124.37	72,595.35
A 1621.451-01	MAINT - GASOLINE		20,000.00	0.00	20,000.00	0.00	20,000.00	0.00
A 1621....MAINTENANCE OF PLANT		*	*1,156,329.00*	*18,995.00*	*1,175,324.00*	*65,058.69*	*255,237.49*	*855,027.82*
A 1670.490-08	TRANS-BOCES SER		25,000.00	0.00	25,000.00	4,166.66	20,833.34	0.00
A 1670....CENTRAL PRINTING & MAILING		*	*25,000.00*	*0.00*	*25,000.00*	*4,166.66*	*20,833.34*	*0.00*
A 1680.490-08	BOCES - BOCES		694,000.00	0.00	694,000.00	90,492.07	603,507.93	0.00
A 1680....CENTRAL DATA PROCESSING		*	*694,000.00*	*0.00*	*694,000.00*	*90,492.07*	*603,507.93*	*0.00*
A 1910.400-05	UNALLOC INS CONT		280,000.00	0.00	280,000.00	240,367.00	7,000.00	32,633.00
A 1910....UNALLOCATED INSURANCE		*	*280,000.00*	*0.00*	*280,000.00*	*240,367.00*	*7,000.00*	*32,633.00*
A 1950.400-05	ASN SCH PROP - CONTRACT		45,000.00	0.00	45,000.00	0.00	0.00	45,000.00
A 1950....ASSESSMENTS ON SCHOOL PROPERTY		*	*45,000.00*	*0.00*	*45,000.00*	*0.00*	*0.00*	*45,000.00*
A 1964.400-05	REFUNDS - R PROP - CONT		85,000.00	0.00	85,000.00	3,671.81	0.00	81,328.19
A 1964....REFUND ON REAL PROPERTY TAXES		*	*85,000.00*	*0.00*	*85,000.00*	*3,671.81*	*0.00*	*81,328.19*
A 1981.490-08	ADM CHGE - BOCES		265,835.00	0.00	265,835.00	44,291.00	221,544.00	0.00
A 1981....BOCES ADMINISTRATIVE COSTS		*	*265,835.00*	*0.00*	*265,835.00*	*44,291.00*	*221,544.00*	*0.00*
A 1989.400-05	UNCLASSD - CONTRACT		4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
A 1989....UNCLASSIFIED		*	*4,500.00*	*0.00*	*4,500.00*	*0.00*	*0.00*	*4,500.00*
A 2010.150-04	CURR DEV-INST SALARIES		144,644.00	0.00	144,644.00	13,528.49	0.00	131,115.51
A 2010.152-04	CURR DEV-INST SUBS		21,205.00	0.00	21,205.00	0.00	0.00	21,205.00

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ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2010.154-04	CURR DEV-INST WORKSHOPS	28,340.00	0.00	28,340.00	0.00	0.00	28,340.00
A 2010.160-04	CURR DEV-N-INST SAL	34,122.00	0.00	34,122.00	2,625.00	0.00	31,497.00
A 2010.400-04	CURR DEV-CONTRACT	45,000.00	(8,300.00)	36,700.00	0.00	0.00	36,700.00
A 2010.430-04	CURR DEV-CONF & TRAVEL	3,200.00	8,300.00	11,500.00	2,170.22	6,700.00	2,629.78
A 2010.450-04	CURR DEV-SUPPLIES	5,000.00	47.01	5,047.01	90.00	2,850.00	2,107.01
A 2010....CURRICULUM DEVEL & SUPERVISION *		***281,511.00***	***47.01***	***281,558.01***	***18,413.71***	***9,550.00***	***253,594.30***
A 2020.150-20	SUPVSN - INST SALARIES	101,648.00	0.00	101,648.00	8,846.15	0.00	92,801.85
A 2020.150-30	SUPVSN - INST SALARIES	135,458.00	0.00	135,458.00	12,384.00	0.00	123,074.00
A 2020.150-40	SUPVSN - INST SALARIES	188,438.00	0.00	188,438.00	17,227.63	0.00	171,210.37
A 2020.150-60	SUPVSN - INST SALARIES	285,832.00	0.00	285,832.00	25,637.98	0.00	260,194.02
A 2020.150-80	SUPVSN - INST SALARIES	116,390.00	0.00	116,390.00	10,640.70	0.00	105,749.30
A 2020.160-20	SUPVSN - N-INST SAL	57,224.00	0.00	57,224.00	2,856.08	0.00	54,367.92
A 2020.160-30	SUPVSN - N-INST SAL	52,648.00	0.00	52,648.00	2,625.00	0.00	50,023.00
A 2020.160-40	SUPVSN - N-INST SAL	71,888.00	0.00	71,888.00	3,523.50	0.00	68,364.50
A 2020.160-60	SUPVSN - N-INST SAL	91,808.00	0.00	91,808.00	7,135.50	0.00	84,672.50
A 2020.160-80	SUPVSN - N-INST SAL	65,888.00	0.00	65,888.00	3,327.00	0.00	62,561.00
A 2020.161-30	SUPVSN - N-INST OVERT	0.00	0.00	0.00	0.00	0.00	0.00
A 2020.161-60	SUPVSN - N-INST OVERT	3,726.00	0.00	3,726.00	0.00	0.00	3,726.00
A 2020.161-80	SUPVSN - N-INST OVERT	300.00	0.00	300.00	0.00	0.00	300.00
A 2020.200-40	SUPVSN - EQUIPMENT	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2020.400-20	SUPVSN - CONTRACTUAL	1,000.00	0.00	1,000.00	793.03	0.00	206.97
A 2020.400-30	SUPVSN - CONTRACTUAL	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2020.400-40	SUPVSN - CONTRACTUAL	800.00	0.00	800.00	0.00	125.00	675.00
A 2020.400-60	SUPVSN - CONTRACTUAL	2,300.00	0.00	2,300.00	480.00	0.00	1,820.00
A 2020.400-80	SUPVSN - CONTRACTUAL	800.00	0.00	800.00	0.00	0.00	800.00
A 2020.415-60	SUPVSN - EQUIP REPAIR	100.00	0.00	100.00	0.00	0.00	100.00
A 2020.415-80	SUPVSN - EQUIP REPAIR	128.00	0.00	128.00	0.00	0.00	128.00
A 2020.420-30	PRINTING	1,200.00	393.00	1,593.00	0.00	331.96	1,261.04
A 2020.420-60	SUPVSN - PRINTING	1,400.00	0.00	1,400.00	0.00	235.00	1,165.00
A 2020.420-80	SUPVSN - PRINTING	1,000.00	(107.00)	893.00	0.00	0.00	893.00
A 2020.425-20	SUPVSN - MISC	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2020.425-30	SUPVSN - MISC	2,000.00	(500.00)	1,500.00	0.00	0.00	1,500.00
A 2020.425-40	SUPVSN - MISCELLANEOUS	6,500.00	0.00	6,500.00	145.22	3,179.78	3,175.00
A 2020.425-60	SUPVSN - MISCELLANEOUS	4,000.00	0.00	4,000.00	95.85	125.00	3,779.15
A 2020.430-20	SUPVSN - CONF & TRAVEL	500.00	0.00	500.00	0.00	0.00	500.00
A 2020.430-30	SUPVSN - CONF & TRAVEL	250.00	0.00	250.00	0.00	0.00	250.00
A 2020.430-40	SUPVSN - CONF & TRAVEL	300.00	0.00	300.00	0.00	0.00	300.00
A 2020.430-60	SUPVSN - CONF & TRAVEL	800.00	0.00	800.00	0.00	0.00	800.00
A 2020.430-80	SUPVSN - CONF & TRAVEL	200.00	0.00	200.00	0.00	0.00	200.00
A 2020.431-30	SRP - CONF & TRAVEL	200.00	0.00	200.00	0.00	0.00	200.00
A 2020.431-60	SUPVSN - SRP C & T	300.00	0.00	300.00	0.00	0.00	300.00
A 2020.431-80	SRP - CONF & TRAVEL	150.00	0.00	150.00	0.00	0.00	150.00

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ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2020.450-20	SUPVSN - SUPPLIES	8,038.00	0.00	8,038.00	318.29	487.63	7,232.08
A 2020.450-30	SUPVSN - SUPPLIES	11,000.00	0.00	11,000.00	0.00	269.70	10,730.30
A 2020.450-40	SUPVSN - SUPPLIES	3,400.00	0.00	3,400.00	0.00	200.00	3,200.00
A 2020.450-60	SUPVSN - SUPPLIES	15,200.00	0.00	15,200.00	606.54	2,588.17	12,005.29
A 2020....SUPERVISION-REGULAR SCHOOL	*	*1,236,514.00*	*(214.00)*	*1,236,300.00*	*96,642.47*	*7,542.24*	*1,132,115.29*
A 2060.400-05	RES PLAN-CONTRACTUAL	20,000.00	0.00	20,000.00	7,000.00	13,000.00	0.00
A 2060.490-08	RES PLAN-BOCES	131,351.00	0.00	131,351.00	23,217.74	108,133.26	0.00
A 2060....RESEARCH, PLANNING & EVALUAT	*	*151,351.00*	*0.00*	*151,351.00*	*30,217.74*	*121,133.26*	*0.00*
A 2070.400-10	INSERVICE TRAINING - CONTRACTUAL	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
A 2070.490-08	SPEC NEEDS - BOCES	84,694.00	0.00	84,694.00	14,064.54	70,629.46	0.00
A 2070....INSERVICE TRAINING-INSTRUCTION	*	*96,694.00*	*0.00*	*96,694.00*	*14,064.54*	*70,629.46*	*12,000.00*
A 2110.120-20	TEACHING - INST 1-6	1,558,341.00	70,000.00	1,628,341.00	0.00	0.00	1,628,341.00
A 2110.120-30	TEACHING - INST 1-6	1,125,440.00	0.00	1,125,440.00	0.00	0.00	1,125,440.00
A 2110.120-80	TEACHING - INST 1-6	1,894,903.00	0.00	1,894,903.00	0.00	0.00	1,894,903.00
A 2110.125-20	TEACHING - 4-6	644,272.00	0.00	644,272.00	0.00	0.00	644,272.00
A 2110.125-30	TEACHING - 4-6	773,978.00	0.00	773,978.00	0.00	0.00	773,978.00
A 2110.125-40	TEACHING - 4-6	576,106.00	0.00	576,106.00	0.00	0.00	576,106.00
A 2110.130-05	TEACHING - SEC 7-12	313,547.00	0.00	313,547.00	0.00	0.00	313,547.00
A 2110.130-06	TEACHING - SEC 7-12	3,400.00	0.00	3,400.00	0.00	0.00	3,400.00
A 2110.130-13	PHYS ED - TEACHING	21,700.00	0.00	21,700.00	0.00	0.00	21,700.00
A 2110.130-40	TEACHING - SEC 7-12	3,371,543.00	0.00	3,371,543.00	0.00	0.00	3,371,543.00
A 2110.130-60	TEACHING - SEC 7-12	4,909,226.00	0.00	4,909,226.00	800.00	0.00	4,908,426.00
A 2110.130-96	STEP STIPEND	226,350.00	0.00	226,350.00	0.00	0.00	226,350.00
A 2110.130-97	GITA INS STIPEND	85,000.00	0.00	85,000.00	0.00	0.00	85,000.00
A 2110.130-98	GITA - RET CASH PAYMENT	60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
A 2110.131-60	AAP PROGRAM	23,000.00	0.00	23,000.00	0.00	0.00	23,000.00
A 2110.140-05	TEACHING - INST SUBS	150,000.00	0.00	150,000.00	0.00	0.00	150,000.00
A 2110.141-05	INST SUBS - NON-CERT	60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
A 2110.142-05	INST SUBS - RETIRED/NON-CERT OVE	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A 2110.143-05	INST SUBS-NON-CERT OVER 10 DAYS	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 2110.144-05	INST SUBS-SHORT TERM OVER 40 DAY	135,000.00	0.00	135,000.00	0.00	0.00	135,000.00
A 2110.145-05	SUBS - BUILDING BASED	120,000.00	0.00	120,000.00	400.00	0.00	119,600.00
A 2110.160-13	NON-INSTRUCTIONAL SALARY	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 2110.160-20	TEACHING - N-INSTRUCT	24,207.00	0.00	24,207.00	0.00	0.00	24,207.00
A 2110.160-30	TEACHING - N-INSTRUCT	23,067.00	0.00	23,067.00	0.00	0.00	23,067.00
A 2110.160-40	TEACHING - N-INSTRUCT	84,924.00	0.00	84,924.00	0.00	0.00	84,924.00
A 2110.160-60	TEACHING - N-INSTRUCT	131,242.00	0.00	131,242.00	0.00	0.00	131,242.00
A 2110.160-80	TEACHING - N-INSTRUCT	30,719.00	0.00	30,719.00	0.00	0.00	30,719.00
A 2110.160-97	SRP INS STIPEND	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A 2110.162-05	SRP TEACHING SUBS	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2110.200-05	TEACHING - EQUIPMENT	32,662.00	0.00	32,662.00	0.00	0.00	32,662.00
A 2110.200-06	TEACHING - EQUIPMENT	24,560.00	0.00	24,560.00	0.00	7,122.00	17,438.00

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A 2110.200-13	TEACHING - EQUIPMENT	3,612.00	262.36	3,874.36	0.00	2,557.15	1,317.21
A 2110.200-20	TEACHING - EQUIPMENT	16,000.00	0.00	16,000.00	0.00	6,251.52	9,748.48
A 2110.200-30	TEACHING - EQUIPMENT	23,627.00	0.00	23,627.00	0.00	19,095.86	4,531.14
A 2110.200-40	TEACHING - EQUIPMENT	16,800.00	0.00	16,800.00	0.00	4,130.11	12,669.89
A 2110.200-60	EQUIPMENT	31,505.00	0.00	31,505.00	585.90	0.00	30,919.10
A 2110.200-80	TEACHING - EQUIPMENT	3,537.00	0.00	3,537.00	0.00	1,426.72	2,110.28
A 2110.400-05	TEACHING - CONTRACTUAL	263,370.00	(47,291.00)	216,079.00	0.00	39,000.00	177,079.00
A 2110.400-06	TEACHING - CONTRACTUAL	5,300.00	0.00	5,300.00	0.00	3,500.00	1,800.00
A 2110.400-13	TEACHING - CONTRACTUAL	4,000.00	0.00	4,000.00	1,837.70	2,162.30	0.00
A 2110.400-40	TEACHING - CONTRACTUAL	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2110.400-60	TEACHING - CONTRACTUAL	9,575.00	0.00	9,575.00	0.00	0.00	9,575.00
A 2110.400-80	TEACHING - CONTRACTUAL	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.401-05	SCHOOL RESOURCE OFFICER	0.00	36,096.22	36,096.22	0.00	36,096.22	0.00
A 2110.410-06	TEACHING - CONTRACTUAL	11,500.00	0.00	11,500.00	5,016.00	1,050.00	5,434.00
A 2110.410-60	TEACHING - STUDENT SER	10,000.00	0.00	10,000.00	0.00	8,410.00	1,590.00
A 2110.415-06	TEACHING - EQUIP REPAIR	10,000.00	0.00	10,000.00	0.00	5,000.00	5,000.00
A 2110.415-13	TEACHING - EQUIP REPAIR	1,800.00	0.00	1,800.00	0.00	1,000.00	800.00
A 2110.415-61	HS ART - EQUIP REPAIR	300.00	0.00	300.00	0.00	0.00	300.00
A 2110.415-62	HS SCIENCE - EQUIP REPAIR	500.00	0.00	500.00	0.00	0.00	500.00
A 2110.425-13	TEACHING - MISC	1,000.00	0.00	1,000.00	118.79	444.41	436.80
A 2110.425-30	TEACHING - MISC	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.425-60	TEACHING - MISC	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
A 2110.430-06	TEACHING - CONF & TRAVEL	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.430-13	TEACHING - CONF & TRAVEL	638.00	0.00	638.00	0.00	0.00	638.00
A 2110.430-20	TEACHING - CONF & TRAVEL	500.00	0.00	500.00	0.00	0.00	500.00
A 2110.430-30	TEACHING - CONF & TRAVEL	800.00	0.00	800.00	0.00	0.00	800.00
A 2110.430-40	TEACHING - CONF & TRAVEL	400.00	0.00	400.00	0.00	0.00	400.00
A 2110.430-60	TEACHING - CONF & TRAVEL	2,339.00	0.00	2,339.00	0.00	195.59	2,143.41
A 2110.430-80	TEACHING - CONF & TRAVEL	800.00	0.00	800.00	0.00	0.00	800.00
A 2110.450-01	TEACHING - SUPPLIES	1,035.00	0.00	1,035.00	0.00	0.00	1,035.00
A 2110.450-06	TEACHING - SUPPLIES	12,000.00	0.00	12,000.00	1,365.55	7,030.05	3,604.40
A 2110.450-13	TEACHING - SUPPLIES	8,500.00	117.59	8,617.59	30.36	3,308.92	5,278.31
A 2110.450-14	ED REL SPT SUPPLIES	500.00	0.00	500.00	224.51	275.49	0.00
A 2110.450-20	TEACHING - SUPPLIES	16,500.00	214.00	16,714.00	523.80	12,951.29	3,238.91
A 2110.450-30	TEACHING - SUPPLIES	11,590.00	0.00	11,590.00	500.43	9,833.96	1,255.61
A 2110.450-34	TEACHING - SUPPLIES	2,400.00	0.00	2,400.00	0.00	2,290.79	109.21
A 2110.450-40	TEACHING - SUPPLIES	10,750.00	0.00	10,750.00	0.00	8,059.51	2,690.49
A 2110.450-42	SCIENCE - SUPPLIES	3,780.00	0.00	3,780.00	0.00	2,079.63	1,700.37
A 2110.450-43	ENGLISH - SUPPLIES	600.00	0.00	600.00	0.00	0.00	600.00
A 2110.450-44	MATH- SUPPLIES	325.00	0.00	325.00	0.00	0.00	325.00
A 2110.450-45	SOCIAL STUDIES- SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
A 2110.450-46	ART - SUPPLIES	4,450.00	0.00	4,450.00	0.00	1,743.31	2,706.69

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/18 - 06/30/19 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2110.450-47	TECHNOLOGY - SUPPLIES	4,450.00	0.00	4,450.00	0.00	4,393.68	56.32
A 2110.450-48	FOREIGN LANG - SUPPLIES	760.00	0.00	760.00	0.00	0.00	760.00
A 2110.450-49	HOME EC - SUPPLIES	3,300.00	0.00	3,300.00	0.00	2,000.00	1,300.00
A 2110.450-60	TEACHING - SUPPLIES	13,000.00	0.00	13,000.00	7.44	7,718.03	5,274.53
A 2110.450-61	HS ART - SUPPLIES	9,050.00	0.00	9,050.00	1,808.83	7,031.20	209.97
A 2110.450-62	HS SCIENCE - SUPPLIES	13,584.00	0.00	13,584.00	0.00	12,621.04	962.96
A 2110.450-63	HS ENGLISH - SUPPLIES	1,600.00	0.00	1,600.00	290.62	397.08	912.30
A 2110.450-64	HS FOREIGN LANG - SUPPLIES	1,000.00	0.00	1,000.00	163.44	175.25	661.31
A 2110.450-65	HS HEALTH - SUPPLIES	200.00	0.00	200.00	0.00	50.50	149.50
A 2110.450-66	HS SOCIAL STUDIES - SUPPLIES	960.00	0.00	960.00	88.96	478.92	392.12
A 2110.450-67	HS MATH - SUPPLIES	1,000.00	0.00	1,000.00	416.19	582.92	0.89
A 2110.450-68	HS LEARNING CTR - SUPPLIES	500.00	0.00	500.00	0.00	370.00	130.00
A 2110.450-80	TEACHING - SUPPLIES	27,240.00	0.00	27,240.00	7,309.36	11,151.48	8,779.16
A 2110.470-40	TEACHING - TUITION	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2110.473-05	CHARTER SCHOOL TUITION	155,000.00	0.00	155,000.00	1,860.67	109,779.33	43,360.00
A 2110.480-05	TEACHING - TEXTBOOKS	31,603.00	0.00	31,603.00	0.00	0.00	31,603.00
A 2110.480-20	TEACHING - TEXTBOOKS	26,000.00	0.00	26,000.00	3,770.89	13,878.32	8,350.79
A 2110.480-30	TEACHING - TEXTBOOKS	25,000.00	0.00	25,000.00	0.00	13,609.29	11,390.71
A 2110.480-40	TEACHING - TEXTBOOKS	40,000.00	4,672.19	44,672.19	0.00	26,753.03	17,919.16
A 2110.480-60	HS - STATE AIDED TEXTBOOKS	61,000.00	0.00	61,000.00	1,057.16	14,857.52	45,085.32
A 2110.480-80	TEACHING - TEXTBOOKS	24,000.00	0.00	24,000.00	20,532.11	563.39	2,904.50
A 2110.490-08	TEACHING - BOCES SERVICES	316,000.00	0.00	316,000.00	16,244.78	299,755.22	0.00
A 2110....TEACHING-REGULAR SCHOOL	*	***17,780,167.00***	***64,071.36***	***17,844,238.36***	***64,953.49***	***711,181.03***	***17,068,103.84***
A 2250.150-09	SPECIAL ED - SUMMER SCHOOL SALAR	15,000.00	(6,000.00)	9,000.00	2,315.82	0.00	6,684.18
A 2250.150-17	SP EDU - ADM SALARIES	3,333,712.00	0.00	3,333,712.00	0.00	0.00	3,333,712.00
A 2250.152-17	SP EDU - ADM SALARIES	10,000.00	0.00	10,000.00	3,494.16	0.00	6,505.84
A 2250.160-09	SUMMER SCHOOL - SP ED - SRP SALA	0.00	6,000.00	6,000.00	0.00	0.00	6,000.00
A 2250.160-17	SP EDU - N-INST SALARIES	750,259.00	0.00	750,259.00	7,058.64	0.00	743,200.36
A 2250.161-17	SP EDU - N-INST OVERTIME	5,000.00	0.00	5,000.00	696.69	0.00	4,303.31
A 2250.200-17	SP EDU - EQUIPMENT	2,900.00	0.00	2,900.00	1,299.80	658.45	941.75
A 2250.400-09	SUMMER SCHOOL SP ED - CONTRACTUA	0.00	1,000.00	1,000.00	606.17	291.77	102.06
A 2250.400-17	SP EDU - CONTRACTUAL	560,000.00	4,700.00	564,700.00	2,308.00	23,472.00	538,920.00
A 2250.415-17	SP EDU - EQUIP REPAIR	400.00	0.00	400.00	0.00	0.00	400.00
A 2250.425-17	SP EDU - MISCELLANEOUS	100.00	0.00	100.00	0.00	50.00	50.00
A 2250.430-17	SP EDU - CONF & TRAVEL	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
A 2250.440-17	SP EDU - LEGAL	20,000.00	0.00	20,000.00	1,519.60	8,480.40	10,000.00
A 2250.450-17	SP EDU - SUPPLIES	7,000.00	0.00	7,000.00	1,259.05	4,912.01	828.94
A 2250.455-17	SP ED - YUMMY TUMMY	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2250.472-17	TUITION-OTHER	1,367,000.00	91,171.78	1,458,171.78	52,352.70	1,173,147.48	232,671.60
A 2250.490-08	SP EDU - BOCES	450,000.00	0.00	450,000.00	0.00	450,000.00	0.00

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ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2250....PROGRAMS-STUDENTS W/ DISABIL	*	*6,525,371.00*	*96,871.78*	*6,622,242.78*	*72,910.63*	*1,662,012.11*	*4,887,320.04*
A 2280.150-60	TEACHING - OC ED SEC	442,334.00	0.00	442,334.00	800.00	0.00	441,534.00
A 2280.400-62	OCC ED - CONTRACTUAL	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 2280.410-62	OCC ED - STUDENT SER	1,632.00	0.00	1,632.00	0.00	0.00	1,632.00
A 2280.450-61	OCC ED - SUPPLIES	2,600.00	0.00	2,600.00	0.00	2,600.00	0.00
A 2280.450-62	OCC ED - SUPPLIES	2,300.00	0.00	2,300.00	0.00	1,471.09	828.91
A 2280.450-63	OCC ED - SUPPLIES	36,600.00	0.00	36,600.00	0.00	13,750.00	22,850.00
A 2280.490-08	OCC ED - BOCES SER	880,000.00	0.00	880,000.00	0.00	880,000.00	0.00
A 2280....OCCUPATIONAL EDUCATION	*	*1,371,466.00*	*0.00*	*1,371,466.00*	*800.00*	*897,821.09*	*472,844.91*
A 2330.150-07	ADULT ED - ADMIN SAL	109,300.00	0.00	109,300.00	7,359.15	0.00	101,940.85
A 2330.150-09	SUMMER SCH -ADMIN SAL	49,000.00	0.00	49,000.00	19,470.15	0.00	29,529.85
A 2330.160-07	ADULT ED - N-INST SAL	51,303.00	0.00	51,303.00	1,260.00	0.00	50,043.00
A 2330.400-07	ADULT ED - CONTRACTUAL	15,000.00	0.00	15,000.00	1,612.00	11,388.00	2,000.00
A 2330.400-09	SUMMER SCH - CONTRACTUAL	7,200.00	0.00	7,200.00	0.00	0.00	7,200.00
A 2330.425-07	ADULT ED - MISC	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2330.450-07	ADULT ED - SUPPLIES	900.00	0.00	900.00	0.00	900.00	0.00
A 2330....TEACHING-SPECIAL SCHOOLS	*	*237,703.00*	*0.00*	*237,703.00*	*29,701.30*	*12,288.00*	*195,713.70*
A 2610.150-20	LIB AUDIO INST SAL HUTH GENE	78,857.00	0.00	78,857.00	0.00	0.00	78,857.00
A 2610.150-30	LIV/AV ADM SAL	66,921.00	0.00	66,921.00	0.00	0.00	66,921.00
A 2610.150-40	LIB/AV ADM SAL	95,550.00	0.00	95,550.00	0.00	0.00	95,550.00
A 2610.150-60	LIB/AV ADM SAL	85,060.00	0.00	85,060.00	0.00	0.00	85,060.00
A 2610.150-80	LIB/AV ADM SAL	71,212.00	0.00	71,212.00	0.00	0.00	71,212.00
A 2610.160-20	LIB/AV N-INST SAL	27,140.00	0.00	27,140.00	0.00	0.00	27,140.00
A 2610.160-30	LIB/AV N-INST SAL	34,389.00	0.00	34,389.00	0.00	0.00	34,389.00
A 2610.160-40	LIB/AV N-INST SAL	28,055.00	0.00	28,055.00	0.00	0.00	28,055.00
A 2610.160-60	LIB/AV N-INST SAL	29,901.00	0.00	29,901.00	0.00	0.00	29,901.00
A 2610.160-80	LIB/AV N-INST SAL	29,155.00	0.00	29,155.00	0.00	0.00	29,155.00
A 2610.160-90	LIB/AV NON-INST_SAL	44,334.00	0.00	44,334.00	3,409.60	0.00	40,924.40
A 2610.161-90	COMPUTER ASST-N-INST	4,400.00	0.00	4,400.00	0.00	0.00	4,400.00
A 2610.200-90	EQUIPMENT TECH/AV	28,169.00	0.00	28,169.00	10,395.00	0.00	17,774.00
A 2610.400-40	LIB/AV CONTRACTUAL	300.00	0.00	300.00	0.00	0.00	300.00
A 2610.400-80	LIB/AV CONTRACTUAL	175.00	0.00	175.00	0.00	0.00	175.00
A 2610.400-90	CONTRACTUAL TECH/AV	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2610.430-80	LIB/AV CONF & TRAVEL	60.00	0.00	60.00	0.00	0.00	60.00
A 2610.450-20	LIB/AV SUPPLIES	2,730.00	0.00	2,730.00	0.00	162.63	2,567.37
A 2610.450-30	LIB/AV SUPPLIES	1,519.00	0.00	1,519.00	0.00	192.94	1,326.06
A 2610.450-40	LIB/AV SUPPLIES	3,458.00	0.00	3,458.00	173.94	297.20	2,986.86
A 2610.450-60	LIB/AV SUPPLIES	3,458.00	0.00	3,458.00	0.00	50.50	3,407.50
A 2610.450-80	LIB/AV SUPPLIES	1,820.00	0.00	1,820.00	0.00	0.00	1,820.00
A 2610.450-90	SUPPLIES TECH/AV	2,745.00	0.00	2,745.00	0.00	0.00	2,745.00
A 2610.460-05	LIB/AV STATE-AID SUPPLY	2,550.00	0.00	2,550.00	0.00	0.00	2,550.00
A 2610.460-20	LIB/AV STATE AIDED	2,800.00	0.00	2,800.00	0.00	0.00	2,800.00

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ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2610.460-30	LIB/AV STATE-AID SUPPLY	2,700.00	0.00	2,700.00	0.00	0.00	2,700.00
A 2610.460-40	LIB/AV STATE-AID SUPPLY	4,300.00	0.00	4,300.00	0.00	1,000.00	3,300.00
A 2610.460-60	LIB/AV STATE-AIDED	6,500.00	0.00	6,500.00	0.00	1,521.01	4,978.99
A 2610.460-80	LIB/AV STATE AIDED	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2610.490-08	LIBRARY/AV BOCES CONTRACT	125,437.00	0.00	125,437.00	4,768.16	120,668.84	0.00
A 2610....SCHOOL LIBRARY & AUDIOVISUAL	*	***788,195.00***	***0.00***	***788,195.00***	***18,746.70***	***123,893.12***	***645,555.18***
A 2630.150-90	COMPUTER ASST-ADM SAL	94,984.00	0.00	94,984.00	10,841.70	0.00	84,142.30
A 2630.154-90	TIFS - TECHNOLOGY WORKSHOPS	6,500.00	0.00	6,500.00	0.00	0.00	6,500.00
A 2630.160-90	COMPUTER ASST-N-INST SAL	232,807.00	0.00	232,807.00	17,746.26	0.00	215,060.74
A 2630.161-90	COMPUTER ASST-N-INST OVTM	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2630.200-90	COMPUTER ASST - EQUIPMENT	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
A 2630.220-05	COMPUTER ASST-ST AID HDWRE	51,674.00	0.00	51,674.00	0.00	524.90	51,149.10
A 2630.400-40	COMPUTER LAB- CONTRACTUAL	300.00	0.00	300.00	0.00	0.00	300.00
A 2630.400-90	COMPUTER ASST-CONTRACTUAL	37,900.00	0.00	37,900.00	1,500.00	69.97	36,330.03
A 2630.415-40	COMPUTER LAB - EQUIP REPAIR	200.00	0.00	200.00	0.00	0.00	200.00
A 2630.415-90	COMPUTER ASST-EQUIP REPAIR	3,000.00	0.00	3,000.00	119.00	0.00	2,881.00
A 2630.425-90	COMPUTER ASST-MISC	3,000.00	0.00	3,000.00	0.00	100.00	2,900.00
A 2630.430-90	COMPUTER ASST-CONF & TRAVEL	5,000.00	0.00	5,000.00	0.00	1,149.50	3,850.50
A 2630.431-90	COMPUTER ASST-SRP C & T	3,000.00	0.00	3,000.00	0.00	1,689.50	1,310.50
A 2630.450-40	COMPUTER LAB - SUPPLIES	698.00	0.00	698.00	0.00	0.00	698.00
A 2630.450-60	HS COMPUTERS - SUPPLIES	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
A 2630.450-90	COMPUTER ASST-SUPPLIES	18,000.00	697.30	18,697.30	320.85	5,772.68	12,603.77
A 2630.460-90	COMPUTER ASST - STATE AIDED	50,000.00	16,291.00	66,291.00	18,217.18	47,906.29	167.53
A 2630.490-08	COMPUTER ASST-BOCES	494,283.00	0.00	494,283.00	66,639.96	427,643.04	0.00
A 2630....COMPUTER ASSISTED INSTRUCTION	*	***1,034,746.00***	***16,988.30***	***1,051,734.30***	***115,384.95***	***484,855.88***	***451,493.47***
A 2805.160-14	ATTENDANCE-NON-INST SALARIES	69,096.00	0.00	69,096.00	0.00	0.00	69,096.00
A 2805.415-14	ATTENDANCE-EQUIP REPAIR	200.00	0.00	200.00	0.00	0.00	200.00
A 2805.430-14	ATTENDANCE-CONF & TRAVEL	200.00	0.00	200.00	0.00	200.00	0.00
A 2805....ATTENDANCE-REGULAR SCHOOL	*	***69,496.00***	***0.00***	***69,496.00***	***0.00***	***200.00***	***69,296.00***
A 2810.150-40	GUIDANCE SEC	208,930.00	0.00	208,930.00	4,806.62	0.00	204,123.38
A 2810.150-60	GUIDANCE SEC	373,949.00	0.00	373,949.00	5,538.33	0.00	368,410.67
A 2810.154-16	GUIDANCE-CURR WORKSHOPS	12,000.00	0.00	12,000.00	788.95	0.00	11,211.05
A 2810.160-40	GUIDANCE N-INST SAL	68,971.00	0.00	68,971.00	3,162.00	0.00	65,809.00
A 2810.160-60	GUIDANCE N-INST SAL	75,465.00	0.00	75,465.00	5,583.00	0.00	69,882.00
A 2810.161-60	GUIDANCE-NON-INST OV	800.00	0.00	800.00	65.63	0.00	734.37
A 2810.410-40	GUIDANCE - STUDENT SERVICES	600.00	0.00	600.00	0.00	0.00	600.00
A 2810.410-60	HS GUIDANCE - STUDENT SERVIC	100.00	0.00	100.00	0.00	100.00	0.00
A 2810.425-40	GUIDANCE - MISCELLANEOUS	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2810.425-60	HS GUIDANCE - MISC	500.00	0.00	500.00	0.00	0.00	500.00
A 2810.450-16	DIAG SCREEN-SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
A 2810.450-40	GUIDANCE - SUPPLIES	850.00	0.00	850.00	0.00	0.00	850.00
A 2810.450-60	HS GUIDANCE - SUPPLIES	2,000.00	107.70	2,107.70	0.00	2,107.70	0.00

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ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 2810....GUIDANCE-REGULAR SCHOOL	*	*746,165.00*	*107.70*	*746,272.70*	*19,944.53*	*2,207.70*	*724,120.47*
A 2815.153-11	HEALTH - SUMMER	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2815.160-11	HEALTH - NON-INST SALARIES	301,053.00	0.00	301,053.00	9,507.91	0.00	291,545.09
A 2815.161-11	HEALTH - NON-INST OVERTIME	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00
A 2815.162-05	HEALTH - SUBSTITUTES	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2815.400-11	HEALTH - CONTRACTUAL	120,000.00	0.00	120,000.00	9,600.00	5,300.00	105,100.00
A 2815.415-11	HEALTH - EQUIP REPAIR	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2815.430-11	HEALTH - CONF & TRAVEL	900.00	0.00	900.00	0.00	858.00	42.00
A 2815.450-05	HEALTH SUPPLIES - AED	3,525.00	0.00	3,525.00	0.00	0.00	3,525.00
A 2815.450-11	HEALTH - SUPPLIES	7,000.00	0.00	7,000.00	0.00	323.91	6,676.09
A 2815....HEALTH SERVICES-REGULAR SCHOOL	*	*458,278.00*	*0.00*	*458,278.00*	*19,107.91*	*6,481.91*	*432,688.18*
A 2825.490-08	SOC WORK - BOCES SER	655.00	0.00	655.00	0.00	655.00	0.00
A 2825....SOCIAL WORK SRVC-REG SCHOOL	*	*655.00*	*0.00*	*655.00*	*0.00*	*655.00*	*0.00*
A 2830.150-14	PUPIL SER-ADM SAL	535,069.00	0.00	535,069.00	12,280.68	0.00	522,788.32
A 2830.160-14	NON-INSTRUCTIONAL	64,985.00	0.00	64,985.00	5,311.80	0.00	59,673.20
A 2830.430-14	PUPIL SER-CONF & TRAVEL	500.00	0.00	500.00	0.00	500.00	0.00
A 2830.450-14	PUPIL SER-SUPPLIES	2,500.00	0.00	2,500.00	0.00	500.00	2,000.00
A 2830....PUPIL PERSONNEL SRVC-SPEC SCHL	*	*603,054.00*	*0.00*	*603,054.00*	*17,592.48*	*1,000.00*	*584,461.52*
A 2850.150-13	INTRAMURAL/EXTRAMURAL	37,438.00	0.00	37,438.00	853.00	0.00	36,585.00
A 2850.150-20	CO-CURR-ADMIN SALARIES	14,000.00	0.00	14,000.00	0.00	0.00	14,000.00
A 2850.150-30	COCURR-ADMIN SALARIES	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00
A 2850.150-40	COCURR-ADMIN SALARIES	22,000.00	0.00	22,000.00	0.00	0.00	22,000.00
A 2850.150-60	HS COCURR-ADMIN SALARIES	46,000.00	0.00	46,000.00	574.37	0.00	45,425.63
A 2850.400-60	HS COCURR - CONTRACTUAL	200.00	0.00	200.00	0.00	0.00	200.00
A 2850.415-13	COCURR-EQUIP REPAIR	250.00	250.00	500.00	0.00	250.00	250.00
A 2850.430-60	CO-CURRICULAR - DECA CONF & TRAV	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 2850.450-13	COCURR-SUPPLIES	765.00	0.00	765.00	225.00	250.00	290.00
A 2850.450-60	COCURR - SUPPLIES	400.00	0.00	400.00	0.00	0.00	400.00
A 2850....CO-CURRICULAR ACTIV-REG SCHL	*	*143,053.00*	*250.00*	*143,303.00*	*1,652.37*	*500.00*	*141,150.63*
A 2855.150-12	INTERSCHOLASTIC ATHLETICS	315,075.00	0.00	315,075.00	4,651.57	0.00	310,423.43
A 2855.160-12	ATHLETICS-N-INST SAL	19,500.00	0.00	19,500.00	0.00	0.00	19,500.00
A 2855.200-12	ATHLETICS-EQUIPMENT	35,000.00	958.38	35,958.38	0.00	24,779.84	11,178.54
A 2855.400-12	ATHLETICS-CONTRACTUAL	128,300.00	30.56	128,330.56	7,795.00	48,270.76	72,264.80
A 2855.410-12	ATHLETICS-STUDENT SER	9,500.00	1,666.28	11,166.28	1,080.00	9,974.28	112.00
A 2855.415-12	ATHLETICS-EQUIP REPAIR	11,000.00	4,476.74	15,476.74	4,523.26	9,000.00	1,953.48
A 2855.420-12	ATHLETICS-PRINTING	1,000.00	571.00	1,571.00	0.00	871.00	700.00
A 2855.430-12	ATHLETICS-CONF & TRAVEL	2,320.00	0.00	2,320.00	0.00	0.00	2,320.00
A 2855.450-12	ATHLETICS-SUPPLIES	27,000.00	1,168.07	28,168.07	0.00	11,943.22	16,224.85
A 2855.490-08	ATHLETICS-BOCES SER	5,101.00	0.00	5,101.00	1,122.09	3,978.91	0.00
A 2855....INTERSCHOL ATHLETICS-REG SCHL	*	*553,796.00*	*8,871.03*	*562,667.03*	*19,171.92*	*108,818.01*	*434,677.10*
A 5510.160-03	TRANS-N-INST SAL	1,703,297.00	0.00	1,703,297.00	20,280.80	0.00	1,683,016.20
A 5510.163-03	TRANSPORTATION ADMIN OFFICE	283,847.00	0.00	283,847.00	18,396.32	0.00	265,450.68

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/18 - 06/30/19 (Detail)

ACCOUNT	DESCRIPTION		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 5510.165-03	TRANSPORTATION ADMIN SALARY		73,314.00	0.00	73,314.00	6,702.58	0.00	66,611.42
A 5510.200-03	TRANS-EQUIPMENT		13,300.00	0.00	13,300.00	77.32	1,922.68	11,300.00
A 5510.400-03	TRANS-CONTRACTUAL		87,000.00	0.00	87,000.00	8,941.44	30,010.56	48,048.00
A 5510.415-03	TRANS-EQUIP REPAIR		22,850.00	0.00	22,850.00	3,610.56	8,389.44	10,850.00
A 5510.420-03	TRANS-PRINTING		275.00	0.00	275.00	0.00	0.00	275.00
A 5510.430-03	TRANS-CONF & TRAVEL		3,580.00	125.00	3,705.00	2,359.64	370.00	975.36
A 5510.450-03	TRANS-SUPPLIES		140,161.00	595.07	140,756.07	28,046.18	60,937.30	51,772.59
A 5510.451-03	TRANS-GASOLINE		228,500.00	0.00	228,500.00	14,526.69	135,473.31	78,500.00
A 5510.490-08	TRANS-BOCES SER		1,224.00	0.00	1,224.00	198.34	1,025.66	0.00
A 5510....DISTRICT TRANSPORT-MEDICAID		*	***2,557,348.00***	***720.07***	***2,558,068.07***	***103,139.87***	***238,128.95***	***2,216,799.25***
A 5530.405-03	BUS GAR-UTILITIES		72,750.00	0.00	72,750.00	0.00	0.00	72,750.00
A 5530.450-01	TRANS GAR - CUST SUPPPLIES		6,000.00	0.00	6,000.00	0.00	3,827.43	2,172.57
A 5530.450-03	BUS GAR-SUPPLIES		900.00	0.00	900.00	639.14	185.86	75.00
A 5530....GARAGE BUILDING		*	***79,650.00***	***0.00***	***79,650.00***	***639.14***	***4,013.29***	***74,997.57***
A 5540.400-03	CONTRACTED TRANSPORTATION		150,000.00	0.00	150,000.00	0.00	100,000.00	50,000.00
A 5540....CONTRACT TRANSPORT-MEDICAID		*	***150,000.00***	***0.00***	***150,000.00***	***0.00***	***100,000.00***	***50,000.00***
A 8060.160-01	CIVIC-N-INST SAL		17,045.00	0.00	17,045.00	0.00	0.00	17,045.00
A 8060....CIVIC ACTIVITIES		*	***17,045.00***	***0.00***	***17,045.00***	***0.00***	***0.00***	***17,045.00***
A 9010.800-05	STATE RET-EMP BENEFITS		1,109,583.00	0.00	1,109,583.00	0.00	1,109,583.00	0.00
A 9010....STATE RETIREMENT		*	***1,109,583.00***	***0.00***	***1,109,583.00***	***0.00***	***1,109,583.00***	***0.00***
A 9020.800-05	TEACHER RET-EMP BENEFITS		2,658,953.00	0.00	2,658,953.00	0.00	10,000.00	2,648,953.00
A 9020....TEACHERS' RETIREMENT		*	***2,658,953.00***	***0.00***	***2,658,953.00***	***0.00***	***10,000.00***	***2,648,953.00***
A 9030.800-05	SOC SEC - EMP BENEFITS		2,404,786.00	0.00	2,404,786.00	53,476.76	0.00	2,351,309.24
A 9030....SOCIAL SECURITY		*	***2,404,786.00***	***0.00***	***2,404,786.00***	***53,476.76***	***0.00***	***2,351,309.24***
A 9040.800-05	WORK COMP-EMP BENEFI-X-X		588,000.00	0.00	588,000.00	516,492.32	534.68	70,973.00
A 9040....WORKERS' COMPENSATION		*	***588,000.00***	***0.00***	***588,000.00***	***516,492.32***	***534.68***	***70,973.00***
A 9050.800-05	UNEMPLOY-EMP BENEFITS		80,010.00	0.00	80,010.00	605.00	71,815.00	7,590.00
A 9050....UNEMPLOYMENT INSURANCE		*	***80,010.00***	***0.00***	***80,010.00***	***605.00***	***71,815.00***	***7,590.00***
A 9060.800-05	HEALTH INS - EMP BENEFITS		8,078,923.00	0.00	8,078,923.00	1,373,221.35	2,336,524.92	4,369,176.73
A 9060.801-05	HEALTH REIMBURSEMENT ACCOUNT		173,275.00	0.00	173,275.00	27,002.51	90,797.49	55,475.00
A 9060....HOSPITAL, MEDICAL & DENTAL INS		*	***8,252,198.00***	***0.00***	***8,252,198.00***	***1,400,223.86***	***2,427,322.41***	***4,424,651.73***
A 9089.810-05	GITA 403B - RETIREMENT PAYMENTS		350,000.00	0.00	350,000.00	58,061.45	0.00	291,938.55
A 9089.811-05	SRP 403B - RETIREMENT PAYMENTS		75,000.00	0.00	75,000.00	0.00	0.00	75,000.00
A 9089....OTHER		*	***425,000.00***	***0.00***	***425,000.00***	***58,061.45***	***0.00***	***366,938.55***
A 9711.600-05	SB SCH CONST-PRINCIPAL		2,505,000.00	0.00	2,505,000.00	210,000.00	0.00	2,295,000.00
A 9711.700-05	SB SCH CONST-INTEREST		1,918,210.00	0.00	1,918,210.00	56,660.00	0.00	1,861,550.00
A 9711....		*	***4,423,210.00***	***0.00***	***4,423,210.00***	***266,660.00***	***0.00***	***4,156,550.00***
A 9722.600-05	STATUTORY BOND BUS PRINCIPAL		664,987.00	0.00	664,987.00	0.00	0.00	664,987.00
A 9722.700-05	STATUTORY BOND BUS INTEREST		40,368.00	0.00	40,368.00	0.00	0.00	40,368.00
A 9722....		*	***705,355.00***	***0.00***	***705,355.00***	***0.00***	***0.00***	***705,355.00***
A 9731.700-05	SCHOOL CONSTRUCTION BAN INTEREST		35,000.00	0.00	35,000.00	0.00	0.00	35,000.00

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/18 - 06/30/19 (Detail)

ACCOUNT	DESCRIPTION		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
A 9731....		*	*35,000.00*	*0.00*	*35,000.00*	*0.00*	*0.00*	*35,000.00*
A 9901.930-05	TRANS SCH FOOD SERVICE FUND		40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A 9901.950-05	TRANS TO SPECIAL AID FUND		60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
A 9901....TRANSFER TO SPECIAL AID		*	*100,000.00*	*0.00*	*100,000.00*	*0.00*	*0.00*	*100,000.00*
A 9950.900-05	TRANS TO CAPITAL		100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
A 9950....TRANSFER TO CAPITAL		*	*100,000.00*	*0.00*	*100,000.00*	*0.00*	*0.00*	*100,000.00*
GRAND TOTALS			*62,481,712.00*	*153,208.25*	*62,634,920.25*	*3,611,067.48*	*10,756,076.72*	*48,267,776.05*

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APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/18 - 06/30/19 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
C 2860.160-00	LUNCH NON INST BUS. ADM. GEN	470,000.00	0.00	470,000.00	0.00	0.00	470,000.00
C 2860.160-99	LUNCH - ST STEPHENS	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
C 2860.200-00	LUNCH EQUIPMENT	40,000.00	0.00	40,000.00	0.00	700.00	39,300.00
C 2860.400-00	LUNCH CONTRACTUAL	15,000.00	0.00	15,000.00	2,156.85	6,200.00	6,643.15
C 2860.409-00	OTHER CONTRACTUAL	20,000.00	0.00	20,000.00	0.00	2,600.00	17,400.00
C 2860.410-00	LUNCH CONT EXP	400,000.00	0.00	400,000.00	0.00	347,400.00	52,600.00
C 2860.450-00	LUNCH-SUPPLIES	20,000.00	0.00	20,000.00	0.00	16,100.00	3,900.00
C 2860....	*	*985,000.00*	*0.00*	*985,000.00*	*2,156.85*	*373,000.00*	*609,843.15*
C 9030.800-00	SOCIAL SECURITY	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
C 9030.800-99	SOC SECURITY - ST STEPHENS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
C 9030....	*	*40,000.00*	*0.00*	*40,000.00*	*0.00*	*0.00*	*40,000.00*
C 9060.800-00	HOSP/MED/DENTAL	150,000.00	0.00	150,000.00	0.00	0.00	150,000.00
C 9060....	*	*150,000.00*	*0.00*	*150,000.00*	*0.00*	*0.00*	*150,000.00*
GRAND TOTALS		*1,175,000.00*	*0.00*	*1,175,000.00*	*2,156.85*	*373,000.00*	*799,843.15*

Report Completed 12:05 PM

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/18 - 06/30/19 (Detail)

ACCOUNT	DESCRIPTION	ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
F 2010.150-04-1718	MENTOR- PROF SALARIES	(7,200.00)	0.00	(7,200.00)	0.00	0.00	(7,200.00)
F 2010....	*	*(7,200.00)*	*0.00*	*(7,200.00)*	*0.00*	*0.00*	*(7,200.00)*
F 2110.150-03-1617	TITLE I - PROFESSIONAL SALARIES	21,969.30	0.00	21,969.30	0.00	0.00	21,969.30
F 2110.150-03-1718	TITLE 1- PROFESSIONAL SALARIES	(0.60)	0.00	(0.60)	0.00	0.00	(0.60)
F 2110.150-03-1819	TITLE I - PROFESSIONAL SALARIES	323,609.00	0.00	323,609.00	0.00	0.00	323,609.00
F 2110.150-05-1617	TITLE IIA - PROFESSIONAL SALARIE	28,437.65	0.00	28,437.65	0.00	0.00	28,437.65
F 2110.150-05-1718	TITLE IIA- PROFESSIONAL SALARIES	3,750.00	0.00	3,750.00	1,200.00	0.00	2,550.00
F 2110.150-05-1819	TITLE IIA - PROF SALARIES	54,510.00	0.00	54,510.00	0.00	0.00	54,510.00
F 2110.150-08-1819	TITLE IV - PROFESSIONAL SALARIES	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
F 2110.400-03-1617	TITLE I - PURCHASED SERVICES	1,598.32	0.00	1,598.32	0.00	0.00	1,598.32
F 2110.400-03-1819	TITLE I - PURCHASED SERVICES	1,206.00	0.00	1,206.00	0.00	0.00	1,206.00
F 2110.400-05-1617	TITLE II - PURCHASED SERVICES	395.20	0.00	395.20	0.00	0.00	395.20
F 2110.400-05-1718	TITLE IIA - PURCHASED SERVICES	7,326.00	0.00	7,326.00	0.00	0.00	7,326.00
F 2110.400-05-1819	TITLE IIA - PURCHASED SERVICES	18,776.00	0.00	18,776.00	0.00	0.00	18,776.00
F 2110.400-08-1819	TITLE IV - PURCHASED SERVICES	13,198.00	0.00	13,198.00	0.00	0.00	13,198.00
F 2110.450-03-1617	TITLE I - MATERIALS & SUPPLIES	19.05	0.00	19.05	0.00	0.00	19.05
F 2110.450-03-1718	TITLE I - SUPPLIES	22,885.50	0.00	22,885.50	0.00	0.00	22,885.50
F 2110.450-03-1819	TITLE I - SUPPLIES	29,786.00	0.00	29,786.00	0.00	0.00	29,786.00
F 2110.450-05-1617	TITLE II - MATERIALS & SUPPLIES	1.76	0.00	1.76	0.00	0.00	1.76
F 2110.450-05-1718	TITLE IIA - SUPPLIES	30,244.25	9,364.78	39,609.03	1,728.26	27,150.77	10,730.00
F 2110.450-05-1819	TITLE 11A - SUPPLIES	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
F 2110.450-08-1819	TITLE IV - SUPPLIES AND MATERIAL	4,419.00	0.00	4,419.00	0.00	0.00	4,419.00
F 2110.460-03-1718	TITLE I - CONF & TRAVEL	108.11	1,978.00	2,086.11	1,792.07	0.00	294.04
F 2110.460-03-1819	TITLE 1 - CONF & TRAVEL	21,000.00	0.00	21,000.00	0.00	0.00	21,000.00
F 2110.460-05-1617	TITLE II - TRAVEL	331.35	0.00	331.35	0.00	0.00	331.35
F 2110.460-05-1718	TITLE IIA - CONF & TRAVEL	1,173.75	5,410.00	6,583.75	5,920.96	0.00	662.79
F 2110.460-05-1819	TITLE IIA - CONF & TRAVEL	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
F 2110.460-08-1819	TITLE IV - CONF & TRAVEL	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
F 2110.490-08-1819	TITLE IV - BOCES SERVICES	250.00	0.00	250.00	0.00	0.00	250.00
F 2110.800-03-1718	TITLE I - EMPLOYEE BENEFITS	48,349.00	0.00	48,349.00	0.00	0.00	48,349.00
F 2110.800-03-1819	TITLE 1 - EMPLOYEE BENEFITS	30,832.00	0.00	30,832.00	0.00	0.00	30,832.00
F 2110.800-05-1718	TITLE IIA - EMPLOYEE BENEFITS	1,661.00	0.00	1,661.00	0.00	0.00	1,661.00
F 2110.800-05-1819	TITLE IIA - EMPLOYEE BENEFITS	3,312.00	0.00	3,312.00	0.00	0.00	3,312.00
F 2110....	*	*706,647.64*	*16,752.78*	*723,400.42*	*10,641.29*	*27,150.77*	*685,608.36*
F 2250.150-01-1718	PROFESSIONAL SALARIES	10,757.36	0.00	10,757.36	0.00	0.00	10,757.36
F 2250.160-01-1718	SEC 611 - NON-INST SALARIES	1,336.15	0.00	1,336.15	0.00	0.00	1,336.15
F 2250.400-01-1718	PURCHASES SERVIES 611	13,170.00	28,675.00	41,845.00	8,900.00	4,175.00	28,770.00
F 2250.400-02-1718	PURCHASED SERVICES 619	5,171.62	0.00	5,171.62	0.00	0.00	5,171.62
F 2250.450-01-1718	SUPPLIES 611	24,058.21	3,255.98	27,314.19	3,781.38	0.00	23,532.81
F 2250.460-01-1718	CONF AND TRAVEL 611	83.02	158.94	241.96	188.19	0.00	53.77

APPROPRIATION STATUS REPORT - BY FUNCTION: FOR PERIOD 07/01/18 - 06/30/19 (Detail)

ACCOUNT	DESCRIPTION		ORIG BUDGET	ADJUSTMENTS	ADJ BUDGET	EXPENSED	ENCUMBERED	AVAILABLE
F 2250....		*	*54,576.36*	*32,089.92*	*86,666.28*	*12,869.57*	*4,175.00*	*69,621.71*
F 2253.470-11-1718	SUMMER SCHOOL TUITION		9,642.16	0.00	9,642.16	0.00	0.00	9,642.16
F 2253.470-11-1819	SUMMER SCHOOL TUITION		450,000.00	0.00	450,000.00	103,137.36	249,362.64	97,500.00
F 2253....		*	*459,642.16*	*0.00*	*459,642.16*	*103,137.36*	*249,362.64*	*107,142.16*
F 2510.150-07-1718	UPK SALARIES		(764.00)	0.00	(764.00)	0.00	0.00	(764.00)
F 2510.450-07-1718	UPK MATERIALS & SUPPLIES		1,764.00	0.00	1,764.00	0.00	0.00	1,764.00
F 2510....		*	*1,000.00*	*0.00*	*1,000.00*	*0.00*	*0.00*	*1,000.00*
F 5511.160-10-1718	SS TRANS SALARIES 17/18		(196.98)	196.98	0.00	0.00	0.00	0.00
F 5511.160-10-1819	SUMMER TRANS - SRP SALARY		65,000.00	0.00	65,000.00	26,590.39	0.00	38,409.61
F 5511.400-10-1819	SUMMER CONTRACTUAL		0.00	10,000.00	10,000.00	4,629.36	5,370.64	0.00
F 5511.450-10-1718	SUM SCHL SUPPLIES		(27,129.42)	27,129.42	0.00	0.00	0.00	0.00
F 5511.450-10-1819	SUMMER TRANS - SUPPLIES		95,000.00	0.00	95,000.00	0.00	0.00	95,000.00
F 5511.800-10-1718	SUM SCL TRANS BENEFITS		4,019.23	0.00	4,019.23	0.00	0.00	4,019.23
F 5511.800-10-1819	SUMMER TRANS - BENEFITS		30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
F 5511....		*	*166,692.83*	*37,326.40*	*204,019.23*	*31,219.75*	*5,370.64*	*167,428.84*
F 5541.400-10-1819	SUMMER CONTRACT TRANS		0.00	40,000.00	40,000.00	0.00	40,000.00	0.00
F 5541....		*	*0.00*	*40,000.00*	*40,000.00*	*0.00*	*40,000.00*	*0.00*
GRAND TOTALS			*1,381,358.99*	*126,169.10*	*1,507,528.09*	*157,867.97*	*326,059.05*	*1,023,601.07*

Report Completed 12:05 PM

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date: August 27, 2018

Agenda Item: Check Warrants

Board Action Required: ☐

For Information Only: ☒

Detail: Detail report of the payments reviewed by the claims auditor during July 2018.

Prepared By: Richard A. Hitzges, Ed.D.
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

erie boces
www.e1b.org

Central Business Office

Grand Island Central School District Board of Education/Audit Committee

Dear Members:

We have examined and reviewed each and every payment for every fund from the business office of the Grand Island Central School District for the period 07/09/18 – 07/10/18. All claims had appropriate documentation and signatures attached, and were found to be complete and accurate.

These Claims have been authorized and paid to the claimants certified in the amount of each claim allowed:

General Fund A	(Warrant #1)	Amount:	$850,026.10
	(Warrant #2)		73,460.79
School Lunch C		Amount:	$0.00
Trust & Agency TA		Amount:	$0.00
Special Aid F	(Warrant #1)	Amount:	$2,830.26
Capital H	(Warrant #1)	Amount:	$2,700.00
Wire Payments		Amount:	$0.00
Total:			$929,017.15

Date: 8/7/18

All appropriate paperwork, notes, and comments are filed in a secure location at the district for review at your discretion.

Sincerely,

Linda Deguire
Beth Ann Shamrock

Linda Deguire
Beth Ann Shamrock
Claims Audit Clerks

Central Business Office

Grand Island Central School District Board of Education/Audit Committee

Dear Members:

We have examined and reviewed each and every payment for every fund from the business office of the Grand Island Central School District for the period 07/12/18 – 07/24/18. All claims had appropriate documentation and signatures attached, and were found to be complete and accurate.

These Claims have been authorized and paid to the claimants certified in the amount of each claim allowed:

General Fund A	(Warrant #6)	Amount:	$151.00
	(Warrant #7)		401.10
	(Warrant #8)		104.00
	(Warrant #9)		2,862.39
	(Warrant #10)		74,142.76
	(Warrant #11)		174,636.43
	(Warrant #12)		11,527.00
School Lunch C		Amount:	$0.00
Trust & Agency TA		Amount:	$0.00
Special Aid F	(Warrant #2)	Amount:	$35,568.06
Capital H		Amount:	$0.00
Wire Payments		Amount:	$0.00
Total:			$299,392.74

Date: 8/8/18

Grand Island Central School District - Claims Auditor Log			
Fund	**Check # & Name**	**Dollar Amount**	**Question**
F	502765 – Krecisz, Aliscia	$328.62	25% gratuity was added to taxi receipt dated 5/20/18 Response: Employee will reimburse district for amount of gratuity over 20%

Sincerely,

Linda Deguire
Yvonne Mazurkiewicz

Linda Deguire
Yvonne Mazurkiewicz
Claims Audit Clerk

Central Business Office

Grand Island Central School District Board of Education/Audit Committee

Dear Members:

We have examined and reviewed each and every payment for every fund from the business office of the Grand Island Central School District for the period 07/26/18 – 07/31/18. All claims had appropriate documentation and signatures attached, and were found to be complete and accurate.

These Claims have been authorized and paid to the claimants certified in the amount of each claim allowed:

General Fund A	(Warrant #13)	Amount:	$585.34
	(Warrant #14)		17,941.00
	(Warrant #15)		168,219.64
School Lunch C		Amount:	$0.00
Trust & Agency TA		Amount:	$0.00
Special Aid F	(Warrant #3)	Amount:	$1,698.93
Capital H		Amount:	$0.00
Wire Payments *(7/13/18)*			
	Chase		4,040.00
	Wex (B&G)		1,359.46
	Wex (Transp)		$4,934.58
Total:			$198,778.95

Date: 8/8/18

Grand Island Central School District - Claims Auditor Log			
Fund	**Check # & Name**	**Dollar Amount**	**Question**
A	132974 – School Specialty Inc	$72.93	Invoice amount is $72.39; check amount is $72.93 Response: I will void check and redo

Sincerely,

Linda Deguire

Linda Deguire
Claims Audit Clerk

SUMMARY WARRANT NUMBER 1 - FUND A - CASH DISB 7/9-10/18 FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132821	7848	CPD	07/10/18	300129	7,000.00
132822	482	ECMEA	07/10/18	300001	5,016.00
132823	3138	ERIE COUNTY COMPTROLLER	07/10/18	300139	3,671.81
132824	675	GRAND ISLAND TEACHERS	07/10/18	300131	93,500.00
132825	738	HEALTH ECONOMICS GROUP INC	07/10/18	300134	665.00
132826	7674	LAWLEY SERVICE	07/10/18	300140	10,000.00
132827	4385	MAILFINANCE	07/10/18	300127	785.27
132828	1093	METAL SUPERMARKET	07/10/18		17.00
132829	1187	NIAGARA GAZETTE	07/10/18	300101	173.94
132830	1222	NY SCHOOLS INSURANCE RECIPROCA	07/10/18	300130	215,331.00
132831	7625	PERMA	07/10/18	300141	505,027.00
132832	1426	RIDDELL	07/10/18	201780	4,523.26
132833	4451	STAPLES ADVANTAGE	07/10/18		451.15
132834	2394	THE OMNI GROUP	07/10/18	300138	2,004.00
132835	2400	WNY MARITIME CHARTER SCHOOL	07/10/18	300135	1,860.67

NUMBER OF CHECKS 15

WARRANT TOTAL 850,026.10
VENDOR PORTION 850,026.10

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 15 in number, in the total amount of $ 850,026.10
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/11/18 — DATE
Linda Oguire — SIGNATURE
Claims Auditor — TITLE

Report Completed 1:30 PM

SUMMARY WARRANT NUMBER 2 - FUND A - ACCOUNTS PAYABLE 7/9-10
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132836	5926	AP PEST CONTROL	07/10/18		300.00
132837	84	ASPIRE OF WESTERN NEW YORK INC	07/10/18		3,970.40
132838	294	CINTAS	07/10/18		91.28
132839	3502	CUSTOM COMPUTER SPEC., INC.	07/10/18		249.00
132840	4651	ELLEN COOL, MT-BC, LCAT	07/10/18		2,160.00
132841	587	FLOWER A DAY FLORIST	07/10/18		400.00
132842	655	GORTON, MARK	07/10/18		92.60
132843	8042	GRONBACH LAW OFFICES, LLC	07/10/18		320.00
132844	2347	HARBOR FREIGHT TOOLS	07/10/18		1,042.02
132845	3111	HEALTH WORKS WNY	07/10/18		130.00
132846	744	HEINEMANN	07/10/18		24,015.50
132847	764	HODGSON RUSS LLP	07/10/18		914.60
132848	4048	IRR SUPPLY CENTERS	07/10/18		1,186.00
132849	973	LEONARD BUS SALES INC	07/10/18		2,538.53
132850	1054	MARTIN MEDICAL EQUIPMENT SERV	07/10/18		54.75
132851	2225	NCS PEARSON, INC.	07/10/18		274.54
132852	8021	NETOOL LLC	07/10/18		459.25
132853	1269	OLMSTEAD CTR FOR VISUALLY IMPA	07/10/18		313.08
132854	1311	PENN POWER SYSTEMS	07/10/18		1,288.00
132855	6719	RANDOLPH ACADEMY UFSD	07/10/18		8,522.56
132856	1540	SCHOOL SPECIALTY	07/10/18		323.31
132857	2215	SHORES, TRACY	07/10/18		178.80
132858	8034	SODHI, HARPAL	07/10/18		190.00
132859	4451	STAPLES ADVANTAGE	07/10/18		766.49
132860	1629	STAPLES BUSINESS ADVANTAGE	07/10/18		31.44
132861	1657	SUBURBAN LOCK & KEY	07/10/18		238.20
132862	8015	THE ARC OF ERIE COUNTY NY	07/10/18		20,946.60
132863	1758	TOPS MARKETS	07/10/18		446.33
132864	1808	UNITEDRICHTER ELECTRIC MOTORS	07/10/18		2,017.51

NUMBER OF CHECKS 29

WARRANT TOTAL 73,460.79
VENDOR PORTION 73,460.79

SUMMARY WARRANT NUMBER 2 - FUND A - ACCOUNTS PAYABLE 7/9-10 FOR 07/01/18 - 07/31/18

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 29 in number, in the total amount of $73,460.79.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/11/18	Linda Deguire	Claims Auditor
DATE	SIGNATURE	TITLE

Report Completed 1:30 PM

SUMMARY WARRANT NUMBER 3 - FUND A - VOID CHECKS JULY FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
131860	1093	VOIDED - METAL SUPERMARKET	07/10/18	201493	(17.00)
131884	4451	VOIDED - STAPLES ADVANTAGE	07/10/18	200675	(451.15)

NUMBER OF CHECKS 2

WARRANT TOTAL (468.15)
VENDOR PORTION (468.15)

CERTIFICATION OF WARRANT

To The District Treasurer:
I hereby certify that I have verified the above claims, 2 in number, in the total amount of $468.15.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/15/18 Linda Maguire Claims Auditor
DATE SIGNATURE TITLE

Report Completed 8:29 AM

SUMMARY WARRANT NUMBER 4 - FUND A - July Man Cks July a201.02
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
9921567	667	GRAND ISLAND CSD	07/06/18		215,673.11
9962805	4667	NY44 HEALTH BENEFIT PLAN TRUST	07/06/18	300143	628,055.13

NUMBER OF CHECKS 2

WARRANT TOTAL 843,728.24
VENDOR PORTION 843,728.24

CERTIFICATION OF WARRANT

To The District Treasurer:
I hereby certify that I have verified the above claims, 2 in number, in the total amount of $843,728.24
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/31/18 — DATE
Debra K Lewis — SIGNATURE
District Treasurer — TITLE

Report Completed 8:30 AM

SUMMARY WARRANT NUMBER 5 - FUND A - Man cks GF Ching July FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
991359	5575	WEX BANK	07/13/18		1,359.46
992326	667	GRAND ISLAND CSD	07/19/18		232,634.28
992723	737	HEALTH ECONOMICS GROUP	07/16/18	300142	2,723.60
996635	737	HEALTH ECONOMICS GROUP	07/19/18	300142	663.53
9911904	4667	NY44 HEALTH BENEFIT PLAN TRUST	07/06/18	300144	1,190.43
9920010	5575	WEX BANK	07/13/18		4,934.58
9920205	737	HEALTH ECONOMICS GROUP	07/06/18	300142	20,205.65
9920206	2394	THE OMNI GROUP	07/06/18		18,500.00
9940400	4605	TOTAL FUNDS BY HASLER	07/16/18		4,040.00
9973489	737	HEALTH ECONOMICS GROUP	07/26/18	300142	734.89

NUMBER OF CHECKS 10

WARRANT TOTAL 286,986.42
VENDOR PORTION 286,986.42

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 10 in number, in the total amount of $ 286,986.42
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/31/18 — DATE

Deborah K. Ching — SIGNATURE

District Treasurer — TITLE

Report Completed 8:30 AM

SUMMARY WARRANT NUMBER 6 - FUND A - CASH DISB 07/12/18 FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132865	7274	RICHARDS, JEFFERY	07/12/18	300383	151.00

NUMBER OF CHECKS 1

WARRANT TOTAL 151.00
VENDOR PORTION 151.00

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 1 in number, in the total amount of $151.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/25/18 DATE | SIGNATURE | Claims Auditor TITLE

Report Completed 8:17 AM

SUMMARY WARRANT NUMBER 7 - FUND A - ACCTS PAYABLE 7/12/18
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132866	6390	WALMART	07/12/18		401.10

NUMBER OF CHECKS 1

WARRANT TOTAL 401.10
VENDOR PORTION 401.10

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 1 in number, in the total amount of $401.10.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/25/18 DATE

SIGNATURE

Claims Auditor TITLE

Report Completed 8:16 AM

SUMMARY WARRANT NUMBER 8 - FUND A - CASH DISB 07/12/18 FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
✓ 132867	6034	IDENTOGO	07/12/18	300260	104.00

NUMBER OF CHECKS 1

WARRANT TOTAL 104.00
VENDOR PORTION 104.00

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 1 in number, in the total amount of $ 104.00.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/25/18 DATE | SIGNATURE | Claims Auditor TITLE

Report Completed 1:27 PM

SUMMARY WARRANT NUMBER 9 - FUND A - CASH DISB 07/16/18 FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132868	6034	IDENTOGO	07/16/18	300390	104.00
132869	1829	VERIZON WIRELESS	07/16/18	300357	2,011.78
132870	3544	VERIZON INC.	07/20/18	300538	746.61

NUMBER OF CHECKS 3

WARRANT TOTAL 2,862.39
VENDOR PORTION 2,862.39

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 3 in number, in the total amount of $2,862.39.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/25/18 DATE | SIGNATURE | Claims Auditor TITLE

Report Completed 12:04 PM

SUMMARY WARRANT NUMBER 10 - FUND A - CASH DISB AP 7/23-24/18
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132871	4584	ADMAR SUPPLY COMPANY, INC.	07/24/18		128.22
132872	51	AMERICAN GLASS & MIRROR CO INC	07/24/18		34.16
132873	108	BARNES AND NOBLE	07/24/18		29.95
132874	203	BUFFALO NEWS	07/24/18		260.85
132875	247	CAROLINA BIOLOGICAL SUPPLY CO	07/24/18		433.70
132876	2552	COPPOLA, MARIE	07/24/18		1,165.20
132877	469	EAI EDUCATION (DIV OF ERIC ARM	07/24/18		74.95
132878	581	FLEET PRIDE	07/24/18		8.54
132879	5609	GENUINE PARTS COMPANY	07/24/18		956.71
132880	699	GUIS LUMBER	07/24/18		132.49
132881	773	HOME DEPOT COMMERCIAL ACCT PRO	07/24/18		529.99
132882	2843	INDOOR AIR PROFESSIONALS, INC.	07/24/18		3,720.00
132883	6295	INTERNATIONAL INSTIT OF BFLO	07/24/18		200.00
132884	906	KLEINHANS MUSIC HALL	07/24/18		4,444.12
132885	6721	LIFE SAFETY ENGINEERED SYSTEMS	07/24/18		93.10
132886	1016	LW GRAPHICS	07/24/18		2,258.00
132887	1045	MARAS, HEATHER	07/24/18		55.00
132888	2490	MODERN DISPOSAL	07/24/18		1,579.00
132889	1184	NIAGARA FRONTIER PUBLICATIONS	07/24/18		40.23
132890	1233	NYS UNEMPLOYMENT INSURANCE	07/24/18		5,743.19
132891	3270	ORRICK, HERRINGTON&SUTCLIFFE	07/24/18		1,230.00
132892	7262	OWENS, WILLIAM	07/24/18		26.71
132893	6838	QUERMBACK ELECTRIC, INC.	07/24/18		1,214.53
132894	7772	SHEEDY, JOHN	07/24/18		7.19
132895	1589	SMEC	07/24/18		18,194.90
132896	1681	SZAFRAN, PAUL	07/24/18		208.03
132897	3709	TURNING POINT BEHAVIORAL SERV	07/24/18		31,374.00

NUMBER OF CHECKS 27

WARRANT TOTAL 74,142.76
VENDOR PORTION 74,142.76

SUMMARY WARRANT NUMBER 10 - FUND A - CASH DISB AP 7/23-24/18 FOR 07/01/18 - 07/31/18

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 27 in number, in the total amount of $74,142.76
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7.26.18	Linda DeGuire	Claims Auditor
DATE	SIGNATURE	TITLE

Report Completed 10:33 AM

SUMMARY WARRANT NUMBER 11 - FUND A - CASH DISB 7/23-24/18
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132898	7319	ADVANCE AUTO PARTS	07/24/18	300009	729.78
132899	5313	ALIZADEH, THERESA	07/24/18	300125	376.64
132900	2098	BAKER VICTORY SERVICES	07/24/18	200677	2,716.95
132901	188	BRUTE SPRING & EQUIPMENT INC	07/24/18	300010	131.00
132902	7521	BUFFALO BUSINESS FIRST	07/24/18	300613	90.00
132903	6647	BUFFALO THERAPEUTIC RIDING CTR	07/24/18	200695	400.00
132904	6750	BUSHIVE, INC.	07/24/18	300102	3,000.00
132905	216	BUSINESS FIRST	07/24/18	300008	95.85
132906	294	CINTAS	07/24/18	300012	136.92
132907	6766	CLARENCE VOLLEYBALL BOOSTERS	07/24/18	300435	495.00
132908	3820	CONCEPT COMMUNICATIONS CO.	07/24/18	300104	478.55
132909	477	ECASB	07/24/18	300621	7,781.00
132910	581	FLEET PRIDE	07/24/18	300017	1,037.68
132911	588	FM COMMUNICATIONS INC	07/24/18	300241	225.00
132912	599	FREY TECHNOLOGIES	07/24/18	300004	1,632.00
132913	608	FUCCILLO CHEVROLET INC	07/24/18	300020	1,093.09
132914	7950	FUNKY FURNISHINGS	07/24/18	300209	1,612.00
132915	628	GATEWAYLONGVIEW INC	07/24/18	200681	10,344.05
132916	660	GRAINGER	07/24/18	300021	1,937.76
132917	3849	GRAND ISLANC HIGH SCHOOL	07/24/18		196.71
132918	7962	GRASSLAND EQUIP & IRRIGATION	07/24/18	300059	4,300.00
132919	738	HEALTH ECONOMICS GROUP INC	07/24/18	300134	412.00
132920	3111	HEALTH WORKS WNY	07/24/18	300024	190.00
132921	751	HERITAGE CENTERS	07/24/18	200682	15,637.20
132922	761	HILLYARD FLOOR CARE SUPPLY	07/24/18	300114	9,479.86
132923	804	INDEPENDENT HEALTH ASSOC	07/24/18	300348	29,317.00
132924	973	LEONARD BUS SALES INC	07/24/18	300029	8,590.27
132925	3468	LESINSKI, KELLY	07/24/18	300126	57.00
132926	1082	MEDCO SUPPLY COMPANY	07/24/18	300436	225.00
132927	1149	NASSPNATIONAL HONOR SOCIETY	07/24/18	300172	95.00
132928	1149	NASSPNATIONAL HONOR SOCIETY	07/24/18	300173	385.00
132929	2075	NORTHERN INSURING AGENCY, INC.	07/24/18	300338	4,629.00
132930	8019	NY HEAD MECHANIC'S ASSOC, INC.	07/24/18	300120	75.00
132931	1247	NYSPHSAA SECTION VI INC	07/24/18	300444	7,000.00
132932	3064	NYSPHSAA, INC.	07/24/18	300146	1,837.70
132933	6220	NYSSFA	07/24/18	300581	125.00
132934	1277	ORCHARD PARK CENTRAL SCHOOL	07/24/18	300434	300.00
132935	1314	PEOPLE SYSTEMS	07/24/18	300181	605.00
132936	8065	PHILADELPHIA INS COMPANIES	07/24/18	300132	20,407.00
132937	8053	PREMIER CONSULTING ASSOC INC.	07/24/18	300180	5,833.33
132938	1540	SCHOOL SPECIALTY	07/24/18	300253	63.73
132939	6608	SUMMIT CENTER	07/24/18	201508	22,969.20
132940	2133	TOWN CLERK	07/24/18	300574	575.00
132941	7091	TRI-STAR DISTRIBUTING	07/24/18	300118	3,060.38
132942	6271	UNISHIPPERS	07/24/18	300489	194.74
132943	4384	UNITED HEALTH CARE	07/24/18	300137	1,608.75
132944	6896	US EMPLOYEE BENEFITS SERVICES	07/24/18	300243	1,845.00
132945	7186	VINYL PRO	07/24/18	300391	81.29
132946	8045	WNY DYSLEXIA SPECIALISTS, LLC	07/24/18	202033	228.00

SUMMARY WARRANT NUMBER 11 - FUND A - CASH DISB 7/23-24/18
FOR 07/01/18 - 07/31/18

CHECK# VENDOR# VENDOR NAME/CHECK DESCRIPTION CHECK DATE PO# CHECK AMOUNT

NUMBER OF CHECKS	49	WARRANT TOTAL	174,636.43
		VENDOR PORTION	174,636.43

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 49 in number, in the total amount of $ 174,636.43.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7.26.18	Linda Deguire	Claims Auditor
DATE	SIGNATURE	TITLE

Report Completed 10:33 AM

Yvonne Manzullo

SUMMARY WARRANT NUMBER 12 - FUND A - CASH DISB 07/24/18
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132947	2133	TOWN CLERK	07/24/18	300537	11,527.00

NUMBER OF CHECKS 1

WARRANT TOTAL 11,527.00
VENDOR PORTION 11,527.00

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 1 in number, in the total amount of $ 11,527.00
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/25/18 DATE | SIGNATURE | Claims Auditor TITLE

Report Completed 1:19 PM

SUMMARY WARRANT NUMBER 13 - FUND A - CASH DISB 07/26/18 FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132948	6285	UNITED STATES TREASURY.	07/26/18	300242	268.94
132949	6285	UNITED STATES TREASURY.	07/26/18	300242	316.40

NUMBER OF CHECKS 2

WARRANT TOTAL 585.34
VENDOR PORTION 585.34

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 2 in number, in the total amount of $585.34.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/1/18 — DATE
Linda McGuire — SIGNATURE
Claims Auditor — TITLE

Report Completed 2:08 PM

SUMMARY WARRANT NUMBER 14 - FUND A - ACCTS PAYABLES 7/30/18 FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132950	7675	BUFFALO TRANSPORTATION	07/31/18		15,267.00
132951	903	KING, ROBERT	07/31/18		1,554.00
132952	7233	RIZEK, NANCY	07/31/18		100.00
132953	7026	YOUNG & WRIGHT ARCHITECTURAL	07/31/18		1,020.00

NUMBER OF CHECKS 4 **WARRANT TOTAL 17,941.00**
VENDOR PORTION 17,941.00

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 4 in number, in the total amount of $ 17,941.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/1/18 DATE | Linda Deguire SIGNATURE | Claims Auditor TITLE

Report Completed 10:11 AM

SUMMARY WARRANT NUMBER 15 - FUND A - CASH DISB 7/31/18
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132954	18	ACP DIRECT	07/31/18	300432	150.55
132955	3208	ALLENTOWN PED & ADOLES MED,LLP	07/31/18	300519	9,700.00
132956	7521	BUFFALO BUSINESS FIRST	07/31/18	300696	100.00
132957	254	CATHOLIC CHARITIES OF BUFFALO	07/31/18	300520	1,500.00
132958	8041	EDCLUB INC.	07/31/18	300433	44.98
132959	4996	EDUWARE	07/31/18	300424	312.00
132960	506	ELEVATOR MAINTENANCE OF BUFFAL	07/31/18	300529	550.06
132961	531	VOIDED DURING PRINTING	07/31/18		
¥-132962	531	ERIE I BOCES	07/31/18	300648	141,428.41
132963	570	FIRE SAFETY SYSTEMS	07/31/18	200149	150.00
132964	8064	FORT NIAGARA STATE PARK	07/31/18	300396	55.50
132965	7225	GP FLOORING SOLUTIONS	07/31/18	300000	8,248.82
132966	8068	GRAND ISLAND FUN CENTER	07/31/18	300547	127.50
132967	6034	IDENTOGO	07/31/18	300735	104.00
132968	1037	MAKE MUSIC	07/31/18	300428	956.00
132969	6696	OVERDRIVE	07/31/18	300421	1,000.00
132970	4970	PLANBOOKEDU LLC	07/31/18	300426	1,696.00
132971	6838	QUERMBACK ELECTRIC, INC.	07/31/18	300685	59.80
132972	2212	RESOURCES FOR READING	07/31/18	300266	292.53
132973	1540	SCHOOL SPECIALTY	07/31/18	300255	341.24
132974	1542	SCHOOL SPECIALTY INC	07/31/18	300250	72.93
132975	5754	SPELLINGCITY.COM, INC.	07/31/18	300431	661.50
132976	1725	THE POSTMASTER	07/31/18	300273	225.00
132977	6271	UNISHIPPERS	07/31/18	300684	92.85
132978	7463	VERIATO, INC.	07/31/18	300650	349.97

NUMBER OF CHECKS 25

WARRANT TOTAL 168,219.64
VENDOR PORTION 168,219.64

* did not audit Erie 1 BOCES

SUMMARY WARRANT NUMBER 15 - FUND A - CASH DISB 7/31/18
FOR 07/01/18 - 07/31/18

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 25 in number, in the total amount of $ 168,219.64.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/1/18	Linda Maguire	Claims Auditor
DATE	SIGNATURE	TITLE

Report Completed 10:11 AM

did not audit Erie 1 BOCES.

SUMMARY WARRANT NUMBER 16 - FUND A - VOID CHECKS JULY FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
132738	7233	VOIDED - RIZEK, NANCY	07/30/18	201889	(100.00)
132974	1542	VOIDED - SCHOOL SPECIALTY INC	07/31/18	300250	(72.93)

NUMBER OF CHECKS 2

WARRANT TOTAL (172.93)
VENDOR PORTION (172.93)

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 2 in number, in the total amount of $172.93.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/15/18 (DATE) Linda DeGuire (SIGNATURE) Claims Auditor (TITLE)

Report Completed 8:31 AM

SUMMARY WARRANT NUMBER 1 - FUND F - CASH DISB 07/10/18
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
502753	7864	KRECISZ, ALISCIA	07/11/18	201688	92.07
502754	1045	MARAS, HEATHER	07/11/18	201527	142.08
502755	7843	SWEET, KRISTEN	07/11/18	201631	46.11
502756	7863	TEACHERS COLLEGE	07/11/18	201786	2,550.00

NUMBER OF CHECKS 4

WARRANT TOTAL 2,830.26
VENDOR PORTION 2,830.26

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 4 in number, in the total amount of $2,830.26.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/11/18 (DATE) Barbara Sharrock (SIGNATURE) Claims Auditor (TITLE)

Report Completed 7:50 AM

SUMMARY WARRANT NUMBER 2 - FUND F - CASH DISB 7/23-24/18
FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
502757	7845	AUTISM LEARNING PARTNERS	07/24/18	201632	8,900.00
502758	5454	AUTISM SERVICES, INC.	07/24/18	300493	4,002.00
502759	6940	BOUTET, AMY	07/24/18	300456	182.34
502760	8054	BROCK, RENE	07/24/18	300502	1,080.00
502761	2136	CENTER FOR HANDICAPPED CHILD	07/24/18	300496	12,733.72
502762	7736	EME INNOVATIONS, INC.	07/24/18	201954	4,560.00
502763	4985	FUN & FUNCTION	07/24/18	201990	1,785.38
502764	773	HOME DEPOT COMMERCIAL ACCT PRO	07/24/18	201987	1,996.00
502765	7864	KRECISZ, ALISCIA	07/24/18	300459	328.62

NUMBER OF CHECKS 9

WARRANT TOTAL 35,568.06
VENDOR PORTION 35,568.06

CERTIFICATION OF WARRANT

To The District Treasurer:
I hereby certify that I have verified the above claims, 9 in number, in the total amount of $35,568.06
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7.26.18 (DATE) Linda Dequire (SIGNATURE) Claims Auditor (TITLE)

Report Completed 10:33 AM

SUMMARY WARRANT NUMBER 3 - FUND F - ACCTS PAYABLE 7/31/18 FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
502766	4985	FUN & FUNCTION	07/31/18		1,698.93

NUMBER OF CHECKS 1

WARRANT TOTAL 1,698.93
VENDOR PORTION 1,698.93

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 1 in number, in the total amount of $1698.93.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

8/1/18 DATE | Linda Deguire SIGNATURE | Claims Auditor TITLE

Report Completed 9:47 AM

SUMMARY WARRANT NUMBER 1 - FUND H - ACCOUNTS PAYABLE 7/10/18 FOR 07/01/18 - 07/31/18

CHECK#	VENDOR#	VENDOR NAME/CHECK DESCRIPTION	CHECK DATE	PO#	CHECK AMOUNT
601436	256	CDWG	07/11/18		2,700.00

NUMBER OF CHECKS 1

WARRANT TOTAL 2,700.00
VENDOR PORTION 2,700.00

CERTIFICATION OF WARRANT

To The District Treasurer:

I hereby certify that I have verified the above claims, 1 in number, in the total amount of $2,700.00.
You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

7/11/18 — DATE
Beth Ann Shamrock — SIGNATURE
Claims Auditor — TITLE

Report Completed 7:49 AM

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date: August 27, 2018

Agenda Item: Fire Inspection Report

Board Action Required: ☐

For Information Only: ☒

Detail: The fire inspection has been completed and forwarded to Albany. The reports were approved and the district received Certificates of Occupancy for each of our buildings.

Prepared By: Richard A. Hitzges, Ed.D
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

Buildings & Grounds Department Memo

To: Dr. Richard Hitzges
From: James Rozler
Date: July 31, 2018
Re: 2018 Fire Inspection

Please share with the Board of Education at their next meeting that the Fire Inspection has been completed and filed with Albany.

Copies of the Fire Safety Reports for each building are attached as well as the Certificates of Occupancy for your information and review.

Encs.

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

BUILDINGS & GROUNDS
2451 BASELINE ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Building ID: 141501065001

Issuance Date: July 31, 2018
Effective Date: August 01, 2018
Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

KAEGEBEIN ELEMENTARY SCHOOL
1690 LOVE ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Building ID: 141501060002

Issuance Date: July 31, 2018
Effective Date: August 01, 2018
Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

HUTH ROAD ELEMENTARY SCHOOL
1773 HUTH ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Issuance Date: July 31, 2018

Effective Date: August 01, 2018

Building ID: 141501060003

Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

JUNIOR SENIOR HIGH
1100 RANSOM ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Building ID: 141501060004

Issuance Date: July 31, 2018
Effective Date: August 01, 2018
Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

MAINTENANCE BLDG #1
3325 STALEY ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Building ID: 141501063005

Issuance Date: July 31, 2018
Effective Date: August 01, 2018
Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

MAINTENANCE BLDG #2
3325 STALEY ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Building ID: 141501060006

Issuance Date: July 31, 2018
Effective Date: August 01, 2018
Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

MAINTENANCE BLDG #3
3325 STALEY ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Building ID: 141501062007

Issuance Date: July 31, 2018
Effective Date: August 01, 2018
Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

ATHLETIC STORAGE-HIGH SCHOOL
1100 RANSOM ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Issuance Date: July 31, 2018

Effective Date: August 01, 2018

Building ID: 141501062008

Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

SIDWAY ELEMENTARY SCHOOL
2451 BASELINE ROAD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Building ID: 141501060010

Issuance Date: July 31, 2018
Effective Date: August 01, 2018
Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the State of New York
Education Department

CERTIFICATE OF OCCUPANCY

VALID FOR FACILITY:

PRESS BOX @ HIGH SCHOOL
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

DISTRICT:

GRAND ISLAND CSD
BRIAN GRAHAM
1100 RANSOM RD
GRAND ISLAND, NEW YORK 14072

Building ID: 141501067011

Issuance Date: July 31, 2018
Effective Date: August 01, 2018
Expiration Date: August 01, 2019

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

GRAND ISLAND CSD

Facility/Building Name

BUILDINGS & GROUNDS

Street Address (NO PO Box Numbers)

2451 BASELINE ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month		Day		year	

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction		f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance	X	i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

			1	2	0	0	0

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes_____ No_____

   b) Average time to evacuate this facility:

Minutes	Seconds

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.
   Yes_____ No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes_____ No_____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No_____

8. Have there been any fires in this facility since the last annual fire inspection? Yes_____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island Building Name Buildings & Grounds

Facility # 5001

Part II-A (to be completed for public schools only – except "Big 4")				Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2				08A-2				12O-2				19D-1			
01B-1				08B-2				13A-2				19E-1			
01C-1				08C-2				13B-2				19F-1			
01D-1				08D-2				14A-2				19G-1			
01E-1				08E-2				14B-2				19H-2			
02A-2				09A-2				14C-2				20A-1			
02B-1				09B-2				14D-1				20B-1			
02C-3				09C-1				14E-1				20C-1			
02D-1				09D-1				15A-2				21A-3			
02E-2				09F-2				15B-1				22A-3			
02F-3				09G-2				15C-2				22B-3			
02G-2				10A-2				15D-2				22C-3			
03A-3				10B-2				15E-1				23A-1			
03B-1				10C-1				16A-2				23B-1			
04A-2				10D-1				16B-2				23C-1			
04B-2				11A-2				16C-2				23D-2			
04C-1				11B-1				17A-3				24A-3			
05A-3				11C-2				17B-2				25A-3			
05B-2				11D-2				17C-2							
05C-2				11E-1				17D-2							
06A-1				12A-1				17E-1							
06B-1				12B-3				17F-3							
06C-1				12C-2				17G-1							
06D-2				12D-2				17H-2							
06E-3				12E-1				17I-2							
06F-1				12F-1				17J-1							
06G-1				12G-1				17K-1							
06H-2				12H-1				17L-1							
07A-3				12I-1				18A-2							
07B-2				12J-1				18B-2							
07C-2				12K-1				18C-2							
				12L-1				19A-3							
				12M-1				18D-2							
				12N-1				19B-2							
								19C-1							

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No ____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Bryan W. Parnell

Date 7-6-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-6-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

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District/School Name

GRAND ISLAND CSD

Facility/Building Name

SIDWAY ELEMENTARY SCHOOL

Street Address (NO PO Box Numbers)

2451 BASELINE ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	year

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet) 88805

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes X No_____

   b) Average time to evacuate this facility: 02 Minutes 14 Seconds

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes X No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes X No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No____

8. Have there been any fires in this facility since the last annual fire inspection? Yes____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island
Facility # 0010

Building Name Sidway Elementary

Part II-A (to be completed for public schools only – except "Big 4")				Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2				08A-2				12O-2				19D-1			
01B-1				08B-2				13A-2				19E-1			
01C-1				08C-2				13B-2				19F-1			
01D-1				08D-2				14A-2				19G-1			
01E-1				08E-2				14B-2				19H-2			
02A-2				09A-2				14C-2				20A-1			
02B-1				09B-2				14D-1				20B-1			
02C-3				09C-1				14E-1				20C-1			
02D-1				09D-1				15A-2				21A-3			
02E-2				09F-2				15B-1				22A-3			
02F-3				09G-2				15C-2				22B-3			
02G-2				10A-2				15D-2				22C-3			
03A-3				10B-2				15E-1				23A-1			
03B-1				10C-1				16A-2				23B-1			
04A-2				10D-1				16B-2				23C-1			
04B-2				11A-2				16C-2				23D-2			
04C-1				11B-1				17A-3				24A-3			
05A-3				11C-2				17B-2				25A-3			
05B-2				11D-2				17C-2							
05C-2				11E-1				17D-2							
06A-1				12A-1				17E-1							
06B-1				12B-3				17F-3							
06C-1				12C-2				17G-1							
06D-2				12D-2				17H-2							
06E-3				12E-1				17I-2							
06F-1				12F-1				17J-1							
06G-1				12G-1				17K-1							
06H-2				12H-1				17L-1							
07A-3				12I-1				18A-2							
07B-2				12J-1				18B-2							
07C-2				12K-1				18C-2							
				12L-1				19A-3							
				12M-1				18D-2							
				12N-1				19B-2							
								19C-1							

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No_____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
Fire Safety Inspector: Name Bryan W. Parnell

Date 7-6-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):
Fire Safety Inspector: Name_____

Date_____ Registry #_____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-6-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

GRAND ISLAND CSD

Facility/Building Name

HUTH ROAD ELEMENTARY SCHOOL

Street Address (NO PO Box Numbers)

1773 HUTH ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	year

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

			7	5	3	5	7	

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes X No_____

   b) Average time to evacuate this facility:

0	1		3	4
Minutes			Seconds	

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.
   Yes X No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes X No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No____

8. Have there been any fires in this facility since the last annual fire inspection? Yes____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island
Facility # 0003

Building Name Huth Road Elementary

Part II-A (to be completed for public schools only – except "Big 4")			
Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No_____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
Fire Safety Inspector: Name Bryan W. Parnell

Date 7-6 2019 Registry # 1096-7359B (26E-4)

Final Inspection (if required):
Fire Safety Inspector: Name_____

Date_____ Registry #_____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-6-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

GRAND ISLAND CSD

Facility/Building Name

KAEGEBEIN ELEMENTARY SCHOOL

Street Address (NO PO Box Numbers)

1690 LOVE ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	year

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

   7 2 8 1 8

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes X No_____

   b) Average time to evacuate this facility: 0 1 Minutes 3 2 Seconds

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes X No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes X No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No____

8. Have there been any fires in this facility since the last annual fire inspection? Yes____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island Building Name Kaegebein Elementary

Facility # 0002

Part II-A (to be completed for public schools only – except "Big 4")			
Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Bryan W. Parnell

Date 7-6-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-6-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

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District/School Name

GRAND ISLAND CSD

Facility/Building Name

MAINTENANCE BLDG #1

Street Address (NO PO Box Numbers)

3325 STALEY ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month		Day		year	

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction		f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance	X	i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

				6	5	5	1

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes_____ No_____

   b) Average time to evacuate this facility:

Minutes	Seconds

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.
   Yes_____ No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes_____ No_____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No_____

8. Have there been any fires in this facility since the last annual fire inspection? Yes_____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island

Facility # 3005

Building Name Maint Shop Bldg 1

Part II-A
(to be completed for public schools only – except "Big 4")

Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B

Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B

Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B

Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector
The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
Fire Safety Inspector: Name Bryan W. Parnell

Date 7-6-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):
Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-6-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

GRAND ISLAND CSD

Facility/Building Name

MAINTENANCE BLDG #2

Street Address (NO PO Box Numbers)

3325 STALEY ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	year

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet) 8151

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes X No_____

   b) Average time to evacuate this facility: 00 (Minutes) 24 (Seconds)

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session. Yes X No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes X No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No____

8. Have there been any fires in this facility since the last annual fire inspection? Yes____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island Building Name Eco Island, Bldg 2

Facility # 0006

Part II-A (to be completed for public schools only – except "Big 4")			
Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Bryan W. Parnell

Date 7-6-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-6-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

GRAND ISLAND CSD

Facility/Building Name

MAINTENANCE BLDG #3

Street Address (NO PO Box Numbers)

3325 STALEY ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	year

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction		f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage	X	h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet) 713

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes_____ No_____

   b) Average time to evacuate this facility: Minutes _____ Seconds _____

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.
   Yes_____ No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes____ No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No____

8. Have there been any fires in this facility since the last annual fire inspection? Yes____ No X

If yes, indicate:

a) Number of fires ☐☐

b) Total number of injuries ☐☐

c) Total cost of property damage $ ☐☐☐☐☐☐☐☐☐

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island Building Name Maint. Bldg. 3

Facility # 207

Part II-A (to be completed for public schools only – except "Big 4")				Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2				08A-2				12O-2				19D-1			
01B-1				08B-2				13A-2				19E-1			
01C-1				08C-2				13B-2				19F-1			
01D-1				08D-2				14A-2				19G-1			
01E-1				08E-2				14B-2				19H-2			
02A-2				09A-2				14C-2				20A-1			
02B-1				09B-2				14D-1				20B-1			
02C-3				09C-1				14E-1				20C-1			
02D-1				09D-1				15A-2				21A-3			
02E-2				09F-2				15B-1				22A-3			
02F-3				09G-2				15C-2				22B-3			
02G-2				10A-2				15D-2				22C-3			
03A-3				10B-2				15E-1				23A-1			
03B-1				10C-1				16A-2				23B-1			
04A-2				10D-1				16B-2				23C-1			
04B-2				11A-2				16C-2				23D-2			
04C-1				11B-1				17A-3				24A-3			
05A-3				11C-2				17B-2				25A-3			
05B-2				11D-2				17C-2							
05C-2				11E-1				17D-2							
06A-1				12A-1				17E-1							
06B-1				12B-3				17F-3							
06C-1				12C-2				17G-1							
06D-2				12D-2				17H-2							
06E-3				12E-1				17I-2							
06F-1				12F-1				17J-1							
06G-1				12G-1				17K-1							
06H-2				12H-1				17L-1							
07A-3				12I-1				18A-2							
07B-2				12J-1				18B-2							
07C-2				12K-1				18C-2							
				12L-1				19A-3							
				12M-1				18D-2							
				12N-1				19B-2							
								19C-1							

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No_____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Bryan W. Parnell

Date 7-6-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name_____

Date_____ Registry #_____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-6-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

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District/School Name

GRAND ISLAND CSD

Facility/Building Name

JUNIOR SENIOR HIGH

Street Address (NO PO Box Numbers)

1100 RANSOM ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	year

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction	X	f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes X No____

   If yes, is the sprinkler alarm connected with the building alarm? Yes X No____

3. Is there a fire hydrant system for facility protection? Yes X No____
   If yes, indicate ownership of the system.

   Public Owned____ School Owned X Other____ (specify)

4. Indicate the ownership of this facility.

   Leased____ Owned X Other____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

		4	0	3	9	5	5

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes X No____

   b) Average time to evacuate this facility:

0	3	4	7

   Minutes Seconds

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.
   Yes X No____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes X No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes X No____

8. Have there been any fires in this facility since the last annual fire inspection?

Yes____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island Building Name JR/SR High

Facility # 0004

Part II-A (to be completed for public schools only – except "Big 4")			
Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Bryan W. Parnell

Date 7-7-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 9-7-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

GRAND ISLAND CSD

Facility/Building Name

ATHLETIC STORAGE-HIGH SCHOOL

Street Address (NO PO Box Numbers)

1100 RANSOM ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	Year

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction		f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage	X	h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet) 720

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes_____ No_____

   b) Average time to evacuate this facility: Minutes _____ Seconds _____

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.
   Yes_____ No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes____ No____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified?

Yes X No____

8. Have there been any fires in this facility since the last annual fire inspection?

Yes____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island Building Name Athletic Storage

Facility # 2008

Part II-A (to be completed for public schools only – except "Big 4")			
Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No _____

All schools complete **Section 8** only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Bryan W. Parnell

Date 7-7-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island Building Name Athletic Storage

Facility # 2008

Part II-A (to be completed for public schools only – except "Big 4")				Part II-B				Part II-B				Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected	Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2				08A-2				12O-2				19D-1			
01B-1				08B-2				13A-2				19E-1			
01C-1				08C-2				13B-2				19F-1			
01D-1				08D-2				14A-2				19G-1			
01E-1				08E-2				14B-2				19H-2			
02A-2				09A-2				14C-2				20A-1			
02B-1				09B-2				14D-1				20B-1			
02C-3				09C-1				14E-1				20C-1			
02D-1				09D-1				15A-2				21A-3			
02E-2				09F-2				15B-1				22A-3			
02F-3				09G-2				15C-2				22B-3			
02G-2				10A-2				15D-2				22C-3			
03A-3				10B-2				15E-1				23A-1			
03B-1				10C-1				16A-2				23B-1			
04A-2				10D-1				16B-2				23C-1			
04B-2				11A-2				16C-2				23D-2			
04C-1				11B-1				17A-3				24A-3			
05A-3				11C-2				17B-2				25A-3			
05B-2				11D-2				17C-2							
05C-2				11E-1				17D-2							
06A-1				12A-1				17E-1							
06B-1				12B-3				17F-3							
06C-1				12C-2				17G-1							
06D-2				12D-2				17H-2							
06E-3				12E-1				17I-2							
06F-1				12F-1				17J-1							
06G-1				12G-1				17K-1							
06H-2				12H-1				17L-1							
07A-3				12I-1				18A-2							
07B-2				12J-1				18B-2							
07C-2				12K-1				18C-2							
				12L-1				19A-3							
				12M-1				18D-2							
				12N-1				19B-2							
								19C-1							

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No _____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:

Fire Safety Inspector: Name Bryan W. Parnell

Date 7-7-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):

Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-7-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

GRAND ISLAND CSD

Facility/Building Name

PRESS BOX @ HIGH SCHOOL

Street Address (NO PO Box Numbers)

1100 RANSOM ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month	Day	year

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction		f) Bus Maintenance w/ or w/out storage	
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance		i) Other (specify) Press Box	X
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet) 288

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes_____ No_____

   b) Average time to evacuate this facility: Minutes _____ Seconds _____

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.
   Yes_____ No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes_____ No_____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No_____

8. Have there been any fires in this facility since the last annual fire inspection? Yes_____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District Grand Island
Facility # 7011
Building Name HS Press Box

Part II-A (to be completed for public schools only – except "Big 4")			
Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

Inspector
The Inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
Fire Safety Inspector: Name Bryan W. Parnell

Date 7-7-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):
Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-7-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Updated 12-2016

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
Office of Facilities Planning - Room 1060 Education Building Annex
Albany, New York 12234

PUBLIC SCHOOL BUILDING FIRE SAFETY REPORT

(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the NYS Uniform Fire Prevention and Building Code, NYS 2016 Uniform Code Supplement, 2015 International Fire Code, and 2015 International Property Maintenance Code.

District/School Name

GRAND ISLAND CSD

Facility/Building Name

JACK BURNS
TRANSPORTATION CENTER

Street Address (NO PO Box Numbers)

2451 BASELINE ROAD

City/Town/Village **Zip Code**

GRAND ISLAND, NY 14072

INSTRUCTIONS

- Read the "*Manual for Fire and Building Safety Inspections in Public Schools*" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) International Fire Code and Property Maintenance Code. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

Part I: General Information and Fire/Life Safety History (to be completed annually)

The annual fire safety inspection for this building took place on:

Month		Day		year	

1. Indicate the primary use of this facility: (check one box)

a) Student Instruction		f) Bus Maintenance w/ or w/out storage	X
b) Administration		g) Public Library	
c) Storage		h) Vacant	
d) Maintenance		i) Other (specify)	
e) Bus Storage Only			

2. Is there a fire sprinkler system in this facility? Yes_____ No X

   If yes, is the sprinkler alarm connected with the building alarm? Yes_____ No_____

3. Is there a fire hydrant system for facility protection? Yes X No_____
   If yes, indicate ownership of the system.

   Public Owned_____ School Owned X Other_____ (specify)

4. Indicate the ownership of this facility.

   Leased_____ Owned X Other_____ (specify)

5. What is the current gross square footage of this facility? (to the nearest whole ten feet)

			1	5	6	9	5	

6. If this facility is used for instruction, complete (a) – (d); otherwise go to question #7.

   a) Fire drills were held in accordance with Section 807 of State Education Law and Section F405 of the 2015 International Fire Code and F403.5.4 of the NYS 2016 Uniform Code Supplement. Yes_____ No_____

   b) Average time to evacuate this facility:

Minutes		Seconds	

   c) Arson and fire prevention instruction was provided in accordance with Section 808 of State Education Law; which requires every school in New York State to provide a minimum of 45 minutes of instructions in arson, fire prevention, injury prevention, and life safety during each month that school is in session.

   Yes_____ No_____

d) Employee fire prevention, evacuation, and fire safety training was provided and Records maintained in accordance with Section F406 of the 2015 International Fire Code.

Yes_____ No_____

7. If the fire alarm was activated since the last annual fire inspection, was the fire department immediately notified? Yes X No_____

8. Have there been any fires in this facility since the last annual fire inspection? Yes_____ No X

If yes, indicate:

a) Number of fires | | |

b) Total number of injuries | | |

c) Total cost of property damage $ | | | | | | | | | |

Part II: Public School Fire Safety Non-Conformance Report Sheet

School District: Grand Island
Facility #: 5012
Building Name: Jack Burns Transportation Center

Part II-A (to be completed for public schools only – except "Big 4")			
Item #	Non-Conformance	Date Corrected	Date Reinspected
01A-2			
01B-1			
01C-1			
01D-1			
01E-1			
02A-2			
02B-1			
02C-3			
02D-1			
02E-2			
02F-3			
02G-2			
03A-3			
03B-1			
04A-2			
04B-2			
04C-1			
05A-3			
05B-2			
05C-2			
06A-1			
06B-1			
06C-1			
06D-2			
06E-3			
06F-1			
06G-1			
06H-2			
07A-3			
07B-2			
07C-2			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
08A-2			
08B-2			
08C-2			
08D-2			
08E-2			
09A-2			
09B-2			
09C-1			
09D-1			
09F-2			
09G-2			
10A-2			
10B-2			
10C-1			
10D-1			
11A-2			
11B-1			
11C-2			
11D-2			
11E-1			
12A-1			
12B-3			
12C-2			
12D-2			
12E-1			
12F-1			
12G-1			
12H-1			
12I-1			
12J-1			
12K-1			
12L-1			
12M-1			
12N-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
12O-2			
13A-2			
13B-2			
14A-2			
14B-2			
14C-2			
14D-1			
14E-1			
15A-2			
15B-1			
15C-2			
15D-2			
15E-1			
16A-2			
16B-2			
16C-2			
17A-3			
17B-2			
17C-2			
17D-2			
17E-1			
17F-3			
17G-1			
17H-2			
17I-2			
17J-1			
17K-1			
17L-1			
18A-2			
18B-2			
18C-2			
19A-3			
18D-2			
19B-2			
19C-1			

Part II-B			
Item #	Non-Conformance	Date Corrected	Date Reinspected
19D-1			
19E-1			
19F-1			
19G-1			
19H-2			
20A-1			
20B-1			
20C-1			
21A-3			
22A-3			
22B-3			
22C-3			
23A-1			
23B-1			
23C-1			
23D-2			
24A-3			
25A-3			

If any additional non-conformances are observed, check item 25A-3 and list the Code section below.

_____

_____

_____

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes X No ____

All schools complete Section 8 only if the building has electrically-operated folding partitions.

Initial Inspection:
Fire Safety Inspector: Name Bryan W. Parnell

Date 7-6-2018 Registry # 1096-7359B (26E-4)

Final Inspection (if required):
Fire Safety Inspector: Name _____

Date _____ Registry # _____ (26F-4)

Part III: Public School Certifications

Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: BRYAN W. PARNELL

Telephone #: ( ) 716-908-0349

Title: FIRE INSPECTOR

Registry # 1096-7359B
(as designated by the NYS Secretary of State)

Section III-B. Building Administrator or Designee

The individual noted below certifies that this building was inspected on 7-6-2018 (date) as indicated in Section III-A above.

Name: JAMES ROZLER

Telephone #: ( ) 716-773-8824

Title: DIRECTOR OF FACILITIES

Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. For any uncorrected nonconformances that appear on this report, the Board of Education or Board of Trustees, at the meeting held pursuant to Section 807-a of the State Education Law, adopted a written plan of correction for those nonconformances, and such plan is available for public scrutiny.

Name: BRIAN GRAHAM

Telephone #: ( ) 716-773-8800

Title: SUPERINTENDENT

Electronic Signature (via NYSED Portal)

Building has been placed in the staging table. Buildings require review from NYSED staff before being placed in the SEDREF database. You will be notified when this building has been approved.

1 District & Building Type > 2 Name & Address > 3 Review & Certify

District & Building Type

Parent District / Institution

GRAND ISLAND CSD

Building Type

- ○ INSTRUCTIONAL
- ○ ADMINISTRATIVE
- ◉ BUS MAINTENANCE
- ○ BUS STORAGE ONLY
- ○ LEASED FACILITY OFF SCHOOL GROUNDS
- ○ MAINTENANCE
- ○ OTHER

  Please Specify:

- ○ PUBLIC LIBRARY
- ○ STORAGE
- ○ VACANT

Building Code

Jack Burns Transportation Building

14-15-01-06-5-012

If this is an existing building, or you have a 12-digit building code, please enter it above.

Year of Construction

2016

Please enter the four digit year of building construction here. Must be 4 digits.

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date:	August 27, 2018
Agenda Item:	Policy Update – Policy Number 5512 Reserve Funds
Board Action Required:	☐
For Information Only:	☒

Detail:

As part of the District's plan to update Board of Education policies, the Reserve Funds policy was brought to the Policy Committee on August 9, 2018.

The policy is being updated to reflect the regulation that the District must get authorization from the Board of Education for all payments or transfers into a reserve fund by express resolution.

This is a first reading of the policy. The anticipated second reading and policy approval will be at the next BOE meeting on September 10, 2018.

Prepared By: Richard A. Hitzges, Ed.D
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

2018

POLICY #5512
Non-Instructional/Business Operations

SUBJECT: RESERVE FUNDS

Reserve funds (essentially a legally authorized savings account designated for a specific purpose) are an important component in the District's financial planning for future projects, acquisitions, and other lawful purposes. The District may establish and maintain reserve funds in accordance with New York State laws, Commissioner's regulations, and the rules or opinions issued by the Office of the New York State Comptroller. The District will comply with the reporting requirements of Article 3 of the General Municipal Law of the State of New York and the Governmental Accounting Standards Board (GASB) issued GASB Statement Number 54, *Fund Balance Reporting and Governmental Fund Type Definitions.*

Any and all District reserve funds will be properly established and maintained to promote the goals of creating an open, transparent, and accountable use of public funds. The District will authorize all payments or transfers into a reserve fund by express resolution. The District may engage independent experts and professionals, including, but not limited to, auditors, accountants, and other financial and legal counsel, to monitor all reserve fund activity and prepare any and all reports that the Board may require.

Periodic Review and Annual Report

The Board will periodically review all reserve funds. The District will also prepare and submit an annual report of all reserve funds to the Board. The annual report will include the following information for each reserve fund:

a) The type and description of the reserve fund;

b) The date the reserve fund was established and the amount of each sum paid into the fund;

c) The interest earned by the reserve fund;

d) Capital gains or losses resulting from the sale of investments of the reserve fund;

e) The total amount and date of each withdrawal from the reserve fund;

f) The total assets of the reserve fund showing cash balance and a schedule of investments; and

g) An analysis of the projected needs for the reserve fund in the upcoming fiscal year and a recommendation regarding funding those projected needs.

The Board will utilize the information in the annual report to make necessary decisions to adequately maintain and manage the District's reserve fund balances while mindful of its role and responsibility as a fiduciary of public funds.

Education Law § 3653

First Read: August 27, 2018
Possible Adoption Date: September 10, 2018

SUBJECT: RESERVE FUNDS

The District is authorized to establish and maintain reserve funds for a limited number of specific purposes set forth in New York State Education and General Municipal law.

When creating or funding reserve funds, the District will:

1) Consult with legal counsel and other financial experts as necessary for guidance on the authority to establish the reserve fund;

2) Identify the financial need or purpose to be served by the prospective reserve fund, including an assessment of whether the reserve fund will complement the long-term financial or capital plans of the District;

3) Communicate clearly and effectively to District residents the specific purpose of and the financial objectives for the reserve;

4) Maintain open and transparent records of all reserve fund transactions for the benefit of District residents and voters;

5) Determine optimal funding levels for the reserve, as well as the conditions under which the reserve assets will be utilized;

6) Periodically assess the reasonableness of the amounts accumulated in the reserve and when conditions warrant (and subject to any and all legal requirements) reduce reserve funds to a reasonable level or liquidate and discontinue a reserve fund that is no longer needed or whose purpose has been achieved;

7) Provide the Board with regular financial reports on reserve fund activity; and

8) Customize all payments or transfers into reserve funds by express resolution.

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date:	August 27, 2018
Agenda Item:	Budget Transfers over $5,000
Board Action Required:	☒
For Information Only:	☐
Detail:	$65,175: A Fund – BOCES – Move funds into the proper account codes to finish the 2017-2018 fiscal year. $55,000: A Fund – Funds are being moved in the Buildings and Grounds budget to pay for Sidway and High School roof repairs. $16,291: A Fund – Funds are being moved to a Non-Aided BOCES budget line to pay for Library Services from BOCES to a State-Aided code.
Prepared By:	Richard A. Hitzges, Ed.D. Interim Assistant Superintendent of School Business and Finance
Recommended By:	Dr. Brian Graham Superintendent of Schools

#1125
BOE

GRAND ISLAND CENTRAL SCHOOL DISTRICT

REQUEST FOR BUDGETARY TRANSFER

(Prepare one copy- Distribution will be made after Approval

	Amount			Number	Nomenclature
1. From	$275	00		A1420-490-08	BOCES-LEGAL
1. To	$275	00		A1430-490-08	BOCES-PERSONNEL
2. From	$5,900	00		A1420-490-08	BOCES-LEGAL
2. To	$5,900	00		A1670-490-08	BOCES-CENTRAL PRINTING
3. From	$19,000	00		A1680-490-08	BOCES-CENTRAL DATA
3. To	$19,000	00		A2110-490-08	BOCES - TEACHING

Explanation:

1. Move funds into proper account codes for final 17/18 BOCES payments
2. _____
3. _____

Originator: JENNIFER APPENHEIMER Title SR CLERK STENO

Recommended Approval ☑ Recommended Rejection ☐

Explanation: _____

Assistant Superintendent for Finance & Support Services _____ Date 8/13/18

Approved ☑
Disapproved ☐

_____ Date 8/20/18
Superintendent of Schools

1. Send to Asst. Supt. for Finance & Support Services
2. After approval/ disapproval
   One Copy - Originator

For Accounting Use
Gen. Journal Date
6/30/18

~~#1128~~ 1129
BOE

GRAND ISLAND CENTRAL SCHOOL DISTRICT

REQUEST FOR BUDGETARY TRANSFER

(Prepare one copy- Distribution will be made after Approval

	Amount			Number	Nomenclature
1. From	$40,000	00		A2630-490-08	BOCES-COMPUTER ASSIST.
1. To	$40,000	00		A2250-490-08	BOCES - SPECIAL ED
2. From					
2. To					
3. From					
3. To					

Explanation:

1. Move funds into proper account codes for final 17/18 BOCES payments
2. _____
3. _____

Originator: JENNIFER APPENHEIMER Title SR CLERK STENO

Recommended Approval ☑ Recommended Rejection ☐

Explanation: _____

Assistant Superintendent for Finance & Support Services _____ Date 8/13/18

Approved ☑
Disapproved ☐

_____ Date 8/20/18
Superintendent of Schools

1. Send to Asst. Supt. for Finance & Support Services
2. After approval/ disapproval
   One Copy - Originator

For Accounting Use
Gen. Journal Date

#1127

GRAND ISLAND CENTRAL SCHOOL DISTRICT

RECEIVED BOF

JUL 31 2018

Business Office

REQUEST FOR BUDGETARY TRANSFER

(Prepare one copy – Distribution will be made after Approval)

	Amount			Number	Nomenclature
1. From	$55,000			A1620-405-01	OP Plant - Utilities
1. To	$55,000			A1621..400-01	Maint - Contractual
2. From					
2. To					
3. From					
3. To					

Explanation:
1. Sidewalk / HS Roof Repair
2. _____
3. _____

Originator: _____ Title Director of Facilities

Recommended Approval ☒ Recommended Rejection ☐

Explanation: _____

Director of School Business Services Richard A Hughes Date 8/1/18

Approved ☒
Disapproved ☐

_____ Date 8/10/18
Chief School Officer

1. Send to Director of School Business Services
2. After approval/ disapproval
   One Copy - Originator

For Accounting Use
Gen. Journal Date
8/13/18

#1126
BOE

GRAND ISLAND CENTRAL SCHOOL DISTRICT

REQUEST FOR BUDGETARY TRANSFER

(Prepare one copy- Distribution will be made after Approval

	Amount			Number	Nomenclature
1. From	$16,291	00		A2110-400-05	Business Office - Contractual
1. To	$16,291	00		A2630-460-90	Tech - State Aided Software
2. From					
2. To					
3. From					
3. To					

Explanation:

1. Move funds to a Non-Aided BOCES line to pay for Library Services
2. _____
3. _____

Originator: JENNIFER APPENHEIMER Title SR CLERK STENO

Recommended Approval ☑ Recommended Rejection ☐

Explanation: _____

Assistant Superintendent for Finance & Support Services Richard A. Hoffman Date 7/26/2018

Approved ☑
Disapproved ☐

Superintendent of Schools _____ Date 7/30/18

1. Send to Asst. Supt. for Finance & Support Services
2. After approval/ disapproval
   One Copy - Originator

For Accounting Use
Gen. Journal Date
8/3/18

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date: August 27, 2018

Agenda Item: Policy Statement for Free and Reduced Price Meals

Board Action Required: ☒

For Information Only: ☐

Detail: Each year, the District is required to adopt the policy statement for free and reduced price meals. This policy outlines the responsibilities of the District in regards to operating a school lunch program that receives revenue from the government for free and reduced priced meals.

Prepared By: Richard A. Hitzges, Ed.D
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

POLICY STATEMENT FOR FREE AND REDUCED PRICE MEALS OR FREE MILK

The Grand Island Central School District, (Local Education Agency or governing body) responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that it will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned above.

In fulfilling its responsibilities, the SFA agrees to the following:

A. Free Meals and (For Milk Only Schools) Free Milk

To serve meals or milk at no charge to children from families whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from Supplemental Nutrition Assistance Program (SNAP) households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that are identified through the SNAP/MEDICAID Direct Certification Matching Process.

B. Reduced Price Meals

To serve breakfast and/or lunch at a reduced price of $.25 or less, to children from families whose income is within the range of the annual income eligibility guidelines for reduced price meals.

C. Special Conditions

To serve free meals/milk to foster children in cases where the court or welfare agency is legally responsible for the child. Documentation from an appropriate State or local agency supports the foster child's status. Foster children are categorically eligible for free meals and may be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. Including children in foster care as household members can help other children in the household qualify for free or reduced price meals. If the foster family is not eligible for free or reduced price meal benefits, the foster child will still be provided free meal benefits.

To provide free or reduced price meals or free milk to children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria. These students must be approved using one of the methods noted in this eligibility guidance booklet.

D. Non-Discrimination

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. LEAs selling competitive foods during a meal service are encouraged to include in the description of how the cafeteria and meal service prevents overt identification of the children receiving free and reduced price

meals or free milk. The names of children eligible to receive free or reduced price meals or free milk shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:

- Work for their meals or milk.
- Use a separate lunchroom.
- Go through a separate serving line.
- Enter the lunchroom through a separate entrance.
- Eat meals or drink milk at a different time.
- Eat a meal different from the meal sold to children paying the full price for the same meal or drink milk different from that sold to children paying the full price.

2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, sex, age, color, disability, national origin, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

E. Hearing Procedures

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted on the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;
4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing:
5. An opportunity to present oral or documentary evidence and arguments supporting the position;
6. An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;

8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official; and
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

F. Reviewing Official

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced price meals or free milk. The official should sign, date, and indicate the eligibility determination on each application.

G. Notice to Parents

To send at the beginning of each school year, and whenever there is an increase in eligibility, to the parent or guardian of each child, a letter such as the prototypes in Attachment VII, VIII, or IX including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

H. Applications

To advise parents to complete the application and return it to the reviewing official for eligibility determination.

To maintain applications and documentation of action taken, for three years after the end of the school year to which they pertain.

To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time.

To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application and eligibility dates should be retained with the records of both schools. The application from the transfer student from another SFA should be reviewed to ensure that it is correctly approved.

To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years plus the current year.

I. Verification of Applications

Verify the eligibility of applicant households **by November 15** in accordance with program regulations and annually maintain records.

J. Anonymity and Accountability

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free, reduced and full price meals served or the number of half-pints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk. The LEA will develop measures to prevent disclosure of confidential free and reduced price eligibility information as required and include the steps with this policy statement.

K. Amendments to Policies

To submit to the State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc., for approval prior to implementation. Such changes will be effective following approval by the NYSED Child Nutrition Program Administration office. Any and all changes
in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year. Changes in content to any prototype documents from this guidance booklet require prior State Agency approval.

L. Records

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All eligibility determinations obtained through the Direct Certification Matching Process (DCMP) (SNAP, Medicaid, Foster)
2. All applications and documents to support homeless, migrant, head start, etc.
3. Records of all appeals and challenges and their disposition.
4. All notifications of eligibility determinations, including denial letters.
5. Records of all verification efforts and resulting eligibility changes.

M. Public Release

At the beginning of the school year, a public release containing the same information supplied to parents and including both free and reduced price eligibility criteria should be provided to the media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

N. Special Assistance - Provision 2 and Community Eligibility Provision

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced price students once every four consecutive school years. For three years after the base year, the

school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

*** If your school year begins in September, you must notify your Child Nutrition representative by September 1, 2018 if you intend to participate in Provision 2 for the 2018-2019 school year. If your school year begins in July, you must notify us by July 1, 2018.**

Community Eligibility Provision: Schools where at least 40 percent of enrolled students have been deemed free eligible through a means other than an income application (i.e., directly certified using electronic SNAP/Medicaid, homeless, migrant, runaway, foster, and head start) as of April 1, 2018, may participate in the Community Eligibility Provision for the 2018-2019 school year. The schools will receive reimbursement in the free and paid category based on the percentage of directly certified students as noted above times a multiplier (as written in federal regulation). For more details about participation and how to apply, please see the CEP Memo on the Child Nutrition Knowledge Center website

O. Administrative Prerogative

In certain circumstances when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials.

Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This limited use option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Documented prior efforts must be made by the SFA to obtain a completed application from the parent or guardian.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income including source, and the administrator's signature must be provided. The household must be notified of the student's approval status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used **judiciously and only after repeated efforts to obtain applications from families have been unsuccessful.** It is to be used on an individual basis and must not be used to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, even though the children are coming to school without a meal or money. Family economic status must remain the criterion for administratively making the decision to provide the student access to free or reduced price meals.

P. Meal Eligibility for Homeless/Migrant/Runaway Children

Children who are categorically eligible under Other Source Categorically Eligible Programs should contact the school for assistance in receiving benefits and indicate the source of their status on the application.

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case-by-case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children based on established criteria. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.

Other options:

- The director of the homeless shelter at which the child resides can complete and submit an application for the child, or send a list of all children residing in the shelter to the school;

- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;

- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:

    - The child's name
    - The effective date of eligibility determination
    - The name of the shelter, etc., where the child resides
    - The signature of the determining official

- Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator. For a list of contacts in your school, go to www.nysteaches.org.

Q. Food Distribution Program on Indian Reservation (FDPIR)

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs may accept a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, SNAP or TANF number.

R. Food Substitutions for Children With Disabilities

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in the regular meal patterns, for children who have a disability and whose disability restricts their diet. A student with a disability is defined in 7 CFR part 15b.3 as one who has "... a physical or mental impairment which substantially limits one or more major life activities..." Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Accordingly, meal substitutions must be made for children with disabilities and must be supported by a statement signed by the physician attesting to the need for the substitutions and recommending alternate foods. These meals must be offered at no extra charge. Substitutions may also be made for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for non-disabled children must be supported by a statement signed by a recognized medical authority. **Children with disabilities are not automatically eligible for free meal benefits.** Parents must adhere to the same income eligibility criteria and procedures used for all children.

S. Limited English Proficient (LEP) Households

LEAs will ensure there are no barriers for participation in Child Nutrition Programs for Limited English Proficient (LEP) families and must communicate with parents and guardians in a language they can understand throughout the certification and verification processes.

T. Meal Charge Policy

LEAs will establish a written and clearly communicated policy to address student meal charges when payment cannot be collected at the point of service. Charge policies will be reasonable, well-defined and maintain the integrity and dignity of students and households to minimize harm to the student.

U. Prohibition Against Meal Shaming Plan

LEAs will establish a written and clearly communicated plan that ensures a student whose parent or guardian has unpaid meal charges is not shamed or treated differently than a student whose parent or guardian does not have unpaid school meal charges. The plan will include the requirement to provide students with the reimbursable meal of their choice and identify other prohibited actions to decrease student distress or the embarrassment associated with no having adequate funds to pay for a school meal.

V. **Program Terminations:** To provide 60 days advance written notice to parents and to immediately inform the NYSED Child Nutrition Program Administration of intent to discontinue participation in NSLP/SBP.

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date: August 27, 2018

Agenda Item: Bond Counsel

Board Action Required: ☒

For Information Only: ☐

Detail: Purchase of professional services is guided by Board of Education policy #5411, New York State Education Law and Municipal Law Section 104-b. To assure the prudent and economical use of District money, a Request for Proposal for the procurement of Bond Counsel services was issued and requests were opened on July 17, 2018.

Two firms are recommended for appointment as 2018-2019 Bond Counsel:

- Orrick, Herrington & Sutcliffe LLP
- Hodgson Russ LLP

The recommendation is attached.

Prepared By: Richard A. Hitzges, Ed.D.
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

BOND COUNSEL LEGAL SERVICES

August 27, 2018 Board of Education

Background Information

On June 29, 2018, an ad was placed in the Dispatch announcing the availability of a Request for Proposals [RFP] for 2018-19 Bond Counsel Legal Services. Two bond counsel firms which provided services in 2017-18 and prior years, and a firm that has expressed interest in provision of bond counsel services received the RFP.

Three [3] proposals were received by July 17, 2018. Proposals were reviewed, references were contacted, interviews conducted and a decision reached to select and recommend two firms: Orrick, Herrington & Sutcliffe LLP and Hodgson Russ Attorneys.

Orrick and Hodgson competed with a third firm with excellent proposals, references and interviews. Any of the three [3] firms could have been selected for recommendation.

Orrick's proposal presents the best combination of service and cost. Hodgson Russ' proposal provides a local presence.

Orrick's pricing strategy presents lower base fees as well as bond unit pricing. Hodgson Russ' pricing plan places emphasis on higher base fees and competitive bond unit pricing with the third firm, but higher than Orrick's proposal. The effect of these pricing strategies find Orrick at a competitive advantage throughout the schedule, but most pronounced if the bond sale is below $20,000,000.

Summarizing, while each company is capable of providing bond counsel services to the District, Orrick's proposal offers pricing advantages. Hodgson Russ proposal offers a local presence.

Committee Members: Richard A. Hitzges, Interim Assistant Superintendent of School Business and Finance. Debbie El Houssieny, District Treasurer and Jennifer Appenheimer, Business Office services facilitated the selection process. Rubie Harris observed the interviews

RECOMMENDATION: Appoint Orrick, Herrington & Sutcliffe LLP and Hodgson Russ Attorneys as 2018-19 Bond Counsel

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date: August 27, 2018

Agenda Item: Handicapped Transportation Contracts - Extensions

Board Action Required: ☒

For Information Only: ☐

Detail:

The District has two students who are being transported by private carriers to Maryvale Heritage and Monroe Creekside BOCES.

These services were bid during the 2017-2018 fiscal year and approved at board of education meetings.

Extensions of these bids/contracts are allowed by SED, but a form must be sent in for approval. Attached are the forms to be sent to NYSED for approval.

Prepared By: Richard A. Hitzges, Ed.D.
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

Form CE

1 4 1 5 0 1
(SED CODE)

The State Education Department
Transportation Unit, Room 876 EBA
Albany, New York 12234

Prior Year
Contract/Extension
E 5 1 5 0 7 0

EXTENSION OF CONTRACT FOR PUPIL TRANSPORTATION
(Only Competitively Bid Contracts May Be Extended)

Rubie Harris	Tel: (716) 773-8804 Email: rubieharris@gicsd.org	
Contact Person		
Grand Island Central School District		
School District/BOCES		
1100 Ransom Road		
Street or P.O. Box		
Grand Island	NY	14072
City	State	Zip Code

Check if applicable:

( ) Cost Justification Form-Only for a CPI Pass-Thru (see reverse)

(X) Special Education Pupil Trans required as a related service

( ) Contract for bus maintenance only.

Specifications include:

( ) District will supply contractor with fuel.

( ) Provision for attendants, escorts or monitors.

( ) Clause for increasing or decreasing service.

WHEREAS a transportation contract agreement was made on March 27, 2018 (Date) by and between Grand Island Central School District (Name of School District or BOCES), County of Erie, N.Y., party of the first part and Buffalo Transportation, Inc. (Contractor), party of the second part.

NOW, THEREFORE, pursuant to the provisions of Section 305, subdivision 14 of the Education Law and Section 156.5 of the Regulations of the Commissioner of Education, the parties hereto mutually agree to extend the contract for a period commencing September (Mo) 01 (Day) 2018 (Year) and ending June (Mo) 30 (Day) 2019 (Year).

All of the items of said contract shall remain in full force and effect.

IT IS FURTHER agreed that for services rendered during the period of this extension, the party of the first part shall pay the party of the second part the total annual sum of $_____ (if lump sum contract) or

$ 594.00/day (unit cost) if on a per-bus, per-pupil, per-mile, or other unit cost basis determined as follows (you must show in detail using prior year figures):

Total Anticipated Annual Cost $106,920.00

IN WITNESS WHEREOF, the parties hereto have executed this extension of agreement this 27th day of August, 20 18.

Party of the First Part	Party of the Second Part
(Signature of Trustee or President of Board of Education)	(Signature of Contractor)

COMPLIANCE CERTIFICATION. I certify that this contract extension has been approved by the Superintendent of Schools in accordance with the provisions of Education Law, section 3625.

Approval Date: _____ (Date of Superintendent's Approval) Filed by: _____ (Signature of Superintendent or Designee)

CPI "Pass-Thru". Boards of education may pay a contractor, in excess of the CPI, for the cost of qualifying criminal history and certain driver testing fees. (See subdivision (e) on reverse).

SUBMIT ORIGINAL TO THE STATE EDUCATION DEPARTMENT, RETAIN A COPY FOR YOUR SCHOOL DISTRICT RECORDS.

11/17

Regulations of the Commissioner of Education

Section 156.5 Annual extensions of transportation contracts.

(a) Annual extensions of contracts shall be prepared on forms prescribed by the commissioner; such extensions shall be filed with and approved by the commissioner and are subject to all laws, rules and regulations pertaining to the filing of transportation contracts.

(b) Only contracts awarded in accordance with the competitive bidding requirements of subdivision 14 of section 305 of the Education Law may be extended. (NOTE: Section 305(14) also authorizes extensions of contracts awarded through a request for proposals.)

(c) Annual extensions of fixed-price contracts, contracts based upon unit rates, such as per-bus, per-pupil or per-mile, and contracts based upon a combination of a fixed price and unit rate may provide for increases in such fixed prices and/or unit rates not to exceed the contractual amount paid in the preceding year by more than the increase in the regional consumer price index for the 12-month period ending on May 31st immediately preceding the commencement of the contract extension.

(d) Each district proposing to extend a contract shall maintain for a period of six years after expiration or termination of the contract extension or six years after final payment under the contract extension satisfactory evidence of the increase in the cost of the contractor's operation during the 12-month period immediately preceding the month in which the contract terminates. Upon the request of the commissioner, each district shall file such evidence with the commissioner. (NOTE: Contractor must complete a Cost Justification Form whenever there is any increase in the amount paid by the district when extending a contract.)

(e) Each district proposing to extend a contract in an amount which is in excess of the maximum increase allowed by use of the consumer price index for the N.Y., N.Y., Northeastern, N, J. area, based upon the index for all urban consumers (CPI-U), shall file with the commissioner satisfactory documentation of the actual cost of qualifying criminal history and driver licensing testing fees attributable to special requirements for drivers of school buses pursuant to Article 19 and 19-A of the Vehicle and Traffic Law. (NOTE: In addition, a board of education may agree to an amount in excess of the consumer price index for the actual cost of diagnostic tests, physical performance tests, and drug and alcohol tests. A Cost Justification must be filed with the Department whenever a board of education agrees to pay a contractor in excess of CPI. Where there are no such excess costs, the form is not filed, but is retained in the district.)

Addendums: Please notify the Department by letter when additions are made to a contract extension after it has been filed with the Department. Such additions must be authorized by the contract specifications.

The State Education Department - Pupil Transportation Services

Education Bldg. Annex, Room 475
Albany, New York 12234
Telephone: (518) 474-6541 Email: transportation@nysed.gov

District Grand Island CSD SED Code 141501

Please ensure that the following items have been completed, checked or marked N/A, and then, please mail (CERTIFIED) the original extensions along with all necessary documents. ANY QUESTIONS, PLEASE CONTACT HEATHER ZOGAS/ SHARON OSTERHOUT AT (518) 474-6541. THANK YOU.

✓	SED Code completed (first six digits of BEDS code.)
✓	Only contracts awarded through competitive bidding or an RFP may be extended.
✓	Extension Number Completed (number used on prior year contract/extension.)
✓	Complete all information in Contact Box (note, contact will be the district seeking transportation).
✓	Original Date of contract Agreement (found near top of contract) is the original date the BOE agreed to the contract.
✓	Service Dates are September through June Only (school year, unless a maintenance contract.)
✓	Total annual sum or unit cost completed.
✓	Complete the Total Anticipated Annual Cost (indicate increase with CPI.)
✓	Date of Execution of Extension (agreement date of extension found near the bottom of the contract) must be on or before the first day of service.
	Date of Approval by Superintendent must be on or after the date of Execution Agreement and prior to filing with SED.
	Altered dates and/ dollar amounts must be initialed by both the Trustee/President of the Board and the Contractor.
	Original signature of President of Board.
	Original signature of Contractor.
	Original signature and approval date of Superintendent. Contracts and extensions must be approved by the Superintendent of Schools and filed within 120 days of the first day of service. Otherwise, a deduction will be taken for each school day that a contract or extension is late.
	Other:

Checked by: Rubie Harris. Date: _____

The State Education Department
Educational Management Services
Education Bldg. Annex, Room 475
Albany, New York 12234
Telephone: (518) 474-6541

CONTRACT LIST

District_____ SED Code_____ Contract Year_____

Please review contract(s) prior to submission and list the required information below. Then mail (CERTIFIED) the original contracts and/or extensions along with this cover sheet and any other necessary documents or information. Thank you.

CONTRACT BID DATE	CONTRACT #	CONTRACTOR	DESCRIPTION	ESTIMATED COST
CONTRACT BID DATE	CONTRACT #	CONTRACTOR	DESCRIPTION	ESTIMATED COST
CONTRACT BID DATE	CONTRACT #	CONTRACTOR	DESCRIPTION	ESTIMATED COST
CONTRACT BID DATE	CONTRACT #	CONTRACTOR	DESCRIPTION	ESTIMATED COST

Notes:

Total number of contracts submitted with certified mailing: _____

Form CE

141501
(SED CODE)

The State Education Department
Transportation Unit, Room 876 EBA
Albany, New York 12234

Prior Year Contract/Extension
E 5 1 4 6 6 3

EXTENSION OF CONTRACT FOR PUPIL TRANSPORTATION
(Only Competitively Bid Contracts May Be Extended)

Rubie Harris	Tel: (716) 773-8804 Email: rubieharris@gicsd.org	
Contact Person		
Grand Island Central School District		
School District/BOCES		
1100 Ransom Road		
Street or P.O. Box		
Grand Island	NY	14072
City	State	Zip Code

Check if applicable:

( ) Cost Justification Form-Only for a CPI Pass-Thru (see reverse)

(X) Special Education Pupil Trans required as a related service

( ) Contract for bus maintenance only.

Specifications include:

( ) District will supply contractor with fuel.

( ) Provision for attendants, escorts or monitors.

( ) Clause for increasing or decreasing service.

WHEREAS a transportation contract agreement was made on October 27, 2017 (Date) by and between Grand Island Central School District (Name of School District or BOCES), County of Erie, N.Y., party of the first part and Buffalo Transportation, Inc. (Contractor), party of the second part.

NOW, THEREFORE, pursuant to the provisions of Section 305, subdivision 14 of the Education Law and Section 156.5 of the Regulations of the Commissioner of Education, the parties hereto mutually agree to extend the contract for a period commencing September (Mo) 01 (Day) 2018 (Year) and ending June (Mo) 30 (Day) 2019 (Year).

All of the items of said contract shall remain in full force and effect.

IT IS FURTHER agreed that for services rendered during the period of this extension, the party of the first part shall pay the party of the second part the total annual sum of $_____ (if lump sum contract) or

$ 489.00/day (unit cost) if on a per-bus, per-pupil, per-mile, or other unit cost basis determined as follows (you must show in detail using prior year figures):

Total Anticipated Annual Cost $88,020.00

IN WITNESS WHEREOF, the parties hereto have executed this extension of agreement this 27th day of August, 20 18.

Party of the First Part	Party of the Second Part
(Signature of Trustee or President of Board of Education)	(Signature of Contractor)

COMPLIANCE CERTIFICATION. I certify that this contract extension has been approved by the Superintendent of Schools in accordance with the provisions of Education Law, section 3625.

Approval Date: _____ (Date of Superintendent's Approval) Filed by: _____ (Signature of Superintendent or Designee)

CPI "Pass-Thru". Boards of education may pay a contractor, in excess of the CPI, for the cost of qualifying criminal history and certain driver testing fees. (See subdivision (e) on reverse).

SUBMIT ORIGINAL TO THE STATE EDUCATION DEPARTMENT, RETAIN A COPY FOR YOUR SCHOOL DISTRICT RECORDS.

11/17

Regulations of the Commissioner of Education

Section 156.5 Annual extensions of transportation contracts.

(a) Annual extensions of contracts shall be prepared on forms prescribed by the commissioner; such extensions shall be filed with and approved by the commissioner and are subject to all laws, rules and regulations pertaining to the filing of transportation contracts.

(b) Only contracts awarded in accordance with the competitive bidding requirements of subdivision 14 of section 305 of the Education Law may be extended. (NOTE: Section 305(14) also authorizes extensions of contracts awarded through a request for proposals.)

(c) Annual extensions of fixed-price contracts, contracts based upon unit rates, such as per-bus, per-pupil or per-mile, and contracts based upon a combination of a fixed price and unit rate may provide for increases in such fixed prices and/or unit rates not to exceed the contractual amount paid in the preceding year by more than the increase in the regional consumer price index for the 12-month period ending on May 31st immediately preceding the commencement of the contract extension.

(d) Each district proposing to extend a contract shall maintain for a period of six years after expiration or termination of the contract extension or six years after final payment under the contract extension satisfactory evidence of the increase in the cost of the contractor's operation during the 12-month period immediately preceding the month in which the contract terminates. Upon the request of the commissioner, each district shall file such evidence with the commissioner. (NOTE: Contractor must complete a Cost Justification Form whenever there is any increase in the amount paid by the district when extending a contract.)

(e) Each district proposing to extend a contract in an amount which is in excess of the maximum increase allowed by use of the consumer price index for the N.Y., N.Y., Northeastern, N, J. area, based upon the index for all urban consumers (CPI-U), shall file with the commissioner satisfactory documentation of the actual cost of qualifying criminal history and driver licensing testing fees attributable to special requirements for drivers of school buses pursuant to Article 19 and 19-A of the Vehicle and Traffic Law. (NOTE: In addition, a board of education may agree to an amount in excess of the consumer price index for the actual cost of diagnostic tests, physical performance tests, and drug and alcohol tests. A Cost Justification must be filed with the Department whenever a board of education agrees to pay a contractor in excess of CPI. Where there are no such excess costs, the form is not filed, but is retained in the district.)

Addendums: Please notify the Department by letter when additions are made to a contract extension after it has been filed with the Department. Such additions must be authorized by the contract specifications.

The State Education Department - Pupil Transportation Services

Education Bldg. Annex, Room 475
Albany, New York 12234
Telephone: (518) 474-6541 Email: transportation@nysed.gov

District Grand Island CSD **SED Code** 141501

Please ensure that the following items have been completed, checked or marked N/A, and then, please mail (CERTIFIED) the original extensions along with all necessary documents. ANY QUESTIONS, PLEASE CONTACT HEATHER ZOGAS/ SHARON OSTERHOUT AT (518) 474-6541. THANK YOU.

✓	SED Code completed (first six digits of BEDS code.)
✓	Only contracts awarded through competitive bidding or an RFP may be extended.
✓	Extension Number Completed (number used on prior year contract/extension.)
✓	Complete all information in Contact Box (note, contact will be the district seeking transportation).
✓	Original Date of contract Agreement (found near top of contract) is the original date the BOE agreed to the contract.
✓	Service Dates are September through June Only (school year, unless a maintenance contract.)
✓	Total annual sum or unit cost completed.
✓	Complete the Total Anticipated Annual Cost (indicate increase with CPI.)
✓	Date of Execution of Extension (agreement date of extension found near the bottom of the contract) must be on or before the first day of service.
	Date of Approval by Superintendent must be on or after the date of Execution Agreement and prior to filing with SED.
	Altered dates and/ dollar amounts must be initialed by both the Trustee/President of the Board and the Contractor.
	Original signature of President of Board.
	Original signature of Contractor.
	Original signature and approval date of Superintendent. Contracts and extensions must be approved by the Superintendent of Schools and filed within 120 days of the first day of service. Otherwise, a deduction will be taken for each school day that a contract or extension is late.
	Other:

Checked by: Rubie Harris. **Date:** _____

The State Education Department
Educational Management Services
Education Bldg. Annex, Room 475
Albany, New York 12234
Telephone: (518) 474-6541

CONTRACT LIST

District_____ SED Code_____ Contract Year_____

Please review contract(s) prior to submission and list the required information below. Then mail (CERTIFIED) the original contracts and/or extensions along with this cover sheet and any other necessary documents or information. Thank you.

CONTRACT BID DATE	CONTRACT #	CONTRACTOR	DESCRIPTION	ESTIMATED COST
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CONTRACT BID DATE	CONTRACT #	CONTRACTOR	DESCRIPTION	ESTIMATED COST

Notes:

Total number of contracts submitted with certified mailing: _____

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date: August 27, 2018

Agenda Item: Donation

Board Action Required: ☒

For Information Only: ☐

Detail: The District has received a donation of tech tubs, boxes with easels and drying trays from Sam-Son Distribution.

Attached is a memo from Robin Kwiatek, Director of Technology, describing the donation and requesting the Board of Education accept it.

Prepared By: Richard A. Hitzges, Ed.D
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

Grand Island Central School District
Technology Department
Robin Kwiatek, Director of Technology

MEMO

To: Dr. Brian Graham

From: Robin J. Kwiatek

Date: August 17, 2018

Subject: Request to accept donation

Pat Lester, Kindergarten teacher at Sidway, has a friend at Sam-Son Distribution which runs a warehouse in Buffalo. They ship and receive school products from a Canadian company. When boxes are damaged in shipping the items are sent back to the distribution site. The Canadian company tells them to destroy the items since it cost more to ship them back. Since it also costs the distribution company money to destroy them, they asked a few schools if they were interested in checking it out. We brought over a few pallets and have found very nice tech tubs and drying trays in them. Kevin Astrige is going to (when the busy time calms down) go through the easel boxes to see what can be made. Attached are pictures of the tech tubs, boxes with easels and a sample of what a completed easel looks like.

Please accept this donation of 4 pallets of educational items from Sam-Son Distribution. If you have any questions, don't hesitate to ask.

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date: August 27, 2018

Agenda Item: Donation

Board Action Required: ☒

For Information Only: ☐

Detail: The District has received a donation of school supplies from St. Martin's in the Fields Church. A memo from Denise Dunbar explaining the donation and a list of what supplies were donated are attached.

Prepared By: Richard A. Hitzges, Ed.D
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools

Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

To: Grand Island Board of Education

From: Denise A. Dunbar

Date: August 20, 2018

Re: School Supplies

Please accept the very generous donation of school supplies (list attached) from St. Martin's in the Fields Church. St. Martins conducted a school supply drive for the elementary schools recently and all supplies were blessed at a recent bon fire event held by the church.

I have divided the materials and supplies between the three elementary schools and I am certain the supplies will assist many of our students this coming school year.

Thank you for your consideration.

Donated items from St. Martin's in the Fields Church

August 2018

14 backpacks

Approx. 100 folders

24 spiral notebooks

25 composition books

4 binders

40 boxes of crayons

12 rulers

12 packages of filler paper

14 pencil cases

7 pencil sharpeners

16 pair scissors

16 packages of erasers

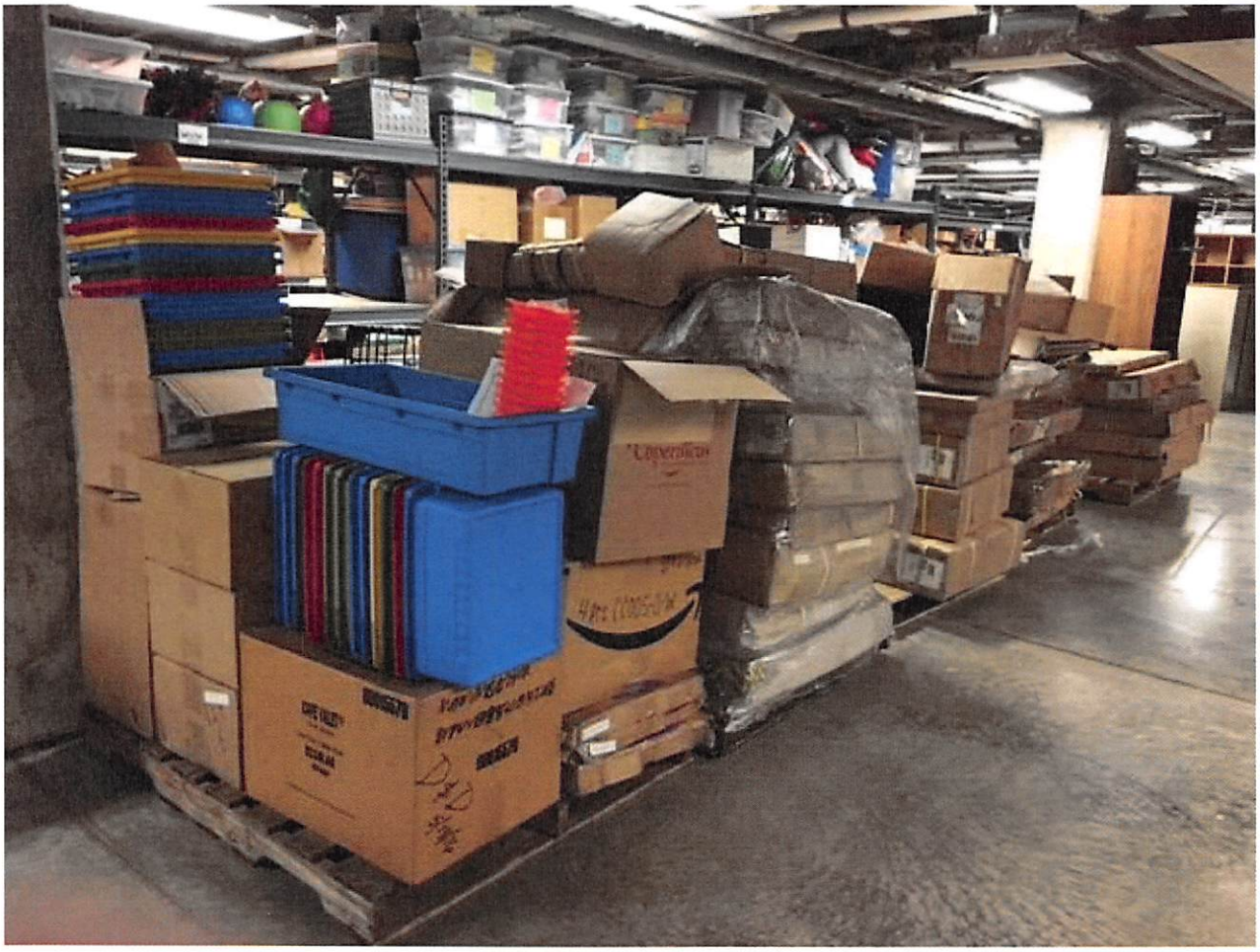
32 bottles of glue

72 glue sticks

48 boxes pencils

16 boxes colored pencils

20 boxes markers




Tech Tub


Laugh Out Loud!
Tech Tub
Tech Tub


There is NO wrong answer



Grand Island Central School District

1100 Ransom Road • Grand Island, New York 14072
Telephone (716) 773-8800 • Fax (716) 773-6279
www.grandislandschools.org

Meeting Date: August 27, 2018

Agenda Item: Capital Project - Presentation

Board Action Required: ☐

For Information Only: ☒

Detail: Representatives from Campus Construction Management, Young & Wright Architectural and Capital Markets Advisors will present the Long Term Planning Steering Committee's working draft report. The report will include the preliminary thought on the scope of work together with financial estimates to support the work. Discussion has been centered on scheduling a December 2018 vote of the community on a capital improvement project.

Prepared By: Richard A. Hitzges, Ed.D
Interim Assistant Superintendent of School Business and Finance

Recommended By: Dr. Brian Graham
Superintendent of Schools











Grand Island Central School District

Proposed Capital Project

GRAND ISLAND CENTRAL SCHOOLS

Pre-Referendum Report No. 1

August 22, 2018

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August 22, 2018

Grand Island Central Schools
1100 Ransom Road
Grand Island, NY 14072

Attn: Mr. Brian Graham, Ed.D.
Superintendent of Schools

Re: Grand Island Central School District
2018 Capital Improvement Project
Pre-Referendum Report No. 1

Dear Brian,

Enclosed is the Pre-Referendum Report #1 for Conceptual Estimate. This is based on the scope of work, as we have been informed. This report will serve as a baseline of information. The District may use it as a guide towards their final goal of defining a Capital Improvements Project.

Within this report you will find detailed information related to Budget and Schedule. If there are any questions or comments regarding this information, please do not hesitate to contact me to discuss.

Sincerely,

Kevin Donaghue
Vice President
Campus Construction Management Group, Inc.

CC: Mr. Richard Hitzges, Ed. D – Grand Island CSD
Ms. Rubie Harris, Ph. D – Grand Island CSD
Mr. Jim Rozler – Grand Island CSD
Mr. Shawn Wright - Young & Wright Architectural
Mr. Robert Smithgall - Young & Wright Architectural
Mr. John Ticco - Campus Construction Management Group, Inc.

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Grand Island Central School District

Proposed Capital Project

Pre-Referendum Report No. 1

Table of Contents

- Executive Summary — Section 1
- Budget Summary — Section 2
  - Suppositions
- Detailed Estimate — Section 3
- Incidental Budget — Section 4
- Draft Schedule — Section 5
- Conceptual Designs — Section 6

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Grand Island Central School District

Proposed Capital Project

Pre-Referendum Report No. 1

Section 1 – Executive Summary

Executive Summary

Overview

Campus Construction Management Group, Inc. is pleased to present this Pre-Referendum Report #1 for the **Grand Island Central School District's Proposed 2018 Capital Project.**

This report is a collaboration of Young and Wright Architects, Grand Island Administration & Leadership, Capital Markets Advisors and Campus Construction Management Group, Inc., further identified as the "Team" in this and future reports.

Methodology

The Owner developed a Steering Committee consisting of; teachers/staff members, coaches, board members and administration. This committee was developed in the fall of 2017 in an effort to assist in the process of informing the Superintendent and the Board of Education of future needs of the District facilities and help determine the details of the 2018 proposed capital project.

Owner-Architect-Construction Manager-Financial Consultant (OACMF) Committee meetings have also occurred, in the summer of 2018. The Team made significant progress, evaluating key building, site and athletic improvement needs, estimating cost, and established priority components to be considered. This Report defines the selected scope of work, as we understand it, for the proposed Capital Project. Please also refer to section 6 of this report for more information on the conceptual design documents the estimate is based on.

Section No. 3, is the conceptual Estimate Summary of all potential scope of work per building.

Financial Analysis

Campus' Estimating Department has reviewed the identified scope and has established estimates, based off the scoping information received to date. It's important to remember, that in the conceptual stage, many of the financial aspects of the project have not fully been determined and as the Team further refines the scope, under the Districts guidance, we will continue to refine the Project costs.



In addition to the estimates provided per building and scope of work, the following budgets have been established:

- Cost escalation - 7%
- Design Contingency - 8%
- Construction Contingency - 7%
- Incidental Budget - 20%

Schedule

A "*Draft*" Preliminary Pre-Referendum Schedule has been generated, dated August 14th, 2018, and is included in this report. Dates have been established with all team members input, with the intent of meeting the goal that has been given to the team by the District of a December 18th, 2018 Capital Project vote.

Please also note that the schedule assumes the District will elect to secure a 3rd party state education department review to help expedite the review and approval process of all plans and specifications.
Refer to Section 5 of this report for more detailed view of the schedule.



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Grand Island Central School District

Proposed Capital Project

Pre-Referendum Report No. 1

Section 2 – Budget Summary and Suppositions

Project Estimate Summary
Grand Island CSD CIP
Conceptual Documents Dated "various"
Capital Improvement Project Summary

Capital Improvement Project	Conceptual Budget	Schematic Design	Design Development	SED Submission	Variance
Grand Island HS/MS	$14,150,900	$0	$0	$0	$0
Charlotte Sidway Elementary	$1,325,791	$0	$0	$0	$0
William Kaegebein Elementary	$2,075,862	$0	$0	$0	$0
Huth Rd Elementary	$560,466	$0	$0	$0	$0
Subtotal Constru	**$18,113,019**	**$0**	**$0**	**$0**	**$0**

Construction Contingency	**$1,281,981**
Incidental Budget	**$3,805,000**
Capitalized Interest/DASNY	**$0**
Capital Improvement Project	**$23,200,000**

Grand Island Central School District
2018 Capital Improvement Project
Suppositions to Report #1

Conceptual Estimate dated August 2018:

1.) This Conceptual Estimate is based on information provided from several sources:

- District Wide needs identified in the 2015 Building Condition Survey; issued by Young & Wright Architects.
- Site tours and preliminary investigations by the GCSD, Young & Wright Architects and Campus Construction Management Group, Inc.
- Input from the ***Steering Committee*** meeting dates of:
  - October 18th 2017
  - November 30th 2017
  - January 11th 2018
  - February 15th 2018
  - March 8th 2018
  - April 19th 2018
  - May 31st 2018
  - July 12th 2018
  - July 26th 2018
- Input from the Grand Island CSD District representatives.
- Input from the Grand Island CSD Facilities Department.
- Input from the Grand Island CSD Athletic Department.

2.) The District goals for the 2018 Capital project are health & safety, ADA accessibility, energy conservation, site work and athletic improvements and protecting the District's assets.

3.) The Steering Committee and OACM team confirmed and finalized a scope of work to be recommended to the BOE for their consideration collectively in the meeting held on July 26th 2018.

4.) This estimate is an evaluation of the cost of the program requirements using area conceptual estimating techniques. By definition, the scope of work is general in nature; hence the estimate reflects the same level of detail.

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5.) The pricing for each line item is inclusive of appropriate ancillary work for complete installation.

6.) Design Contingency of 8% is included.

7.) Escalation Contingency (projection) of 7% is included reflecting bidding February / March 2020.

8.) Construction Contingency is recommended at 7% of construction.

9.) Incidental Costs are budgeted at 20% per building, and included in the total.

10.) The following are remaining milestone dates:

- Preliminary Calculation of NYSED Financial Aid Fall 2018.
- BOE detailed presentation August 27th, 2018.
- BOE authorize community referendum October 9th, 2018.
- Community referendum December 18, 2018.
- Project design schedule should be approximately 6 months, with SED submission by August 31st, 2019. (5 month review period via: 3rd party review)
- Bid and award construction contracts by mid- March 2020.

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Grand Island Central School District

Proposed Capital Project

Pre-Referendum Report No. 1

Section 3 – Detailed Estimate

Project Estimate Summary
Grand Island CSD CIP
Conceptual Documents Dated "various"
Capital Improvement Project Conceptual Scope

	Unit Quantity	Type	Unit Cost	Initial Cost	Escalation 7%	Design Contingency 8%	Subtotal Construction Budget	Construction Contingency 7%	Incidental Budget 20%	Capitalized Interest/DASNY 0%	Total Scope of Work Value
Grand Island HS/MS											
Renovations											
1. Install a dinking fountain, wash sink and new single toilet room in the Music Wing,	1		$ 80,000	$80,000	$5,600	$6,848	$92,448	$6,471	$19,784	$0	$118,703
2. Replace the HVAC in the HS Library	1		$ 275,000	$275,000	$19,250	$23,540	$317,790	$22,245	$68,007	$0	$408,042
3. Provide Secure HS Entrance	1,000		$ 225	$225,000	$15,750	$19,260	$260,010	$18,201	$55,642	$0	$333,853
4. Create a secure MS entrance Addition & renovate the main / guidance office. (Per Y & W sketch for Option #1)	1		$ 965,000	$965,000	$67,550	$82,604	$1,115,154	$78,061	$238,643	$0	$1,431,858
5. Provide air conditioning to HS Cafeteria to provide large group access space for relief from extreme temperatures	4,300		$ 70	$301,000	$21,070	$25,766	$347,836	$24,348	$74,437	$0	$446,621
6. Enclose the courtyard adjacent to the HS Gym, for sports equipment storage.	1,350		$ 290	$391,500	$27,405	$33,512	$452,417	$31,669	$96,817	$0	$580,904
7. Disconnect and replace 29 existing unit ventilators, in perimeter classrooms of the middle school 1967 building.	29	EA.	$ 25,000	$725,000	$50,750	$62,060	$837,810	$58,647	$179,291	$0	$1,075,748
8. Auditorium renovations; create a window opening in the sound booth and improve accoustics in the space.	1	EA.	$ 150,000	$150,000	$10,500	$12,840	$173,340	$12,134	$37,095	$0	$222,569
Renovations Subtotal				**$3,112,500**	**$217,875**	**$266,430**	**$3,596,805**	**$251,776**	**$769,716**	**$0**	**$4,618,298**
Site											
1. Provide Multi-sport complex for Baseball, softball, soccer, field hockey, lacrosse and football with associated fencing, sidewalks, scoreboards. (per sketch for Option #2a)	1	L.S.	$ 5,885,000	$5,885,000	$411,950	$503,756	$6,800,706	$476,049	$1,384,165	$0	$8,660,921
2. New Dugouts	4	EA.	$ 45,000	$180,000	$12,600	$15,408	$208,008	$14,561	$44,514	$0	$267,082
3. Replace existing tennis courts. Full depth reconstruction, color acrylic surface, painted lines and new posts/nets.	6	EA.	$ 95,000	$570,000	$39,900	$48,792	$658,692	$46,108	$140,960	$0	$845,761
4. Build new roadway including all associated work from parking at baseball field to parking by new athletic complex.	41,000	S.F.	$ 13	$533,000	$37,310	$45,625	$615,935	$43,115	$131,810	$0	$790,860
5. New portable Bleachers	4	EA.	$ 10,000	$40,000	$2,800	$3,424	$46,224	$3,236	$9,892	$0	$59,352
6. Concessions / Busisness lab / Restrooms	1	EA.	$ 625,000	$625,000	$43,750	$53,500	$722,250	$50,558	$154,562	$0	$927,369
7. Athletic field lighting	1	EA.	$ 1,300,000	$1,300,000	$91,000	$111,280	$1,502,280	$105,160	$321,488	$0	$1,928,928
Site Subtotal				**$9,133,000**	**$639,310**	**$781,785**	**$10,554,095**	**$738,787**	**$2,187,390**	**$0**	**$13,480,272**
Subtotal Grand Island HS/MS				**$12,245,500**	**$857,185**	**$1,048,215**	**$14,150,900**	**$990,563**	**$2,957,107**	**$0**	**$18,098,569**

Project Estimate Summary
Grand Island CSD CIP
Conceptual Documents Dated "various"
Capital Improvement Project Conceptual Scope

	Unit Quantity	Type	Unit Cost	Initial Cost	Escalation 7%	Design Contingency 8%	Subtotal Construction Budget	Construction Contingency 7%	Incidental Budget 20%	Capitalized Interest/DASNY 0%	Total Scope of Work Value
Charlotte Sidway Elementary											
Renovations											
1. Providing new metal coping to cover stone cap on entire building's roof.	1,620	L.F.	$ 45	$72,900	$5,103	$6,240	$84,243	$5,897	$18,028	$0	$108,168
2. Provide new roof membrane, additional insulation, coverboard, flashings, copings, and term bars on entire building.	42,475	S.F.	$ 25	$1,061,875	$74,331	$90,897	$1,227,103	$85,897	$262,600	$0	$1,575,600
3. Provide additional insulation, coverboard, membrane, fascia, at isolated area's	500	L.S.	$ 25	$12,500	$875	$1,070	$14,445	$1,011	$3,091	$0	$18,547
Renovations Subtotal				**$1,147,275**	**$80,309**	**$98,207**	**$1,325,791**	**$92,805**	**$283,719**	**$0**	**$1,702,316**
Subtotal Charlotte Sidway Elementary				**$1,147,275**	**$80,309**	**$98,207**	**$1,325,791**	**$92,805**	**$283,719**	**$0**	**$1,702,316**
William Kaegebein Elementary											
Renovations											
1. Replace existing roof over 1951 & 1956 wings.	71,854	S.F.	$ 25	$1,796,350	$125,745	$153,768	$2,075,862	$145,310	$444,234	$0	$2,665,407
Renovations Subtotal				**$1,796,350**	**$125,745**	**$153,768**	**$2,075,862**	**$145,310**	**$444,234**	**$0**	**$2,665,407**
Subtotal William Kaegebein Elementary				**$1,796,350**	**$125,745**	**$153,768**	**$2,075,862**	**$145,310**	**$444,234**	**$0**	**$2,665,407**
Huth Rd Elementary											
Renovations											
1. Kitchen renovation, including replacing the serving lines	1,300	S.F.	$ 250	$325,000	$22,750	$27,820	$375,570	$26,290	$80,372	$0	$482,232
2. Replace existing house lighing and stage lighting at the auditorium (modest system)	1	L.S.	$ 80,000	$80,000	$5,600	$6,848	$92,448	$6,471	$19,784	$0	$118,703
3. Provide unit ventilator for proper ventilation of resource room 12 and nurse's office.	2	EA.	$ 40,000	$80,000	$5,600	$6,848	$92,448	$6,471	$19,784	$0	$118,703
Renovations Subtotal				**$485,000**	**$33,950**	**$41,516**	**$560,466**	**$39,233**	**$119,940**	**$0**	**$719,638**
Subtotal Huth Rd Elementary				**$485,000**	**$33,950**	**$41,516**	**$560,466**	**$39,233**	**$119,940**	**$0**	**$719,638**

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Grand Island Central School District

Proposed Capital Project

Pre-Referendum Report No. 1

Section 4 – Incidental Budget

Grand Island CSD
2018 Capital Project

Date 8/13/18

PROPOSED INCIDENTAL BUDGET DRAFT

CAMPUS CONSTRUCTION MANAGEMENT

ORIGINAL CONCEPTUAL ESTIMATE

Building Construction	$8,170,000	
Site Work	$11,225,000	
Financing	$0	
District Incidental	$3,805,000	
Total Project (Referendum)		**$23,200,000**

PROPOSED INCIDENTALS

PROFESSIONAL FEES			**$3,320,000**	
Architect and Engineer		**$1,925,000**		**8.30%**
Contract	$1,900,000			
Reimbursables	$15,000			
Contingent Additional Services	$10,000			
Construction Manager		**$1,210,000**		**5.22%**
Contract	$1,200,000			
Reimbursables	$10,000			
Contingent Additional Services	$0			
Legal/Financial		**$160,000**		**0.69%**
District Counsel	$50,000			
Bond Counsel	$40,000			
Financial Advisor	$40,000			
Bond Credit Rating	$20,000			
Serial Bond Borrowing	$7,500			
Legal AD Publication for Bond	$2,500			
Other		**$25,000**		**0.11%**
District Administration	$15,000			
Additional District Consultants	$10,000			
GENERAL ADMINISTRATION			**$236,000**	
Surveys		**$57,000**		**0.25%**
Land/Boundary Survey	$0			
Soil Borings	$15,000			
Topographic Survey	$5,000			
Subsurface tests	$5,000			
Asbestos Survey	$12,000			
Pre - Demolition Survey	$5,000			
Mold Survey	$0			
SWPPP Preparation	$10,000			
Other	$5,000			
Construction Testing		**$68,500**		**0.30%**
Concrete Testing	$5,000			
Geotechnical Testing	$25,000			
Asbestos Monitoring	$25,000			
Steel Testing	$1,500			
SWPPP Inspections	$10,000			
Other (masonry, etc.)	$2,000			

Printing, Advertising		$45,500		0.20%
Construction Plans & Specs	$15,000			
Printing & Publications	$500			
Official Statements	$500			
Advertising	$2,500			
SED 3rd Party Review	$27,000			
Other		$65,000		0.28%
Building Mapping	$0			
Additional Administrative Support	$0			
Moving And Storage	$20,000			
Commissioning	$40,000			
Postage/delivery service	$0			
Public Relations	$0			
Miscellaneous	$5,000			
INSURANCE DURING CONSTRUCTION			$10,000	0.04%
Builder's Risk	$10,000			
Other	$0			
UTILITIES & SERVICE FEES			$11,500	0.05%
Sewage	$2,500			
Water Service	$2,500			
Gas Service	$2,500			
Electric Service	$2,500			
Telephone Service	$0			
Data/security	$0			
Fire Alarm	$1,500			
TEMPORARY UTILITIES			$32,500	0.14%
Water Service	$2,500			
Sewage Service	$2,500			
Electric/Gas Service	$2,500			
Tel/Data Service	$0			
Temp District Office	$0			
Temp Field Office & Equipment	$25,000			
FURNITURE & EQUIPMENT			$95,000	0.41%
Furniture, Fixtures & Equipment (FF&E)	$80,000			
Computers/Active Boards	$0			
Other Technology Purchases	$0			
Other District Purchases	$15,000			
SITE			$0	0.00%
Site Acquisition	$0			
Fees/Expenses	$0			
FINANCING			$0	0.00%
Capitalized Interest	$0			
Dormitory Authority Fees	$0			
INCIDENTAL RESERVE	$100,000		$100,000	0.43%
TOTAL INCIDENTAL / FINANCING COSTS			$3,805,000	16.40%

TOTAL PROJECT (Referendum)	**$23,200,000**

Working Draft with % Assumptions

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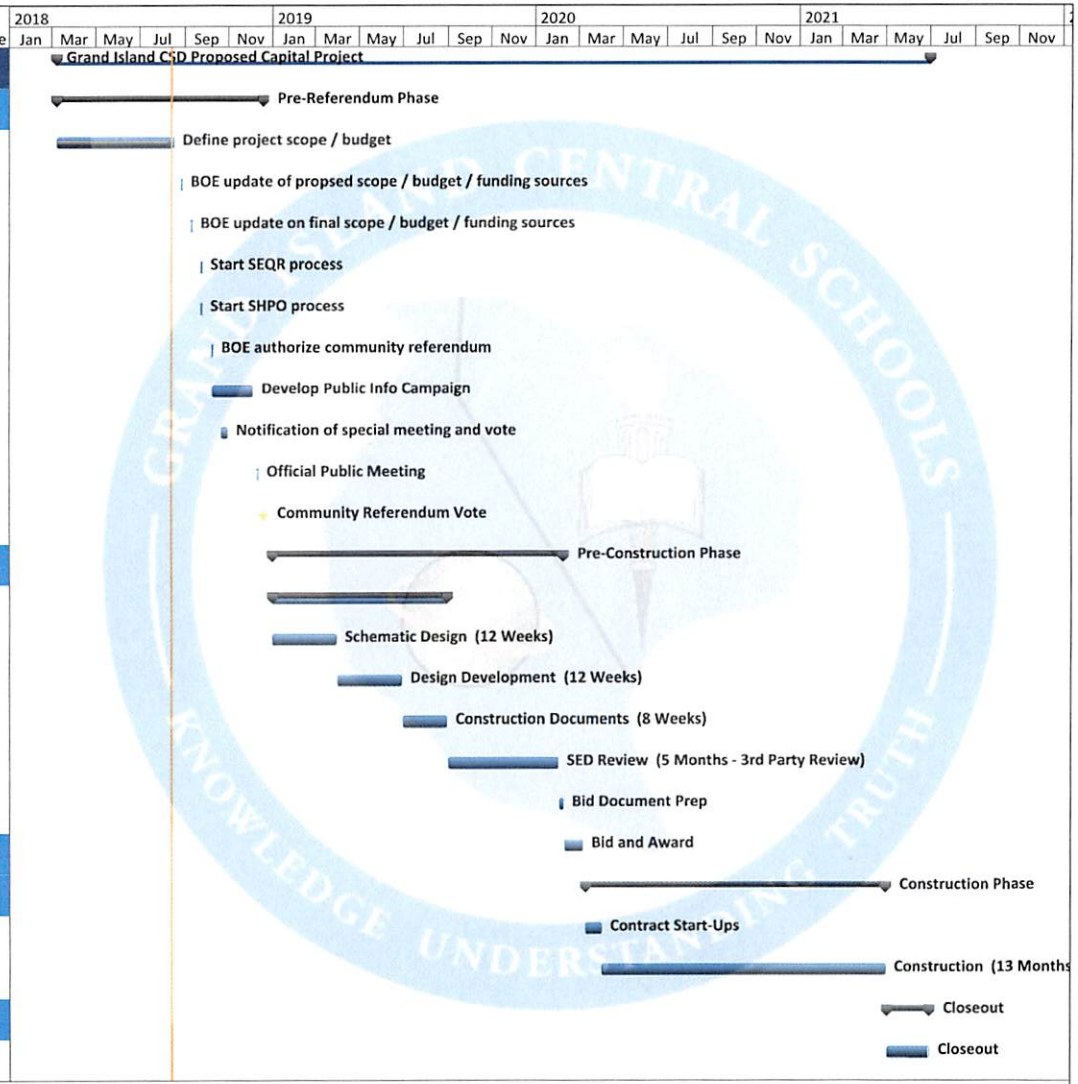
Grand Island Central School District

Proposed Capital Project

Pre-Referendum Report No. 1

Section 5 – Draft Schedule

ID	Task Name	Duration	Start	Finish	% Complete
1	**Grand Island CSD Proposed Capital Project**	**865 days**	**3/8/18**	**6/30/21**	**13%**
2	**Pre-Referendum Phase**	**204 days**	**3/8/18**	**12/18/18**	**65%**
3	Define project scope / budget	116 days	3/8/18	8/16/18	95%
4	BOE update of propsed scope / budget / funding sources	1 day	8/27/18	8/27/18	0%
5	BOE update on final scope / budget / funding sources	1 day	9/10/18	9/10/18	0%
6	Start SEQR process	1 day	9/24/18	9/24/18	0%
7	Start SHPO process	1 day	9/24/18	9/24/18	0%
8	BOE authorize community referendum	1 day	10/9/18	10/9/18	0%
9	Develop Public Info Campaign	40 days	10/10/18	12/4/18	0%
10	Notification of special meeting and vote	7 days	10/22/18	10/30/18	0%
11	Official Public Meeting	1 day	12/11/18	12/11/18	0%
12	Community Referendum Vote	1 day	12/18/18	12/18/18	0%
13	**Pre-Construction Phase**	**289 days**	**1/1/19**	**2/7/20**	**0%**
14	**Prepare Construction Documents**	**174 days**	**1/1/19**	**8/30/19**	**0%**
15	Schematic Design (12 Weeks)	64 days	1/1/19	3/29/19	0%
16	Design Development (12 Weeks)	65 days	4/1/19	6/28/19	0%
17	Construction Documents (8 Weeks)	45 days	7/1/19	8/30/19	0%
18	SED Review (5 Months - 3rd Party Review)	110 days	9/2/19	1/31/20	0%
19	Bid Document Prep	5 days	2/3/20	2/7/20	0%
20	**Bid and Award**	**19 days**	**2/10/20**	**3/5/20**	**0%**
21	**Construction Phase**	**299 days**	**3/10/20**	**4/30/21**	**0%**
22	Contract Start-Ups	16 days	3/10/20	3/31/20	0%
23	Construction (13 Months)	283 days	4/1/20	4/30/21	0%
24	**Closeout**	**43 days**	**5/3/21**	**6/30/21**	**0%**
25	Closeout	43 days	5/3/21	6/30/21	0%



GRAND ISLAND CENTRAL SCHOOL DISTRICT

GRAND ISLAND CENTRAL SCHOOL DISTRICT
Proposed Capital Project
Pre-Referendum Schedule dated 8-14-18

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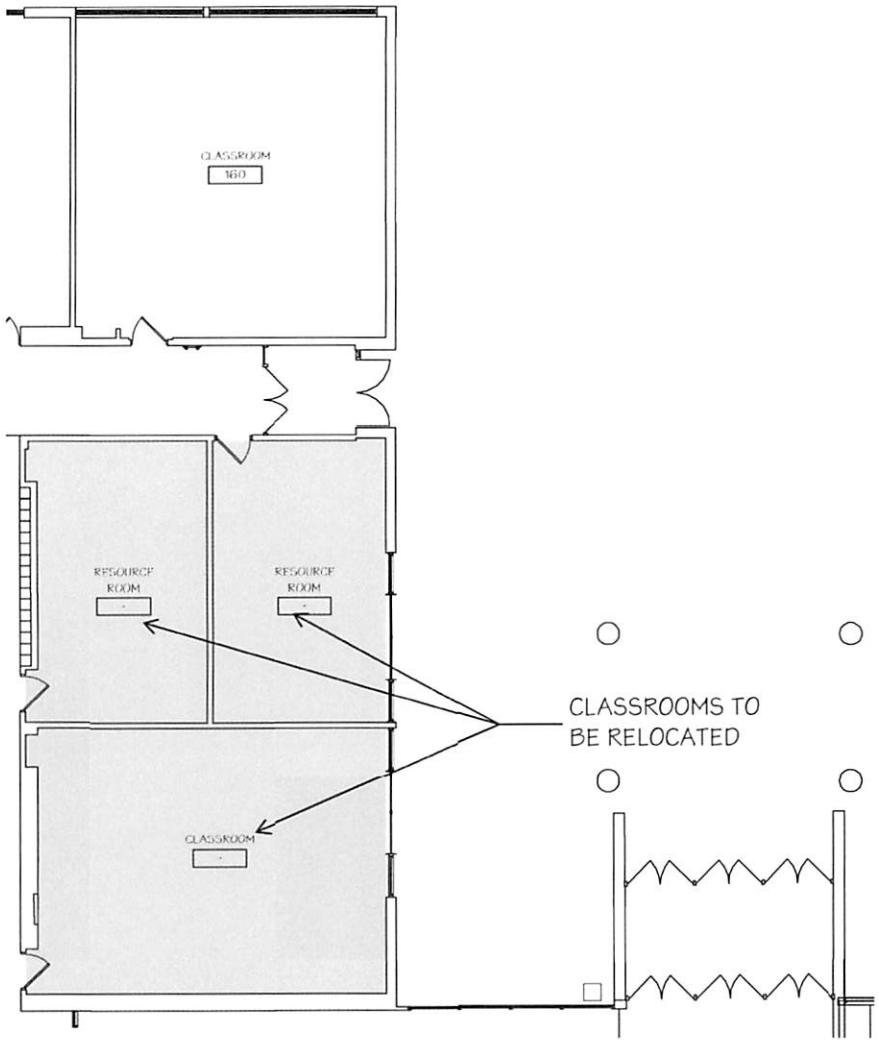


Grand Island Central School District

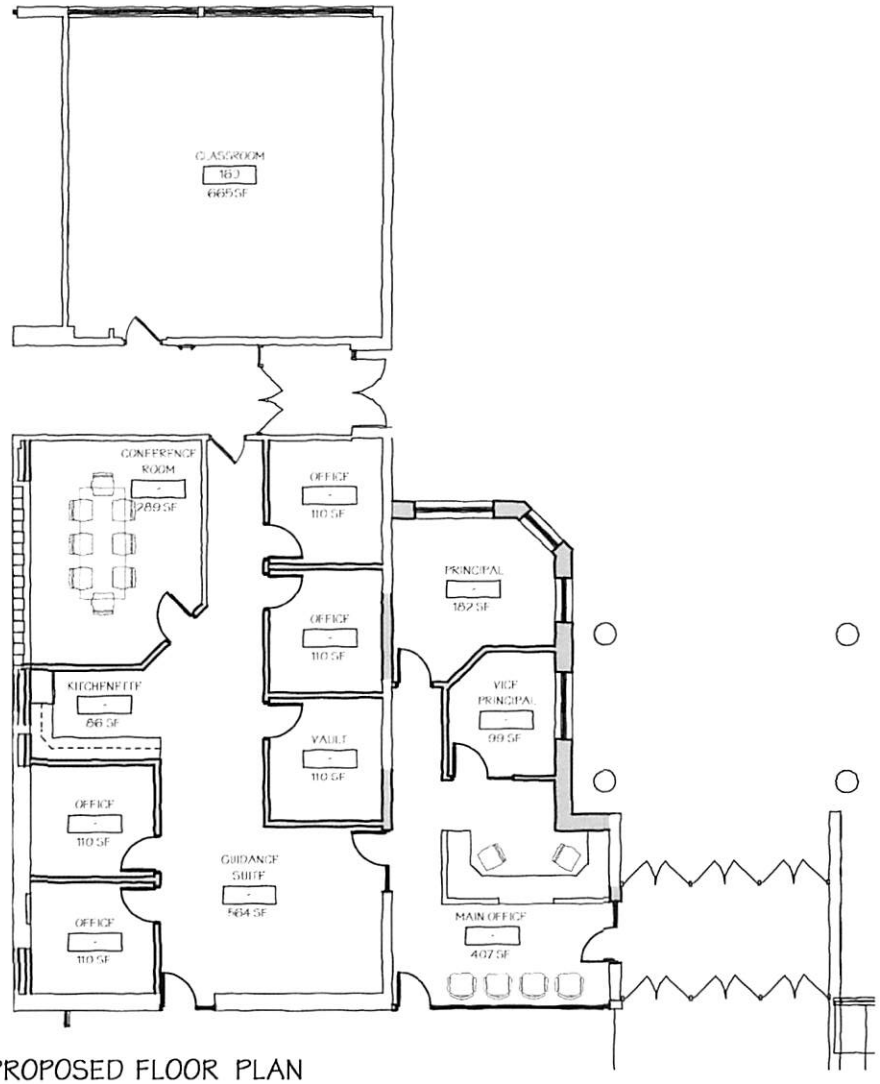
Proposed Capital Project

Pre-Referendum Report No. 1

Section 6 – Conceptual Designs

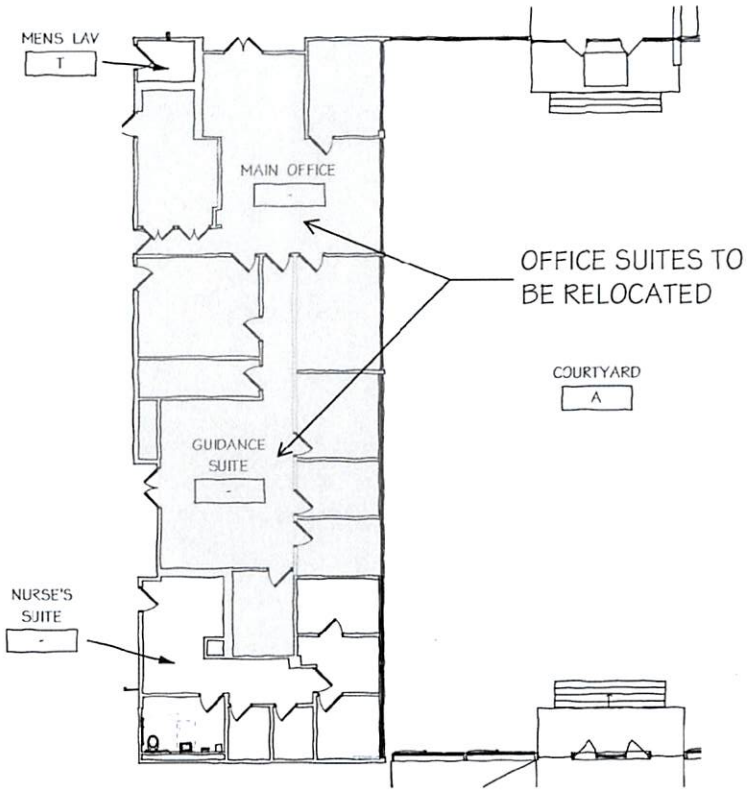


EXISTING FLOOR PLAN

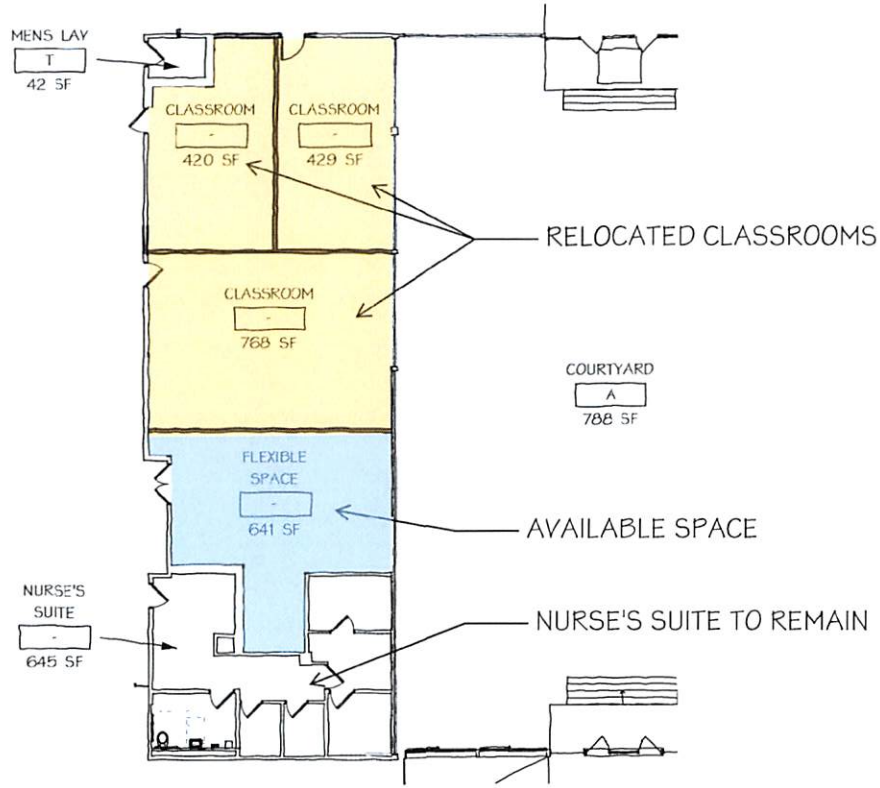


PROPOSED FLOOR PLAN

GRAND ISLAND CENTRAL SCHOOL DISTRICT
GRAND ISLAND 2018-19 CAPITAL IMPROVEMENT PROJECT
MIDDLE SCHOOL SECURE ENTRANCE - OPTION 1 COMPARISON
PROJECT #17059

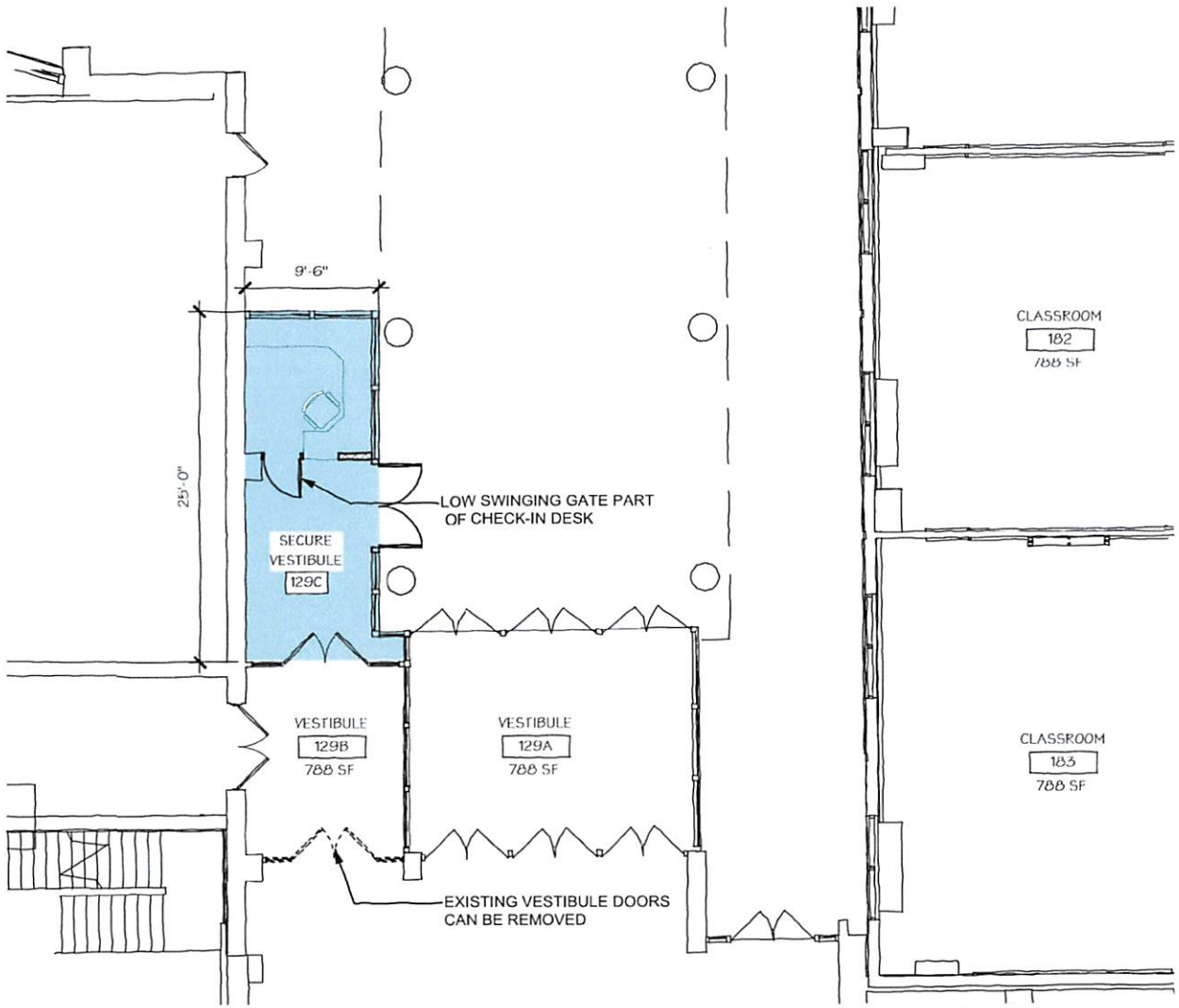


EXISTING FLOOR PLAN



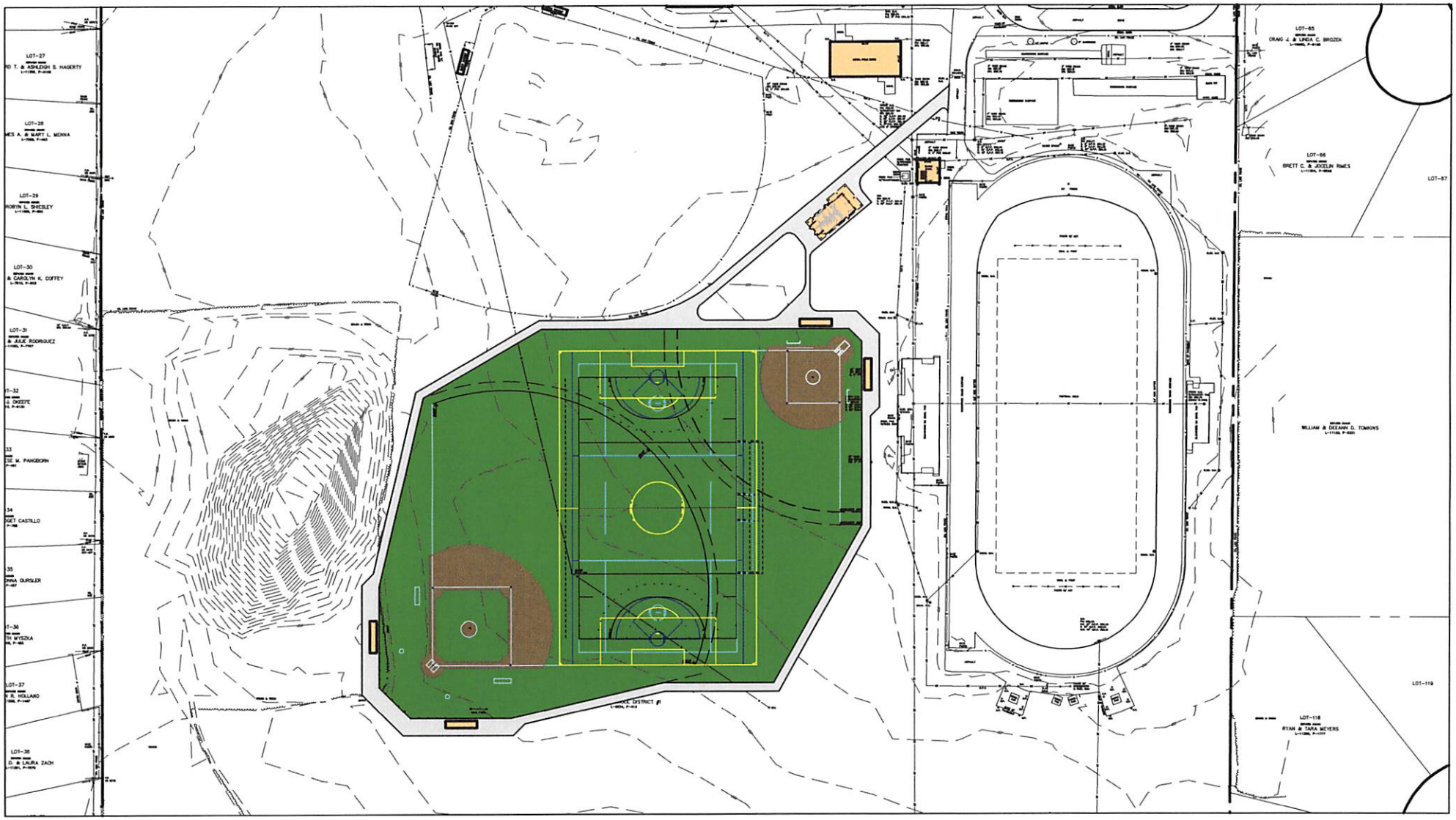
PROPOSED FLOOR PLAN

GRAND ISLAND CENTRAL SCHOOL DISTRICT
GRAND ISLAND 2018-19 CAPITAL IMPROVEMENT PROJECT
MIDDLE SCHOOL SECURE ENTRANCE - MAIN OFFICE/GUIDANCE SUITE CONVERSION TO CLASSROOMS
PROJECT #17059



GRAND ISLAND CENTRAL SCHOOL DISTRICT
GRAND ISLAND 2018-19 CAPITAL IMPROVEMENT PROJECT
HIGH SCHOOL SECURE ENTRANCE
PROJECT #17059

YOUNG + WRIGHT ARCHITECTURAL



NORTH

appel osborne landscape architecture

GRAND ISLAND - TURF SCHEMATIC 2A

12-27-2017

GRAND ISLAND
CENTRAL SCHOOL DISTRICT

Prepared by:

CAMPUS
CONSTRUCTION MANAGEMENT

GRAND ISLAND CENTRAL SCHOOLS

CAPITAL IMPROVEMENT PROJECT

------ -----, 2018

INTRODUCTIONS

Shawn Wright
Partner

Robert Smithgall
Project Manager

John Ticco
Campus Construction

Kevin Donaghue
Campus Construction

Rick Ganci
Capital Market Advisors

AGENDA

- INTRODUCTIONS
- DISTRICT GOALS FOR A CAPITAL IMPROVEMENT PROJECT:
  - SAFTEY & SECURITY
- FINDINGS
- LONG TERM PLANNING
- BUDGET
- SCHEDULE
- QUESTIONS + ANSWERS

SAFETY

+

SECURITY

LONG TERM PLAN DEVELOPMENT

December 2015

NYSED Building Condition Survey Completed

Meet with:
- Building Staff
- Parent/Teacher Groups
- Boosters/Community

Committee determines plan & budget

SEQRA

Public Information Meetings

TODAY

2015 | 2016 | 2017 | 2018

2017
- District reviewed Building Condition Survey data
- Architects met with committee/staff to understand priorities
- Committees prioritized items to start a Long Term Plan

Committee review of options for various items and narrows down what can fit into a project now and what will remain in the long term plan.

Board Resolution of Capital Project

Public Vote Dec. 2018



CAPITAL IMPROVEMENT PROJECT MEETIN

Meetings with User Groups:

- **Monthly** Meetings with the Committee
  - Work through the District's scope priorities, project budget and schedule
  - **April 2018 thru Present** – Meeting w/ Building Principals
    - The Superintendent, and Business Officials, met with all Building Principals to discuss the proposed CIP Scope
- **April 2018-** Meeting with MS/HS Principals to walk their buildings.
- **May 2018-** Meeting with Elementary School Principals to walk their buildings.
- **July 2018** – District Meeting w/ Committee
  - Reviewed design Concepts w principals
  - Narrowed scope down to two options
  - A single tax project
  - A two proposition option
- **August 2018** – District Meeting w/committee
  - Reviewed design Concepts w/ principals
  - Narrowed scope down to proposition 1: a $23.2 million with 8% unaidable cost project

CAPITAL IMPROVEMENT PROJECT

FINDINGS
BY BUILDING

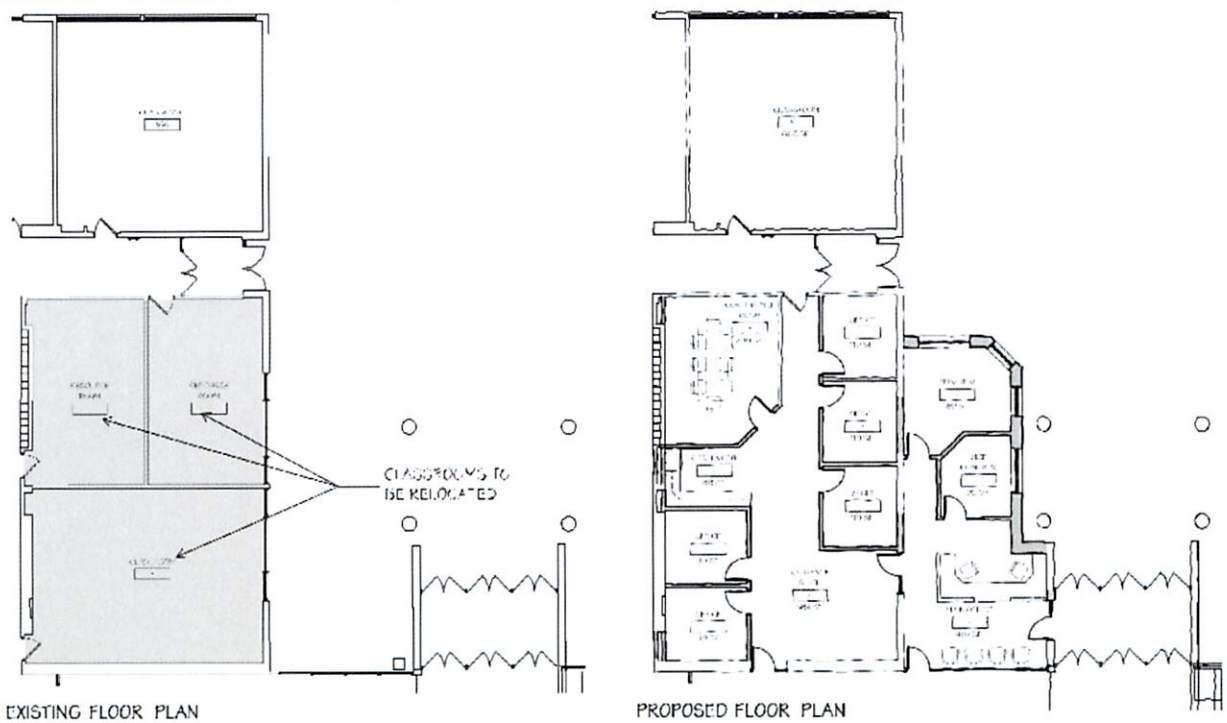
MIDDLE SCHOOL HIGH SCHOOL

RENOVATIONS

- INSTALL NEW TOILET, SINK, & DRINKING FOUNTAIN IN MUSIC WING
- REPLACE HVAC IN HS LIBRARY
- PROVIDE SECURE HS ENTRANCE
- CREATE SECURE MS ENTRANCE ADDITION & RENOVATE MAIN/ GUIDANCE OFFICE
- PROVIDE AIR CONTIONING TO HS CAFETERIA
- ENCLOSE COURTYARD ADJACENT TO HS GYM FOR SPORT EQUIPTMENT STORAGE
- DISCONNECT & REPLACE 29 EXISTING UNIT VENTILATORS IN MIDDLE SCHOOL 1967 BUILDING
- PROVIDE ACCOUSTICAL IMPROVEMENTS IN AUDITORIUM

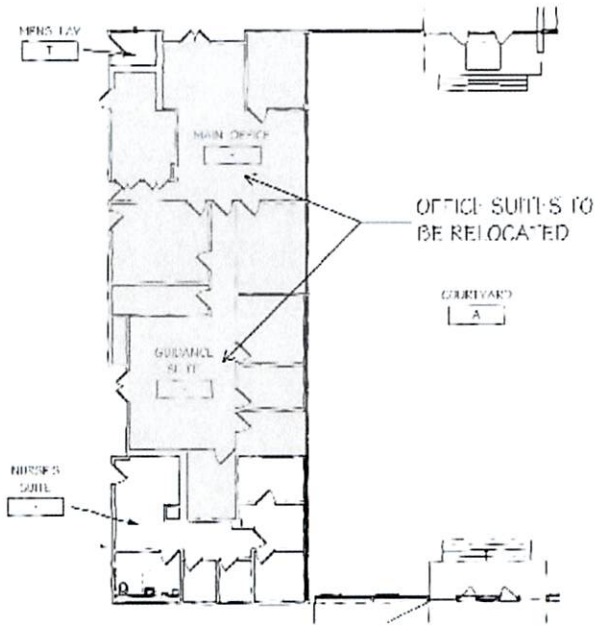
MIDDLE SCHOOL HIGH SCHOOL

MS Secure Entrance & Proposed Desig

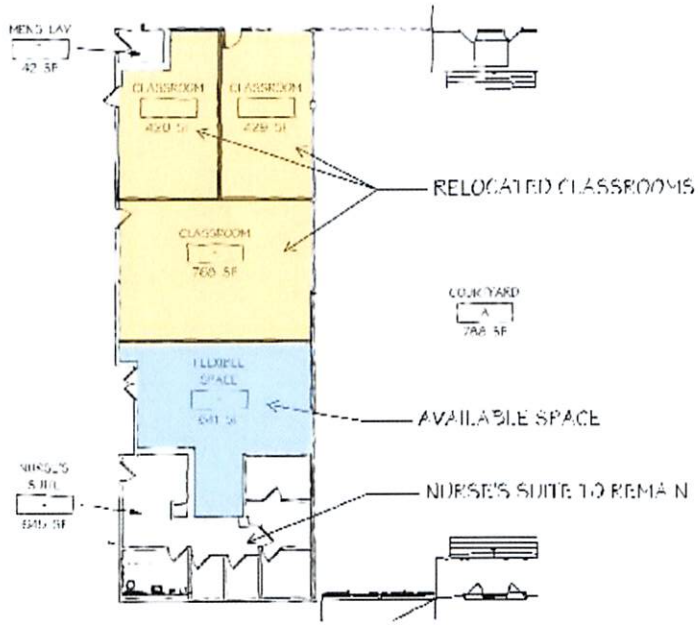


MIDDLE SCHOOL HIGH SCHOOL

Renovate Consumer Science Classrooms



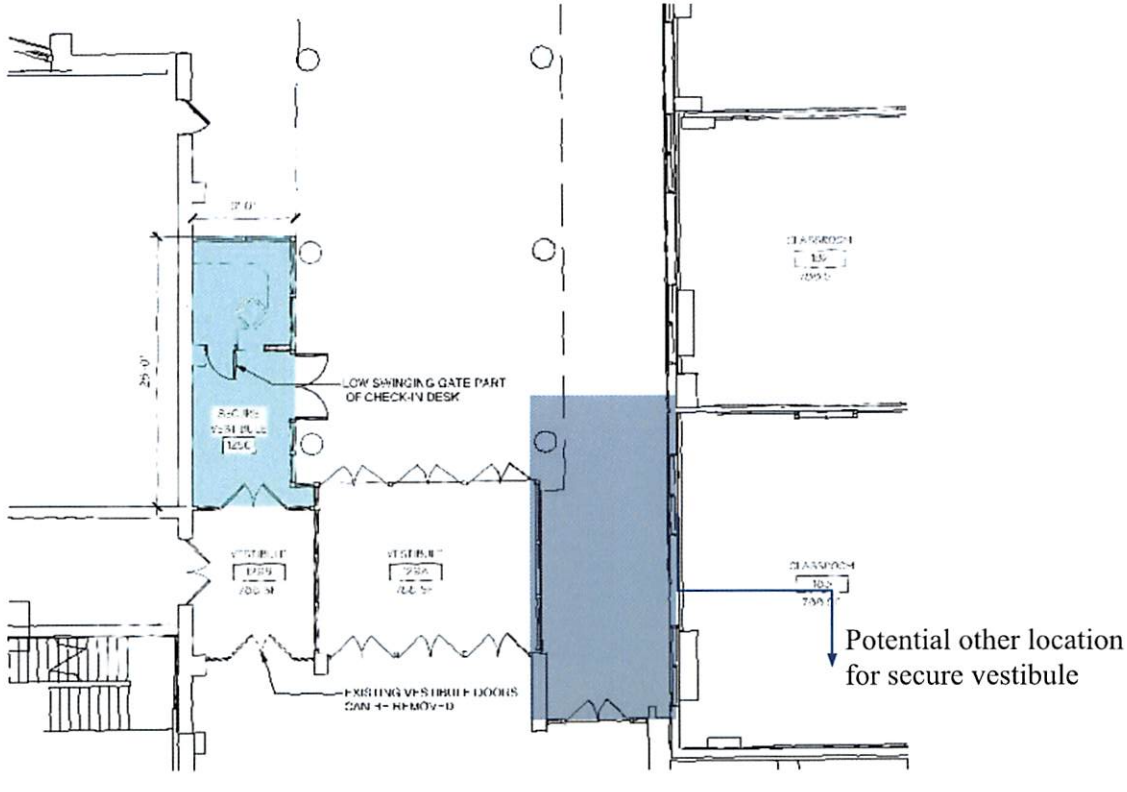
EXISTING FLOOR PLAN



PROPOSED FLOOR PLAN

MIDDLE SCHOOL HIGH SCHOOL

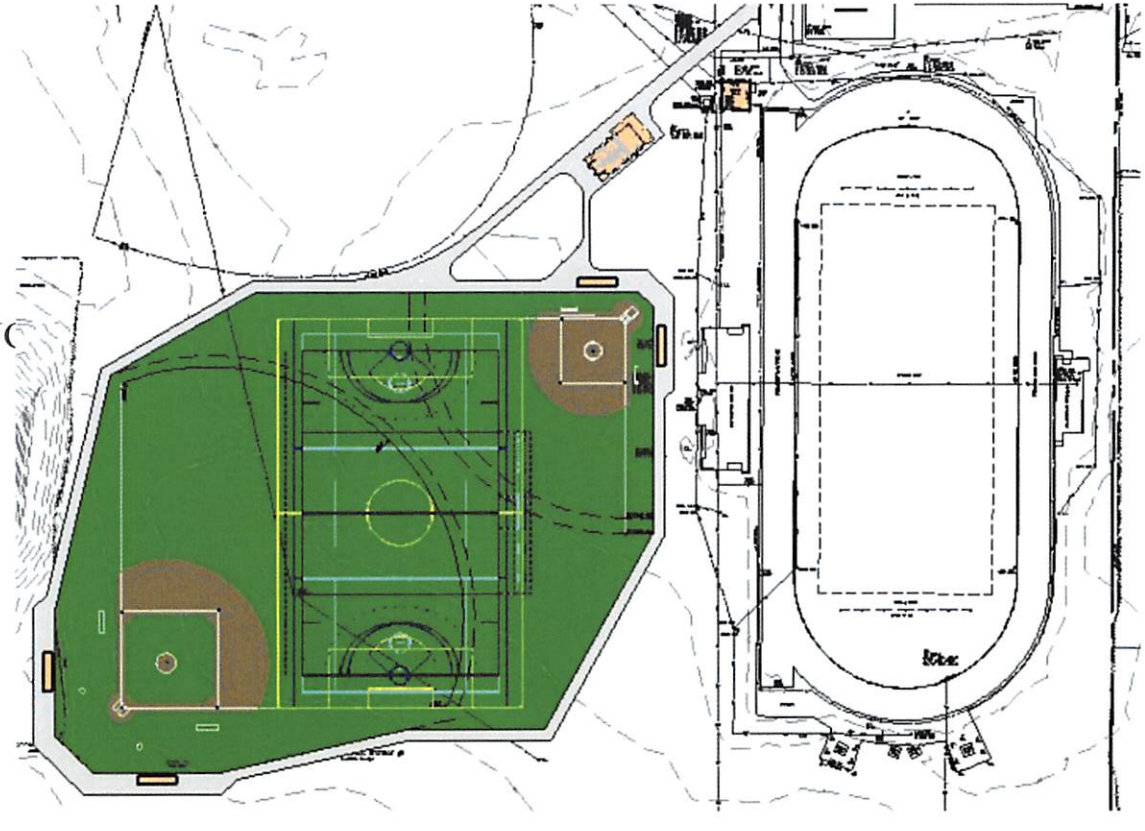
HS Secure Entrance



MIDDLE SCHOOL HIGH SCHOOL

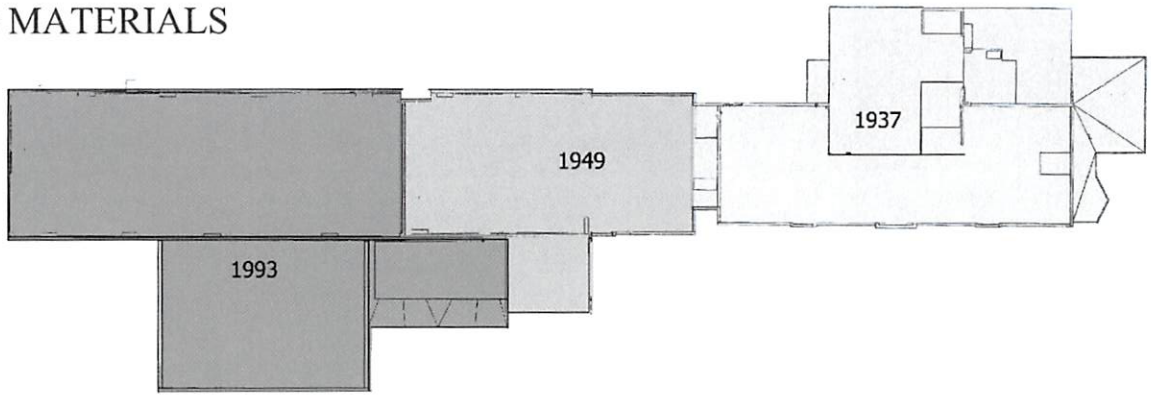
SITE

- PROVIDE MULTI-SPORT COMPLEX WITH ASSOCIATED FENCING, SIDE WALKS, & SCORE BOARDS
- NEW DUGOUTS
- REPLACE EXISTING TENNIS COURTS
- BUILD NEW ROADWAY WITH PARKING AT BASEBALL FIELDS & ALTHLETIC COMPLEX
- NEW PORTABLE BLEACHERS
- CONSESSION/ TOILET BUILDING
- ATHLETIC FIELD LIGHTING



SIDWAY ELEMENTARY SCHOOL

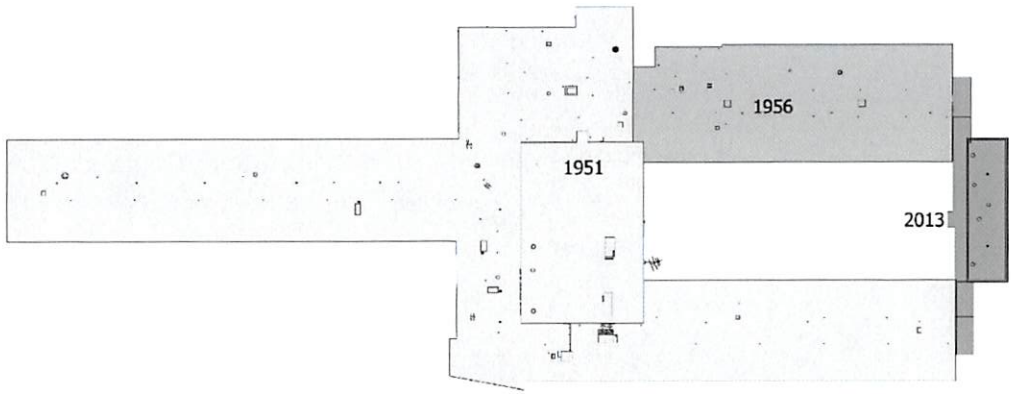
- PROVIDE NEW METAL COPING ON ENTIRE ROOF
- PROVIDE NEW ROOF SCOPE
- PROVIDE ADDITIONAL ROOFING MATERIALS AT ISOLATED AREAS



Roof Plan

KAEGEBEIN ELEMENTARY SCHOOL

- REPLACE EXISTING ROOF OVER 1951 & 1956 WINGS



Roof Plan

HUTH ROAD ELEMENTARY SCHOOL

- KITCHEN RENOVATION, INCLUDING REPLACING SERVING LINES
- REPLACE EXISTING HOUSE LIGHTING AND STAGE LIGHTING IN THE AUDITORIUM
- PROVIDE UNIT VENTILATOR FOR PROPER VENTILATION IN SOURCE ROOM 12 & NURSE'S OFFICE



First Floor Plan

LONG TERM PLAN

CAMPUS CONSTRUCTION MANAGEMENT
Building on Knowledge

GRAND ISLAND CENTRAL SCHOOLS

YOUNG + WRIGHT ARCHITECTURAL

Capital Project - Phase 4

BCS #	Scope Description	Cost
	General Trades	$ 134,400.00
	HVAC	$ 8,500.00
	Electrical	$ 31,900.00
	Site	$ 591,000.00
	Total Base Bid Scope	$ 765,800.00
	Incidental costs	$ 275,250.00
	Total Base Bid Project Cost	$ 1,041,050.00
Alternate	HVAC for Computer Lab	$ 154,500.00
Alternate	Roller Shades for exterior windows of Computer Lab	$ 2,900.00
Alternate	Vinyl Graphic	$ 3,700.00
Alternate	Concrete pad at exterior toilet rooms	$ 23,000.00
Alternate	Baseball concrete walks	$ 28,100.00
Alternate	Parking lot at softball field	$ 70,800.00
Alternate	Softball concrete & bleachers	$ 70,700.00
	Grand Total Selected Alternates	$ 353,700.00
	Grand Total w/ Selected Alt	$ 1,394,750.00
	Total funds available	$ 1,482,428.53
	Balance	$ 87,678.53

Smart Schools Bond Act

BCS #	Scope Description	Cost
	District was allotted $1.6 million	

Capital Outlay - 2018/2019

BCS #	Scope Description	Cost
		$ 80,700.00
	Incidentals	$ 18,000.00
	Allowance	$ 1,300.00
	Estimated Budget	$ 100,000.00

Capital Outlay - 2018/2020

BCS #	Scope Description	Cost
	Incidentals	$ 18,000.00
	Allowance	$ 2,000.00
	Estimated Budget	$ 20,000.00

Safe Act

BCS #	Scope Description	Cost
	Door hardening @ MHS	
2163, 2164, 2168, 2171	Replace seven exiting exterior doors @ MHS	
1030, 1031	Replace older wood doors @ Sidway	
3043 3044	Replace various doors @ Huth Rd	

Maintenance

BCS #	Scope Description	
1058-1065	Upgrade lighting to LED at Sidway	$ 309,100.00
1005	Bus Loop Lighting to LED @ Sidway	$ 6,000.00
7005	Change Lot Lights to LED @ Kaegebein	$ 18,000.00
7004	Upgrade building lights to LED @ Kaegebein	$ 25,000.00
7055 & 7056	Upgrade gym & basement lighting to LED @ Kaegebein	$ 20,350.00
7043	Retecture gym clg tile @ Kaegebein	
2160	Repoint existing masonry chimney @ MHS	$ 5,200.00
3051-3058	Upgrade lighting to LED @ Huth Rd	$ 343,750.00
3004 & 3005	Upgrade exterior lighting to LED @ Huth Rd	$ 44,500.00
	Estimated Total Budget	$ 771,900.00

2019-19 Capital Improvement Project

BCS #	Scope Description	Cost
MS	AHU replacement for Library	$ 275,000.00
MS	Add toilet rooms, drinking fountain and sink to music wing	$ 80,000.00
MS	Secure Entrance at MS	$ 225,000.00
MS	Secure Entrance at MS	$ 985,000.00
MS	Provide A/C for MS Cafeteria	$ 301,000.00
MS	Enclose courtyard by Pool	$ 391,500.00
MS	Replace UV in MS	$ 725,000.00
MS	Accoustical work in Aud. w/sound booth	$ 150,000.00
MS	Replace Tennis Courts	$ 570,000.00
MS/MS	Multisport complex for baseball, softball, soccer, field hockey, lacrosse and football	$ 5,885,000.00
MS/MS	New dugouts	$ 180,000.00
MS/MS	Portable bleachers	$ 40,000.00
MS/MS	Multisports complex lighting	$ 1,300,000.00
MS/MS	Concession & toilet Building	$ 625,000.00
MS/MS	New road at back of building	$ 533,000.00
Sidway	Metal Coping work	$ 72,900.00
Sidway	Fluid applied roof restoration	$ 1,081,875.00
Sidway	Roof replacement	$ 12,500.00
Kaegebein	Fluid applied roof restoration	$ 1,798,350.00
Huth Rd	Kitchen renovation & curving lines	$ 325,000.00
Huth Rd	House and Stage lighting at Auditorium	$ 80,000.00
Huth Rd	Unit ventilation at resource room and nurse's office	$ 80,000.00
	Estimated Construction Budget	$ 15,674,125
	Escalation to 2019 @ 7%	$ 1,097,189
	Design Contingency @ 8%	$ 1,341,705
	Construction Contingency	$ 1,281,981
	Incidental Costs	$ 3,805,000
	Estimated Total Budget	$ 23,200,000

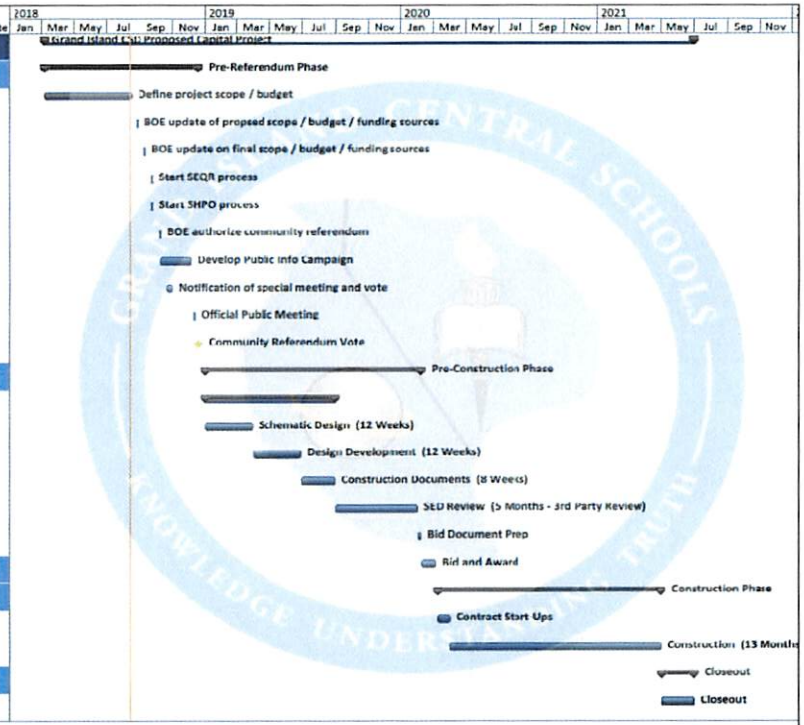
Young + Wright Architectural

PROJECT BUDGET

Grand Island HS/MS	$14,150,900
Charlotte Sidway Elementary	$1,325,791
William Kaegebein Elementary	$2,075,862
Huth Rd Elementary	$560,466
Subtotal Construction Budget	$18,113,019
Construction Contingency	$1,281,981
Incidental Budget	$3,805,000
Total Project Budget	$23,200,000

PROJECT SCHEDULE

ID	Task Name	Duration	Start	Finish	% Complete
1	**Grand Island CSD Proposed Capital Project**	**865 days**	**3/8/18**	**6/30/21**	**13%**
2	**Pre-Referendum Phase**	**204 days**	**3/8/18**	**12/18/18**	**65%**
3	Define project scope / budget	116 days	3/8/18	8/16/18	95%
4	BOE update of propsed scope / budget / funding sources	1 day	8/27/18	8/27/18	0%
5	BOE update on final scope / budget / funding sources	1 day	9/10/18	9/10/18	0%
6	Start SEQR process	1 day	9/24/18	9/24/18	0%
7	Start SHPO process	1 day	9/24/18	9/24/18	0%
8	BOE authorize community referendum	1 day	10/9/18	10/9/18	0%
9	Develop Public Info Campaign	40 days	10/10/18	12/4/18	0%
10	Notification of special meeting and vote	7 days	10/22/18	10/30/18	0%
11	Official Public Meeting	1 day	12/11/18	12/11/18	0%
12	Community Referendum Vote	1 day	12/18/18	12/18/18	0%
13	**Pre-Construction Phase**	**289 days**	**1/1/19**	**2/7/20**	**0%**
14	**Prepare Construction Documents**	**174 days**	**1/1/19**	**8/30/19**	**0%**
15	Schematic Design (12 Weeks)	64 days	1/1/19	3/29/19	0%
16	Design Development (12 Weeks)	65 days	4/1/19	6/28/19	0%
17	Construction Documents (8 Weeks)	45 days	7/1/19	8/30/19	0%
18	SED Review (5 Months - 3rd Party Review)	110 days	9/2/19	1/31/20	0%
19	Bid Document Prep	5 days	2/3/20	2/7/20	0%
20	**Bid and Award**	**19 days**	**2/10/20**	**3/5/20**	**0%**
21	**Construction Phase**	**299 days**	**3/10/20**	**4/30/21**	**0%**
22	Contract Start-Ups	10 days	3/10/20	3/31/20	0%
23	Construction (13 Months)	283 days	4/1/20	4/30/21	0%
24	**Closeout**	**43 days**	**5/3/21**	**6/30/21**	**0%**
25	Closeout	43 days	5/3/21	6/30/21	0%



GRAND ISLAND CENTRAL SCHOOL DISTRICT
Proposed Capital Project
Pre-Referendum Schedule dated 8-14-18

QUESTIONS

THANK YOU!

QUESTIONS?

180827

IV. Special Education and Pupil Personnel

Recommendation/Summary

Special Education and Pupil Personnel:

1. You will need to approve the following:

    a. Committee on Pre-School Special Education Report
    b. Committee on Special Education Report
    c. PPS Policies - #7320, #5640, #7512, #7513, #7514F, #7242

Grand Island Central School District
Board of Education Meeting Coversheet

Meeting Date:	August 27, 2018
Agenda Item:	Committee Recommendations for Board of Education Review
Board Action Required:	☒ Yes
For Information Only:	☐
Detail:	Committee Recommendation for Board of Education Review: 3 pages + Cover Sheet
Prepared By:	Patricia L. Doricko
Recommended By:	Dr. Brian Graham Superintendent of Schools

Grand Island CSD

Committee Meeting Recommendations for Board of Education

Student: 'Board of Education Copy' **Grade:**

Meeting Date	BOE Date	Committee / Reason	Decision
08/15/2018	08/27/2018	Committee on Preschool Special Education / Initial Eligibility Determination Meeting	Ineligible

Student: 'Board of Education Copy' **Grade:** Preschool

Meeting Date	BOE Date	Committee / Reason	Decision
06/12/2018	08/27/2018	Committee on Preschool Special Education / Amendment - Agreement No Meeting	Classified Preschool

Recommended Program/Service	Start Date	End Date
Special Education Itinerant Services	09/03/2018	06/30/2019
Special Education Itinerant Services	09/03/2018	06/30/2019
Special Education Itinerant Services	07/30/2018	08/31/2018
Special Education Itinerant Services	07/02/2018	08/31/2018
Special Education Itinerant Services	07/02/2018	07/30/2018
Speech/Language Therapy	09/03/2018	06/30/2019
Occupational Therapy	09/03/2018	06/30/2019
Speech/Language Therapy	07/02/2018	08/31/2018
Occupational Therapy	07/02/2018	08/31/2018

BOE Info: Amendment - Change in frequency of SEIT provider for ESY and Fall.

Student: 'Board of Education Copy' **Grade:** Preschool

Meeting Date	BOE Date	Committee / Reason	Decision
08/15/2018	08/27/2018	Committee on Preschool Special Education / Reevaluation Review	Declassified

BOE Info: Review Evaluation - Student reached his IEP Goals. Declassify 6/30/18.

Student: 'Board of Education Copy' **Grade:** Preschool

Meeting Date	BOE Date	Committee / Reason	Decision
08/09/2018	08/27/2018	Committee on Preschool Special Education / Initial Eligibility Determination Meeting	Classified Preschool

Recommended Program/Service	Start Date	End Date
Speech/Language Therapy	09/03/2018	06/30/2019
Physical Therapy	09/03/2018	06/30/2019

Occupational Therapy	09/03/2018	06/30/2019
Coordination of Services	09/03/2018	06/30/2019

BOE Info: Amendment no meeting - Change in agency and therapist for speech starting Sept 3

Student: 'Board of Education Copy' **Grade:** Preschool

Meeting Date	BOE Date	Committee / Reason	Decision
08/15/2018	08/27/2018	Committee on Preschool Special Education / Initial Eligibility Determination Meeting	Classified Preschool

Recommended Program/Service	Start Date	End Date
Special Class	09/04/2018	06/21/2019
Speech/Language Therapy	09/04/2018	06/30/2019
Occupational Therapy	09/04/2018	06/30/2019
Parent Counseling and Training	09/04/2018	06/30/2019

BOE Info: Committee recommendation -Currently in EI
September BHSC Sp CL 6:1+1, 5x5 hours/week//Speech 5x30 min/week//OT 3x30 min/week/Parent Counseling/Training 1x60 min/month home/school

Student: 'Board of Education Copy' **Grade:** Preschool

Meeting Date	BOE Date	Committee / Reason	Decision
08/15/2018	08/27/2018	Committee on Preschool Special Education / Reevaluation Review	Classified Preschool

Recommended Program/Service	Start Date	End Date
Special Education Itinerant Services	09/03/2018	06/30/2019
Special Education Itinerant Services	07/01/2018	08/31/2018
Speech/Language Therapy	09/03/2018	06/30/2019
Physical Therapy	09/03/2018	06/30/2019
Occupational Therapy	09/03/2018	06/30/2019
Feeding Therapy	09/03/2018	06/30/2019
Music Therapy	09/03/2018	06/30/2019
Speech/Language Therapy	07/02/2018	08/31/2018
Physical Therapy	07/02/2018	08/31/2018
Occupational Therapy	07/02/2018	08/31/2018

BOE Info: Amendment Meeting - Music Therapy- 1:1, 1x30 min/week

Grand Island CSD

Committee Meeting Recommendations for Board of Education

Student: 'Board of Education Copy' **Grade:** Preschool

Meeting Date	BOE Date	Committee / Reason	Decision
08/20/2018	08/27/2018	Committee on Preschool Special Education / Amendment - Agreement No Meeting	Classified Preschool

Recommended Program/Service	Start Date	End Date
Speech/Language Therapy	09/03/2018	06/30/2019

BOE Info: Amendment no Meeting - Change in Speech therapist/agency

Grand Island Central School District
Board of Education Meeting Coversheet

Meeting Date:	August 27, 2018
Agenda Item:	Committee Recommendations for Board of Education Review
Board Action Required:	☒
For Information Only:	☐
Detail:	Committee Recommendation for Board of Education Review: 3 pages
Prepared By:	Deborah J Longo
Recommended By:	Dr. Brian Graham Superintendent of Schools

Grand Island CSD

Committee Meeting Recommendations for Board of Education

Student: 'Board of Education Copy' **Grade:** 11

Meeting Date	BOE Date	Committee / Reason	Decision
06/22/2018	08/27/2018	Committee on Special Education / Amendment - Agreement No Meeting	Classified

Recommended Program/Service	Start Date	End Date
Integrated Co-teaching Services (Integrated Co-Teaching ELA)	09/04/2018	09/04/2018
Integrated Co-teaching Services (Integrated Co-Teaching Social Studies)	09/04/2018	06/20/2019
Integrated Co-teaching Services (Integrated Co-Teaching Science)	09/04/2018	06/20/2019
Special Class - English	09/04/2018	06/20/2019

BOE Info: Add Special Class ENglish

Student: 'Board of Education Copy' **Grade:** 10

Meeting Date	BOE Date	Committee / Reason	Decision
08/01/2018	08/27/2018	Committee on Special Education / Amendment - Agreement No Meeting	Classified

Recommended Program/Service	Start Date	End Date
Integrated Co-teaching Services (Integrated Co-Teaching ELA)	09/05/2018	06/25/2019
Integrated Co-teaching Services (Integrated Co-Teaching Science)	09/05/2018	06/25/2019
Integrated Co-teaching Services (Integrated Co-Teaching Social Studies)	09/05/2018	06/25/2019
Speech/Language Therapy	09/05/2018	06/25/2019
Counseling	09/17/2018	06/07/2019

BOE Info: Removed ICT Math

Student: 'Board of Education Copy' **Grade:** 11

Meeting Date	BOE Date	Committee / Reason	Decision
08/01/2018	08/27/2018	Committee on Special Education / Amendment - Agreement No Meeting	Classified

Recommended Program/Service	Start Date	End Date
Special Class (Life Skills)	09/05/2018	06/25/2019
Special Class (Life Skills Social Studies)	09/05/2018	09/05/2018

Special Class (Life Skills ELA)	09/05/2018	09/05/2018
Special Class (Life Skills Math)	09/05/2018	09/05/2018
Special Class (Life Skills Science)	09/05/2018	09/05/2018
Special Class	07/03/2018	08/13/2018
Vision Services	09/10/2018	06/07/2019
Speech/Language Therapy	09/10/2018	06/07/2019
Occupational Therapy	09/10/2018	06/07/2019
Speech/Language Therapy	07/03/2018	08/13/2018
Occupational Therapy	07/03/2018	08/13/2018

BOE Info: Add OE Human Services; Add Vision 1x/wk

Student: 'Board of Education Copy' **Grade:** 10

Meeting Date	BOE Date	Committee / Reason	Decision
08/02/2018	08/27/2018	Committee on Special Education / Amendment - Agreement No Meeting	Classified

Recommended Program/Service	Start Date	End Date
Special Class (Life Skills)	09/05/2018	06/25/2019
Special Class	07/03/2018	08/13/2018
Speech/Language Therapy	09/05/2018	06/07/2019
Counseling	09/17/2018	06/07/2019
Occupational Therapy	09/17/2018	06/07/2019
Speech/Language Therapy	07/03/2018	08/13/2018
Occupational Therapy	07/03/2018	08/13/2018

BOE Info: End Special Class ELA, Math, Social Studies, Science; Add Special Class OE Human Services

Student: 'Board of Education Copy' **Grade:** 07

Meeting Date	BOE Date	Committee / Reason	Decision
08/06/2018	08/27/2018	Committee on Special Education / Amendment - Agreement No Meeting	Classified

Recommended Program/Service	Start Date	End Date
Special Class - Math	09/05/2018	06/25/2019
Special Class - English	09/05/2018	06/25/2019
Special Class - Language Arts	09/05/2018	06/25/2019
Special Class - Science	09/05/2018	06/25/2019
Special Class	07/03/2018	08/13/2018
Counseling	09/17/2018	06/14/2019
Counseling	07/03/2018	08/13/2018
Classroom aide	09/05/2018	06/25/2019

BOE Info: Change Program to Special Class 8:1+1

Student: 'Board of Education Copy' **Grade:** 12

Meeting Date	BOE Date	Committee / Reason	Decision
08/15/2018	08/27/2018	Committee on Special Education / Initial Eligibility Determination Meeting	Classified

Recommended Program/Service	Start Date	End Date
Integrated Co-teaching Services (Integrated Co-Teaching Social Studies)	09/05/2018	01/25/2019
Resource Room Program	09/05/2018	06/25/2019
Counseling Services	09/17/2018	06/08/2019

BOE Info: ICT Social Studies; RRM; Counseling 1:1

Student: 'Board of Education Copy' **Grade:** Kdg.

Meeting Date	BOE Date	Committee / Reason	Decision
08/15/2018	08/27/2018	Committee on Special Education / Reevaluation CPSE to CSE Transition	Classified

Recommended Program/Service	Start Date	End Date
Special Class	09/05/2018	06/25/2019
Occupational Therapy	09/10/2018	06/14/2019
Occupational Therapy	09/10/2018	06/14/2019
Counseling	09/17/2018	06/14/2019
Counseling	09/17/2018	06/14/2019

BOE Info: Special Class 8:1+1; OT 1:1 and 2:1; Counseling 1:1 and 5:1

Student: 'Board of Education Copy' **Grade:** 11

Meeting Date	BOE Date	Committee / Reason	Decision
08/21/2018	08/27/2018	Committee on Special Education / Transfer Student - Agreement No Meeting	Classified

Recommended Program/Service	Start Date	End Date
Special Class - Social Studies	09/05/2018	06/25/2019
Special Class - Language Arts	09/05/2018	06/25/2019
Special Class (Viking Study Hall)	09/05/2018	06/25/2019
Integrated Co-teaching Services (Integrated Co-Teaching Math)	09/05/2018	06/25/2019
Special Class	07/01/2018	08/31/2018

BOE Info: 15:1 Social Studies
15:1 English
8:1:1 Study Skills/Viking Study Hall
ICTS Math

Grand Island Central School District
Board of Education Meeting Coversheet

Meeting Date:	August 27, 2018
Agenda Item:	PPS
Board Action Required:	☒
For Information Only:	☐
Detail:	The following policies will need first reads at tonight's BOE meeting. Adoption of these policies will be at a September BOE meeting. Policy #7320 Policy #5640 Policy #7512 Policy #7513 Policy #7514F Policy #7242
Prepared By:	Cheryl Cardone Director of Pupil Personnel Services
Recommended By:	Dr. Brian Graham Superintendent of Schools

SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES

The Board recognizes that the misuse of alcohol, drugs, tobacco, electronic cigarettes (e-cigarettes), and other illegal substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, or possession of alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs is prohibited at any school-sponsored function, on school grounds, and on school buses at all times. The unauthorized use or misuse of prescription and over-the-counter drugs, vitamins, supplements, herbs, or other similar substances is also prohibited.

Students are not permitted to be under the influence of alcohol or other prohibited substances on school grounds or at school-sponsored events. A school-sponsored function includes a school sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place.

~~**Smoking**~~

~~Smoking is not permitted and no person is permitted to smoke within 100 feet of the entrance, exits, or outdoor areas of any public or private elementary or secondary schools. However, this prohibition does not apply to smoking in a residence or within the real property boundary lines of residential real property. Similarly, the use of e-cigarettes is prohibited on school grounds, as defined in Public Health Law.~~

Non-Medical Use of Prescription Drugs

Non-medical use of prescription drugs is prohibited. If a student is found to be in possession of these substances, he or she will be disciplined in accordance with the District *Code of Conduct*.

Disciplinary Measures

Disciplinary measures for students consuming, sharing, selling, using, or possessing alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs are outlined in the District *Code of Conduct*.

Education Law §§ 409 and 2801(1)
Public Health Law § 1399-o

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#3410 -- Code of Conduct
#5640 -- Smoking/Tobacco Use
#8210 -- Safety Conditions and Prevention Instruction
District *Code of Conduct*

Adoption Date

~~Tobacco use and e-cigarette use is prohibited by students at any school sponsored event or activity off school grounds.~~

~~Posting/~~Public Notification of Policy

~~In compliance with the New York State Clean Indoor Air Act, t~~The District will prominently post ~~its Smoking/Tobacco Use policy and~~ signs prohibiting ~~all forms of tobacco products in District buildings and other appropriate locations; and will supply a copy upon request to any current or prospective employee~~smoking and vaping on school grounds in accordance with applicable law. The District will also designate a school official to tell individuals ~~who smoke~~found smoking or vaping in a non-smoking area that they are in violation of ~~the New York State Public Health Law, Education Law, the federal Pro-Children Act of 1994,~~ law and District policy.

The District will ~~also ensure that~~communicate this policy ~~is communicated~~ to staff, students, parents/guardians, volunteers, ~~and~~ visitors, ~~as deemed appropriate in order to orient all persons to~~ contractors, and outside groups through means such as the District's ~~"No Smoking" Policy and environment~~*Code of Conduct,* student handbooks, newsletters, announcements, facilities use forms/agreements, and/or the prominent display of this policy in appropriate locations.

Prohibition of Tobacco Promotional Items/Tobacco Advertising

Tobacco promotional items (e.g., brand names, logos, and other identifiers) are prohibited:

(Continued)

Non-Instructional/Business Operations

SUBJECT: SMOKING/TOBACCO USE

~~**School Grounds**~~

~~Tobacco use will not be permitted and no person will~~ The use of tobacco products is prohibited on school grounds. Smoking and vaping are prohibited on school grounds ~~or~~and within 100 feet of the entrances, exits, or outdoor areas of any ~~public or private elementary or secondary~~of the District's schools. ~~However, this does not apply to smoking in a residence, or within the real property boundary lines of residential real property.~~ In addition, the use of tobacco products, smoking, and vaping are prohibited at any school-sponsored event or activity that occurs off school grounds, including those taking place in another state.

For purposes of this policy, the following definitions apply:

a) Tobacco ~~"school~~ products means one or more cigarettes or cigars, bidis, chewing tobacco, powdered tobacco, nicotine water, or any other tobacco products.

b) Smoking means the burning of a lighted cigar, cigarette, pipe, or any other matter or substance containing tobacco.

c) Vaping means the use of an electronic cigarette.

d) Electronic cigarette (or e-cigarette) means an elctronic device delivering vapor inhaled by an individual user, and includes any refill, cartridge, and any other component of such a device.

e) School grounds~~"~~ means any building, structure, and surrounding outdoor grounds, including entrances or exits, contained within the District's preschool, nursery school, elementary, or secondary school's legally defined property boundaries as registered in the County Clerk's Office~~; as well as all District vehicles, including~~, as well as any vehicles used to transport children or school personnel.

~~"Tobacco" is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, spit/spitless tobacco and any other smoking or tobacco product, (smokeless, dip, chew, snus and/or snuff) in any form.~~

~~The District also prohibits~~ This policy does not apply to smoking or vaping in a residence, or within the real property boundary lines of residential real property.

~~Use of electronic cigarettes or e-cigarettes, and any refill, cartridges and any other component of an electronic cigarette or e-cigarette (collectively known as e-cigarette) on school grounds or in District vehicles.~~

~~The use of vaporizers or any other products containing nicotine, except for current FDA-approved smoking cessation products, are also prohibited.~~

~~**Off-School Grounds**~~

SUBJECT: SMOKING/TOBACCO USE (Cont'd.)

a) On school grounds;

b) In ~~school~~any vehicles used to transport students or school personnel;

c) At school-sponsored events or activities, including those that take place off school ~~premises and~~grounds, including in another state;

d) In school publications;

e) On clothing, shoes, accessories, gear, and school supplies in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

This prohibition of tobacco promotional items will be enforced in accordance with the District's *Code of Conduct* and applicable collective bargaining agreements.

~~In addition, tobacco advertising is also prohibited in all school sponsored publications and at all school sponsored events.~~ The District will request, whenever possible, tobacco free editions of periodical publications for school libraries and classroom use.

~~Safe and Drug Free Schools and Communities Act, 20 USC § 7101 et seq.~~
~~Pro Children Act of 2001,~~ 20 USC §§ 6081-6084, 7971-7974, ~~7181-7184, as amended by the Every Student Succeeds Act (ESSA) of 2015~~
Education Law §§ 409~~, 2801(1) and 3020-a~~
Public Health Law ~~Article 13-E, Article 13-F,~~ §§ 1399-~~aa(13)~~n, 1399-o, 1399-p and 1399-aa
8 NYCRR §§ 155.5, 156.3

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials and Equipment
~~#3410 -- Code of Conduct~~
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances
~~#8210 -- Safety Conditions and Prevention Instruction~~
#8240 -- Instruction in Certain Subjects
District *Code of Conduct*

Adoption Date

~~SUBJECT: STUDENT PHYSICALS~~

~~Health Examination~~

~~Each student enrolled in District schools must have a satisfactory health examination conducted by the student's physician, physician assistant, or nurse practitioner within 12 months prior to the commencement of the school year of:~~

~~a) The student's entrance in a District school at any grade level;~~

~~b) Entrance to pre-kindergarten or kindergarten;~~

~~c) Entry into the 2nd, 4th, 7th, and 10th grades.~~

~~The District may also require an examination and health history of a student when it is determined by the District that it would promote the educational interests of the student.~~

~~In addition, the District requires a certificate of physical fitness for:~~

~~a) All athletes prior to their first sport of the school year, then only those who were injured or ill during their first sport before participating in a second sport during the school year;~~

~~b) All students who need work permits; and~~

~~c) All students either suspected of or sustaining a mild traumatic brain injury (concussion) must receive a written and signed authorization from a licensed physician before returning to athletic activities in school.~~

~~Health Certificate~~

~~Each student must submit a health certificate attesting to the health examination within 30 days after his or her entrance into school and within 30 days after his or her entry into pre-kindergarten or kindergarten, the 2nd, 4th, 7th, and 10th grades. The health certificate will be filed in the student's cumulative record. The health certificate must:~~

~~a) Describe the condition of the student when the examination was given;~~

~~b) State the results of any test conducted on the student for sickle cell anemia;~~

~~c) State whether the student is in a fit condition of health to permit his or her attendance at public school and, where applicable, whether the student has impaired sight or hearing, or any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of such work to prevent injury to the student;~~

~~(Continued)~~

SUBJECT: STUDENT PHYSICALS (Cont'd.)

d) Include a required calculation of the student's body mass index (BMI) and weight status category. Weight status categories for children and adolescents will be defined by the Commissioner of Health. Reporting is random, with districts chosen by the NYS Department of Health. Selected districts must report BMI results on-line using the DOH's Health Provider Network secure website;

e) Be signed by a duly licensed physician, physician assistant, or nurse practitioner, who is authorized by law to practice in New York State consistent with any applicable written practice agreement, or authorized to practice in the jurisdiction in which the examination was given, provided that the Commissioner of Health has determined that the jurisdiction has standards of licensure and practice comparable to those of New York. A certificate signed by a chiropractor is not acceptable except for a scoliosis evaluation.

Dental Certificate

The dental certificate law applies to new entrants in Pre-K, K, Grades 2, 4, 7, and 10. In accordance with this law, a notice of request for a dental health certificate will be distributed at the same time that the parent or person in parental relation is notified of health examination requirements, this certificate must be furnished at the same time the health certificate is required. At this time, students will be permitted to attend school regardless of whether or not they have a dental certificate.

The dental certificate must be signed by a duly licensed dentist, or a registered dental hygienist, authorized by law to practice in New York State or one who is authorized to practice in the jurisdiction in which the assessment was performed, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to New York State. The certificate must describe the dental health condition of the student upon assessment, which will not be more than 12 months prior to the commencement of the school year in which the assessment is requested, and must state whether the student is in fit condition of dental health to permit his or her attendance at the public schools.

Requests cannot be retroactive and are not required when the student or parent or person in parental relation objects on the grounds of conflict with their genuine and sincere religious beliefs. Within 30 days following the student's entrance in the school or grade, the certificate, if obtained, will be filed in the student's cumulative health record.

Examination by Health Appraisal

The building principal or designee will send a notice to the parents of, or person in parental relation to, any student who does not present a health certificate, that if the required health certificate is not furnished within 30 days from the date of the notice, an examination by health appraisal will be made of the student by the Director of School Health Services.

(Continued)

SUBJECT: STUDENT PHYSICALS (Cont'd.)

The Director of School Health Services will cause those students to be separately and carefully examined and tested to ascertain whether any student has impaired sight or hearing, or any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of work to prevent injury to the student.

The physician, physician assistant, or nurse practitioner administering the examination will determine whether a one-time test for sickle cell anemia is necessary or desirable and, if so determined, will conduct the test and include the results in the health certificate.

Unless otherwise prohibited by law, if it is ascertained that any students have impaired sight or hearing, or a physical disability or other condition, including sickle cell anemia which may require professional attention with regard to health, the building principal or designee will notify, in writing, the student's parents or persons in parental relation as to the existence of the disability. If the parents or persons in parental relation are unable or unwilling to provide the necessary relief and treatment for those students, it will be reported by the building principal or designee to the Director of School Health Services, who then has the duty to provide relief for those students.

Health Screenings

The District will provide:

a) Scoliosis screening at least once each school year for all students in grades 5 through 9. The positive results of any scoliosis screening examinations will be provided in writing to the student's parent or person in parental relation within 90 days after the finding;

b) Vision screening to all students who enroll in school including at a minimum color perception, distance acuity, and near vision within six months of admission to the school. In addition, all students will be screened for distance acuity in grades kindergarten, 1, 2, 3, 5, 7, and 10 and at any other time deemed necessary. The results of all vision screening examinations will be provided in writing to the student's parent or person in parental relation and to any teacher of the student. The vision report will be kept in a permanent file of the school for at least as long as the minimum retention period for those records;

c) Hearing screening to all students within six months of admission to the school and in grades kindergarten, 1, 3, 5, 7, and 10, as well as at any other time deemed necessary. Screening will include, but not be limited to, pure tone and threshold air conduction screening. The results of any hearing tests will be provided in writing to the student's parent or person in parental relation and to any teacher of the student.

(Continued)

SUBJECT: STUDENT PHYSICALS (Cont'd.)

The results of all health screenings will be recorded on appropriate forms signed by the health professional making the examination, include appropriate recommendations, and kept on file in the school. The health records of individual students will be kept confidential in accordance with the federal Family Educational Rights and Privacy Act and any other applicable federal and state laws.

Accommodation for Religious Beliefs

No health examinations, health history, examinations for health appraisal, screening examinations for sickle cell anemia and/or other health screenings will be required where a student or the parent or person in parental relation to that student objects on the grounds that the examinations, health history, and/or screenings conflict with their genuine and sincere religious beliefs. A written and signed statement from the student or the student's parent or person in parental relation that the person holds these beliefs must be submitted to the building principal or designee, in which case he or she may require supporting documents.

Homeless Students

For homeless children, the enrolling school must immediately refer the parent or guardian of the student to the District's homeless liaison, who will assist them in obtaining the necessary medical records.

Family Educational Rights and Privacy Act of 1974 (FERPA)
20 USC § 1232(g)
Education Law §§ 901-905, 912 and 3217
8 NYCRR Parts 135 and 136

NOTE: Refer also to Policies #5690 -- Exposure Control Program
#5691 -- Communicable Diseases
#5692 -- Human Immunodeficiency Virus (HIV) Related Illnesses
#7121 -- Diagnostic Screening of Students
#7131 -- Education of Homeless Children and Youth
#7510 -- School Health Services
#7511 -- Immunization of Students
#7522 -- Concussion Management

Adoption Date

SUBJECT: STUDENT PHYSICALS

Health Examination and Certificate

Health Examination

Each student enrolled in a District school must have a satisfactory health examination conducted by a duly licensed physician, physician assistant, or nurse practitioner within 12 months prior to the commencement of the school year of the student's entrance into:

a) A District school at any grade level;

b) Pre-kindergarten or kindergarten; and

c) 1st, 3rd, 5th, 7th, 9th, and 11th grades.

The District may also require an examination and health history of a student when it is determined by the District that it would promote the educational interests of the student.

The District will also provide health examinations before participation in strenuous physical activity and periodically throughout the season as necessary, as well as for the issuance of employment certificates, vacation work permits, newspaper carrier certificates, and street trades badges.

Health Certificate

Each student must submit a health certificate attesting to the health examination within 30 calendar days after his or her entrance into:

a) A District school at any grade level;

b) Pre-Kindergarten or kindergarten; and

c) 1st, 3rd, 5th, 7th, 9th, and 11th grades.

The building principal or designee will send a notice to the parent of, or person in parental relation to, any student who does not present a health certificate, that if the required health certificate is not furnished within 30 calendar days from the date of the notice, an examination by health appraisal will be made of the student by the Director of School Health Services.

The health certificate will be filed in the student's cumulative record. The health certificate must:

a) Be on a form prescribed by the Commissioner;

(Continued)

SUBJECT: STUDENT PHYSICALS (Cont'd.)

b) Describe the condition of the student when the examination was given, provided that such examination was not given more than 12 months prior to the commencement of the school year in which the examination is required;

c) State the results of any test conducted on the student for sickle cell anemia;

d) State whether the student is in a fit condition of health to permit his or her attendance at a District school and, where applicable, whether the student has impaired sight or hearing, has received a scoliosis screening, or has any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of such work to prevent injury to the student;

e) State the student's body mass index (BMI) and weight status category; and

f) Be signed by a duly licensed physician, physician assistant, or nurse practitioner, who is:

1. Authorized by law to practice in New York State consistent with any applicable written practice agreement; or

2. Authorized to practice in the jurisdiction in which the examination was given, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to those of New York State.

A licensed health professional with appropriate training may conduct a scoliosis screening.

Dental Health Certificate

The District will request a dental health certificate from each student within 30 calendar days after his or her entrance into:

a) A District school at any grade level; and

b) 1st, 3rd, 5th, 7th, and 9th grades.

The District may also request an assessment and dental health history of a student when it is determined by the District that it would promote the educational interests of the student.

(Continued)

SUBJECT: STUDENT PHYSICALS (Cont'd.)

A notice of request for a dental health certificate will be distributed at the same time that the parent or person in parental relation is notified of health examination requirements. The notice of request for a dental health certificate will list dental practices, dentists, and registered dental hygienists to which students may be referred for dental services on a free or reduced cost basis upon request of the student's school.

The dental health certificate will be filed in the student's cumulative record. The dental health certificate must:

a) Describe the dental health condition of the student when the assessment was given, provided that the assessment was not given more than 12 months prior to the commencement of the school year in which the assessment is requested; and

b) State whether the student is in fit condition of dental health to permit his or her attendance at a District school; and

c) Be signed by a duly licensed dentist, or a registered dental hygienist, who is:

1. Authorized by law to practice in New York State, and consistent with any applicable written practice agreement; or

2. Authorized to practice in the jurisdiction in which the assessment was performed, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to New York State.

Examination by Health Appraisal

The Director of School Health Services will cause students who are required to, but have not submitted, the required health certificate and students with disabilities to be separately and carefully examined and tested to ascertain whether any student has impaired sight or hearing, or any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of work to prevent injury to the student.

Each examination will include a calculation of the student's BMI and weight status category. Further, the physician, physician assistant, or nurse practitioner administering the examination will determine whether a one-time test for sickle cell anemia is necessary or desirable and, if so determined, will conduct the test and include the results in the health certificate.

Unless otherwise prohibited by law, if it is ascertained that a student has impaired sight or hearing, or a physical disability or other condition, including sickle cell anemia, the building principal or designee will notify, in writing, the student's parent or person in parental relation as to the existence of the

(Continued)

SUBJECT: STUDENT PHYSICALS (Cont'd.)

disability. If the parent or person in parental relation is unable or unwilling to provide the necessary relief and treatment for the student, it will be reported by the building principal or designee to the Director of School Health Services, who then has the duty to provide relief for the student.

District Reporting of BMI and Weight Status Category

Each school year, the New York State Department of Health randomly selects a certain number of districts across New York State to report, in the aggregate, students' BMI and weight status categories. Selected districts must report BMI results on-line using the Department of Health's Health Provider Network secure website. A student's parent or person in parental relation may refuse to have the student's BMI and weight status category included in such survey.

Health Screenings

The District will provide a:

a) Scoliosis screening, if not documented on the student's health certificate, at least once each school year for male students in grade 9, and for female students in grades 5 and 7. The positive results of any scoliosis screening examination will be provided in writing to the student's parent or person in parental relation within 90 calendar days after the finding;

b) Vision screening, if not documented on the student's health certificate, to all students within six months of admission to a District school. The vision screening will test the student's color perception, distance acuity, and near vision. In addition, all students will be screened for distance acuity and near vision in grades pre-kindergarten or kindergarten, 1, 3, 5, 7, and 11, as well as at any other time deemed necessary. The results of all vision screening examinations will be provided in writing to the student's parent or person in parental relation and to any teacher of the student while the student is enrolled in the District school; and

c) Hearing screening, if not documented on the student's health certificate, to all students within six months of admission to a District school. In addition, all students will receive a hearing screening in grades pre-kindergarten or kindergarten, 1, 3, 5, 7, and 11, as well as at any other time deemed necessary. Each hearing screening will include, but not be limited to, pure tone screening. The results of any hearing tests requiring a follow-up examination will be provided in writing to the student's parent or person in parental relation and to any teacher of the student while the student is enrolled in the District school.

The results of all health screenings will be recorded in the student's cumulative health record which will be maintained by the school for at least as long as the minimum retention period for such records.

(Continued)

SUBJECT: STUDENT PHYSICALS (Cont'd.)

Student Health Records

The health records of individual students will be kept confidential in accordance with the federal Family Educational Rights and Privacy Act (FERPA) and any other applicable federal and state laws.

Accommodation for Religious Beliefs

No health examinations, health history, examinations for health appraisal, screening examinations for sickle cell anemia and/or other health screenings will be required where a student or the parent or person in parental relation to that student objects on the grounds that the examinations, health history, and/or screenings conflict with their genuine and sincere religious beliefs. A written and signed statement from the student or the student's parent or person in parental relation that the person holds these beliefs must be submitted to the building principal or designee, in which case he or she may require supporting documents.

Students in Temporary Housing

For students in temporary housing (i.e., homeless children and youth), the enrolling school must immediately refer the parent or guardian of the student to the District's McKinney-Vento liaison, who will assist them in obtaining the necessary medical records.

20 USC § 1232g
Education Law §§ 903-905, and 3220
8 NYCRR §§ 136.1, 136.3

NOTE: Refer also to Policies #5690 -- Exposure Control Program
#5691 -- Communicable Diseases
#5692 -- Human Immunodeficiency Virus (HIV) Related Illnesses
#7121 -- Diagnostic Screening of Students
#7131 -- Education of Students in Temporary Housing
#7250 -- Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors
#7420 -- Sports and the Athletic Program
#7510 -- School Health Services
#7511 -- Immunization of Students
#7522 -- Concussion Management

Adoption Date

SUBJECT: ~~ADMINISTRATION OF MEDICATION; OTHER PRODUCTS~~MEDICATION AND PERSONAL CARE ITEMS

Administration of Medication

The school's registered professional nurse may administer medication to a student during the school day under certain conditions. For the purpose of this policy, the term "medication" includes both prescription and non-prescription medications. The school must receive the following before medication will be administered to a student:

a) The original written order from the student's provider stating the name of the medication, precise dosage, frequency, and time of administration;

b) A written, signed consent from the student's parent or person in parental relation requesting the administration of the medication, as prescribed by the physician, to the student in school; and

c) The medication, properly labeled in its original container, must be delivered to the school health office by the student's parent or person in parental relation. The term "properly labeled," in the context of this policy, means that the container must include the following information: the student's name, name of medication, dosage, frequency, and prescribing physician. A student is not permitted to carry any medication on his or her person in school, or on the school bus, or keep any medication in his or her school locker(s). Exceptions may apply, however, for students diagnosed with asthma or other respiratory illnesses, diabetes, or allergies who will be permitted to carry and self-administer medication under certain conditions.

All medication orders must be reviewed annually by school health office personnel or whenever there is a change in dosage.

Students with Asthma or Other Respiratory Illnesses

*The District will make a nebulizer available on-site in school buildings where full- or part-time nursing services are provided. Only students with a patient-specific order may have access to the nebulizer. School nursing personnel will clean and maintain the District nebulizer as appropriate.

**The District will obtain and stock albuterol metered dose inhalers (MDIs) and/or liquid albuterol from a licensed pharmacy. This stock albuterol is for use in a nebulizer for students diagnosed with asthma whose personal prescription albuterol supplies are empty and while awaiting the parent or person in parental relation to provide the school with a new one. School health office personnel will promptly inform parents or persons in parental relation of the need for replacement of the student's albuterol medication. Students utilizing the school's stock albuterol must provide a patient specific order for albuterol from their own private health provider, including an order permitting the

**District Option -- Although not required, a school district may choose to maintain a nebulizer in its schools. If you choose not to do so, please remove this option.*

***District Option -- A school district may, but is not mandated to, stock albuterol. If a district decides to not stock albuterol, this paragraph should be removed.*

(Continued)

SUBJECT: ~~ADMINISTRATION OF MEDICATION; OTHER PRODUCTS~~MEDICATION AND PERSONAL CARE ITEMS (Cont'd.)

student to utilize the school's stock albuterol. Stock albuterol may only be utilized when the school nurse is available to administer the medication. The student's parent or guardian must also provide the school with written permission allowing his or her child to be administered the school's stock albuterol in the event that the student's own prescription albuterol supply is empty. The school health office will promptly inform students' parents or persons in parental relation any time that the school stock albuterol was utilized.

Personal equipment used to deliver albuterol to a student will be cleaned and appropriately labeled with the student's name and used solely by that individual student. (Examples of equipment to be cleaned and labeled are nebulizer tubing, facemask, mouthpiece, spacer, etc.)

Self-Administration of Medication

Generally

Each student who is permitted to self-administer medication should have an emergency care plan on file with the District. Further, the school will maintain a record of all written parental consents in the student's cumulative health record.

School health office personnel will also maintain regular parental contact in order to monitor the effectiveness of such self-medication procedures and to clarify parental responsibility as to the daily monitoring of their child to ensure that the medication is being utilized in accordance with the physician's or provider's instructions. Additionally, the student will be required to report to the health office on a periodic basis as determined by health office personnel so as to maintain an ongoing evaluation of the student's management of such self-medication techniques, and to work cooperatively with the parents and the student regarding such self-care management.

Students who self-administer medication without proper authorization will be referred for counseling by school nursing personnel, as appropriate. Additionally, school administration and parents will be notified of such unauthorized use of medication by the student, and school administration may determine the proper resolution of this behavior.

Students with A~~a~~sthma or A~~a~~nother R~~r~~espiratory D~~d~~isease

A student will be permitted to carry and self-administer their prescribed inhaled rescue medication during the school day, on school property, and at any school function if the school health office has the following on file:

a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of asthma or other respiratory disease for which inhaled rescue medications are prescribed to alleviate respiratory symptoms or to prevent the onset of exercise induced asthma; the student has demonstrated that he or she can self-

(Continued)

SUBJECT: ~~ADMINISTRATION OF MEDICATION; OTHER PRODUCTS~~MEDICATION AND PERSONAL CARE ITEMS (Cont'd.)

administer the prescribed medication effectively; and the expiration date of the order, the name of the prescribed medication, the dose the student is to self-administer, times when the medication is to be self-administered, and the circumstances which may warrant the use of the medication; and

b) Written consent from the student's parent or person in parental relation.

Upon written request of the student's parent or person in parental relation, the school will allow the student to maintain an extra inhaled rescue medication in the care and custody of the school's registered professional nurse, nurse practitioner, physician assistant, or school physician.

Students with Allergies

A student will be permitted to carry and self-administer his or her prescribed EpiPen during the school day, on school property, and at any school function if the school health office has the following on file:

a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of an allergy for which an EpiPen is needed for the emergency treatment of allergic reactions; the student has demonstrated that he or she can self-administer the prescribed EpiPen effectively; and the expiration date of the order, the name of the medicine, the dose the student is to self-administer, and the circumstances which may warrant the use of the medication; and

b) Written consent from the student's parent or person in parental relation.

Upon written request of the student's parent or person in parental relation, the school will allow the student to maintain an extra EpiPen in the care and custody of a licensed nurse, nurse practitioner, physician assistant, or school physician.

Students with Diabetes

A student will be permitted to carry and self-administer his or her prescribed insulin through an appropriate medication delivery device, carry glucagon, and carry and use equipment and supplies necessary to check blood glucose and/or ketone levels during the school day, on school property, and at any school function if the school health office has the following on file:

a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of diabetes for which insulin and glucagon through appropriate medication delivery devices, and the use of equipment and supplies to check blood glucose and/or ketone levels are necessary; the student has demonstrated that he or she can self-administer effectively, can self-check glucose or ketone levels independently,

(Continued)

SUBJECT: ~~ADMINISTRATION OF MEDICATION; OTHER PRODUCTS~~MEDICATION AND PERSONAL CARE ITEMS (Cont'd.)

and can independently follow prescribed treatment orders; and the expiration date of the order, the name of the prescribed insulin or glucagon, the type of insulin delivery system, the dose of insulin and/or glucagon the student is to self-administer, times when the insulin and/or glucagon is to be self-administered, and the circumstances which may warrant administration by the student. The written permission must also identify the prescribed blood glucose and/or ketone test, the times testing is to be done, and any circumstances which warrant checking a blood glucose and/or ketone level.

b) Written consent from the student's parent or person in parental relation.

Upon written request of the student's parent or person in parental relation, the school will allow the student to maintain extra insulin, insulin delivery system, glucagon, blood glucose meter, and related supplies to treat the student's diabetes in the care and custody of a licensed nurse, nurse practitioner, physician assistant, or school physician.

Students with diabetes will also be permitted to carry food, oral glucose, or other similar substances necessary to treat hypoglycemia in accordance with District policy.

Storage and Disposal of Medication

The District will comply with relevant state laws, regulations, and guidelines governing the District's receipt, storage, and disposal of medication.

~~Drugs and Other Products~~Personal Care Items

Feminine Hygiene Products

Each school building within the District serving students in any grade from six through twelve will provide feminine hygiene products in building restrooms. These products will be provided at no charge to students.

Alcohol-Based Hand Sanitizers

The New York State Education Department (SED) permits the use of alcohol-based hand sanitizers in schools. The school medical director may approve and permit the use of alcohol-based hand sanitizers in the District's schools without a physician's order. Parents may provide written notification to the school in the event that they do not wish to have their child use this product.

(Continued)

SUBJECT: ~~ADMINISTRATION OF MEDICATION; OTHER PRODUCTS~~MEDICATION AND PERSONAL CARE ITEMS (Cont'd.)

Sunscreen

Students may carry and use FDA-approved sunscreen products for over-the-counter use. The student's parent or person in parental relation must provide written permission for the student to carry and use sunscreen. This written parental consent will be maintained by the school. A student who is unable to physically apply sunscreen may be assisted by unlicensed personnel when directed to do so by the student, if permitted by a parent or person in parental relation, and authorized by the school.

Individuals with Disabilities Education Act (IDEA), 20 USC §~~§~~ 1400 et seq.
Section 504 of the Rehabilitation Act of 1973, 29 USC § 794 et seq.
Education Law §§ 902(b), 907, 916, 916-a, 916-b, 919, 921, 6527, 6908(1)(a)(iv), and 6909
Public Health Law §§ 267, 3000-a, 3000-c, and 3309
8 NYCRR §§ 136.6, 136.7

NOTE: Refer also to Policy #7521 -- Students with Life-Threatening Health Conditions

Adoption Date

_____ SCHOOL DISTRICT
NOTICE OF DIRECTORY INFORMATION AND MILITARY RECRUITER ACCESS

Student Directory Information

Directory information is information contained in an educational record of a student that would not generally be considered harmful or an invasion of privacy if released.

In compliance with Family Educational Rights and Privacy Act (FERPA), this serves as the annual public notice to parents or eligible students (18 years of age or older or who are attending an institution of post-secondary education) of the District's definition of directory information, the parent or eligible student's right to refuse the release of student directory information, and the deadline for their response. Following public notice and a reasonable response period, the District may release directory information without individual consent.

The District may use directory information from the student's education records in certain school publications. Examples include: a playbill, showing a student's role in a drama production; the annual yearbook; honor roll or other recognition lists; graduation programs; and sports programs, such as for wrestling, showing weight and height of team members. The District may also release designated Directory Information, as established in Board-adopted policy, to outside organizations.

****

Option: For School Districts that choose to use Limited Directory Information Disclosure

Limited Directory Information Disclosure

Limited Directory Information Disclosure means that that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both.

Directory Information will **only** be disclosed at the discretion of school officials to designated organizations, clubs, athletic teams, media, and other parties connected with school activities (parties) to promote student achievement and participation in school-sponsored activities (purposes).

-OR-

The District will **not** disclose Directory Information to outside vendors for commercial purposes, other than those specifically approved by the District.

(Continued)

_____ SCHOOL DISTRICT
NOTICE OF DIRECTORY INFORMATION AND MILITARY RECRUITER ACCESS
(Cont'd.)
****

DIRECTORY INFORMATION OPT OUT REQUEST

(This language must be included whether or not the District has chosen to limit its disclosure of Directory Information.)

If you do not want the District to disclose directory information from your child's education records to any parties for any purposes, other than those required by law, without your prior written consent, you must notify the building principal in writing by _____.

NOTE: Parents and eligible students **may not**, by opting out of disclosure of directory information, prevent a school from:

1) Disclosing or requiring a student to disclose the student's name, identifier, or school email address (if any) in a class in which the student is enrolled; or

2) Requiring a student to wear or present a student identification card or a badge that displays information that may be directory information.

Military Recruiters and Institutions of Higher Learning Access to Directory Information

Since the District receives assistance under certain federal laws, it must provide military recruiters and institutions of higher learning, upon request, with three directory information categories – names, addresses, and telephone listings – unless the parent or eligible student has advised the District that the student's information must not be disclosed without parental written consent. Eligible student under ESEA and the National Defense Authorization Act is defined as a secondary student who is 17 years of age or older or in the eleventh grade (or its equivalent) or higher.

MILITARY RECRUITERS AND INSTITUTIONS OF HIGHER LEARNING OPT OUT REQUEST

If you do not want the District to disclose the student's name, address, or telephone listing from the student's education records to military recruiters or institutions of higher learning without prior written consent, you must notify the building principal in writing by _____.

SUBJECT: MILITARY RECRUITERS~~' ACCESS TO STUDENTS~~ AND INSTITUTIONS OF HIGHER EDUCATION

~~The District will give military recruiters the same access to secondary school students as they provide to postsecondary institutions or to prospective employers. Further, the District will comply with a request by a military recruiter for names, addresses, and telephone listings of eligible students.~~

~~Parents or students who have reached 18 years of age will be notified that the District routinely discloses students' names, addresses, and telephone listings to military recruiters upon request, subject to the parents' or those students' requests not to disclose that information.~~

~~Under the Family Educational Rights and Privacy Act (FERPA), the District must provide notice to parents or eligible students of the types of student information that it releases publicly. This type of information, commonly referred to as directory information, includes, but is not limited to, items such as students' names, addresses, and telephone listings. The notice must include an explanation of a parent's or eligible student's right to request that directory information not be disclosed without prior written consent of the parent or eligible student.~~

~~The Superintendent or designee will ensure that a single notice provided through a mailing, student handbook, or other method that is reasonably calculated to inform parents or eligible students of their right to opt out of the FERPA directory information and the ESEA military recruiter disclosures will suffice. The notification will specifically advise the parent or eligible student of how and when to opt out.~~

~~If a parent or eligible student opts out of providing directory information to third parties, the opt-out relating to the student's name, address, or telephone listing applies to requests from military recruiters as well.~~

Requests for Information

The District will comply with requests from military recruiters and institutions of higher education (IHEs) for access to the name, address and telephone listing of each secondary school student, except for any student whose parent (or the student, if he or she is at least 18 years of age) has submitted a written request to opt out of this disclosure, in which case the information will not be released without the parent's (or student's, if he or she is at least 18 years of age) prior written consent.

Annual Notification and Opt Out Opportunity

The District will annually notify parents of a secondary student (or the student, if he or she is at least 18 years of age) of the opportunity to submit a written request to opt out of disclosure of the student's name, address, and telephone listing to military recruiters and IHEs. If a written opt out request is submitted, the District will not disclose the student's information to military recruiters or IHEs without the parent's (or student's, if he or she is at least 18 years of age) prior written consent.

Military Recruiter Access

The District will provide military recruiters the same access to secondary school students as is provided generally to IHEs or prospective employers of those students.

Elementary and Secondary Education Act of 1965~~, § 8529~~, 20 USC § 7908 as amended by the Every Student Succeeds Act (ESSA) of 2015
~~Family Educational Rights and Privacy Act of 1974, 20 USC § 1232(g)~~
~~National Defense Authorization Act § 544,~~ 10 USC § 503
34 CFR § 300.571
Education Law § 2-a

Adoption Date

_____ SCHOOL DISTRICT
FERPA NOTIFICATION AND OPT OUT FORM

Student Directory Information

Directory information is information contained in an educational record of a student that would not generally be considered harmful or an invasion of privacy if released.

In compliance with the Family Educational Rights and Privacy Act (FERPA), this serves as the annual public notice to parents or eligible students (at least 18 years of age or who are attending an institution of post-secondary education) of the District's definition of directory information, the parent or eligible student's right to opt out of the release of student directory information, and the time period to opt out in writing. Following public notice and a reasonable response period, the District may release directory information without individual consent.

The primary purpose of directory information is to allow the District to include this type of information from the student's education records in certain school publications. Examples include: a playbill, showing a student's role in a drama production; the annual yearbook; honor roll or other recognition lists; graduation programs; and sports programs, such as for wrestling, showing weight and height of team members.

The District may also release directory information to outside organizations that include, but are not limited to, companies that manufacture class rings or publish yearbooks.

*The District has designated the following information as directory information:

_____ Student's name
_____ Address
_____ Telephone listing
_____ Date and place of birth
_____ Major field of study
_____ Grade level
_____ Participation in sports and activities
_____ Weight and height (for members of athletic teams)
_____ Dates of attendance
_____ Honors, degrees and awards
_____ Email address
_____ Photograph
_____ Name of educational institution previously attended
_____ Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.
_____ Student ID number or other unique personal identifier that is displayed on a student ID badge, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.

**Customize to District - in accordance with District Policy #7241.*

(Continued)

_____ SCHOOL DISTRICT
FERPA NOTIFICATION AND OPT OUT FORM (Cont'd.)

***Limited Directory Information Disclosure**

The District limits disclosure of designated directory information as specified below: [*District to list specific parties, specific purposes, or both.*]

Opting-out

If you do not want the District to disclose directory information from your child's education records to any parties for any purposes, other than those required by law, without your prior written consent, you must notify your child's building principal in writing by ** _____.

Parents and eligible students **may not**, by opting out of disclosure of directory information, prevent a school from:

1) Disclosing or requiring a student to disclose the student's name, identifier, or school email address (if any) in a class in which the student is enrolled; or

2) Requiring a student to wear or present a student identification card or a badge that displays information that may be directory information.

If you want to opt out of the disclosure of your child's directory information, complete the section below and return it to your child's building principal.

**District Option -- Districts can elect to limit the disclosure of its designated directory information to specific parties, for specific purposes, or both.*
***Customize to District -- District to designate the date by which parents or guardians MUST notify the District / building principal to opt out of the release of directory information.*

(Continued)

_____ SCHOOL DISTRICT
FERPA NOTIFICATION AND OPT OUT FORM (Cont'd.)
****

FERPA DIRECTORY INFORMATION OPT OUT FORM

TO: Principal Name:_____ School Name: _____

RE: Student Opt Out from the Release of Directory Information

To Whom it May Concern:

_____ I object to the school or the District releasing any directory information of _____ [*print student name*]

OR

_____ I object to the school or the District releasing the following directory information of _____ [*print student name*]:

_____

_____

I understand that once this form has been signed, I must provide prior written consent for the release of directory information.

Signature of parent (or the student, if at least 18 years of age): _____

Date: _____

_____ SCHOOL DISTRICT
MILITARY RECRUITERS AND INSTITUTIONS OF HIGHER EDUCATION: ACCESS TO CERTAIN INFORMATION AND OPT OUT FORM

Access to Certain Information

Under federal law, the District is required to comply with requests from military recruiters and institutions of higher education (IHEs) for access to the name, address, and telephone listing of each secondary school student, except for any student whose parent (or the student, if he or she is at least 18 years of age) has submitted a written request to opt out of this disclosure, in which case the information will not be released without the parent's (or student's, if he or she is at least 18 years of age) prior written consent.

Opting-out

If you do not want the District to disclose your child's name, address, and telephone listing to military recruiters and/or institutions of higher education, you must notify your child's building principal in writing by *_____.

If you want to opt out of the disclosure of your child's information, complete the section below and return it to your child's building principal.

****

MILITARY RECRUITERS AND INSTITUTIONS OF HIGHER EDUCATION OPT-OUT LETTER

TO: Principal Name:_____ School Name: _____

RE: Student Opt Out: Release of Information to Military Recruiters and/or Institutions of Higher Education

To Whom it May Concern:

I object to the District releasing the name, address, and telephone number of _____ to:
[*print student name*]

_____ Military Recruiters

_____ Institutions of Higher Education

I understand that once this form has been signed, I must provide prior written consent for the release of information to military recruiters and/or institutions of higher education.

Signature of parent (or the student, if at least 18 years of age): _____

Date: _____

180827

X. Superintendent's Report

Recommendation/Summary

Superintendent's Report:

180827

XI. Board of Education Report

Recommendation/Summary

Board of Education Report:

- District Policy Committee Liaison Report – Ashli Dreher
- Wellness Committee – Susan Marston
- Roundtable Topics Discussion

GRAND ISLAND CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION – LIAISON REPORT

PLEASE COMPLETE AND SEND TO JUDE KUEHNE OR E-MAIL (JUDEKUEHNE@GICSD.ORG)

Date of Meeting: 8/9/18

School/Group: District Policy Committee

Board Member Attending: Ashli Dreher

Approximate Number of Attendees: 6

Program Highlights (If Applicable):

-Cheryl and Jeff will have edits to policies in our BOE packets for a first read.
-We will be reviewing policies for cell phone usage on busses and bus behavior.

Upcoming Events:

-The next meeting will be held November 13, 2018 at 5:30pm.
-There will also be a meeting on February 25, 2019 at 5:30pm.
-An additional spring meeting will be scheduled at 4pm.

Information Shared (by BOE Liaison, Administration or Others):

I noted that I would like to be able to access the policies online. Jude is currently scanning the policy manual so that it will be able to be viewed on a computer. I would like to review our current community relations and travel policies.

Inquiries/Comments from Attendees:

-There will be two new policies introduced at the next meeting one on multiple UPK applications within a family and one on website accessibility.

Please complete and forward this report within five (5) days following this meeting.

180827

XII. Public Comment Section

Recommendation/Summary

Public Comment Section

PUBLIC COMMENT SESSION – *ITEMS NOT INCLUDED IN THE AGENDA*

(The sign-up is put out with the agenda; those interested will sign-up before the meeting.)

- At this time, public comments are invited from those individuals who desire to address the Board of Education on any topic which is on the agenda.
- Residents who have previously signed up to speak will be recognized by the President.
- When speaking, please identify yourself first.
- Speak clearly and loudly enough for everyone in the room to hear you.
- Speakers are requested to limit their remarks **TO NOT MORE THAN THREE (3) MINUTES**; to appoint a spokesperson if a concern is a group concern and, if necessary or desired, to supplement verbal presentations with written reports.
- Personal comments toward a member of the community, staff or Board of Education will not be considered appropriate.

180827

XIII. Committee of the Whole, Items of Information, Roundtable

Recommendation/Summary

Committee of the Whole, Items of Information, Roundtable:

1. Roundtable
2. Upcoming Events –

September 3, 2018 – Labor Day

September 4, 2018 – Superintendent's Conference Day

September 5, 2018 – First Student Day

September 10, 2018 – BOE Meeting

September 24, 2018 – BOE Meeting