

# COMMUNICATION FRAMEWORK



## **Guiding Principle**

Every individual adds value to our community.

## **Direct & Respectful Communication**

Speak directly with the person involved and use respectful language.

## **Open-Mindedness & Understanding**

Lead with curiosity and allow space for alternative perspectives.

## **Focus on a Shared Goal**

Identify a desired outcome for the conversation: inform, express, or change.

**Goal:** To promote and facilitate positive communication between Peak to Peak stakeholders.



# GUIDANCE

## FOR POSITIVE AND PRODUCTIVE DIALOGUE



### GUIDING PRINCIPLE

Every individual adds value to our community.



### DIRECT & RESPECTFUL COMMUNICATION

Speak directly with the person involved whenever possible.

Use respectful language.

Use a neutral tone.

Take time before initiating or responding to messages, if needed.



### OPEN-MINDEDNESS & UNDERSTANDING

Lead with curiosity; seek to understand.

Avoid making accusations; ask before assuming.

Resist interpreting tone in written communication.

Recognize that communication styles may vary.



### FOCUS ON A SHARED GOAL

Inform, express an opinion, or request change for the benefit of students.

Identify desired outcome.

Stay on topic; rely on your own experiences.

