



**Minutes of a Regular Meeting  
of the Peak to Peak  
Board of Directors**

**Wednesday, January 11, 2023**

In person and via videoconference Zoom Meeting

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

**1. Call to Order and Roll Call:** Chirag Shah @5:01 pm

**Voting Board members in attendance:** Chirag Shah, Eveline Grady, Marlene Martin, Marcus Watkins, Wesley Kirk, David Woo

**Ex-Officio:** Kyle Mathews, Clara Quinlan, Sam Todd, Melissa Christensen, and Jennie Klein

**Absent:** Brian Boonstra

**Guests:** Jennifer Dauzvardis, Dan Koerner, Keri Dunphy, Kristianna Vedvik, John Wilcox, Traci Schoeneweis, Macaela Holmes Fuller, Vicki Lundquist, Allison Cross and other guests

**2. Consent Grouping:** Chirag Shah

Motion to approve the 12/07/2022 meeting minutes: Eveline Grady

Second: Marcus Watkins

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk David Woo		

**3. Public Comments:**

Ms. Holmes Fuller spoke regarding the proposed BASCC changes.

4. **Celebrations/Kudos:**

- Clara Quinlan thanked Traci Durland for all the data she has been providing to the Middle School team allowing them to make informed decisions.
- Eveline Grady thanked the EDO search team for their expertise and time spent during the EDO search, and Marlene Martin for the quality board meeting minutes.
- Melissa Christensen thanked John Wilcox for maintaining the school facilities.
- Jennie Klein highlighted that it is board appreciation month and thanked the board for their work and dedication, and the teachers for their instruction efforts.
- Kyle Mathews thanked the EDO search committee and Amy Slothower.
- Chirag Shah thanked Sam Todd for finalizing the property acquisition, the BASCC team for their efforts, the parent community for generously supporting the school and the EDO search team.

5. **EDO Hiring Update:** Eveline Grady

Eveline Grady provided an overview of the EDO search. She highlighted that the search was successful and that the semifinalists are currently being interviewed. The final candidate interviews will take place in February.

6. **Office Director Job Description**

Jennifer Klein presented a proposal to approve an updated job description for the position of the Office Director which will be posted publicly in the coming weeks with the goal of filling the position prior to school year-end.

Marcus Watkins moved to approve the job description. Eveline Grady seconded.

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk David Woo		

7. **Land Purchase:** Sam Todd

Sam Todd updated the Board on the completion of the land purchase with a purchase price of \$316,000 and approximately \$40,000 in ancillary costs.

8. **Budget:** Sam Todd

Sam Todd presented the revised 2022-23 budget.

David Woo moved to approve the revised 2022-23 budget. Marcus Watkins seconded.

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk David Woo		

**9. 2023-24 Calendar**

Traci Schoeneweis presented the 2023-24 Calendar which is modeled after the BVSD calendar to align school breaks and days off. October 20 was selected for Charter Day.

Marcus Watkins moved to approve the 2023-24 calendar. Eveline Grady seconded.

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk David Woo		

**10. Policy Adoption**

Jennifer Klein briefly discussed two new school cancelation and closure policies which are modeled after BVSD policies to align school closures.

Marcus Watkins moved to approve the new policies. David Woo seconded.

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk David Woo		

**11. Board Training Dates**

Chirag Shah discussed two dates for mandatory incoming board member training to occur on May 31, 2023 from 9-1pm and June 1 from 4-6pm.

\*\*\*\* Break from 6:35 pm to 6:40 pm \*\*\*\*

**12. BAASC Program: Melissa Christensen, Jennifer Klein**

Melissa Christensen and Jennifer Klein presented a proposal to outsource the BAASC to a third party provider effective with the 2023-24 school year. The discussion included the current staffing situation, timing, costs, space and other concerns, such as free care availability for staff.

Eveline Grady moved to engage in further negotiations with the proposed third-party BAASC. Marcus Watkins seconded.

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk David Woo		

**13. Principal Reports**

Each of the principals presented highlights from their respective reports which had been provided to the Board.

**14. EDO Report: Sam Todd**

Sam Todd presented highlights of his EDO report, a copy of which was sent to the Board prior to the meeting, including the bond, the electric buses and fundraising efforts.

**15. EDE Report: Jennie Klein**

Jennie Klein shared highlights from her EDE report, including open enrollment and goals. The written report was distributed to the Board prior to the meeting.

**16. Adjourn: Chirag Shah @ 7:15 pm**

Motion to adjourn: Marcus Watkins  
Second: Marlene Martin

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Brian Boonstra Eveline Grady Marcus Watkins Marlene Martin Wesley Kirk		

Respectfully submitted,

*Marlene Martin*

Marlene Martin  
Board Secretary  
Peak to Peak Board of Directors