



**Minutes of a Regular Meeting
of the Peak to Peak
Board of Directors**

Wednesday, February 8, 2023

In person and via videoconference Zoom Meeting

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

1. Call to Order and Roll Call: Chirag Shah @5:01 pm

Voting Board members in attendance: Chirag Shah, Brian Boonstra, Marlene Martin, Marcus Watkins, Wesley Kirk, David Woo

Ex-Officio: Kyle Mathews, Clara Quinlan, Sam Todd, Melissa Christensen, and Jennie Klein

Absent: Eveline Grady

Guests: Jennifer Dauzvardis, Dan Koerner, Keri Dunphy, Kristianna Vedvik, John Wilcox, Traci Schoeneweis, and other guests

2. Consent Grouping: Chirag Shah

Motion to approve the 01/11/2023 meeting minutes: Marcus Watkins

Second: David Woo

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Brian Boonstra Marcus Watkins Marlene Martin Wesley Kirk David Woo		

3. Public Comments: None.

4. **Celebrations/Kudos:**

- Kyle Mathews thanked all school counselors and pointed out it was Counselor Appreciation Week.
- Wes Kirk thanked the school crossing guards and other staff supporting pick-up and drop off, especially in inclement weather during the Winter months.
- Clara Quinlan thanked the entire Middle School Winter Dance team and volunteers.
- Jennie Klein thanked the Ameritowne field trip team, Sam Todd and the staff.
- Marcus Watkins thanked the Accountability Committee and highlighted that the response rate was up to 70%.
- Chirag Shah thanked the EDO search committee, Amy Slothower, the Counseling team, Lafayette police and BVSD for keeping students safe.

5. **Employee Survey**

Rick DelaCastro from the Employers Council presented an overview of the results of the employee survey. Discussion ensued and questions were asked and answered.

6. **Election Committee Update**

Marlene Martin provided an overview of the board election process and timeline.

7. **FBC Report**

Sam Todd updated the Board on recent Finance and Budget Committee meeting, including Q2 results, credit rating and KPIs.

8. **Q2 Report**

Dan Koerner presented an overview of the Q2 financials to the Board. Discussion ensued and questions were asked and answered.

9. **Transportation Update**

Sam Todd provided an update on the status of the electric buses and his negotiations with Highland Electric.

10. **BAASC Benefit**

Jennifer Klein presented an overview of three options to provide a continuous BAASC benefit to staff planning to use child care during the 2023-24 school year with a third-party BAASC provider, including costs, benefits and other considerations. Discussion ensued and questions were asked and answered.

**** Break from 6:55 pm to 7:06 pm ****

11. **EDE/EDO Reports**

Jennifer Klein and Sam Todd discussed highlights from their respective reports. Discussion ensued and questions were asked and answered.

12. Executive Director of Operations Hiring Decision

Chirag Shah led a discussion of the proposal to offer the EDO position to one of the three final candidates, Jim Pait, Jennifer Douglas and Jennifer Dauzvardis. The discussion included the qualifications, knowledge, skill, and cultural fit of each of the candidates.

Brian Boonstra moved to offer the EDO position to Jennifer Douglas. Wes Kirk seconded.

The motion was approved unanimously 6-0-0 by individual votes:

Yay	Abstain	No
Chirag Shah Brian Boonstra Marcus Watkins Marlene Martin Wesley Kirk David Woo		

13. Executive Session

Brian Boonstra moved to adjourn the regular meeting and enter executive session to discuss employment terms for the EDO hire per C.R.S. § 24-6-402(4). Wes Kirk seconded.

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah David Woo Marcus Watkins Marlene Martin Wesley Kirk		

14. Executive Session to discuss EDO employment terms per C.R.S. § 24-6-402(4)

Roll Call, voting board members in attendance: Brian Boonstra, Chirag Shah, Marlene Martin, Marcus Watkins, Wesley Kirk and David Woo

The Board entered executive session at 7:25 pm and concluded at 7:33 pm.

Motion to adjourn the executive session: Brian Boonstra
Second: Marcus Watkins

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah David Woo Marcus Watkins Marlene Martin Wesley Kirk		

15. EDO Candidate Offer

The Board returned to the regular meeting at 7:33 pm. During the regular meeting, Brian Boonstra moved to authorize Chirag Shah to present an offer to Jennifer Douglas on the employment terms discussed during the executive session. Marcus Watkins seconded.

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah David Woo Marcus Watkins Marlene Martin Wesley Kirk		

16. Adjourn the regular meeting: Chirag Shah @ 7:35 pm

Motion to adjourn: Brian Boonstra

Second: Marcus Watkins

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Chirag Shah Brian Boonstra David Woo Marcus Watkins Marlene Martin Wesley Kirk		

Respectfully submitted,

Marlene Martin

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Board Secretary
Peak to Peak Board of Directors