



**Minutes of a Regular Meeting
of the Peak to Peak
Board of Directors**

Wednesday, May 17, 2023

In person and via videoconference Zoom Meeting

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

1. Call to Order and Roll Call: Chirag Shah @5:01 pm

Voting Board members in attendance: Chirag Shah, Brian Boonstra, Marlene Martin, Marcus Watkins, Eveline Grady, Wes Kirk, David Woo (remotely)

Ex-Officio: Clara Quinlan, Sam Todd, Melissa Christensen, and Jennie Klein

Absent: Kyle Mathews

Guests: Jennifer Dauzvardis, Dan Koerner, Traci Schoeneweis, Tracy Durland, Keri Dunphy, Kristianna Vedvik, John Wilcox, Jennifer Douglas, and other guests

2. Consent Grouping:

Motion to approve the May 3, 2023 meeting minutes and the job description for the elementary and secondary librarians: Marcus Watkins

Second: Eveline Grady

The motion was approved 7-0-0:

Yay	Abstain	No
Chirag Shah Eveline Grady Brian Boonstra Marcus Watkins Marlene Martin David Woo Wesley Kirk		

3. Public Comments

Josh Benson, Assistant Principal, and Kimberly Gannett, Counselor, spoke in favor of Peak Week.

4. Celebrations/Kudos:

- Marlene Martin congratulated the Class of 2023, and thanked the Election Committee for ensuring a successful election, and thanked the community, staff, teachers, outgoing directors and everyone who worked towards a successful school year 2023.
- Eveline Grady thanked Sam Todd, Traci Schoeneweis and Tracy Durland, staff, Jennie Klein, the HOD Committee, Chirag Shah and the community.
- Marcus Watkins thanked Eveline Grady and the MS staff for organizing the spring dance.
- Sam Todd thanked Eveline Grady, and his team: Rachel Hirt, Kristianna Vedvik, Dan Koerner and John Wilcox.
- Jennie Klein echoed all of the prior acknowledgements and thanked the seniors and families.
- Wes Kirk thanked the community.
- Chirag Shah thanked the ELT, Eveline Grady and David Wood, the principals, Jennie Klein, the Election and Equity Committee, Dan Koerner, the Peak Week organizers, Rachel Hirt and Run for the Peak and elementary school staff for field day.
- Clara Quinlan thanked John Wilcox for fixing the power outage.
- Melissa Christensen thanked the front office staff.
- Kyle Mathews thanked HS staff and counselors in writing.

5. Election Update

Marlene Martin provided an update on the recent board election.

6. Peak Week

Jennie Klein and Dan Koerner provided an update on the finances of Peak Week and proposed certain changes for the coming year. Discussion ensued and questions were asked and answered.

7. Elementary Math Curriculum

Melissa Christensen presented a proposal to update the elementary math curriculum. Discussion ensued. Marcus Watkins moved to approve the new math curriculum. Eveline Grady seconded. The motion was approved unanimously 7-0-0:

Yay	Abstain	No
Brian Boonstra Eveline Grady Marcus Watkins Marlene Martin David Woo Chirag Shah Wesley Kirk		

8. Contract Approvals

John Wilcox and Sam Todd presented three contracts for approval. Discussion ensued.

- a. Custodial Services

Marcus Watkins moved to approve the contract with Service Master Clean for approx. \$190,000 per year for the next three years. Brian Boonstra seconded.

The motion was approved unanimously 7-0-0:

Yay	Abstain	No
Brian Boonstra Eveline Grady Marcus Watkins Marlene Martin David Woo Chirag Shah Wesley Kirk		

b. Asphalt Repair

Marcus Watkins moved to approve the contract with Coatings Inc. to repair the parking lots for approx. \$70,000. Brian Boonstra seconded.

The motion was approved unanimously 7-0-0:

Yay	Abstain	No
Brian Boonstra Eveline Grady Marcus Watkins Marlene Martin David Woo Chirag Shah Wesley Kirk		

c. Telephone System Upgrade

Marcus Watkins moved to approve the upgrade of the school's telephone systems for approx. \$17,000. Eveline Grady seconded.

The motion was approved unanimously 7-0-0:

Yay	Abstain	No
Brian Boonstra Eveline Grady Marcus Watkins Marlene Martin David Woo Chirag Shah Wesley Kirk		

* * * Break from 6:15 pm until 6:20 pm * * *

9. Preliminary Budget 2023/2024

Dan Koerner presented an overview of the preliminary budget for the school year 2023/2024. Extensive discussion ensued and questions were asked and answered.

Marcus Watkins moved to approve the preliminary budget for 2023/2024. Eveline Grady seconded. The motion was approved unanimously 7-0-0:

Yay	Abstain	No
Brian Boonstra Eveline Grady Marcus Watkins Marlene Martin David Woo Chirag Shah Wesley Kirk		

10. Principal Reports

Melissa Christensen and Clara Quinlan presented highlights from their respective reports.

11. Campus Expansion

Sam Todd discussed options for the campus expansion. Questions were asked and answered.

David Woo left the meeting.

12. EDE/EDO Reports

Sam Todd and Jennie Klein discussed highlights from their respective reports.

13. Adjourn the meeting: Chirag Shah @ 7:27 pm

Motion to adjourn: Marcus Watkins

Second: Eveline Grady

The motion was approved unanimously 6-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Eveline Grady Wesley Kirk Marcus Watkins Marlene Martin		

Respectfully submitted,

Marlene Martin

Marlene Martin
Board Secretary
Peak to Peak Board of Directors