



Minutes of the Peak to Peak Board of Directors

Meetings (Regular Meeting)

Wednesday, May 18, 2022

Videoconference: Zoom Meeting

<https://us02web.zoom.us/j/87250348225>

The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.

1. **Call to Order:** Colleen Elliott @ **8:02 AM**

In attendance by video conferencing: Brian Boonstra, Heather Caruso, Melissa Christensen

Voting Board: Colleen Elliott, Chirag Shah, Heather Caruso, David Woo, Brian Boonstra

Ex-Officio: Kyle Mathews, Clara Quinlan, Kelly Reeser, Sam Todd, Jennie Klein (future EDE)

Absent: Eveline Grady

Guests: Jennifer Dauzvardis, John Wilcox, Kristianna Vedvik, Traci Schoeneweis, Camille Ibsen, Jen Heieck, Matthew Roeder, Vicki Lundquist, Marlene Buttice, Marlene Martin, Christy Watson, Sarah Greene, Allison Cross, Rob Z.

Colleen Elliott turned the meeting facilitation over to Chirag Shah, Vice-President.

2. **Consent Grouping:** Chirag Shah @ **8:06 AM (VOTE)**

a. Approval of minutes: 5/4/2022

Motion to Approve: Colleen Elliott

Seconded: David Woo

The motion was approved 4-1-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah	Heather Caruso	

Colleen Elliott David Woo		
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3. **Public Comments:** Colleen Elliott @ 8:08 AM

Marlene Buttice – Concerns about ELT not listening to parents and staff, that they too have the same intention on wanting what is best for the students like teachers. Proposal that communication needs to change to include parents to ensure all voices are heard.

Marlene Martin – Looking forward to serving on the board and expressed appreciation to the election process. And grateful to the community for trusting her to run on the board to serve.

Christy Watson – Concern over the election process and some bullying that occurred; Peak to Peak should hold a higher level of maturity than the national stage when it comes to volunteers stepping up to take time from their schedule to serve on the board.

4. **Kudos and celebrations:** @ 8:15 AM

- Kyle Mathews: Celebrate Traci Durland and Traci S Schoeneweis with senior week and helping with all the Pumas make across the finish line. The graduation has been relocated to the 1st Bank center in Broomfield.
- Kelly Reeser: Congratulated the seniors, and encouraged people to read the Alumni Magazine. Thanks to Jen Dausvardis, Ali Cross, Macaela Homes Fuller and Rachel Hirt, who put this together.
- Jennie Klein: Thanks to Kyle Mathews and his whole team; she was happy to be part of the senior celebration and watch that tradition at Peak to Peak.
- Melissa Christensen: Support staff in various roles ensuring Peak to Peak runs smoothly. And kudos to the substitutes to jump in when they are needed
- Colleen Elliott: To the school and met Sarah Hughes (commissioner of higher education) who had nothing but good things to say about Peak to Peak.
- Sam Todd: HR director Kristianna Vedvik HR Director at Peak to peak who has been working overtime to get all the offer letters prepared sent out as soon as the board approves the budget.
- Clara Quinlan: Students, parents and guardians for being committed to be a partner with the school.
- Chirag Shah: Shout out for the Run for the Peak event, a charity event that was successful

5. **Annual Election Results:** @ 8:21 AM

- Congratulations to the new three board members:
 - Marlene Martin (3-Year Terms)
 - Wes Kirk (3-Year Terms)
 - Marcus Watkins (2-Year Terms)
- Even though the role won't start until July, it is strongly encouraged to attend the June Board meeting.
- By-laws Change were approved

6. **2022-23 Preliminary Budget: @ 8:25 AM (VOTE)**

- P2P is in excellent financial shape
- Enrollment will stay the same
- This year's 6.1% increase in per-pupil revenue (PPR) is allowing P2P to offer strong pay increases, lease electric buses, and offer prior years' experience to existing and future teachers
- Mill levy will increase .7% over last year
- P2P has always been financially conservative and is in better shape to weather another economic downturn than most districts and charter schools.
- Expense
 - 4% pay increase for administrators, salaried support staff and 5% for hourly support staff
 - PERA contribution increase from 20.9% to 21.4%
 - Health cost Premiums increase to 3.5 %
 - Dental increase to 4.4%
 - Purchase services for BVSD increase to 5.3%

Motion to Approve the preliminary budget: David Woo

Seconded: Colleen Elliott

The motion was approved 5-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Heather Caruso		

7. **EDO Report: @ 8:27 AM**

Sam Todd:

- Facilities
 - Highland Electric Fleets to estimated delivery of School Buses in late July 2022
 - Bus schedule being worked on in draft mode
 - North Parking Lot Expansion for the parking lot
 - Bid to propose to the board in JUNE for approval
- Capital Project
 - Installing LED lights in all classrooms, entrances, restrooms, and kitchen
 - Replacing the soccer scoreboard
 - Installing bulletproof glass at front entrance windows (attendance and Hub) in north and south buildings
 - Replacing the electronic message signs
 - Replacing the old furniture in the MS and HS art rooms in the activities building
 - Updating the front office bathroom
- Finances

- o Q3 Financial Reports
- o Finance and Budget Committee
- o 2021-22 Final Supplemental Budget
- o 2022-23 Preliminary Budget
- o Finance Director
- Food Services
 - o Food Services: generate surplus for the school
 - Legislation to extend this program failed but will be on the November ballot for the State of Colorado voters to decide.
- Fundraising and Community Relations
 - o Run for the Peak charity raised over 37k
 - o Scholarship fund, 5 recipients won 4 years of \$3,500 each.
- Heather: Request bus information to be sent out to the community, perhaps photos of the buses being built by Highland Electric Fleets.

8. EDE Report: @ 8:35 AM

Kelly Reeser:

- Strategic Plan
- Survey to Gather Feedback on Draft Strategies and Initiatives
- Strategic Plan Input from College Reps
- Equity Committee
- BVSD Updates and Connections
 - o Enrollment issues
 - o Capital Improvement Plan Review Committee
 - o Board Resolution – Technical Changes to Board Policies
- EDE Onboarding
- Family Exit Survey
- New Staff/Hiring

8.5 Addendum Insurance Premium: @ 8:43 AM (VOTE)

- The cost has increased 8.7% for next year.
- Industry-standard increase

Motion to Approve the Insurance premium: Colleen Elliott

Seconded: David Woo

The motion was approved 5-0-0:

Yay	Abstain	No
Brian Boonstra Chirag Shah Colleen Elliott David Woo Heather Caruso		

Brian Boonstra left the meeting around 8:45AM

9. Principal Reports: @ 8:46 AM

Kyle Mathews (High School Principal) @ 8:47 AM

- SP Target #1: Inspiring Learning
 - Celebrating Out Staff and School Community
 - Cindy Guajardo
 - Kristie Letter
 - Conrad Challenge
 - Allen Hankla
 - Kayleigh Esswein
 - Lauren Sessions
 - Dorothy Bass and our senior parent volunteers
 - Karen Amidon, Kelly Reeser and our HS Leadership/Student Council Members
 - Andy Shedd and our HS Student Council
- SP Target #2: Creating Opportunities
 - 6-12 Curriculum Proposals and Updates
 - Peak Week update
 - Hiring Update
 - Ball Aerospace Partnership Update
 - Apprenticeships
- SP Target #3: Cultivating culture
 - Student Climate Focus Groups
 - Spirit Day/Week
 - Trivia Night
 - Mary Campbell, Team PAC leaders and our fantastic frosh staff
 - Activities and Athletics
 - Prom
 - Senior finals, senior dinner, Night of Reflections and Senior Good-bye Assembly
 - Graduation
 - Safety

Clara Quinlan (Middle School Principal) @ 8:57 AM

- SP Target #1: Inspiring Learning
 - Student Assessment and Growth (EOY/BOY iReady Comparison)
 - Literacy Intervention Report & Update
 - MS Honor Roll Trends
- SP Target #2: Creating Opportunities
 - 8th Grade Holocaust Survivor Speaker
 - Sprint Connections & Celebrations
 - 7th grade field day
 - Ms. Weiss hosted several Q&A sessions with parents/guardians
 - 8th grade house Reveur hosted a school-wide ice cream social
 - Kasia C (7th grader) has been ranked #1 in Colorado and #39 in the nation in her age group for tennis
 - Kudos and gratitude to Ms. Bunting and her support team
 - K-12 Seed library
 - K-12 Spring Service initiative of several animal societies
 - Additional accolades to Ms. Black, Ms. Knorr and Mr. Steinbauer for achieving their Peak Options this year.
 - Ms. Hankey for their first-year implementation of our house system
 - Middle School Sprint Fling Dance
- SP Target #2: Cultivating a Responsive School Culture
 - Class of 2026 Continuation Ceremony, Celebration & Feedback on Middle School
 - 6th Grade Welcome Picnic
 - Upcoming Outstanding Character Celebration

Melissa Christensen (Elementary School Principal) @ 9:08 AM

- Instruction
 - Student Achievement
 - Updated Science Scope & Structure
- Relationships
 - Family Engagement
 - End of Year Events
 - Beginning of Year Events
 - Puma Pals Day
 - Teaching Teams
- Inspiring Learning
 - Experiential Learning: CalWood
 - Service learning projects: Coin Drive
 - IEP (Individual Education Plan)
 - Expand measures of Growth/Learning (portfolios): GT pilot program
 - Professional Development (PD)
- Creating Opportunities
 - Onboarding Incoming Students: Kindergarten Readiness
 - Garden
 - Move-Up Day
- Cultivating a Responsive School Culture
 - Assessment Days

10. Board Goals-Next Steps: @ 9:14 AM

Board:

- By-laws approved
- Launch the new board equity committee
- Strategic Plan based on the Survey
 - Working Board session

11. Adjourn @ 9:18 AM (VOTE)

Motion to adjourn the Peak-to-Peak Board of Directors meeting: David Woo

Second: Colleen Elliott

The motion was approved 4-0-0:

Yay	Abstain	No
Chirag Shah Colleen Elliott David Woo Heather Caruso		

Respectfully submitted,

David Woo

David Woo – Board Secretary
Peak to Peak Board of Directors