



## **Minutes of the Peak to Peak Board of Directors**

### **Meeting (Regular Meeting)**

**Wednesday, November 18, 2020**

**Videoconference: Zoom Meeting**

<https://us02web.zoom.us/j/84727099509?pwd=ZHdGSHZvYlFrdFRoaE9VUEFPSyt2dz09>

Meeting ID: 847 2709 9509,

*The Peak to Peak community will inspire students to fulfill their academic dreams for college, to develop their creative passions and athletic talents, and to become responsible citizens.*

#### **1. Call to Order: Colleen Elliott @ 8:02 AM**

##### **In attendance by video conferencing:**

**Voting Board:** Ari Axelrod, Heather Caruso, Derek Cole, Colleen Elliott, Elizabeth Gable, Eveline Grady, Thomas Willetto

**Ex-Officio:** Melissa Christensen, Kyle Mathews, Gretchen Mosca, Kelly Reeser, Sam Todd

**Absent:** None

**Guests:** Jennifer Dauzvardis, Ryan Fiore, Traci Schoeneweis and Allison Slife

Kelly Reeser noted for community awareness changes to the times for upcoming Board meetings: the December 2, 2020 meeting will be held at 8:00am and the December 9, 2020 meeting will be held at 5:00pm.

#### **2. 8:05 AM Consent Grouping:**

##### **Approval of the meeting minutes from 10/14/2020**

**Motion to Approve:** Elizabeth Gable

**Seconded:** Thomas Willetto

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

#### **3. 8:07 AM Kudos/Celebrations:**

Thomas Willetto – Kudos to Kristianna Vedvik’s terrific HR report and kudos to Sam, Kelly, and Kristianna on the Peak option. Fantastic program serving us well.

Eveline Grady – I would like to recognize all the students that have sent emails to the Board for their engagement and participation. Many thanks to our financial team, Louise Peng, Amy Skinner, and Terri Tarbuttion for all their work.

Kyle Mathews – I would like to thank our K-12 community for your generosity and collection efforts on behalf of the Sister Carmen food drive this year.

Gretchen Mosca – I want to shout out to teachers who are working very hard to engage our students. We are aware of the challenges families are going through. We appreciate the teacher's efforts and can't say enough about our incredible staff. I would also like to highlight collaborative leadership of ELT. We have a professional team dedicated to this community.

Heather Caruso – I will be echoing Dr. Mosca's comments. Special shout out to the ELT for all of the massive hours that ELT and teachers are putting in. Appreciate all the work the BOD members are putting in as well. Thanks to everyone for their dedication.

Kelly Reeser – thank you to counseling team helping Seniors with college applications. Congratulations to the seniors as well, many who are receiving their acceptance letters. Also, thank you to Rachel Hirt and the Friends team for their efforts, especially the creative community engagement efforts. Our first book club meeting is this evening. There is a great list of groups. Thank you to Tracy Sutton who is serving as our COVID coordinator. She has been hugely helpful to administrative team.

Colleen Elliott – Huge gratitude for all of the work being done to serve our students as best we can in this difficult environment. Thank you to the Safe Return to School task force and the large amount of work they are all doing to help us understand how to accomplish this. Specific thanks to John Wilcox to identify and secure the bipolar ionization technology for the school.

#### **4. 8:19 AM Public Comments:**

Bryce Li – Junior in high school. With our current situation all we can do is adapt. I am feeling effects of distractions and difficult to stay focused on work. The school should work on assisting students with time management to help students reduce stress and procrastination and second, help build leaders. Time management will help us now and into the future.

Emily Crouse-Joo – 2 children at P2P. second grader and kindergartener. I am surprised at lack of people engaged in this decision process. I will endlessly advocate for my children. I would like to make sure everyone on call is aware that it is recommended that schools remain open even during Red and Purple settings. Students at home have a higher likelihood of spreading versus in school learning. Our children and parents are suffering with schools shut down. Please do all that we can to open schools. It is time for schools to reopen and be in person. Thank you.

#### **5. 8:25 AM 2019-20 Audit Report:**

(Written reports provided - P2P 2019-2020 Audited Financial Statements and Letter from Auditor) Ryan Fiore and Allison Slife, auditors, commented on great work by Sam and the team that led to a clean audit. Congratulations on the accomplishment and thank you for the great preparedness that

allowed us to complete the audit 10 days earlier than last year. Mr. Fiore reviewed the Independent Auditor's Report and Audited Financial Statements.

**6. 8:40 AM Finance and Budget (FBC) Committee Report:**

(written report provided – FBC Meeting Summary and Recommendations – 10.26.20)

Sam Todd provided a report on the FBC meeting. October FBC meeting is always full as we cover 2 quarters, first and fourth. Good results in Q4 despite pandemic and having to close school. Overall, FBC appreciated positive results last year. Notably, cash days on hand increased to 159. ColoTrust viewed as best option at the moment. Fundraising, this year and last, has been impacted by inability to do major in person events. Fundraising is focused on annual fund. FBC reviewed 20-21 revised budget. PPR decreased 5.5%. Three areas of particular concern for revenues – Food Services, BAASC, and Athletics. Potential for \$500K swing depending on whether we are in school or not. Reviewed Q1 report. FBC discussed potential use of financial reserves. Next FBC meeting is January 25<sup>th</sup>.

**7. 8:52 AM 2020-21 Final Revised Budget:**

Sam Todd provided the 2020-2021 final revised budget for discussion and approval. We received BVSD Purchased Services which increased substantially due to loss of approximately 1,400 students. This was somewhat, but not completely, offset by our proportional increase in mill levies.

**Approval of the 2020-2021 final revised budget**

**Motion to Approve:** Thomas Willetto

**Seconded:** Eveline Grady

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**8. 8:57 AM Q1 Quarterly Financial Report**

(Written report provided)

Mr. Todd reviewed the Q1 quarterly financial report. \$574,000 in coronavirus relief funds from state will hopefully help address any operating issues this year and allow us to finish the year in the black.

**9. 8:59 AM EDO Report**

(EDO written report provided)

Mr. Todd reviewed the EDO report. The exciting news is the bipolar needlepoint ionization purification process for the school. Thanks to John Wilcox for identifying and bringing this forward to ELT and Board. Additional news is Governor's budget proposal. Revenues from this year were stronger than anticipated and will be carried over to next year, potentially allowing PPR to increase 11%. We will fully spend our coronavirus relief funds, which need to be spent by end of December.

**BREAK 9:05 AM**

**10. 9:16 AM Board and ELT communications regarding school phases**

Board members discussed thoughts on responsibilities for decision making processes related to distance learning model/scheduling and in person/return to school and the need for greater Board

involvement, consultation and participation and processes for accomplishing that, particularly coming up to the December 2, 2020 Board meeting on these topics.

#### **11. 10:05 AM EDE Report (including Q3 planning update)**

Ms. Kelly Reeser provided the EDE report. Two priorities in decision making have been consistency and stability with providing advanced timelines to the community. Health and safety protocols are implemented and have worked well, allowing for increase in number of cohorts. In recent decision, we deemed it inevitable that we would experience community spread on campus that would force a shut down. Planning for Q3 focused on incrementally bringing students on campus. Working to provide families/students a choice of whether in person or remote learning. Focus on continuing to mitigate risk of community spread.

Kyle Mathews mentioned an additional focus on decision of timing was to avoid potential quarantine for upcoming holidays.

#### **12. 10:15 AM Principal Reports**

(written reports provided by each Principal)

Melissa Christensen provided the ES report. Two main highlights. Increasing synchronous time – students need more time directly with teachers. Teacher feedback is that they are on track with where they normally would be. Not losing content, students achieving at similar rate to what they would in normal year. Taxing to prepare for both in person and online learning. For future planning, working on how to ramp up to get all students back on campus. If not possible, what do we do in the interim. Planning to invite all students into cohorts 4 days a week. 4 half days more manageable for teachers. Substitutes are limiting factor that needs to be addressed to make potential model viable. Trying to definitively confirm number of students that would come back to in person learning.

Gretchen Mosca – Right now risk is physical risk. We decided we had crossed tipping point and moved to end in person school. Data shows social and emotional learning is severely impacted by not being in school. Plan for January to bring all students back in cohorts for SEL learning. Planning to bring entire middle school back in January for SEL. Our data indicates advisory is working very well in MS. Advisory is working to identify students needing SEL support. Indigo profiles are helpful in understanding individual responses in current environment. Two possible models. Faculty are willing to come in with small group cohorts. Blended learning may be overwhelming to teachers. One model is to bring back 6<sup>th</sup> grade. Second model brings back all middle schoolers. Working to evaluate which may be viable and could be scheduled.

#### **13. 10:50 AM Curriculum Proposals**

**Approval of the curriculum proposal for the text *The Map of Salt and Stars*:**

**Motion to Approve:** Heather Caruso

**Seconded:** Eveline Grady

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**Approval of the curriculum proposal for the text *Enrique's Journey*:**

**Motion to Approve:** Thomas Willetto

**Seconded:** Eveline Grady

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**Approval of the curriculum proposal for MS Nutrition and Kitchen Chemistry:**

**Motion to Approve:** Heather Caruso

**Seconded:** Elizabeth Gable

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions

**14. 11:00 AM Board Meeting Reflection**

Deferred to future meeting

**15. 11:02 AM Adjourn Peak to Peak Board meeting:**

**Motion to Adjourn:** Ari Axelrod

**Seconded:** Thomas Willetto

**Vote:** The motion passed with 7 votes in favor, 0 against, and 0 abstentions.

**Respectfully Submitted,**

**Derek Cole, Secretary**

**Peak to Peak Board of Directors**